PROCEEDINGS

OF THE

Teachers College Board

OF THE

STATE OF ILLINOIS

WILLIAM G. STRATTON
GOVERNOR

July 1, 1958 — June 30, 1959

[Printed by authority of the State of Illinois]

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1958/59

TEACHERS COLLEGE BOARD

Lewis M. Walker, Chairman
Royal A. Stipes, Jr., Vice-Chairman
Alexander Summers, Secretary

'POINTED MEMBERS:

1955-1961

ır. J. A. Houle, Jr. (Resigned June, 1959) . . . . . Hinsdale
ır. Vernon L. Heath (Appointed June, 1959) . . . . . Robinson
ır. Alexander Summers . . . . . Mattoon
ır. Chauncey B. Watson, Sr. . . . . DeKalb

1957-1963

ır. Carl Dunbar . . . . . Macomb
ır. William E. Reed . . . . . Oak Park
ır. Clarence R. Ropp . . . . . Normal

1959-1965

ırs. Harriet Lowden Madlener . . . . . Oregon
ır. Royal A. Stipes, Jr. . . . . Champaign
ır. Lewis M. Walker . . . . . Gilman

:X OFFICIO MEMBERS:

ır. Vernon L. Nickell (Until January, 1959)
ır. George T. Wilkins (Beginning January, 1959)
Superintendent of Public Instruction . . . . . Springrield
ır. Morton H. Hollingsworth
Director of Finance . . . . . Springfield

Dr. Richard G. Browne, Executive Officer
111 State Office Building
Springfield, Illinois

201672

PROCEEDINGS OF THE TEACHERS COLLEGE BOARD

Minutes of Meetings of the
Teachers College Board

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REPORT OF
EASTERN ILLINOIS UNIVERSITY

July 21, 1958

. STUDENTS

A. Enrollment for the Summer, 1958

1. College - full-time	Men	Women	Total	Total One Year Ago
a. Twelve-week Quarter				
Graduates	5	0	5	--
Undergraduates	180	48	228	--
Total	185	48	233	--
b. Eight-week Term				
Graduates	163	65	228	199
Undergraduates	301	380	681	808
Total	464	445	909	1007
Total Full-Time	649	493	1142	1007
2. College - part-time				
a. Twelve-week Quarter				
Graduates	0	0	0	0
Undergraduates	3	1	4	0
b. Eight-week Term				
Graduates	1	6	7	17
Undergraduates	19	52	71	65
Total Part-Time	23	59	82	82
Total On-Campus				
Individuals	672	552	1224	1089
Full-Time Equivalent	655	508	1163	1035

3. Summer Music Camp (three weeks)

	Boys	Girls	Total	Total One Year Ago
Choral Group	56	148	204	145
Band Group (1)	59	123	182	163
Band Group (2)	69	137	206	203
Total	184	408	592	511

B. Graduates, June 1, 1958

1. Bachelor of Science in Education -- 272
2. Bachelor of Arts -- 3
3. Bachelor of Science -- 40
4. Master of Science in Education -- 11

I. Faculty

A. Changes in Summer School

1. Miss Velma Cox was released from her summer school contract at her request, to continue her studies.

2. Eula F. Durston, Instructor and Supervisory Teacher of the Second Grade, was added for duty during the eight-week summer session at a salary of $620 for June and $660 for July, replacing Miss Cox.

3. Elmer Brooks, Assistant Professor in English, was employed for two-thirds duty during the eight-week summer session at a salary of $440 for June and $480 for July, instead of for full-time duty for one month as previously planned.

4. Helen Inci, Instructor and Supervisory Teacher of First Grade, was added for duty during the eight-week summer session at a salary of $640 per month for June and July, to replace Miss Tate who did not wish to teach this summer.

5. Ronald Jones, Ph. D., Professor and Visiting Lecturer in the Department of Education, was added for duty during the eight-week summer session at a salary of $880 per month for June and July, to accommodate large enrollments in that department.

B. Resignations

1. Walter Friedhoff, Ph.D., Associate Professor of Education, resigned effective August 31, 1958, in order to accept a position at Illinois State Normal University.

2. Charles B. McIntosh, Ph. D., Associate Professor of Geography, resigned effective August 31, 1958, in order to accept a position at the University of Nebraska.

3. John Beer, Ph. D., Assistant Professor of Chemistry, resigned effective June 3, 1958, in order to accept a position at Oklahoma State University at Stillwater.

4. James Garner, employed as Substitute Instructor and Substitute Assistant Director of Public Relations, asked to be released from his contract.

5. Fred C. Armstrong, Ph. D., Associate Professor of Social Science, resigned effective August 31, 1958, in order to accept a position as head of the Department of Economics at Wisconsin State College, Eau Claire.

C. Retirement

1. Ethel I. Hanson, Assistant Professor and Supervisory Teacher of Music, retires as of August 31, 1958, after thirty-one years on the staff.

D. Leaves of Absence

Florence McAfee, Ph. D., Professor and Head of the Department of Physical Education for Women, leave without salary for the months of June, July and August, 1958.

Sadie O. Morris, Professor of Home Economics, continued leave without salary for the academic year 1958-59.

E. Replacements for 1958-59

1. Joan Jacobson, B.A., Morningside College, 1944; M.A., Syracuse University, 1951, Ph. D., 1958; as Assistant Professor of Speech at a salary of $6660 for nine months, beginning September 6, 1958, replacing George Falconer. Mrs. Jacobson has several years of public

school teaching experience, as well as hospital work in speech therapy.

2. Dalias A. Price, B.A., University of Illinois, 1937, M.A., 1938; Ph. D., University of Wisconsin, 1954; as Professor and Head of the Department of Geography, at a salary of $9450 for ten and one-half months, beginning August 16, 1958, replacing Albert W. Brown. Dr. Price has had several years of college teaching experience, with his most recent experience at Southern Illinois University.

F. New Positions for 1958-59

1. Helen H. Inci, B.A., University of Iowa, 1944; M.E., University of Illinois, 1958; as Instructor and Supervisory Teacher of the Second Grade, at a salary of $5760 for nine months, beginning September 6, 1958. Mrs. Inci's latest teaching experience was in the public schools of Urbana.

2. Sue Scott, B.S. in Ed., Eastern Illinois University, 1954, M.S. in Ed., 1955; as Instructor and Residence Hall Director, at a salary of $4,000 for ten months, beginning September 1, 1958.

3. Robert C. Wiseman, B.S. in Ed., Northern Illinois University, 1956, as Assistant in the Audio-Visual Center, at a salary of $5500 for ten months, beginning September 1, 1958. Mr. Wiseman has been engaged in similar work at Northern Illinois University for the past two years.

4. Robert C. Weiss, B.S., Wisconsin State College, LaCrosse, 1951; M.S., Indiana University, 1954; as Instructor and Supervisory Teacher of Boys' Physical Education in the Laboratory School, at a salary of $5760 for nine months, beginning September 6, 1958. Mr. Weiss has been in public school work in St. Clair Shores, Michigan.

5. Martha I. Drew, B.S., University of Illinois, 1956, M.Ed., 1958; as Instructor of Business Education, at a salary of $5580 for nine months, beginning September 6, 1958. She has been teaching on an assistantship at the University of Illinois during the past two years, and previously had several years of secretarial experience.

6. Erma M. Bryan, B.S., Western Illinois University, 1954, M.S., 1957; as Instructor and Supervisory Teacher of Kindergarten for Five Year Olds, at a salary of $5760 for nine months, beginning September 6, 1958. Miss Bryan has been teaching in the public schools of Dundee and Carpentersville, Illinois.

7. Wilbur French, B.S., University of Illinois, 1956, M.S., 1957; as Instructor of Zoology, at a salary of $5580 for nine months, beginning September 6, 1958. Mr. French has been teaching on an assistantship at the University of Illinois during the past two years.

8. Robert W. Hussey, B.S., LaCrosse State College, 1949; M.A., Michigan State College, 1953; as Instructor of Physical Education for Men, at a salary of $6400 for ten months, beginning August 16, 1958. Mr. Hussey has been teaching at Racine, Wisconsin, for the past five years.

9. Curtis R. Garner, Assistant in the Office of Teacher Education and Placement, transferred to teaching duty in the Department of Education, at no change in salary, to fill one of the new positions there.

10. Barbara Fife, B.S. in Ed., Eastern Illinois University, 1955, M.S. in Ed., 1958; as Instructor and Supervisory Teacher of Art, at a salary of $5580 for nine months, beginning September 6, 1958. Mrs. Fife has been teaching in the public schools of Olney, Illinois.

11. Jeanette Kluge, B.A., Carroll College, 1942, as Faculty Assistant and

Assistant Residence Hall Director, at a salary of $1900 for nine and one-half months, beginning September 1, 1958.

Donald Kluge, M.A., Northwestern University, 1951, will assume duties as Director of Lincoln Hall in addition to his duties as Dean of Men with no change in compensation. This arrangement is for one year only.

G. Substitutes for 1958-59

1. Joann Kindt, M.F.A., School of the Art Institute of Chicago, 1950; as Substitute Instructor of Art at a salary of $5760 for nine months, beginning September 6, 1958, substituting for June Krutza, on leave.

2. Marguerite Green, M.P.H., University of Minnesota, 1948; as Substitute Instructor of Health Education, at a salary of $5400 for nine months, beginning September 6, 1958, substituting for Carolyn Ryle, on sabbatical leave.

3. John N. Maharg, M.M.E., Oberlin College, 1952; as Substitute Instructor of Music, at a salary of $5940 for nine months, beginning September 6, 1958, substituting for Maurice Allard, on leave.

4. Bertha M. Coddington, M.S.L.S., University of Illinois, 1957; as Substitute Instructor of Library, at a salary of $5760 for nine months, beginning September 6, 1958, substituting for Lawrence Allen, on leave.

5. Edith L. Alter, M.S., Eastern Illinois University, 1955; as Substitute Instructor of English, at a salary of $1800 for three months, beginning December 9, 1958, substituting for Eugene Waffle, on sabbatical leave.

6. Russell Herron, B.S., Eastern Illinois University, 1957; as Substitute Assistant Director of Public Relations, at a salary of $4140 for nine months, substituting for Kenneth Hesler, on sabbatical leave.

7. Cecil Roberts, M.A., State University of Iowa, 1952; as Substitute Inst ructor of Library at a salary of $6200.00 for ten months, beginning September 1, 1958, substituting for Roscoe Schaupp, on sabbatical leave.

H. Graduate Assistants

1. Algury Swisher, B.S. in Ed., in Remedial Reading, at a salary of $1080 for nine months.

2. H. Dale Eddelman, B.S., in Men's Physical Education, at a salary of $1080 for nine months.

3. William Parmentier, B.S. in Ed., in Men's Physical Education, at a salary of $1080 for nine months.

4. Vern Ingrum, B. S. in Ed., in Men's Physical Education, at a salary of $1080 for nine months.

5. James L. Lister, B. S. in Ed., in Audio-Visual Education, at a salary of $1320 for eleven months.

III. UNIVERSITY CIVIL SERVICE EMPLOYEES

A. Resignations

1. Norma Ingram, Clerk I in the Cafeteria, resigned effective June 17, 1958, in order to devote full time to her home duties.

B. Retired

1. Eugene Nixon, Janitor, retired as of April 30, 1958, after nineteen years on the staff.

C. Leaves of Absence

1. Marjorie V. Harrison, Cook's Helper in the Cafeteria, leave without salary from June 14, 1958, to September 2, 1958.

2. Beverly J. Knowtlon, Food Production Manager in Pemberton Hall, leave without salary from July 1, 1958, to September 2, 1958.

3. Vera G. Snider, Cook's Helper in Pemberton Hall, leave without salary from June 14, 1958, to September 2, 1958.

D. Returned from Leave

1. Robert O. Brooks, Stationary Fireman, returned from disability leave as of May 1, 1958.

E. Changes in Classification and Salary

1. Dorothy J. Marker, Clerk Typist I, to Duplicating Machine Operator I, as of June 1, 1958, with an increase in salary to $195.00 per month as of July 1, 1958.

2. Roy E. Goble, Janitor, to Janitor Foreman, at a salary of $345.00 per month, effective June 1, 1958.

3. Edgar Rennels, suspended as Janitor Foreman as of May 2, 1958, resigned that position as of May 31, 1958, and transferred to Janitor position at a salary of $305.00 per month as of June 1, 1958, replacing Eugene Nixon, retired.

F. Replacements

1. Ione B. Bower, Clerk I in the Cafeteria, at a salary of $175.00 per month, effective June 2, 1958, replacing Norma Ingram, resigned.

2. Robert V. Parkison, Janitor, at a salary of $275.00 per month, effective June 1, 1958, replacing Roy Goble, transferred.

G. New Positions

1. Self-Liquidating Project, Series 1956

The following positions are necessary for the operation of the three new residence halls and the student union.

a. Residence Halls

(1) Eight (8) Maids

b. Student Union Building

(1) Three (3) Food Production Managers
(2) Three (3) Cooks
(3) Three (3) Grill Cooks
(4) Two (2) Cook's Helpers
(5) One (1) Baker
(6) Two (2) Janitors
(7) One (1) Clerk Typist

2. Self-Liquidating Project, Series 1950

a. Lincoln-Douglas Halls

(1) One (1) Cook's Helper

3. Auxiliary Enterprises

The following positions are necessary for the expansion of the hot lunch program in the new laboratory school.

a. Robert G. Buzzard School

(1) One (1) Cook
(2) One (1) Cook's Helper

4. General Revenue

a. Stores Clerk for the Physical Plant - This person is needed to help check in supplies and equipment as they are unloaded from the trucks. This is presently cared for by more expensive help, with some resultant neglect of other duties.

b. Purchasing Assistant I in the Business Office - This person is needed to help with the routine aspects of the purchasing in the Business Office, to release some of Mr. Green's time for other, more responsible duties.

c. Janitor - An additional janitor is needed for extra duty on week ends and holidays. This person will be assigned duty in various buildings, wherever needed, in cases of illness or vacation of regular janitor, or where there is a particularly heavy seasonal load.

VI. BUILDINGS AND GROUNDS

A. Original Training School Building

We recommend that the building located just south of the Livingston C. Lord Administration Building be named Blair Hall in honor of Francis G. Blair. Mr. Blair was the first supervisor of the training department at Eastern and had urged the need for a training school building before he left Eastern to become State Superintendent of Public Instruction. The building is now used as a college classroom building, mainly for classes in education.

B. Science Building

Permission is requested to engage Lundeen and Hilfinger to draw preliminary plans for expansion of the Science Building or construction of a new science building in the next biennium, work to be done at a fee of 6% on a contingent basis, in accordance with terms outlined by Lundeen and Hilfinger in a letter to my office dated June 19, 1958. This expansion of the present building or construction of a new one is the item of highest priority in our program as outlined by the Campus Planning Committee.

Following preliminary conferences with the architect, we shall make a recommendation to the board as to whether we prefer to enlarge the present building or build a new one. This we hope to be able to do in early fall.

C. Married Student Housing

Bids were received on the married student housing units on June 23,

1958. These are being analyzed and will be presented to the building committee by the architect.

D. Temporary Elementary School Building

Permission is requested to dispose of the kitchen equipment in the temporary elementary school building. This equipment was used in the elementary school cafeteria.

E. Women's Residence Halls (New Buildings)

1. Lamps

Bids have been received as follows on lamps for the new women's residence halls:

a. Four Rembrandt Lamps

(1)	Baker Furniture Co., Charleston	$114.80
(2)	Gibson Furniture Co., Mattoon	139.80
(3)	Alexander's Dept. Store, Charleston	No Bid

We recommend purchase from Baker Furniture Co., at the low bid of $114.80

b. Ten Raymor Lamps

(1)	Baker Furniture Co., Charleston	$424.30
(2)	Witmer Furniture, Charleston	No Bid
(3)	Alexander's Dept. Store, Charleston	No Bid

We recommend purchase from Baker Furniture Co., at a cost of $424.30.

c. Two Lightolier Lamps

(1)	Baker Furniture Co., Charleston	$58.00
(2)	Alexander's Dept. Store, Charleston	No Bid
(3)	Buckman Furniture & Supply, Spring Valley	$68.00

We recommend purchase from Baker Furniture Co., at the low bid of $58.00.

d. Two Stiffel Lamps

(1)	Baker Furniture Co., Charleston	$84.75
(2)	Gibson's Furniture, Mattoon	$125.00
(3)	Witmer Furniture, Charleston	$102.50

We recommend purchase from Baker Furniture Co., at the low bid of $84.75.

Total Cost of Recommended Purchases for Lamps $681.85

2. Linens

Pursuant to advertising, bids were received as follows on linens for the women's residence halls:

a. Pillows and Mattress Pads

(1)	J. C. Penny, Charleston	$3,131.40
(2)	E & I Cooperative Service, Garden City	Inc. Bid
(3)	Purofied Down Products Corp.	Inc. Bid

We recommend purchase from J. C. Penny Co., at a cost of $3,131.40

b. Sheets, Pillow Cases, Mattress Covers, Bath Towels and Hand Towels

(1)	J. C. Penny, Charleston	$7,249.00
(2)	E & I Cooperative Service, Garden City	6,251.47
(3)	George McArthur & Sons, Inc., Baraboo	Inc. Bid

We recommend purchase from E & I Cooperative at the low bid of $6,251.47.

Total Cost of Recommended Purchases for Linens $9,382.87

The above purchases exceed by $2,904.72 the sum of $7,160 budgeted for lamps and linens. We request that $2,904.72 be transferred from the balance of $7,121.00 remaining in the contingency fund.

Status of Contingency Fund:

Balance as of June 23, 1958	$7,121.00
Above Transfer	2,904.72
Balance in Contingency Fund	$4,216.28

F. Student Union Building

Purchase of the two items recommended below would leave $1509.95 as yet unexpended in the fund of $3500 set up for remaining furnishings in the revised project budget presented to the board at its June 9th meeting.

1. Draperies

Pursuant to advertising, bids have been received as follows on draperies for the Cafeteria and Private Dining Room:

a.	Young's Department Store, Mattoon	$1,545.00
b.	Edwin Raphael Co., Inc., Holland, Mich.	1,270.05
c.	J. Alvin Johnson, Mt. Prospect, Illinois	2,260.90

We recommend purchase from Edwin Raphael at the low bid of $1,270.05.

2. Dishes, Silver and Kitchen Utensils

Purchase of the following items as recommended will exceed by $1,803.28 the sum of $10,000 budgeted for dishes, silver and utensils in the revised project budget presented to the board at its June 9th meeting. We request that $1,803.28 be transferred from the balance of $4,216.28 remaining in the contingency fund.

Status of Contingency Fund:

Balance in Contingency Fund	$4,216.28
Above Transfer	1,803.28
Balance in Contingency Fund	$2,413.00

Pursuant to advertising, bids were received as follows on various items of dishes, silverware and utensils:

a. Miscellaneous stainless steel flatware

(1)	Swain & Myers Sales Co., Decatur	$464.00
(2)	Sidney Harrison Co., Peoria	413.40
(3)	National China & Equip. Corp., Marion	393.50
(4)	Imperial Restaurant Supply Co., Chicago	388.30

We recommend purchase from Imperial Restaurant Supply Co., at the low bid of $388.30.

b. Sixty dozen trays

(1)	National China & Equip. Corp., Marion	$1,620.00
(2)	Sidney Harrison Co., Peoria	1,647.00
(3)	Imperial Restaurant Supply Co., Chicago	1,605.80
(4)	Swain & Myers Sales Co., Decatur	1,722.60

We recommend purchase from Imperial Restaurant Supply Co., at the low bid of $1,605.80.

c. Syracuse China

(1)	Sidney Harrison Co., Peoria	$4,591.18
(2)	S. J. Casper Co., Inc., Milwaukee	4,992.56
(3)	Imperial Restaurant Supply Co., Chicago	No Bid

We recommend purchase from Sidney Harrison at the low bid of $4,591.18.

d. Punch Bowl and Jelly Bowls

(1)	National China & Equip. Corp., Marion	$ 11.95
(2)	Swain & Myers Sales Co., Decatur	No Bid
(3)	Imperial Restaurant Supply Co., Chicago	No Bid

We recommend purchase from National China & Equipment Corp., at a cost of $11.95.

e. Sherberts, Glasses and Glass Plates

(1)	National China & Equip. Corp., Marion	$432.45
(2)	Imperial Restaurant Supply Co., Chicago	308.76
(3)	Sidney Harrison Co., Peoria	362.54
(4)	Swain & Myers Sales Co., Decatur	378.45

We recommend purchase from Imperial Restaurant Supply Co., at the low bid of $308.76.

f. Sugar Containers and Salt and Pepper Shakers

(1)	National China & Equipment Corp., Marion	$ 73.20
(2)	Sidney Harrison Co., Peoria	44.97
(3)	Swain & Myers Sales Co., Decatur	57.03

We recommend purchase from Sidney Harrison Co., at the low bid of $44.97.

g. Punch Cups, Parfait Glasses and Ash Trays

(1)	National China & Equipment Corp., Marion	$121.45
(2)	Sidney Harrison Co., Peoria	98.64
(3)	Swain & Myers Sales Co., Decatur	93.30

We recommend purchase from Swain & Myers Sales Co., at the low bid of $93.30.

h. Miscellaneous Wearever and Stainless Steel Utensils

(1)	National China & Equipment Corp., Marion	$1,390.90
(2)	Swain & Myers Sales Co., Decatur	1,071.44
(3)	Twin City Equipment Co., Champaign	1,026.00

We recommend purchase from Twin City Equipment Co., at the low bid of $1,026.00.

i. Mayer Pottery for Ballroom

(1)	National China & Equipment Corp., Marion	$2,756.70
(2)	Swain & Myers Sales Co., Decatur	2,957.14
(3)	Sidney Harrison Co., Peoria	No Bid

We recommend purchase from National China & Equipment Corp., at the low bid of $2,756.70.

j. Oneida Shasta Silverware

(1)	National China & Equipment Corp., Marion *	$977.60
(2)	Imperial Restaurant Supply Co., Inc., Chicago	976.32
(3)	Swain & Myers Sales Co., Decatur	1,105.20

* Substitute

We recommend purchase from Imperial Restaurant Supply Co., at the low bid of $976.32.

Grand Total of Above Recommended Purchases of Dishes, Silver and Kitchen Utensils $11,803.28

3. Change Order

Approval of the following change order is requested:

a. Food Service Equipment Contract (Servco Equipment Co.)

Change items 19, 20, 28, 31 and 102 from electric to gas

Deduct $1,793.59

Financial Status of Project:

Contingency Fund	2,413.00
Above Change Order	1,793.59
Balance in Contingency Fund	4,206.59

G. Fine Arts Building

1. Transfer of Funds

We should like to reinstate certain alternates or portions of alternates in the contract for the Fine Arts Center. The reason is that in some cases the items are of such nature that they could not be built after the building is completed and in other cases they could be constructed only with considerable additional expense after the building is done.

We feel that all of these are highly desirable. They were omitted originally when we did not know what difficulties might be encountered in the early stages of the construction. Reinstatement would deplete our contingency fund. We, therefore, request permission to transfer amounts as needed up to $5,000 from the sum of $17,500.00 provided in the project budget for movable equipment. We recognize that this will leave the movable equipment account short, but we shall later request permission to use contingency money from our operating budget to purchase part of the furniture for the new building.

2. Change Orders

Approval of the following changes is requested:

a. Electrical Contract (Home Electric Company)

For installation of fifteen additional telephone outlets

Add	$185.00

For changing cable for primary electrical service from 7500-volt to 5000-volt

Deduct	82.32
Net Addition	$102.68

b. General Contract (Evans Construction Co.)

For reinstatement of Alternate #28 -- To construct the steel-framed cement asbestos roof enclosure on the Art-Speech wing for the future air conditioning equipment

Add	$1,826.00

For reinstatement of a portion of Alternate #26 - Casework in Wardrobe T-29

Add	3,668.00

Furnish and install second set of letters for name of building

Add	262.12

For additional hardware and exit devices

Add	300.00
Total additions to General Contract	$6,056.12

Financial Status of Project:

Contingencies and Surplus	$4,771.37
Transfer of Funds Requested Above	5,000.00
Total Available	$9,771.37
Above Change Orders	6,158.80
Balance in Contingency Fund	$3,612.57

H. Rehabilitation Projects

We are making the following recommendations for purchases and awards of contracts based on approval of the board given at the April 21, 1958, meeting. All are rehabilitation projects:

1. Acoustical Tile - Science Building

Bids were received as follows for acoustic tile for Rooms 401 and 417 in the Science Building:

a. Harlan E. Moore & Co.	$669.00
b. Tile Center	869.00
c. J. L. Wroan & Sons	845.00

We recommend that a contract be awarded to Harland E Moore & Co., at the low bid of $669.00 (Approval was given for an amount not to exceed $669.00 at the April 21, 1958, meeting.)

2. Home Economics Department

Approval was given for an amount not to exceed $4,000.00 for renovation of certain areas in the Home Economics Department at the April 21, 1958, meeting, funds to come from Rehabilitation. The following report shows recommendations for purchases totalling $3,443.21. Installation is by our own personnel. No major items remain to be purchased.

Bids were received as follows:

a. Tote Tray Storage Cabinets, Chart Storage Cabinets and Sink Unit

(1)	Burns Sales Co., Indianapolis	$1,570.00
(2)	E. H. Sheldon Equipment Co., Muskegon	1,058.50
(3)	Chicago Seating Co., Geneva	798.70*

* Substitute items

We recommend purchase from E. H. Sheldon Equipment Co., at the low bid of $1,058.50

b. Eighteen Scholar Craft Chairs and One Desk

(1)	Lee School Supply Co., Terre Haute	$ 198.50
(2)	Blackwell Wielandy, St. Louis	No Bid
(3)	Southeastern Metals Co.	No Bid

We recommend purchase from Lee School Supply Co., at a cost of $198.50.

c. Miscellaneous Electrical Supplies for Rewiring Sewing Room

(1)	Decatur Electrical Supply Division	$ 218.76
(2)	G. E Supply Co., Terre Haute	238.62
(3)	Danville Electrical Supply Co.	242.08

We recommend purchase from Decatur Electric Supply Division at the low bid of $218.76.

d. Seven Singer Sewing Machine Tables

(1)	Singer Sewing Co., Mattoon	$1,946.00

We recommend purchase from the Singer Sewing Co., at a cost of $1,946.00. This was the only bid received on this item.

e. Formica for Cabinet Tops

(1)	Stoner Wood Products, Charleston	$ 25.50
(2)	Tresner Cabinet Shop, Charleston	22.50
(3)	Construction Materials, Mattoon	21.45

We recommend purchase from Construction Materials Co., at the low bid of $21.45.

3. Track

Approval for expenditures of Rehabilitation funds in an amount not to exceed $4,200.00 for renovation of the track was given at the April 21, 1958, meeting. Recommendations for expenditures totalling a maximum of $2,469.35 are given below. Work is by our own personnel No major items remain to be purchased.

Bids have been received as follows:

a. Trenching - Maximum of 1500 feet

(1)	Luther Martin, Charleston	$ .20 per foot*
(2)	W & E Construction Co., Mattoon	.20 per foot
(3)	Young & Foote, Mattoon	No Bid

* By Lot

We recommend that the bidder to whom this award is offered be chosen by lot and that a contract be awarded at a unit cost of $.20 per foot with a maximum amount of 1500 feet, or $300.00.

b. Crushed Rock - Fifty Yards

(1)	Charleston Stone Co., Charleston	$ 94.50
(2)	Olen Humphres, Ashmore	92.50
(3)	Luther Martin, Charleston	94.50

We recommend that purchase be made from Olen Humphres at the low bid of $92.50.

c. Ready-Mix Concrete - approximately 25 yards

(1)	Huckaba & Sons Construction, Charleston	$ 14.40 yd.
(2)	Luther Martin, Charleston	15.00 yd.
(3)	A. J. Walker Const. Co., Mattoon	16.25 yd.

We recommend that the contract be awarded to Huckaba & Sons Construction at the low bid of $14.40 per yard for a maximum amount of 25 yards, or $360.00.

d. Four-inch Vitreous Sewer Pipe - 1600 feet

(1)	Andrews Lumber & Mill Co., Charleston	$ 30.0 ft.
(2)	Grafton Lumber Co., Lerna	31.0 ft.
(3)	Construction Materials, Mattoon	26.6 ft.

We recommend that the purchase be made from Construction Materials at the low bid of $26.6 per foot for a maximum amount of 1600 feet, or $425.60.

e. Freight for Cinders

The cinders were supplied free by the Public Service Co., of Indiana, Dresser station. They were shipped by Nickel Plate Railroad at a cost of $1,291.25.

4. Industrial Arts Department

Approval for expenditure from Rehabilitation funds in an amount not to exceed $3500.00 for remodeling certain areas in the Industrial Arts Department was given at the April 21, 1958, meeting. Recommendations given below are for purchases in the amount of $2,172.73. Work is to be done by our own personnel.

Bids have been received as follows:

a. Electrical Supplies

(1)	General Electric, Terre Haute	Inc. Bid
(2)	Mattoon Electric, Mattoon	$254.16
(3)	Frommel's Hardware, Charleston	Inc. Bid

We recommend purchase from Mattoon Electric at a cost of $254.16.

b. Miscellaneous Lumber

(1)	Andrews Lumber Co., Charleston	$1,214.02
(2)	Construction Materials, Mattoon	1,450.00
(3)	Kull Lumber Co., Mattoon	No Bid

We recommend purchase from Andrews Lumber & Mill Co., at the low bid of $1,214.02.

c. Three Sets of Door Jambs

(1)	Andrews Lumber Co., Charleston	$ 12.00
(2)	Construction Materials, Mattoon	No Bid
(3)	Kull Lumber Co., Mattoon	No Bid

We recommend purchase from Andrews Lumber & Mill Co., at a cost of $12.00.

d. Steel Beams and Posts

(1)	Gano Welding, Charleston	$ 164.55
(2)	Frommel's Hardware, Charleston	191.00
(3)	Andrews Lumber Co., Charleston	190.05

We recommend purchase from Gano Welding at the low bid of $164.55.

e. Twelve Awning Windows, complete

(1)	Tresner's Cabinet Shop, Charleston	$ 587.14
(2)	Stoner Wood Products, Charleston	528.00

We recommend purchase from Stoner Wood Products at the low bid of $528.00.

5. Stage Lighting for Lantz Gymnasium

Pursuant to advertising, bids have been received as follows:

(1)	Vickers Inc., St. Louis	$4,098.66

We recommend that the contract be warded to Vickers, Inc., at a cost of $4,098.66. This was the only bid received.

Approval was given at the June 23, 1958, meeting for this project in the amount of $3,747.10, based on a quotation available at that time. After the official bids came in, we found that one of the figures on the quotation was a unit cost instead of a total cost. This accounts for the difference in cost.

IX. MISCELLANEOUS

A. Fuel Oil Bids

Pursuant to advertising , bids have been received as follows:

1. 90,000 gallons of #5 fuel oil for Lincoln-Douglas Halls

a.	Coles Cumberland Service Co., Charleston	$.076 gal.
b.	Sinclair Refining Co., Charleston	.08789
c.	Centralia Petroleum, Centralia	.08875
d.	Lee Kintner & Sons, Oblong	.0778
e.	R. G. Stewart, Champaign	.0804

We recommend that the contract be awarded to Coles Cumberland Service Co., at the low bid of $.076 per gallon, or a total of $6,840.00, with payment to be made from Commodities, Bond Revenue Project, Series 1950

2. 10,000 gallons of #2 fuel oil for Lincoln-Douglas Halls

a.	Sinclair Refining, Charleston	$.119 gal.

b.	Coles Cumberland Service Co., Charleston	.12949
c.	Neal Oil Co., Mattoon	.126
d.	City Service, Champaign	.124
e.	Ohio Oil Co., Robinson	.1205

We recommend that the contract be awarded to Sinclair Refining Co., at the low bid of $.119 per gallon, or a total of $1,190, with payment to be made from Commodities, Bond Revenue Project, Series 1950.

3. 110,000 gallons of #1 fuel oil for Auxiliary Enterprises

a.	Sinclair Refining Co., Charleston	$.129 gal.
b.	Coles Cumberland Service Co., Charleston	.13929
c.	Ohio Oil Co., Robinson	.1305
d.	Neal Oil Co., Mattoon	.134
e.	City Service, Champaign	.134

We recommend that the contract be awarded to Sinclair Refining Co., at the low bid of $.129 per gallon, or a total of $14,190.00, with payment to be made from Commodities, Auxiliary Enterprises.

4. 5,000 gallons of #2 fuel oil for the physical plant

a.	Sinclair Refining Co., Charleston	$.119 gal.
b.	Coles Cumberland Service Co., Charleston	.12949
c.	Ohio Oil Co., Robinson	.1205
d.	Neal Oil Co., Mattoon	.126
e.	City Service, Champaign	.124

We recommend that the contract be awarded to Sinclair Refining Co., at the low bid of $.119 per gallon, or a total of $595.00, with payment to be made from Commodities, General Revenue.

5. 2,500 gallons of #1 fuel oil for the physical plant

a.	Sinclair Refining Co., Charleston	$.129 gal.
b.	Coles Cumberland Service Co., Charleston	.13929
c.	Ohio Oil Co., Robinson	.1305
d.	Neal Oil Co., Mattoon	.134
e.	City Service, Champaign	.134

We recommend that the contract be awarded to Sinclair Refining Co., at the low bid of $.129 per gallon, or a total of $322.50, with payment to be made from Commodities, General Revenue.

B. Coal Bids

Pursuant to advertising, bids have been received as follows on 5,000 tons of coal, meeting specifications on file in the business office:

1.	Bell & Zoller	$6.60 ton
2.	Frontenac Coal Corp.	No Bid
3.	Paschall - Cole Co.	No Bid
4.	Chicago, Wilmington & Franklin Coal Co.	No Bid

We recommend that the contract be awarded to Bell & Zoller at a cost of $6.60 per ton, with payment to be made from Commodities, General Revenue, for a total of $33,000.

C. Business Education Typing Room Equipment

Approval was given to advertise for bids for this equipment at the April 21, 1958, meeting of the board. Funds have been provided in the biennial budget.

Bids have been obtained as follows:

1. One Instructor's Table and Stand and Forty Adjustable Typing Chairs

a.	Garrett Tubular Products, Garrett, Ind.	$ 609.68
b.	Metropolitan Supply Co., Hindsboro	812.40
c.	Toledo Metal Furniture Co., Toledo, Ohio	Inc. Bid

We recommend that the purchase be made from Garrett Tubular Products at the low bid of $609.68, with payment to be made from Equipment funds.

2. Forty Adjustable Typing Stands

a.	Garrett Tubular Products, Garrett, Ind.	$1,494.80
b.	Mackin Sales Co., Momence	2,020.00
c.	Maginn Office Supply Equip., Champaign	1,690.00

We recommend purchase from Garrett Tubular Products at the low bid of $1,494.80, with payment to be made from Equipment funds.

3. Twenty Manual Typewriters

a.	Warner Office Equipment, Mattoon	$3,100.00
b.	Russell Hammill, Champaign	3,600.00
c.	Royal Typewriter Co., Springfield	3,600.00

We recommend purchase from Warner Office Equipment, Mattoon, at the low bid of $3,100.00, with payment to be made from Equipment funds.

D. Automatic Ice Maker for Lincoln-Douglas Halls

Bids have been received as follows:

a.	Servco Equipment Co., St. Louis	$931.45
b.	Seco Co., Inc., St. Louis	No Bid
c.	Swain & Myers Sales Co., Decatur	No Bid

We recommend purchase from Servco Equipment Co., at a cost of $931.45, with payment to be made from Bond Revenue, Series 1950, funds.

Quincy Doudna
President

ILLINOIS STATE NORMAL UNIVERSITY

July 20 and 21, 1958

I. STUDENTS

A. Attendance

1. Complete information on summer enrollments is not available. There are 1793 students enrolled in the eight-weeks session, an increase of 17 percent over 1957. Enrollment figures for off-campus courses and short courses on the campus are not yet available.

2. As of July 7, 1958, permits issued to new students for the opening of the fall semester are 26 percent ahead of those issued on the corresponding date in 1957.

B. Graduates

1. At the June 7, 1958, commencement there were 417 undergraduate students and 17 graduate students who received appropriate degrees and diplomas.

Summary of Undergraduate Division Groups

Agriculture	6	Home Economics	27
Art	7	Industrial Arts	18
Biological Science	17	Junior High School	1
Business Education	40	Mathematics	21
Elementary Education	95	Music	27
English	15	Physical Science	5
Foreign Languages	2	Social Science	35
Geography	7	Special Education	38
Health and P.E.(Men)	30	Speech	6
Health and P.E.(Women)	20		

Total June Bachelor's Graduates	417
Total June Master's Graduates	17
Total June Graduates	434

II. FACULTY

A. Alterations in Summer Session Faculty 1958

1. Additions

	June	July	August
Anderson, Louise	$300.00	$600.00	$300.00
Butler, Elsie	310.00	620.00	310.00
DeYoung, Chris A.	---	---	1100.00
Elmendorf, Mary	---	115.00	---
Grotzinger, Laurel	250.00	500.00	250.00
Kreifels, Anna Marie	310.00	620.00	310.00
Kuntz, Lowell	350.00	740.00	370.00
Martin, Marie	290.00	580.00	290.00
Natterstad, Lucille	300.00	600.00	300.00
Oostendorp, John	300.00	640.00	320.00
Phelps, Harold R.	---	---	1000.00
Scharfenberg, Henrietta	300.00	600.00	300.00
Schultze, Luella	320.00	640.00	320.00
Vetter, Dale	105.00	---	---

2. Changes in April 21 Report

	June	July	August
Crews, Warren	---	$320.00	$160.00
Keeley, Helen	---	62.50	---
Lichty, Elden A.	200.00	---	450.00
Tudor, R. W.	113.00	260.00	130.00

3. Summer Resident Speech Center

Persons here listed are to assist in the operation of the Summer Speech Center with all salaries to be reimbursed from funds provided by the Illinois Division for Crippled Children.

	June	July	August
Balhizer, Shirley	$ 18.75	$ 37.50	$ 18.75
Carlson, Rebecca	50.00	100.00	50.00
Corby, Patricia	150.00	300.00	150.00
Dziadula, Dorothy D	22.50	45.00	22.50
Glenwright, Adeline	175.00	350.00	175.00
Green, Donna	22.50	45.00	22.50
Haney, Mary	205.00	410.00	205.00
Harlan, Jane Louise	22.50	45.00	22.50
Hostettler, Barbara	50.00	100.00	50.00
Nation, James	22.50	45.00	22.50
Reusser, Jacqueline	80.00	160.00	80.00

Harlan, Jane Louise	22.50	45.00	22.50
Hostettler, Barbara	50.00	100.00	50.00
Nation, James	22.50	45.00	22.50
Reusser, Jacqueline	80.00	160.00	80.00

B. Resignations

1. Mr. Charles R. Boughton, as Instructor in Speech, effective June 7, 1958, in order to accept a University Fellowship at Northwestern University.

2. Miss Alice Cooper, as Instructor and Assistant Librarian, effective August 8, 1958, in order to accept another position.

3. Dr. George Conrad, as Professor of Art, Effective July 1, 1958, in order to accept another position.

4. Miss Elsie Fessenden, as Instructor in Health and Physical Education, effective June 7, 1958, in order to accept another position.

5. Dr. Doris Gray, as Assistant Professor and Supervising Teacher --Partially Sighted and Blind, effective August 8, 1958, in order to accept a position in New Jersey.

6. Dr. Wallace E. McIntyre, as Associate Professor of Geography, effective June 7, 1958, in order to accept another position.

7. Mr. James E. Noah, as Instructor in English, effective June 7, 1958, in order to accept another position.

8. Miss Bette Soldwedel, as Acting Director of Women's Residence Halls and Assistant Dean of Women, effective August 31, 1958, in order to accept another position.

9. Dr. Bjarne R. Ullsvik, as Professor of Mathematics and Administrative Assistant to the President, effective August 31, 1958, in order to accept the presidency of Wisconsin State College at Platteville.

C. Termination of Temporary Appointments

1. Mr. Ronald Blake, as Faculty Assistant in Publicity, effective August 31, 1958.

2. Mrs. Margaret McIntyre, as Instructor and Supervising Teacher in the Kindergarten, effective June 7, 1958.

3. Mr. John Oostendorp, as Assistant Professor of Speech, effective August 8, 1958.

4. Miss Patricia Ann Peffer, as Faculty Assistant - Deaf and Hard of Hearing, effective June 7, 1958.

5. Mr. Gunther E. Rothenberg, as Instructor in Social Science, effective June 7, 1958.

6. Mrs. Christine Stombaugh, Instructor in Home Economics, effective June 7, 1958.

D. Retirement

1. Dr. Chris A. De Young, Professor of Education and Head of the Department of Education and Psychology, effective November 30, 1958.

E. Leaves of Absence

1. Non-sabbatical Leave for 1958-1959 School Year

   a. Mr. William D. Popejoy, to continue study for an advanced degree.

2. Cancellation of Sabbatical Leave

   a. Mr. John Ellis, Assistant Professor of Biological Science (1958-1959 school year)

F. Appointments (Replacement)

1. Miss Pat Bahn, as Instructor in Speech, effective September 1958, at a salary rate of $580.00 per month, $5220.00 for the school year of nine months, to take the place of Miss Doris Richards, on leave. Miss Bahn has her bachelor's and master's degrees from Southern Illinois University, and for the past two years has taught at Sparta Township High School.

2. Mr. Don M. Bates, as Instructor in Health and Physical Education, effective September 1958, at a salary rate of $580.00 per month, $5220.00 for the school year of nine months, to take the place of Miss Edna Engberg, on leave. Mr. Bates has his bachelor's degree from Marshall College, Huntington, West Virginia, and is completing his master's degree at the State University of Iowa. For the past year he has been a graduate assistant at the State University of Iowa.

3. Mr. Harold E. Bauer, as Assistant Professor of Music, effective September 1958, at a salary rate of $600.00 per month, $5400.00 for the school year of nine months, to take the place of Mr. Robert Borg, on leave. Mr. Bauer has his bachelor's and master's degrees from the University of Nebraska, and is a candidate for the doctor's degree at Teachers College, Columbia University. For the past two years he has been on the staff of the junior High School at Victorville, California.

4. Miss Barbara Ann Beggs, as Instructor and Supervising Teacher -- Deaf and Hard of Hearing, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the school year of nine months, to take the place of Miss Patricia Ann Peffer, on temporary appointment. Miss Beggs has her bachelor's degree from the University of Texas and her master's from Teachers College, Columbia University. For the past year she has been a member of the staff of the Lexington School for the Deaf in New York City.

5. Dr. Paul J. Brand, as Associate Professor of Geography, effective September 1958, at a salary rate of $800.00 per month, $7200.00 for the school year of nine months, to take the place of Dr. Wallace E. McIntyre, resigned. Dr. Brand has his bachelor's degree from Kent State University in Ohio, his master's from the University of Chicago, and his doctor's from Teachers College, Columbia University. Since 1955 he has been chairman of Geography-Geology at Bucknell University, Lewisburg, Pennsylvania.

6. Mrs. Eunice R. Bryan, as Instructor in Mathematics, effective September 1958, at a salary rate of $600.00 per month, $5400.00 for the school year of nine months, to take the place of Mr. William Popejoy, on leave. Mrs. Bryan has her bachelor's degree from Illinois State Normal University and will receive her master's from ISNU in August of this year. Her last teaching was in a rural school in McLean County.

7. Mr. George R. Canning, Jr., as Assistant Professor of English,

effective September 1958, at a salary rate of $660.00 per month, $5940.00 for the school year of nine months, to take the place of Mrs. Lucile W. Holmes, on temporary appointment. Mr. Canning has a B.A. degree from Missouri Valley College at Marshall, Missouri, and an M.A. from the University of Chicago. He is at present a candidate for the Ph.D. degree at the University of Wisconsin, where he has been a teaching assistant since 1954.

8. Dr. Merton A. Christensen, as Associate Professor of English, effective September 1958, at a salary rate of $720.00 per month, $6840.00 for the school year of nine months, to take the place of Mr. James Noah, resigned. Dr. Christensen has an A.B. degree from Washington Missionary College, Washington, D.C. and master's and doctor's degrees from the University of Maryland. He has been on the staff of Rockford College for the past year.

9. Miss Faith Clark, as Instructor in Health and Physical Education, effective September 1958, at a salary rate of $580.00 per month, $5220.00 for the school year of nine months, to take the place of Miss Elsie Fessenden, resigned. Miss Clark has her bachelor's degree from Boston Conservatory of Music, and will receive her master's from New York University this summer. For the past year Miss Clark has been attending New York University.

10. Mr. Raymond L. Fischer, as Instructor in Speech, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the school year of nine months, to take the place of Mr. Charles R. Boughton, resigned. Mr. Fischer has his bachelor's and master's degrees from Eastern Illinois University. He has been a member of the faculty of the Mattoon High School since 1954.

11. Dr. Walter Friedhoff, as Associate Professor of Education, effective September 1958, at a salary rate of $800.00 per month, $7200.00 for the school year of nine months, to take the place of Mrs. Norene Kurth and Mrs. Mescal Lovelass, on temporary appointments. Dr. Friedhoff has B.A. and M.A. degrees from the University of South Dakota, and a Ph.D. from the State University of Iowa. Since 1955 he has been on the staff of Eastern Illinois University.

12. Miss Mary Gallagher, as Instructor in Music, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the school year of nine months, to take the place of Mrs. Janet Nieburg, resigned. Miss Gallagher has her bachelor's degree from Oberlin College, and her master's from Michigan State University. She has been on the staff of Hastings College, Hastings, Nebraska for the past year.

13. Miss Helen K. Harrison, as Instructor in Music, effective September 1958, at a salary rate of $660.00 per month, $5940.00 for the school year of nine months, to take the place of Mr. Wayne F. Sherrard, resigned. Miss Harrison has her bachelor's degree from the University of Missouri and her master's from the State University of Iowa. For the past six years she has been on the faculty of West Virginia University.

14. Mr. Richard Truman Haselton, as Instructor in Health and Physical Education, effective September 1958, at a salary rate of $700.00 per month, $6300.00 for the nine months of the school year, to take the place of Mr. Richard J. Smith, transferred to the position of Director of Men's Residence Halls. Mr. Haselton has his bachelor's degree from Northern Illinois University and his master's from the University of Illinois. He has been on the staff of Rock Falls Senior High School since 1955.

15. Mrs. Jean A. Irvin, as Instructor in Health and Physical Education, effective September 1958, at a salary rate of $580.00 per month, $5220.00 for the school year of nine months, to fill a position held by substitutes during the 1957-1958 school year. Mrs. Irvin has her bachelor's degree from Slippery Rock State Teachers College, Slippery Rock, Pennsylvania, and will receive her master's degree from Ohio State University at the end of the 1958 summer session. She has been a graduate assistant at Ohio State University during the 1957-1958 school year.

16. Dr. Eric H. Johnson, as Associate Professor of Education and Administrative Assistant to the President, effective January 1, 1959, at a salary rate of $1040.00 per month, $12,480.00 for the year of twelve months, to take the place of Dr. Bjarne R. Ullsvik, resigned. Dr. Johnson has a bachelor's degree from Illinois State Normal University and master's and doctor's degrees from the University of Illinois. He has worked in the field of research and curriculum development at the University of Illinois and for a number of years was Executive Secretary of the Illinois Curriculum Program. At present he is First Assistant Superintendent of Public Instruction. Dr. Johnson plans to spend a day or two on the campus each week beginning with the opening of school in September 1958.

17. Miss Anna Marie Kreifels, as Instructor in Home Economics, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the nine months of the school year, to take the place of Mrs. Christine Stombaugh, on temporary appointment. Miss Kreifels has her A.B. Degree from Nebraska State Teachers College at Peru and her A.M. from Colorado State College at Greeley. For the past year she has been on the staff of the Nebraska State Teachers College at Peru.

18. Mr. William J. Lee, as Instructor in Art, effective September 1958, at a salary rate of $660.00 per month, $5940.00 for the school year of nine months, to take the place of Dr. George Conrad, resigned. Mr. Lee has his bachelor's degree from Kent State University in Ohio and his master's from the State University of Iowa. For the past two years he has been on the faculty of the State Teachers College at Mayville, North Dakota.

19. Miss Joanna Midtlying, as Faculty Assistant in Health and Physical Education, effective September 1958, at a salary rate of $540.00 per month, $4860.00 for the school year of nine months, to fill a position held by substitutes during the 1957-1958 school year. Miss Midtlying has her bachelor's degree from Montana State University and is working on her master's degree at the University of Washington. She has held a graduate assistantship at the University of Washington during the past school year. Her appointment is for one year only and reappointment is contingent upon completing the requirements for the master's degree prior to July 1, 1959.

20. Mr. Richard L. Newby, as Instructor in English, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the school year of nine months, to fill a position held by substitutes during the 1957-1958 school year. Mr. Newby has his bachelor's and master's degrees from Southern Illinois University. For the past two years he has taught in the El Paso High School.

21. Dr. Harold R. Phelps, as Professor of Education and Director of the Division of Special Education, effective September 1958, at a salary rate of $1,000.00 per month, $11,000.00 for the eleven months' period for which this appointment is made, to take the place of Dr. Rose E. Parker, retired. Dr. Phelps has his

bachelor's degree and master's from the University of Nebraska and his doctor's from Ohio State University. Since 1951 he has been on the faculty of Ohio State University.

22. Mr. Matthew Prastein, as Instructor in Physical Science, effective September 1958, at a salary rate of $700.00 per month, $6300.00 for the school year of nine months, to take the place of Mr. Leon S. Smith, retired. Mr. Prastein has a bachelor's degree from Columbia University and a master's from the University of Chicago. For the past year he has been Associate Chemist with the Armour Research Foundation.

23. Dr. H. Earle Reese, as Associate Professor of Business Education, effective September 1958, at a salary rate of $760.00 per month, $6840.00 for the school year of nine months, to fill a position held by substitutes during the 1957-1958 school year. Dr. Reese has his bachelor's degree from Oakland City College, Indiana, his master's from the University of Illinois, and his doctor's from George Peabody College for Teachers. He has been a member of Middle Tennessee State College at Murfreesboro for the past two years.

24. Miss Evelyn Rex, as Instructor and Supervising Teacher--Partially Sighted and Blind, effective September 1958, at a salary rate of $620.00 per month, $5580 for the school year of nine months, to take the place of Dr. Drois Gray, resigned. Miss Rex has a bachelor's degree from Southern Illinois University and a master's from Northwestern University. She has taught in the East St. Louis school system since 1952.

25. Mr. Stanley G. Rives, as Assistant Professor of Speech, effective September 1958, at a salary rate of $640.00 per month, $5760.00 for the school year of nine months, to take the place of Mr. John Oostendorp, who was on a one-year appointment. Mr. Rives has his bachelor's and master's degrees from Illinois State Normal University, and is at the present time a candidate for his doctor's degree at Northwestern University. For the past year he has been on the staff of Elmhurst College.

26. Mr. William G. Roughead, Jr., as Instructor in Mathematics, effective September 1958, at a salary rate of $600.00 per month, $5400.00 for the school year of nine months, to take the place of Mr. Hal Gilmore, on leave. Mr. Roughead has his bachelor's and master's degrees from Illinois State Normal University and for the past year has been on the staff of Stanford Community High School.

27. Mr. Roy E. Sample, as Instructor in Art, effective September 1958, at a salary rate of $640.00 per month, $5760.00 for the school year of nine months, to take the place of Dr. Ruth Freyberger, on leave. Mr. Sample has his bachelor's and master's degrees from the University of Minnesota. For the past year he has been a teaching assistant at the University of Minnesota where he is a candidate for the doctor's degree.

28. Miss Luella Schultze, as Instructor and Supervising Teacher in the Metcalf School, effective September 1958, at a salary rate of $640.00 per month, $5760.00 for the school year of nine months, to take the place of Miss Ethel Wooley, transferred to full time teaching in the Department of Education and Psychology. Miss Schultze has her bachelor's degree from Illinois State Normal University and her master's from Colorado State College at Greeley. She has taught in the Decatur Public Schools since 1942.

29. Mrs. Charlotte M. Upton, as Instructor in Home Economics, effective

September 1958, at a salary rate of $640.00 per month, $5760.00 for the school year of nine months, to take the place of Mrs. Joyce Feree, on temporary appointment. Mrs. Upton has her bachelor's degree from the University of Illinois and her master's from Illinois State Normal University. For the past four years she has been on the faculty of Normal Community High School.

30. Mrs. Elsa R. Melton to be added to the list of approved per day substitute teachers.

31. The following students are recommended for approval as faculty assistants to carry out the program and serve in places used in past years at a salary rate of $100.00 per month, or $900.00 for the 1958-1959 school year, unless otherwise indicated:

    a. Lowell Antenen, Test Service
    b. Leo Benson, Social Science
    c. Allan E. Coyle, Geography ($50.00 per month)
    d. William A. Crater, Biological Science
    e. Carol L. Creed, H. and P.E. for Women
    f. Leonard L. Enrietto, Mathematics
    g. John Galbraith, H. and P. E. for Men
    h. Donald E. Garrett, H. and P.E. for Men
    i. Patricia Lemanski, Residence Halls
    j. Edward E. Lyon, Geography ($50.00 per month)
    k. Barbara Mowder, Speech
    l. Robert C. Phillips, Social Science
    m. Myra Stormer, Residence Halls
    n. Ronald E. Tinsley, H. and P. E. for Men

G. Appointments (New Positions)

1. Mr. George A. Falconer, as Assistant Professor of Speech, effective September 1958, at a salary rate of $700.00 per month, $6300.00 for the nine months of the school year. Mr. Falconer has his bachelor's and master's degrees from Washington University and for the past year has been on the staff of Eastern Illinois University.

2. Mrs. Jeanne Anne Foreman, as Instructor in Foreign Languages, effective September 1958, at a salary rate of $600.00 per month, $5400.00 for the school year of nine months. Mrs. Foreman has her bachelor's degree from the University of Illinois, and will receive her master's from the University of Illinois this summer. For the past two years she has been on the staff of the University of Illinois.

3. Miss Laurel Ann Grotzinger, as Instructor and Assistant Librarian, effective September 1958, at a salary rate of $500.00 per month, $4500.00 for the nine months of the school year. Miss Grotzinger has her bachelor's degree from Carleton College and her master's from the University of Illinois.

4. Mr. Bernard J. McCarney, as Instructor in Social Science, effective September 1958, at a salary rate of $560.00 per month, $5040.00 for the school year of nine months. Mr. McCarney has his bachelor's degree from Illinois State Normal University and will receive his master's from the University of Illinois this summer. For the past year he has held a fellowship at the University of Illinois.

5. Dr. Else Schmidt, as Assistant Professor of Geography, effective September 1958, at a salary rate of $660.00 per month, $5940.00 for the school year of nine months. Dr. Schmidt has her master's

degree from the University of Leipzig, Germany and her doctor's from the University of Munich. For the past two years she has been on the faculty of Southern Illinois University.

III. OTHER SCHOOL EMPLOYEES

A. Resignations

1. Miss Rebecca J. Adrian, as Clerk Stenographer I in Metcalf School, effective July 18, 1958, due to moving out of town.

2. Miss Janyce Buchanan, as Personnel Assistant II in the Educational Test Service, effective June 14, 1958, in order to go into teaching.

3. Mrs. Frances Culbertson, as University Health Service Nurse, effective April 30, 1958, for personal reasons.

4. Mrs. Bette J. Freese, as Food Production Manager, effective July 7, 1958, for personal reasons.

5. Miss Marcella K. Lathrop, as Clerk Stenographer II in the Publicity Office, effective April 30, 1958, for personal reasons.

6. Miss Alyce M. Nicolaysen, as Duplicating Machine Operator I, effective May 29, 1958, in order to go into nurses' training.

7. Mr. Porter M. Powell, as Grill Cook, effective May 2, 1958, to accept other employment.

8. Mrs. Lois M. Bunn, as Clerk Stenographer II in the Music Office, effective June 11, 1958, for personal reasons.

9. Miss Doris M. Reeves, as Clerk Typist I in the Test Service and Dean's Office, effective June 13, 1958, due to lack of background for work involved.

10. Miss Luanne J. Sieg, as Clerk Typist II in the Registrar's Office, effective July 3, 1958, to be married and to accept another position.

11. Miss Sandra Sue Willan, as Clerk Stenographer I in the Office of the Dean of the Faculty, effective June 20, 1958, in order to be married.

B. Leaves of Absence

1. Mrs. Christina Bond, Janitress, effective March 7, 1958 for an indefinite period, due to illness.

2. Mrs. Mary Ellen Legg, Chief Clerk in the Audio-Visual Office, from May 30, 1958 to September 2, 1958, for personal convenience.

3. Mrs. Agnes Nelson, Cook, from March 17, 1958 to June 16, 1958 due to illness.

C. Dismissal During Probationary Period

1. Mr. Robert W. Ward, as Groundsman, effective July 8, 1958, due to excessive absenteeism.

D. Change in Classification

1. Miss Luanne J. Sieg, from Clerk Typist I in the Registrar's Office to Clerk Typist II in the Registrar's Office, effective June 1,1958.

E. Change in Rate

1. Mrs. Olive Campbell, Janitress, from a salary rate of $210.00 per month to $235.00 per month, effective May 11, 1958.

F. Change in Classification and Salary

1. Mr. James P. Brady, from Stationary Fireman Helper at a salary rate of $395.00 per month, to Stationary Fireman at a salary rate of $420.00 per month, retroactive to May 1, 1958.

2. Mrs. Edith Davis, from Cook's Helper at a salary rate of $180.00 per month, to Cook at a salary rate of $190.00 per month, effective April 14, 1958.

3. Mrs. Betty J. Stephenson, from Clerk Stenographer I in the Office of the Dean of Men at a salary rate of $260.00 per month, to Clerk Stenographer II in the Office of the Music Department, at a salary rate of $275.00 per month, effective June 5, 1958.

4. Mrs. Eva Thomas, from Cook's Helper at a salary rate of $180.00 per month, to Janitress at a salary rate of $205.00 per month, effective June 9, 1958, to take the place of Mrs. Christina Bond, on leave.

G. Reduction in Amount of Hours

1. Mr. Norman E. Kramer, to work 75 percent of time effective June 16, 1958.

H. Appointments (Replacement)

1. Miss Judith A. Arends, as Duplicating Machine Operator I, at a salary rate of $185.00 per month, effective June 9, 1958, to take the place of Miss Alice Nicolaysen, resigned.

2. Mrs. Irene E. Bates, as Clerk Stenographer II in the Publicity Office, at a salary rate of $240.00 per month, effective June 9, 1958, to take the place of Miss Marcella Lathrop, resigned.

3. Mrs. June P. Campbell, as Health Service Nurse, at a salary rate of $320.00 per month, effective May 1, 1958, to take the place of Mrs. Frances Culbertson, resigned.

4. Mr. Richard C. Christianson, as Carpenter, at a per hour rate of $3.30, $561.00 per month, effective June 2, 1958, to take the place of Mr. William Speers, on leave.

5. Miss Sally Edwards, as Clerk Typist I in the Test Service, at a salary rate of $185.00 per month, effective June 23, 1958, to take the place of Miss Doris Reeves, resigned.

6. Miss Barbara Fann, as Personnel Assistant II in the Educational Test Service, at a salary rate of $260.00 per month, effective June 9, 1958, to take the place of Miss Janyce Buchanan, resigned.

7. Mr. George R. Hardesty, as Assistant Fountain Supervisor in the Student Union, at a salary rate of $270.00 per month, effective May 2, 1958, to take the place of Mr. Porter M. Powell, resigned.

8. Mrs. Helen M. Killian, as Clerk Stenographer II in the Departments of Speech and Education, at a salary rate of $275.00 per month, effective May 5, 1958, to take the place of Mrs. Dorothy Scarbeary, resigned.

9. Mrs. Minnie V. Lamb, as Laundry Worker, at a salary rate of

$220.00 per month, effective May 1, 1958, to take the place of Mrs. Alma Bean, retired.

10. Miss Marilyn J. Leggett, as Clerk Stenographer I in the Office of the Dean of the Faculty, at a salary rate of $185.00 per month, effective June 1, 1958, to take the place of Miss Sandra Willan, resigned.

11. Miss Norma Powell, as Clerk Stenographer II, at a salary rate of $240.00 per month, effective June 26, 1958, to take the place of Miss Luanne Sieg, resigned.

12. Miss Nancy L. Snearly, as Clerk Stenographer I in the Office of the Dean of Men, at a salary rate of $210.00 per month, effective June 5, 1958, to take the place of Mrs. Betty Stephenson, transferred to the Music Office.

I. Appointments (New Position)

1. Mrs. Charlene P. Morrice, as Clerk Stenographer II in the Business Office, at a salary rate of $275.00 per month, effective June 16, 1958. (Advisory Committee letter dated June 6, 1958 and Internal Budget 1958-1959)

2. Mr. Robert H. Nickrent, as Carpenter, at a per hour rate of $3.30, $561.00 per month, effective May 26, 1958. (Internal Budget 1957-1958)

3. Mrs. Eula M. Patzer, as Assistant Food Production Manager at the Student Union, at a salary rate of $275.00 per month, effective April 14, 1958. (Position listed in April 21, 1958, Board Report.)

4. Miss Karen K. Sprehe, as Clerk Stenographer I in the Office of Admissions, Recorder, Registrar, at a salary rate of $185.00 per month, effective July 7, 1958. (Advisory Committee letter dated June 23, 1958, and Internal Budget 1958-1959.)

5. Mr. Robert W. Ward, as Groundsman, at a salary rate of $275.00 per month, effective May 2, 1958. (Internal Budget, 1957-1958.)

J. Creation of New Positions

1. Assistant Fountain Supervisor. The new "Cage" operation in the Student Union has shown a 46.9 percent increase in volume over that of the old "Cage" which was located in Fell Hall. With a larger staff of student workers and a larger volume of business, it is essential that we add a new position of Assistant Fountain Supervisor to begin in September with the opening of school. This will make possible a slight reduction in student workers plus giving Mr. Kennedy, Fountain Supervisor, opportunity to give overall supervision and devote more time to management of the entire staff.

2. Distribution Clerk. The new position of Distribution Clerk is made necessary by a change in our campus mail distribution system. The remodeling in the Administration Building would have required relocation of the existing post office. The University Council was consulted concerning this problem; it was their recommendation that the campus post office be abandoned in favor of a departmental delivery system. This type of service has been rendered to certain campus buildings under our present operation but now would be expanded to cover all buildings. This position will eliminate the need for student staffing of a campus post office.

3. Nurseryman. With the present future expansion of the campus, it is recommended that one person be employed to devote his entire time to the supervision of the grounds work. Added land and staff require full-time direct supervision. In order that the greenhouse function not be neglected, it is recommended that a new position of Nurseryman be established to insure the continuation of the green house services that we have enjoyed.

. THE ORGANIZATION

A. New Administrative Structure

1. The new administrative structure went into effect on July 1--that is, instead of forty-some persons being directly responsible to the President and reporting to him, there are now six, as follows: Vice President and Dean of the Faculty, Administrative Assistant to the President, Business Manager, Director of Special Services, Director of Public Relations and Publicity, Director of Student Life and Welfare.

B. Housing Office

1. The Housing Office is now unified and is in one area rather than four. This already has proven quite satisfactory.

C. New Committee System

1. A new committee system was set into operation with smaller committees, fewer committees, and the membership rotating in most cases for three-year terms and with a prohibition of immediate reappointment to the same committee.

THE CURRICULUM

During the 1957-1958 academic year, the faculty approved a new curriculum pattern which emphasizes the general cultural needs of all teachers. Following faculty approval of the new program, the various departments have been preparing new courses which will be offered for the first time beginning in September, 1958. This new plan provides greater opportunities for student choice of studies, particularly in the first two years of college. Furthermore, alternate course offerings in general education will provide greater opportunity for adjusting a student's program to his previous educational achievement. Extension of work in English language and literature, new offerings in the natural sciences, and greater opportunity for election of foreign language study also characterize the new program.

. BUILDINGS AND GROUNDS

A. Progress Report

1. Centennial Building

Work during the month of June was considerably hampered by time lost due to rain, so the construction accomplished at the site was less than in the preceding two months. However, the delivery of materials is very satisfactory, and the overall progress to date is excellent.

The steel frame for the Art-Speech wing has been erected, and by July 15 all of the concrete floors in this wing should be poured. The Theater-Music wing is primarily of wall-bearing construction, and the masonry work in this wing is about 75 percent complete. The most of the concrete floors in this wing have been poured, and all but stairs and minor areas should be poured by July 15.

All of the steel sash is on the job, as are all of the metal door frames. The steel joists in the Art-Speech wing are set, and all but the steel roof joists are set in the Theater-Music wing. Perhaps 50 percent of the roof joists in the Theater-Music wing should be set by July 15.

The mechanical and electrical trades are making good progress, and keeping up with the status of the general construction work.

No problems, either of delivery of materials or scheduling of work, are foreseen at this time. The building should be enclosed by cold weather without any difficulty, and with this accomplished the completion work can proceed without undue delays.

2. Married Student Housing Project

The progress on this project during the first month was excellent, and was greatly favored by the weather, with all contractors taking advantage of this fact. Then came the month of June with its unusual amount of rainfall and this project, which was in the foundation stages, was considerably slowed down. However, here again, all contractors worked as they could, and the amount accomplished under adverse conditions has been very gratifying.

There is no problem in the delivery of masonry materials, which are arriving as required. The first deliveries of reinforcing steel for the second floor slabs have been made. The aluminum sliding windows are due to be delivered momentarily. The big question mark in the matter of material deliveries is the steel door frames. The shop drawings for these were submitted promptly and were checked immediately upon arrival, but the contractor still has no definite promise of a delivery date for these frames, and they could start setting some of the first floor frames now if they had them. Without them, the masonry work will have to be scheduled to avoid areas requiring frames, and this will result in some delays if the frames are not received during the month of July.

All of the building footings and foundations are complete. The pouring of the first floor slabs has commenced, and will be continued as the underground work is completed. The plumber and the electrician are proceeding very satisfactorily with this underground work.

The masonry work along the rear walls (which have no door frames) is proceeding immediately after the pouring of the first floor slabs, and this will provide work for the masons for some time.

The sanitary sewers, storm sewers, and outside water mains are nearly complete. The rough excavation for the streets and parking areas has been made.

This project is proceeding on schedule, and if the metal door frames are received without too much delay, should continue very satisfactorily.

3. Addition to Milner Library

The bookstore is 98 percent completed. The stack area in addition to the library is 60 percent complete. A delay of three weeks in delivery of the steel book stacks by the Estey Corporation has slowed the progress of the library section. The building cannot be roofed or fully enclosed until all the book stacks have been erected. The air conditioning equipment for the new areas is 90 percent complete.

4. Removal of Old Main

The work on the removing of the Old Main Building is nearly on schedule. The bridgeways have been removed and the east wing of the building has been razed to the first floor. Early work on this project requires stripping of the wood materials from the interior of the building and once this has been completed, the brick and stone work should come down rapidly.

VIII. STUDENT LIFE

Again this year our real bottleneck is lack of housing. As of July 2, we had over 300 names on our waiting list, which is even a greater number than we had at the same time the last two years. Numerous methods have been used to try to obtain more housing in town, but it would seem that we have pretty well found all acceptable available housing. In fact, we are losing a few places each year because large old houses are being dismantled or turned into apartments and new homes are not being built with a large number of extra bedrooms where students might be placed.

IX. MISCELLANEOUS

A. Purchases

1. Robertson "320" Camera

The following bids were received on a Robertson "320" Camera for the Industrial Arts Department

Norman-Willetts Graphic Supply Co. 316 West Washington Street Chicago 6, Illinois	Less 2% 10th	$1884.00
Thompkins Printing Equipment Co. 712 South Clark Street Chicago 5, Illinois	F.O.B. Chicago	$1980.00
Addressograph-Multigraph Corporation Bloomington, Illinois	F.O.B. Chicago	$1980.00

Recommendation: We recommend the acceptance of the low bid submitted by Norman-Willetts Graphic Supply Co. of Chicago, in the amount of $1884.00 for the purchase of a Robertson "320" Camera for the Industrial Arts Department. To be paid with funds appropriated for Equipment - General Revenue.

2. Bids on the following items have been requested through advertising in the official State newspaper and will be opened on July 16, 1958. The bids and recommendations on these items will be presented to the Board on July 21.

a. Milk and bread requirements for 1958-1959.
b. Standard IBM electric typewriters.
c. Paper goods, napkins, cups, etc.
d. One South Bend 13" Lathe CL145B.

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July 20 and 21, 1958

IX. MISCELLANEOUS

2. The bids for the following items were opened on July 16th. Requests for these items were advertised in the official State newspaper.

a. Dairy Products

Bids on milk and dairy products for the period September 7, 1958 to August 7, 1959 for all Bond Revenue Projects were received as follows:

Normal Sanitary Dairy, Inc. Normal, Illinois	$24,603.00
The Borden Co. Pekin Division Pekin, Illinois	27,050.50
Murray Dairy 1112 North Main Street Bloomington, Illinois	27,359.30
Illinois Valley Ice Cream Co. Streator, Illinois	No Bid

Recommendation: We recommend the acceptance of the low bid submitted by Normal Sanitary Dairy, Inc., Normal, Illinois in the amount of $24,603.00 for the purchase of dairy products. (To be paid with Bond Revenue Funds.)

Bakery Goods

Bids on bread and bakery goods for the 1st Semester, 2nd Semester, and Summer Session (September 7, 1958 to August 10, 1959) for all Bond Revenue Projects were received as follows:

Banner Baking Co. 129 E. Beaufort Normal, Illinois	8,220.00
Peoria Colonial Baking Co. 1825 North Street Peoria, Illinois	8,551.00
Schulze Baking Co. 303 South Main Street Bloomington, Illinois	10,744.00

Recommendation: We recommend the acceptance of the low bid submitted by Banner Baking Co., Normal, Illinois in the amount of $8,220.00 for the purchase of bread and bakery goods. (To be paid with Bond Revenue Funds.)

b. Paper goods, napkins, cups, etc.

Bids on paper goods for the Bond Revenue operations covering the period September 7, 1958 to August 7, 1959 were received as follows:

Bush Bros. Champaign, Illinois	$ 9,110.96
Peoria Cup & Specialty Div. Peoria 2, Illinois	9,208.89
Kildaire Equipment Co. Bloomington, Illinois	9,246.50
Smith-Scharff Paper Co. Peoria, Illinois	9,246.92
Central Supply Co. Bloomington, Illinois	9,894.39

Murphy Bros., Inc. Champaign, Illinois	10,109.88
*Decatur Paper House	8,643.15

Recommendation: We recommend the acceptance of the bid submitted by Bush Bros., Champaign, Illinois in the amount of $9,110.96 for the purchase of paper goods. (To be paid from Bond Revenue Funds.)

*This was not a firm quotation. The prices quoted were subject to change.

c. One South Bend 13" Lathe CL145B

Bids for a South Bend 13" Lathe #CL145B plus accessories, less trade-in of Monarch metal turning lathe and accessories for Industrial Arts Department were received as follows:

	Lathe	Trade-In	Total
Miller Industrial Supply Decatur, Illinois	$2216.58	$395.00	$1821.58
Corry's Machine & Tool Bonaparte, Iowa			1950.00
Schlitt Supply Co. Springfield, Illinois	2146.08	126.13	2019.95
J. H. Volz Machinery Co. Chicago 45, Illinois	2217.00	125.00	2092.00
R. K. LeBlond Machine Tool Co. Oak Park, Illinois	3123.00	None	3123.00
Corry's Machine & Tool Bonaparte, Iowa			3350.00
*Corry's Machine & Tool Bonaparte, Iowa			1400.00
*Corry's Machine & Tool Bonaparte, Iowa			1525.00
*Brodhead-Garrett Co. Cleveland 5, Ohio	1680.00	150.00	1530.00

Recommendation: We recommend the acceptance of the low bid submitted by Miller Industrial Supply Co., Decatur, Illinois in the amount of $1821.58. (To be paid with funds appropriated for Equipment, General Revenue.)

*These bids did not meet specifications.

Robert G. Bone
President

REPORT OF
NORTHERN ILLINOIS UNIVERSITY

July 20-21, 1958

I. Students

Enrollment, Summer Session, 1958

	Men	Women	Total	Total One Year Ago
DeKalb Campus				
Undergraduates	429	516	945	770
Graduate Students	474	194	668	423
TOTAL DEKALB CAMPUS STUDENTS*	903	710	1613	1193
Lorado Taft Field Campus**	13	32	45	50
Residence Workshop				
Home Economics 450	0	40	40	14
TOTAL RESIDENT STUDENTS (DeKalb and Lorado Taft)	916	782	1698	1257
Extension Classes**	59	337	396	319
TOTAL, COLLEGE STUDENTS**	974	1119	2094	1576

Breakdown - Summer Session, 1958

Extension Classes	Center	Men	Women	Total
Earth Science 335	Springfield	0	2	2
Education 301	Joliet	8	13	21
Education 349 (6/16 to 7/4)	Rockford	4	53	57
Education 349 (7/7 to 7/25)***	Rockford	1	9	10
Education 415***	Waukegan	3	31	34
Education 461 ***	Rockford	2	42	44
Education 490	Joliet	9	21	30
Education 490	Rockford	5	21	26
Education 490	Waukegan	3	15	18
Education 500	Joliet	6	10	16
Education 503	Waukegan	0	7	7
Education 503***	Joliet	1	4	5
Education 542***	Rockford	4	6	10
Education 586	Waukegan	0	14	14
Education 586***	Joliet	1	6	7
Fine Arts 303	Waukegan	4	46	50
Fine Arts 303***	Joliet	3	5	8
Fine Arts 480	Waukegan	0	7	7
Fine Arts 480***	Joliet	0	0	0
Social Science 445***	Waukegan	2	21	23
Social Science 546	Rockford	3	4	7
Total		59	337	396

* Includes enrollment in three on-campus workshops (Business Education, Women's Physical Education, and Speech)
** Estimated
*** Tentative

High School State Scholarships - Summer Session, 1958

	Men	Women	Total
Graduates	4	2	6
Undergraduates	35	107	142
Total	39	109	148

Full-Time Equivalent
(basis of 16.0 semester hours per student)

	Individuals	Full-time equiv.	Individuals.	Full-time equiv.	Individuals	Full-time equiv.	One Year Ago
Total Resident*	903	843	710	639	1613	1482	1193 (eq.of 1166)
Extension Total	59	13	337	70	396	83	319 (eq.of 59)
GRAND TOTAL	962	856	1047	709	2009	1565	1512 (eq.of 1225)

*Excluding Lorado Taft Field Campus and Home Economics Workshop on DeKalb Campus.

Following is the summary of graduates at the close of the academic year, June, 1958.

SUMMARY

Undergraduate College

Undergraduate alumni at close of 1956-1957 (all bachelor's degrees)..... 5861

Bachelor of Science in Education degrees conferred June, 1958 458
Bachelor of Science degrees conferred June, 1958 100
Bachelor of Arts degrees conferred June, 1958 16
Total,bachelor's degrees, June, 1958 574
Total,undergraduate alumni 6435

Graduate College

Master's degrees conferred at close of 1956-1957 503
Master of Science in Education degrees conferred June, 1958 19
Total, graduate alumni 522

TOTAL DEGREES CONFERRED TO DATE (bachelor's and master's) 6957

II. FACULTY

1. Summer Session, 1958

Miss Antoinette M. Ashenbrucker, assistant professor, librarian, replacing Miss Ruby Martz who resigned, at a salary of $1280 for the summer session only. Miss Ashenbrucker has her degrees from the College of St. Teresa, (B.A.), Minnesota, and from the Universities of Minnesota (B.S.L.S.) and Wisconsin (M.S.L.S.). She has had nine years' library experience. Previously approved by the Advisory Committee.

Miss Emily Burton, assistant professor, University Schools, for the summer session at a salary of $1560, replacing Mr. Stuart Johnson who resigned. Miss Burton is a regular member of the faculty. Previously approved by the Advisory Committee.

Miss Helen Cheadle, assistant professor, librarian, at a salary of $1200 for the summer session, replacing Miss Lenore Malueg, who resigned. Miss Cheadle will fill a new library position beginning in September, as is reported under "Replacements" in this report. Previously approved by the Advisory Committee.

Miss Dell Chenoweth, instructor, resident advisor, Neptune Hall, at a salary of $1060 plus maintenance at Williston Hall for the summer session, replacing Miss Carol Troescher who resigned for the summer only. Previously approved by the Advisory Committee.

Dr. Earl Clevenger, associate professor, Department of Business, replacing Dr. John Pineault who resigned, at a salary of $1520 for the summer session, only. Dr. Clevenger earned his bachelor's and master's degrees at Oklahoma A & M College and his doctor's degree at the University of Oklahoma. He has had many years of teaching experience and is currently employed at Northeastern State College, Tahlequah, Oklahoma. This appointment has not been previously approved because it had not been completed at the time our request for approvals was sent to the Advisory Committee.

Mr. Ralph McKinzie, assistant professor, Department of Physical Education for Men, employed for one-half time as reported in the April board meeting to be employed full time for the eight weeks' period. Previously approved by Advisory Committee.

Mr. Benjamin Franklin, instructor, Department of Industrial Arts at a salary of $1200 for the summer session only, replacing Mr. Charles Thomas who has a leave for study for the summer. Mr. Franklin has his degrees from Eastern Illinois University and has eight years' teaching experience. Previously approved by the Advisory Committee.

Mrs. Gertrude Miller, instructor, Department of Business, one-third time for the summer session at a total salary of $460. This additional help was necessary to take care of the increased enrollment. Mrs. Miller is a regular member of the Evening College staff and has her master's degree from Northwestern University.

Mr. Ronald M. Preissig, faculty assistant, acting resident advisor, Gilbert Hall, for the summer session only, at a salary of $300 per month for two months plus room. Mr. Preissig replaces Mr. Frank Setear who resigned. He is a graduate of Northern Illinois University. Appointment completed too late for Advisory Committee action.

Mr. Robert R. Weirick, instructor, Lorado Taft Field Campus, for the months of July and August at a salary of $660 per month. Mr. Weirick is needed to take charge of the building program during the summer.

Mr. Harold Williams, assistant professor, Instructional Materials, at a salary of $1400 for the summer session, replacing Mr. Robert Wiseman who was a temporary appointment, as reported under "replacements" in this report. Previously approved by the Advisory Committee.

2. Changes in Summer Payroll Because of Shifts in Assignment

Mr. Don Arnold, assistant professor, Department of Business - $340 for one-half months's salary in August - April board report.

Dr. Mabel Brantley, associate professor , Department of Education $40 for two days' work to complete student teaching supervision, to be paid in July.

Because of the resignation of Dr. Howard Leavitt, Department of Education:

a) Dr. Jess R. Beard, assistant professor, Department of Education, addition of 3 weeks' salary ($540) to take up a portion of Dr. Leavitt's work -- April board report.

b) Dr. Marcella Nerbovig, associate professor, Department of Education, addition of 2 weeks' salary ($360) to take up a portion of Dr. Leavitt's work -- April board report.

Mrs. Mary L. Seguel, assistant professor, Department of Education, change in date of payment from June and July to July and August because of a shift in assignment -- April board report.

Dr. Esther Williams, professor, Department of Education, change in date

of payment from June to August because of a shift in assignment -- April board report.

3. University Junior High School - summer employment

The following to be employed for the month of August for the new University Junior High School as approved by the board in the April report:

Mrs. Catherine H. Carter, instructor - $600 for one month
Mr. Richard Doutt, faculty assistant - $580 for one month
Miss Elizabeth Horton, instructor - $700 for one month
Mr. Howard Matz, instructor - $640 for one month
Miss Agnes Sinniger, instructor - $620 for one month
Mr. Robert Wittrup, instructor - $680 for one month

The above names were not available at the time of the April board meeting. Details on these staff members will be found under "new appointments" in this report.

4. Resignation

Mr. Frank Setear, instructor, resident advisor, Gilbert Hall, effective at the close of the academic year in June instead of August as previously reported.

Miss Carol Troescher, instructor, resident advisor, Williston Hall, for the summer session only.

5. Substitute Teachers -- at regular rate of pay

Mrs. Katheryn McCulloch - ½ day, April 25, during illness of Dr. Bertha Bellis (University Schools)

Mrs. LaVonne Smith - May 20-23, during illness of Mrs. Edra Lipscomb (University Schools)

6. Change in Status

Dr. Robert R. Brown, associate professor, counsellor, to transfer to the Department of Education at his regular salary of $7200 for nine months beginning in September. Dr. Brown was on an eleven months' basis previously.

Miss Roberta Harrison, instructor, librarian, who had been serving as part-time assistant to the director, Williston Hall, receiving maintenance for her work, to withdraw from her assignment at Williston Hall beginning in September. She will retain her position in the library at her regular salary.

Dr. Wendell Lindbeck, Professor, Department of Physical Sciences, to serve as acting head of the department for the autumn semester, 1958-1959, during the leave of absence granted to Dr. Howard W. Gould. No change in salary.

7. Addition to Payroll - (will remain at University)

Miss Dell Chenoweth, instructor, resident advisor, Neptune Hall, at a salary of $5225 for 9½ months plus maintenance beginning September 1. Miss Chenoweth has been resident advisor at Neptune Hall since the opening of the residence.

8. Change in Degree

Mr. Jess Beard, assistant professor, Department of Education, Ed.D., George Peabody College

Mrs. Edith Grotberg, assistant professor, Department of Education, Ph.D., Northwestern University
Mr. Jack Vincent, assistant professor, Department of Education, Ed.D., George Peabody College

9. Director of the Summer Session

Dr. Damon D. Reach, associate professor, Department of Education, to serve as director of the summer session beginning July 1, 1959, on an eleven months' basis. Dr. Reach will devote approximately one-half his time to teaching in the Department of Education, thus entailing no addition to the staff at the present time. The position as director of the summer session has not been filled since 1951 but is now essential because of numerous problems involving increased enrollment, better utilization of space, and employment of staff.

10. Resignations

Mr. Bruce Alderman, instructor, assistant registrar, appointment originally to begin April 15, resigned. Mr. Alderman had not yet begun his duties and was not on the payroll.

Miss Ann Beebe, assistant professor, librarian, effective at the close of the academic year in June.

Mr. William Dochterman, instructor, Regional Services, effective at the close of the academic year in June.

Dr. Christine Foster, professor, Department of Physical Education for Women, effective at the close of the summer session.

Dr. Isidore Hauser, associate professor, Department of Physical Sciences, effective at the close of the summer session.

Dr. Wilma Isenberger, assistant professor, Department of Physical Education for Women, effective at the close of the summer session.

Mr. Robert Huntley, instructor, Department of English, effective at the close of the academic year in June.

Mr. Stuart Johnson, instructor, University School, effective at the close of the academic year in June, in order to accept a position as principal of the Plainfield (Illinois) high school.

Dr. Howard Leavitt, associate professor, Department of Education, effective at the close of the academic year in June.

Miss Lenore Malueg, assistant professor, librarian, effective at the close of the academic year in June.

Miss Ruby Martz, assistant professor, librarian, effective at the close of the academic year in June.

Dr. John L. Pineault, professor, Department of Business, effective at the close of the academic year in June, to accept a position as assistant dean of commerce, Ferris Institute, Grand Rapids, Michigan.

Dr. Grace Scully, associate professor, Department of Physical Education for Women, effective at the close of the summer session.

Mr. David Shawver, assistant professor, Department of Education, effective at the close of the summer session.

Mr. John Wadsworth, instructor, University School, effective at the close of the academic year in June.

Dr. Ray T. Wendland, professor, Department of Physical Sciences, appointment approved in April, 1958 -- decided to remain in his current position. Dr. Wendland was to have begun his duties in September.

Miss Glenna Williams, instructor, Department of Physical Education for Women, effective at the close of the summer session.

Dr. Arthur Wormhoudt, associate professor, Department of English, effective at the close of the academic year in June.

11. Replacements -- 1958-1959

Dr. Waldo W. Burchard, Ph.D., associate professor, Department of Social Science, at a salary of $6480 for nine months beginning in September, replacing Mr. Robert Lorenz who was a temporary appointment. Dr. Burchard earned all three degrees at the University of California, Berkeley. He has had successful teaching experience in the schools of Kansas, the Universities of California, Denver, Kansas, and comes to Northern from a position at the University of Virginia at Roanoke.

Dr. Margaret Duncan, Ed.D., professor, Head of Department of Physical Education for Women, replacing Dr. Christine Foster, at a salary of $9900 for eleven months beginning in September. Dr. Duncan earned her bachelor's and master's degrees from the University of Washington, Seattle, and her doctor's degree at Teachers College, Columbia. She has had successful teaching and administrative experience at the Universities of Washington, Oregon, Missouri, Columbia, Illinois State Normal University, Western Illinois University, and comes to Northern from a position of head of the department at MacMurray College, Jacksonville.

Dr. William A. Gillcrist, Ph.D., associate professor, Department of Education, replacing Dr. Howard Leavitt who resigned, at a salary of $6660 for nine months beginning in September. Dr. Gillcrist earned all three degrees at Cornell University, Ithaca, New York. He has had successful teaching experience in the schools of New York and comes to Northern from a position at the Slippery Rock State Teachers College, Pennsylvania.

Dr. Oswald Goering, Re.D., assistant professor, Lorado Taft Field Campus, replacing Mr. Robert Weirick who was transferred to the University School, at a salary of $7260 for eleven months plus meals when the camp is in operation. Dr. Goering earned his bachelor's degree at Bethel College, North Newton, Kansas; his master's and doctor's degrees at Indiana University. He has had experience in recreational work in Puerto Rico, South America, and comes to Northern from a position as dean of men and associate professor in recreation, Bethel College, Kansas.

Mr. Alvin A. Goldberg, assistant professor, Department of Speech, replacing Mrs. Lucile Aikins who was a temporary appointment, at a salary of $5940 for nine months beginning in September. Mr. Goldberg has his bachelor's degree from Wayne State University, Detroit, and his master's degree from the University of Hawaii. He has had successful teaching experience at the Wayne State University, University of Hawaii, and comes to Northern from a position at Northwestern University.

Dr. B. Ross Guest, Ph.D., associate professor, Department of Earth Sciences, replacing Dr. George Beatty who resigned, at a salary of $6660 for nine months beginning in September. Dr. Guest earned his bachelor's degree at Nebraska Wesleyan University, Lincoln, his master's degree at the University of Nebraska, and his doctorate at the University of Chicago. He has had successful teaching experience at Nebraska Wesleyan University, the University of Nebraska, Rutgers University (New Jersey); and comes to Northern from a position as research, Air Force Intelligence.

Dr. Jeannette J. Gund, Ph. D., associate professor, Department of Physical Education for Women, replacing Dr. Wilma Isenberger who resigned, at a

salary of $6840 for nine months beginning in September. Dr. Gund earned her bachelor's degree at Lindenwood College, St. Charles, Missouri; her master's and doctor's degrees at the University of Iowa. She has had successful teaching experience in the schools of Iowa and taught at Northern during the academic year 1956-1957.

Mr. Roger A. Hufford, instructor, Department of Speech, replacing Mr. Paul Goldberg who was a temporary appointment, at a salary of $5580 for nine months beginning in September. Mr. Hufford earned his bachelor's and master's degrees at Illinois State Normal University. He has taught in the schools of Elgin, Illinois, from which he comes to Northern.

Mr. James H. King, assistant professor, Department of Education, replacing Dr. James Merritt who will be on leave of absence, at a salary of $6480 for nine months beginning in September. This is a temporary appointment. Mr. King earned his bachelor's degree at Cornell College, Mt. Vernon, Iowa, and his master's degree at the State University of Iowa. He is completing work toward his doctorate at the University of Colorado. Mr. King has had successful teaching experience in the schools of Iowa.

Mr. Andrew MacLeish, assistant professor, Department of English, replacing Dr. T. J. Cole who was a temporary appointment at a salary of $5760 for nine months beginning in September. Mr. MacLeish earned his bachelor's degree at Roosevelt University, Chicago, and his master's degree at the University of Chicago. He has had successful teaching experience at Valparaiso University, Indiana, and comes to Northern from a position at Rockford College.

Mr. John H. McClure, assistant professor, Department of Business, replacing Dr. John L. Pineault who resigned, at a salary of $6300 for nine months beginning in September. Mr. McClure earned his bachelor's degree at Westminster College, Pennsylvania, and his master's degree at the University of Wyoming. He has had successful teaching experience at the University of Wyoming and comes to Northern from a teaching position with General Motors.

Miss Frances P. Miller, assistant professor, Department of Education, replacing Dr. Frances Huey who is on leave of absence, at a salary of $6480 for nine months beginning in September. Miss Miller earned her bachelor's and master's degrees at the University of Nebraska. She has had successful teaching experience in the schools of Nebraska, South Dakota and Nevada and comes to Northern from a position at the University of Indiana.

Mr. James E. Noah, instructor, Department of English, replacing Mr. Robert Huntley who resigned, at a salary of $5220 for nine months beginning in September. Mr. Noah earned his bachelor's and master's degrees at Illinois State Normal University and comes to Northern from a position as faculty assistant at Normal.

Dr. Catherine A. Rockwood, Ph.D., professor, head of the Department of Home Economics, replacing Dr. M. Marie Bennett who will continue to teach in the department, at a salary of $8640 for nine months plus two months' summer session at the regular rate, or $10,560 for eleven months beginning in September. Dr. Rockwood earned her bachelor's degree at the State Teachers College, Framingham, Massachusetts, her master's degree at Tufts College, Madford, Massachusetts, and her doctorate at the University of Chicago. She has had successful teaching experience in the schools of Massachusetts, at Skidmore College, Saratoga Springs, New York, and comes to Northern from a position at Mundelein College, Chicago.

Mr. Wilmer S. Rush, replacing Mr. Stuart Johnson who resigned, instructor, University Schools at a salary of $5940 for nine months beginning in September. Mr. Rush earned his bachelor's degree at Southern Illinois University and his master's degree from Illinois State Normal University.

He has had successful experience in the schools of Illinois, coming to Northern from a position in the Lockport schools.

Miss Virginia M. Schelar, assistant professor, Department of Physical Sciences, replacing Dr. Isidore Hauser who resigned, at a salary of $6300 for nine months beginning in September. Miss Schelar earned her bachelor and master's degrees at the University of Wisconsin. She has served as assistant at the Abbott Laboratories in North Chicago and comes to Northern from a position at Wright Junior College, Chicago.

Mr. Arthur S. Shapiro, assistant professor, University Junior High School, replacing Miss Marion Sheriff, who will be on a leave of absence, at a salary of $5940 for nine months beginning in September. This is a temporary appointment. Mr. Shapiro received his bachelor's and master's degrees at the University of Chicago and has had successful teaching experience in Chicago and Skokie, Illinois. He comes to Northern from a position at the University of Chicago.

Mr. Peter B. Skribanowitz, instructor, Department of Physical Sciences, replacing Dr. Howard W. Gould who will be on leave of absence during the first semester, at a salary of $3060 for 4½ months. This is a temporary appointment. Mr. Skribanowitz earned what is equivalent to our bachelor's and master's degrees at the University of Latvia and the University of Berlin, respectively. He has had teaching experience in the schools of West Germany and has served as chemist and metallurgist in Aurora, Illinois.

Mr. Peter Y. Tsao, assistant professor, Department of Physical Sciences, replacing Mr. Frederick Whitney who was a temporary appointment, at a salary of $6120 for nine months beginning in September. Mr. Tsao earned his bachelor's and master's degrees at John Carroll University, Cleveland, Ohio, and is completing work toward his doctorate at Washington University, St. Louis, Missouri, where he has been a research assistant. He comes to Northern from a position at the University of Illinois, Navy Pier.

Dr. Morton D. Waimon, Ed.D., assistant professor, Department of Education, replacing Dr. Mabel Brantley who will be on leave of absence, at a salary of $6660 for nine months beginning in September. This is a temporary appointment. Dr. Waimon earned his bachelor's and master's degrees at New York University and his doctorate at Teachers College, Columbia. He has had successful teaching experience in the schools of New Jersey and New York and comes to Northern from a position at Teachers College, Columbia University.

Mr. Harold A. Williams, assistant professor, Instructional Materials, replacing Mr. Robert Wiseman who was a temporary appointment, at a salary of $6300 for nine months beginning in September. Mr. Williams earned his bachelor's and master's degrees at West Virginia University, Morgantown. Mr. Williams has had successful teaching experience in the schools of West Virginia and comes to Northern from a position as research assistant, Bureau of Educational Research, Ohio State University at Columbus. Mr. Williams began his work with the summer session at the same rate of salary.

Dr. Henry G. Yankow, Ph.D., professor, Department of Business, replacing Dr. Lowell Chapman, who resigned, at a salary of $8100 for nine months beginning in September. Dr. Yankow earned his bachelor's degree at Whitewater State College, Wisconsin, and his master's and doctor's degrees at Northwestern University. He has had successful teaching experience in the high schools in Wisconsin, and at the University of Illinois and Northwestern University. Dr. Yankow comes to Northern from a position as business manager and superintendent of buildings and grounds at National College in Evanston.

Miss Nadine Zimmerman, instructor, Department of Physical Education for

Women, replacing Miss Glenna Williams who resigned, at a salary of $5400 for nine months beginning in September. Miss Zimmerman earned her bachelor's degree from the Lock Haven, Pennsylvania, State Teachers College and her master's degree from the University of Pennsylvania. She has had successful teaching experience in the schools of Pennsylvania and as athletic director in private summer camps, and comes to Northern from a position at the University of Pennsylvania.

12. New Appointments - Positions Previously Approved by the Board

Mr. Edward B. Brogly, instructor or faculty assistant, depending upon completion of the master's degree, at a salary of $5760 for nine months beginning in September, Department of Mathematics. This is a temporary appointment. Mr. Brogly earned his bachelor's degree at Northern where he is completing his master's degree. He has had successful teaching experience at the Mendota High School and comes to Northern from a position at the DeKalb High School.

Mrs. Catherine H. Carter, instructor, University Junior High School, at a salary of $5940 for nine months beginning in September. Mrs. Carter has her bachelor's degree from the University of Chicago and her master's degree from Northwestern University. She has had successful teaching experience in the schools of Michigan and Illinois and comes to Northern from a position in the schools of Belleville, Illinois. She will work during the month of August at the same rate of salary, as approved by the board (April board report) for certain staff members to help get the new junior high school ready for opening.

Dr. V. Eleanor Casebier, Ph.D., associate professor, Department of Business, at a salary of $6300 for nine months beginning in September. Dr. Casebier has her bachelor's and master's degrees from the University of Illinois and her doctorate from Northwestern University. Dr. Casebier has had successful teaching experience at the University of Illinois, Southern Illinois University, and comes to Northern from a position at Northwestern University.

Miss Helen N. Cheadle, assistant professor, librarian, at a salary of $5400 for nine months beginning in September. She will also work during the summer session at the same rate of salary, replacing Miss Lenore Malueg who resigned. Miss Cheadle earned her bachelor's degree at Marquette University, her bachelor of library science degree at the University of Wisconsin, and her master's degree at the University of Michigan. She has had successful experience at the University of Notre Dame, Michigan State College at Ypsilanti, and comes to Northern from a position at the public library, Detroit.

Mr. Richard F. Doutt, instructor at a salary of $5940 for nine months or faculty assistant at a salary of $5220 for nine months beginning in September, depending upon completion of the master's degree by September. Mr. Doutt has his bachelor's degree from Ohio University, Athens, and is currently completing work on his master's degree there. He will work during the month of August as approved by the board for staff members for the new junior high school. Mr. Doutt has had successful teaching experience in the high schools of Ohio and comes to Northern from a position in the schools of Willoughby, Ohio.

Mr. Terrell R. Edgar, instructor, Department of Social Sciences, at a salary of $4680 for nine months beginning in September. Mr. Edgar earned his bachelor's degree at the University of Denver and his master's degree at Northern. Mr. Edgar has served as graduate assistant at the University of California where he is working toward his doctorate.

Miss Gynith C. Giffin, assistant professor, Department of Physical Sciences, at a salary of $6300 for nine months beginning in September. Miss Giffin earned her bachelor's and master's degrees at the University of Wichita, Kansas, and is completing work on her doctorate at the University of Illinois. She has had experience at the Wichita Medical Clinic, at the

University of Wichita, and comes to Northern from a position at the University of Illinois.

Miss Carolyn M. Hatlestad, University Elementary School, instructor, at a salary of $6300 for nine months beginning in September. Miss Hatlestad earned her bachelor's degree at Augustana College, Sioux Falls, South Dakota, and her master's degree at Colorado State College, Greeley. She has had successful teaching experience in the schools of South Dakota, and comes to Northern from a position in the public schools, Sioux Falls, South Dakota.

Dr. Robert A. Kloss, Ph.D., associate professor, Department of Physical Sciences, at a salary of $6840 for nine months beginning in September. Dr. Kloss earned his bachelor's degree at Carroll College, Wisconsin, his master's and doctor's degrees at the University of Wisconsin. He has had successful teaching experience at the University of Wisconsin and comes to Northern from a position at the University of Wyoming.

Mr. William H. Knapp, instructor or faculty assistant, University Schools, at a salary of $5760 or $5040 for nine months beginning in September. Mr. Knapp's classification is dependent upon completion of his master's degree by September 1. He earned his bachelor's degree at Ohio University at Athens where he is currently working on his master's degree. He has had successful teaching experience in the public schools of Ohio and comes to Northern from a position in the Chillicothe city schools, Ohio.

Mr. Elmer J. Kuhn, instructor, University Junior High School, at a salary of $6120 for nine months beginning in September. Mr. Kuhn earned his bachelor's and master's degrees at the University of New Mexico. He has had successful teaching experience in the schools of New Mexico and Michigan, from which he comes to Northern.

Mr. Dale E. Lake, instructor, University Junior High School, at a salary of $6300 for nine months beginning in September. Mr. Lake earned his bachelor's degree at Western Illinois University and his master's degree at Colorado State College, Greeley. He has had successful teaching experience in the schools of Illinois and comes to Northern from a position in Rock Falls Junior High School.

Mr. Howard F. Matz, instructor, University Junior High School, at a salary of $5760 for nine months beginning in September. Mr. Matz earned his bachelor's and master's degrees at Mankato State College, Mankato, Minnesota. He has had successful teaching experience in the schools of Minnesota and comes to Northern from a teaching position in Jackson, Minnesota. Mr. Matz will work during the month of August at the regular rate, according to approval by the board - April board report.

Dr. Jerome Richfield, Ph. D., professor in philosophy, at a salary of $8100 for nine months beginning in September. Dr. Richfield earned his bachelor's degree and his doctorate at the University of Cincinnati. He has had successful experience at the University of Cincinnati, Vassar College, has served as consultant in research at the Albert Einstein College of Medicine and for the Research Committee, Group for the Advancement of Psychiatry, and comes to Northern from a position at Bucknell University, Lewisburg, Pa.

Mr. William M. Shearer, associate or assistant professor, Department of Speech, at a salary of $7020 or $6660 for nine months starting in September, dependent upon completion of his doctor's degree by September 1. Mr. Shearer has his bachelor's degree from Indiana University and master's degree from Western Michigan University; and is presently completing his doctorate at the University of Denver. He has had experience at Northwestern University, State Teachers College in Minot, North Dakota, and comes to Northern from the University of Denver.

Mr. Arnold A. Slan, instructor, University School, at a salary of $5760 for nine months beginning in September. Mr. Slan earned his bachelor's and master's degrees at Roosevelt University, Chicago. He has had successful teaching experience in the Park Forest, Illinois, schools, from which he comes to Northern.

Mr. Herbert Tischler, assistant professor, Department of Earth Sciences, at a salary of $6120 for nine months beginning in September. Mr. Tischler earned his bachelor's degree at Wayne State University, Detroit, and his master's degree at the University of California. He has had successful teaching experience and comes to Northern from a position at Wayne University.

Dr. A. M. Vazquez-Bigi, LL.D., associate professor, Department of Foreign Languages, at a salary of $7200 for nine months beginning in September. Dr. Vazquez-Bigi earned his bachelor's degree at Colegin Nacional de Monsarrat, Cordoba, Argentina, his master's degree at the University of Minnesota, and his doctor of law at Cordoba. He plans to complete his doctorate (Ph.D.) at the University of Minnesota in languages. He has had successful teaching experience at the University of Minnesota from which he comes to Northern.

Mr. Joseph M. Vocolo, instructor, University Junior High School, at a salary of $5760 for nine months beginning in September. Mr. Vocolo earned his bachelor's degree at Colorado State College, Greeley, and his master's degree at the University of Portland, Oregon. He has had successful teaching experience in the schools of Vancouver, Washington, from which he comes to Northern.

Miss Jean L. Watts, instructor or faculty assistant, University Junior High School, at a salary of $5400 or $4860 for nine months beginning in September, dependent upon completion of the master's degree by September 1. Miss Watts earned her bachelor's degree from Illinois State Normal University and is completing her master's degree at Millikin University, Decatur. Miss Watts has had successful teaching experience at the Mt. Zion, Illinois, High School, from which she comes to Northern.

Mr. Robert C. Wittrup, instructor, University Junior High School, at a salary of $6120 for nine months beginning in September. Mr. Wittrup earned his bachelor's degree at Aurora College, Illinois, and his master's degree at Illinois State Normal University. He will work during the month of August, according to board approval, April board report. Mr. Wittrup has had successful teaching experience in the schools of Streator, Illinois, from which he comes to Northern.

III. OTHER SCHOOL EMPLOYEES

New positions

Don Coulter, janitor, Physical Plant, @ $275 per month, as of 4/1, per March Board Report

Judith Ann Nicholson, clerk-stenographer I, Director of Housing, @ $215 per month, as of 6/9, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per April Board Report

Barbara J. Lichty, tabulating machine operator I, Statistical Services, @ $210 per month, as of 6/9, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per April Board Report

Herbert Williams, janitor foreman, Physical Plant, @ $315 per month, as of 6/9, per November Board Report

John R. Pickens, storekeeper, Physical Plant, @ $320 per month, as of 6/16 to be raised to $350 per month after six month's probationary period, per April Board Report

Replacements

Evelyn Alexander, cook's helper (temporary), Food Services, @ $190 per month, as of 4/8, replacing Gertrude Tangerose, on leave because of illness

Peter Kizis, watchman, Physical Plant, @ $275 per month, as of 4/15, replacing Fred Eastwood, on leave because of illness

Edna Ross, janitress, (temporary) Neptune Hall, @ $205 per month, as of 4/14, replacing Emma Lawson, resigned 3/28

Paulette D. Lofthouse, library clerk II, Library, @ $225 per month, as of 5/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Margaret Morris, who resigned 5/23

Helen E. Marshall, clerk-typist II, Registrar's Office, @ $210 per month, as of 5/5, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Margaret Carr, who resigned 4/29 at noon

Jane H. Brooke, bookkeeping machine operator I, Business Services, @ $215 per month, as of 5/12, to be awarded an increase of $15 per month at completion of probationary period, replacing Ruth Pager, who resigned 5/29

Linda D. Schmidt, library clerk I (Irregular), Library @ $1.25 per hour for 40 hours, as of 5/5, replacing Nelle Jane Johnson, resigned 4/30

Mary Anne Marshall, clerk-stenographer I (Irregular), Office of Principal of University School, @ $1.24 per hour for 16 hours, as of 5/5 replacing Mary Vitek, resigned 2/7

Warren G. Knoff, kitchen laborer, (temporary) Gilbert Hall, @ $200 per month, as of 5/12 replacing Marvin Schroeder on suspension

Myra E. Morris, clerk-typist II (temporary), Extension, @ $210 per month, as of 6/2, replacing M. Jane Helmchen, resigned 5/30

Patricia A. Frederick, clerk-stenographer II (temporary), Music, @ $1.45 per hour for 36 hours, as of 6/3, replacing Judith McGuire, resigned 5/29

Warren G. Knoff, janitor (temporary), Physical Plant, @ $1.58 per hour for 64 hours, as of 6/4, replacing Cleveland Brophy who is on suspension

Glenda Lee Rickords, clerk-typist III, Extension, @ $225 per month, as of 6/6, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing M. Jane Helmchen, resigned 5/30

Orville Halverson, janitor, Physical Plant, @ $275 per month, as of 6/9 replacing Herbert Williams, transferred to janitor foreman

Shirley M. Micetich, clerk II (temporary), Business Services (Purchasing), @ $210 per month, as of 6/9, replacing Marjorie Hughes, resigned 5/30

Shareen L. O'Neil, clerk-typist II (temporary), Business Services (Purchasing), @ $200 per month, as of 6/9, replacing Patsy Elam, on leave of absence

Joyce E. Matkovic, clerk-stenographer II, Music, @ $250 per month as of 6/16, replacing Judith McGuire, resigned 5/29, to be awarded an increase

not to exceed $15 per month at end of probationary period if performance warrants the same

Joyce E. Larsen, clerk-stenographer I, Stenographic Pool, @ $215 per month, as of 6/16, to be awarded an increase not to exceed $15 per month at end if probationary period of performance warrants the same, replacing Joyce Matkovic, resigned 1/24

Donald H. Schaefer, routeman helper, Physical Plant, @ $295 per month, as of 6/16, to be raised to $325 per month at the completion of a successful probationary period, replacing John Pickens, transferred to storekeeper

Frederick Whitney, dishwasher (temporary), Cafeteria, @ $200 per month, as of 6/16, replacing Ray Tadd, who is on leave of absence

Diane L. Modloff, duplicating machine operator I, Business Services (Duplicating), @ $205 per month, as of 6/16, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Alice Sullivan, resigned 4/30

Myra E. Morris, clerk-typist II, Student Health Service, @ $210 per month, as of 6/23, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Elizabeth Lorenz, who resigned 6/30

Change of Status

Elizabeth Lorenz, classification pending, Student Health Service, to Clerk-typist II, as of 3/28, no change in salary

Leif Larsen, painter foreman, Physical Plant, from $3.10 per hour to $3.25 per hour, as of 4/1, per Department of Labor

Kenneth Kidd, painter, Physical Plant, from $2.85 per hour to $3.00 per hour, as of 4/1, per Department of Labor

Sigvald Olsen, painter, Physical Plant, from $2.85 per hour to $3.00 per hour, as of 4/1, per Department of Labor

Francis J. Sullivan, watchman, Physical Plant, from $275 per month to $305 per month, as of 4/1, per union contract

Shirley L. Dirksen, nurse (Irregular), Lorado Taft, @ $55 per week for two weeks, as of 4/1

Illa Mae Sieberns, cook (temporary), Lorado Taft, @ $1.30 per hour for 104 hours, as of 4/1

Beverly J. Waite, clerk-stenographer I (temporary), Stenographic Pool, @ $1.40 per hour for 24 hours, as of 4/1

Peter Kizis, watchman, Physical Plant, from temporary to permanent, as of 4/15, no change in salary

Illa Mae Sieberns, cook (temporary), Lorado Taft, @ $1.30 per hour for 85 hours, as of 5/1

Shirley L. Dirksen, nurse (Irregular), Lorado Taft, @ $55 per week for one week, as of 5/1

Margaret Lee Niccum, clerk-typist II (Irregular), Director of Housing, @ $1.50 per hour for 84 hours, as of 5/1

Emmett A. Youngren, janitor, Gilbert Hall, from $275 per month to $305 per month, as of 5/1, per union contract

Mary A. Moore, clerk-stenographer I (temporary), from Office of Principal of University School, to Stenographic Pool, as of 5/5, no change in salary

Kenneth E. Furman, janitor, Physical Plant, from $275 per month to $305 per month, as of 5/14, per union contract

Margaret Lee Niccum, clerk-typist II (Irregular), Director of Housing, @ $1.50 per hour for 85½ hours, as of 6/1

Edna Ross, janitress, Neptune Hall, from temporary to permanent, @ $205 per month, as of 6/1

Mary Anne Marshall, clerk-stenographer I, Office of Principal of University School, from irregular to permanent, @ $215 per month, as of 6/9, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

Linda D. Schmidt, library clerk I, Library, from irregular to permanent, @ $210 per month, as of 6/9, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

S. Pinkie Halstead, janitor crew leader, Neptune Hall, from $300 per month to $330 per month, as of 6/9, per union contract

Herbert Williams, from janitor, Physical Plant, @ $305 per month, to janitor foreman, Physical Plant, @ $315 per month, as of 6/9, per November Board Report

John R. Pickens, from routeman helper, Physical Plant, @ $275 per month, to storekeeper, Physical Plant, @ $320 per month, as of 6/16, to be raised to $350 per month at the completion of a successful probationary period

Wanda Stroyan, clerk-typist II (temporary), Registrar's Office, @ $200 per month, as of 6/16, per April Board Report

Marilyn J. Hintzsche, clerk-typist II (temporary), Registrar's Office, @ $200 per month, as of 6/16, per April Board Report

Wilfrid I. Sauter, janitor, Student Union, from $275 per month to $305 per month, as of 6/19, per union contract

Myra E. Morris, clerk-typist II (temporary), Extension, to clerk-typist II, Student Health Service, as of 6/23, no change in salary

Leave of Absence

Charlotte Ward, cook, Williston Hall, from 4/12 to indefinite
Patsy L. Elam, clerk-typist II, Business Services (Purchasing), from 6/13 through 9/1
Ray J. Tadd, dishwasher, Cafeteria, from 6/14 through 9/14
Marie Haendel, clerk-stenographer II, Alumni & Publicity, from 6/23 through 9/1
Lars Larsen, janitor, Physical Plant, from 6/23 through 8/3
Noah Baxley, kitchen laborer, Adams Hall, from 6/26 to indefinite

Extended Leave of Absence

Bobbie J. Mitchell, baker's helper, Williston Bakery, through 5/2

Return from Leave of Absence

Bobbie J. Mitchell, baker's helper, Williston Bakery, as of 5/5

Suspension

Marvin A. Schroeder, kitchen laborer, Gilbert Hall, as of 5/12 through 5/16, because of failure to take care of personal debts - returned 5/19
Cleveland Brophy, janitor, Physical Plant, as of 6/2 through 6/13, because of unauthorized absence - returned 6/16

Change of Name

Erna Blagojevic, cook, Food Services, to Erna Schundler, as of 4/14

Resignations

Emma D. Lawson, janitress, Neptune Hall, as of 3/28
Beverly Waite, clerk-stenographer I (temporary), Stenographic Pool as of 4/3
Margaret Y. Carr, clerk-typist II, Registrar's Office, as of 4/29 at noon
Alice Sullivan, duplicating machine operator I, Business Services (Duplicating) as of 4/30
Nelle Jane Johnson, library clerk II, Library, as of 4/30
Warren G. Knoff, baker's helper (temporary), Williston Bakery, as of 5/9
Warren G. Knoff, kitchen laborer (temporary), Gilbert Hall, as of 5/16
Margaret H. Morris, library clerk II, Library, as of 5/23
Judith A. McGuire, clerk-stenographer II, Music, as of 5/29
Ruth A. Pajer, bookkeeping machine operator I, Business Services, as of 5/30
Marjorie Hughes, clerk-stenographer II, Business Services (Purchasing), as of 5/30
M. Jane Helmchen, clerk-typist III, Extension, as of 5/30
Lima M. Holder, cook (temporary), Williston Hall, as of 6/6
Lorene M. Steinbrook, clerk-stenographer II, Dean of Women, as of 6/6
Erna Schundler, cook, Food Services, as of 6/10
Patricia A. Frederick, clerk-stenographer II (temporary), Music, as of 6/13
Mary A. Moore, clerk-stenographer I (temporary), Stenographic Pool, as of 6/13
Warren G. Knoff, janitor (temporary), Physical Plant, as of 6/13
Bernard McGuire, plumber, Physical Plant, as of 6/16
Evelyn Alexander, cook's helper, (temporary), Williston Hall, as of 6/17
Vernie B. Saltzgiver, kitchen laborer (temporary), Student Union, as of 6/20
Helen M. Harrison, assistant food production manager, Lorado Taft, as of 6/30
Elizabeth Lorenz, clerk-typist II, Student Health Service, as of 6/30
Illa Mae Sieberns, cook (temporary), Lorado Taft, as of 6/30
Shirley L. Dirksen, nurse (Irregular), Lorado Taft, as of 6/30

Internal Budget Correction -- Personal Services

Three new positions that had been approved in the Biennial Budget for 1957 --1959, to be established as of July 1, 1958, were inadvertently omitted from the Internal Budget for 1958-59. We wish the following positions to be added to the Internal Budget for 1958-59 --

1 Technician	- Health Service @ 4,500 per yr.	$ 4,500.00
2 Nurses	- Health Service @ 3,600 per yr.	7,200.00

The above positions will be under University Civil Service, payable from Personal Services, General Revenue.

Request for Additional Civil Service Positions

With the opening of the new Elementary and Junior High School Cafeteria, the following new positions will be required:

1 Cook	C/S Salary Range	$ 190-260
2 Cook's Helpers	C/S Salary Range	180-230

The Elementary and Junior High School Cafeteria will be operated as an Auxiliary Enterprise in conjunction with the Federal and State School

Lunch Program. (not a part of Bond Revenue Operation). Therefore, the salaries of the above employees will be paid from income earned by the operation.

Clerk-Typist for Housing Office- We have found that one clerk in the Housing Office cannot possibly keep up with the tremendous amount of work required to process the applications for housing of several thousand students. Furthermore, we have found it necessary to keep the Housing Office open much of the time, until noon on Saturday and frequently until 2:00 P.M. Therefore, we wish permission to establish a Clerk-Typist I position for the Housing Office. Salary range $175-250, to be paid from Operating Income, Series '50 and '53.

IV. THE ORGANIZATION

We should like to submit the calendars for the years 1959-1960 and 1960-61:

First semester, 1959-60

September 14, Monday - Departmental meetings 9:00 A.M.
September 14, Monday - New Students Week begins 1:00 P.M.
September 15, Tuesday - Faculty meeting 8:30 P.M.
September 19, Saturday - Registration for Saturday and evening classes 8:00 A.M.-12:00 noon
September 19, Saturday - Saturday classes begin 9:00 A.M.
*September 21, 22, Monday, Tuesday - Completion of registration for all students 8:00 A.M.-5:00 P.M.
September 21, Monday - Evening classes begin 6:00 P.M.
September 23, Wednesday - Class work begins 8:00 A.M.
**September 28, Monday - Last day of registration 4:30 P.M.
October 16-18, Friday-Sunday - Homecoming
October 23, Friday - Meeting of Rock River Division of I.E.A.
November 25, Wednesday - Thanksgiving recess begins at 12:00 noon
November 30, Monday - Class work resumes 8:00 A.M.
December 19, Saturday - Christmas vacation begins after regularly scheduled classes

1960

January 4, Monday - Class work resumes 8:00 A.M.
January 25-29, Monday-Friday - Final examinations for first semester
January 30, Saturday - Close of first semester

Second Semester, 1960

February 3, Wednesday - Departmental and/or division meetings
February 4-6, Thursday-Saturday - Orientation of new students 8:00 A.M.-5:00 P.M.
February 6, Saturday - Registration for Saturday and evening classes 8:00 A.M.-12:00 noon
February 6, Saturday - Saturday classes begin 9:00 A.M.
*February 8, 9, Monday, Tuesday - Completion of registration for all students 8:00 A.M.-5:00 P.M.
February 8, Monday - Evening classes begin 6:00 P.M.
February 10, Wednesday - Class work begins 8:00 A.M.
**February 15, Monday - Last day of registration 4:30 P.M.
April 9, Saturday - Easter recess begins after regularly scheduled classes
April 18, Monday - Class work resumes 8:00 A.M.
May 30, Monday - Holiday
June 4-9, Saturday-Thursday - Final examinations for second semester
June 11, Saturday - Sixty-first Annual Commencement 10:00 A.M.
June 13, Monday - Close of second semester

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* Except students registering for Saturday and evening classes.
** Evening and Saturday students may register until the second meeting of the class.

Summer Session, 1960

June 20, Monday - Registration 8:00 A.M.-3:30 P.M.
June 21, Tuesday - Class work begins 8:00 A.M.
July 4, Monday - Holiday
August 11, Thursday - Commencement 4:00 P.M.
August 12, Friday - Summer Session closes after regularly scheduled classes

First Semester, 1960-1961

September 12, Monday - Departmental meetings 9:00 A.M.
September 12, Monday - New Students Week begins 1:00 P.M.
September 13, Tuesday - Faculty meeting 8:30 P.M.
September 17, Saturday - Registration for Saturday and evening classes 8:00 A.M.-12:00 noon
September 17, Saturday - Saturday classes begin 9:00 A.M.
*September 19, 20, Monday, Tuesday - Completion of registration for all students 8:00 A.M.-5:00 P.M.
September 19, Monday - Evening classes begin 6:00 P.M.
September 21, Wednesday - Class work begins 8:00 A.M.
**September 26, Monday - Last day of registration 4:30 P.M.
October 7-9, Friday-Sunday - Homecoming
October 21, Friday - Meeting of Rock River Division of I.E.A.
November 23, Wednesday - Thanksgiving recess begins at 12:00 noon
November 28, Monday - Class work resumes 8:00 A.M.
December 17, Saturday - Christmas vacation begins after regularly scheduled classes

1961

January 2, Monday - Class work resumes 8:00 A.M.
January 23-27, Monday, Friday - Final examinations for first semester
January 28, Saturday - Close of first semester

Second Semester, 1961

February 1, Wednesday - Departmental and/or division meetings
February 2-4, Thursday-Saturday - Orientation of new students 8:00 A.M.-5:00 P.M.
February 4, Saturday - Registration for Saturday and evening classes 8:00 A.M.-12:00 noon
February 4, Saturday - Saturday classes begin 9:00 A.M.
*February 6, 7, Monday, Tuesday - Completion of registration for all students 8:00 A.M.-5:00 P.M.
February 6, Monday - Evening classes begin 6:00 P.M.
February 8, Wednesday - Class work begins 8:00 A.M.
**February 13, Monday - Last day of registration 4:30 P.M.
March 25, Saturday - Easter recess begins after regularly scheduled classes
April 3, Monday - Class work resumes 8:00 A.M.
May 30, Tuesday - Holiday
June 3-8, Saturday-Thursday - Final examinations for second semester
June 10, Saturday - Sixty-second Annual Commencement 10:00 A.M.
June 12, Monday - Close of second semester

Summer Session, 1961

June 19, Monday - Registration 8:00 A.M.-3:30 P.M.
June 24, Tuesday - Class work begins 8:00 A.M.
July 4, Tuesday - Holiday
August 10, Thursday - Commencement 4:00 P.M.
August 11, Friday - Summer Session closes after regularly scheduled classes

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* Except students registering for Saturday and evening classes
** Evening and Saturday students may register until the second meeting of the class

We should like approval to change the calendar previously approved for the year 1958-1959 to:

June 6-11, Saturday-Thursday - Final examinations for second semester
June 13, Saturday - Sixtieth Annual Commencement 10:00 A.M.
June 15, Monday - Close of second semester

This change puts commencement on a Saturday morning rather than the previous Sunday afternoon and is consistent with the new calendars presented for the years 1959-1960 and 1960-1961.

b) Division of Department of Physical Sciences

The Department of Physical Sciences to be resolved into the Department of Chemistry and the Department of Physics beginning July 1, 1959. The need for this separation has been clearly apparent for several years because each field is distinctly different from the other, each is now large enough to warrant separate existence, and each deserves the academic recognition of departmental status. Creation of the two departments is an essential step toward accreditation by the American Chemical Society, which, in turn, attracts better high school students in the field of chemistry.

V. THE CURRICULUM

We should like to have approval for the following to teach courses in the Graduate School:

Department of Business

Mr. Earl Clevenger, Ed.D., University of Oklahoma (summer, 1958 only)
Mrs. Doris Crank, Ed.D., Northwestern University (summer, 1958 only)

Department of Education

Mr. Jack Vincent, Ed.D., George Peabody College for Teachers
Mr. Charles Canon, Ed.D., University of Indiana

Department of English

Mr. E. Nelson James, Ph.D., University of Iowa

VI. BUILDINGS AND GROUNDS

Progress Report

Women's Residence Hall Group

General Contractor has completed pipe tunnel walk and footings for East Unit and Dining and Recreation Unit for basement; footings for pipe tunnel walls of West Unit, also footings for exterior west wall column south section of East Unit and footings and columns below 1st floor for South Section of Dining and Recreation Unit, also floor for Boiler Room, exterior wall south section East Unit and for walls of pipe tunnel West Unit. General Contractor has completed 9% of contract.

Electrical Contractor is installing conduit and outlets for 1st floor slab over pipe tunnel in floor slab south section of East Unit, also has installed wall sleeves in walls for pipes which the General Contractor has erected, and has erected the manhole for the main service power connection to building. Electrical Contractor has completed 1.2% of contract.

Heating and Ventilating Contractor is installing pipe hangers and sleeves in floor slab over pipe tunnel south section - East Unit; has installed wall sleeves for pipes in walls the General Contractor has erected. Heating and Ventilating Contractor has completed 2.5% of his contract.

Plumbing Contractor is installing pipe hangers and sleeves for floor slab over pipe tunnel south section -- East Unit; has installed wall sleeves for pipe in walls General Contractor erected. Plumbing Contractor has completed 4% of his contract.

Note: The General Contractor has been delayed in the progress of his work, due to the rain Thursday night, June 12, 1958. This rain water was not carried away fast enough in the creek at the south end of site. Therefore, the water backed up and over-flowed its banks thereby filling all the excavations with water which had been excavated by the General Contractor. It required several days for the General Contractor to pump the water out of the excavations, delaying the progress of his work.

Physical Plant Building

Foundation and footings are 80% complete. Work delayed on account of excessive rains and no tile drainage in area.

Student Health Building

Brick work complete, roof complete and all sash installed. Duct work complete on mechanicals, rough plumbing complete and electrical work approximately 50% complete. Job held up due to sheet metal and pipe cover strikes. Sheet metal strike settled but pipe cover strike still in progress. Entire job approximately 65% complete.

Elementary and Junior High School

This project is 99% cc plete with only minor items remaining to be finished such as, touching up of painting, small carpentry items, and completing of various minor mechanical items.

Fine Arts Building

This project is approximately 18% complete. Masonry and contract work and the erection of steel structure are proceeding in good pace. Mechanical contractors continue to perform in step with the general contractor.

Site Work on Central Campus

The blacktopping work is progressing although there has been some delay because of excessive rains. One large parking lot (next to Field House) is almost completed and barring excessive amounts of bad weather all drives and parking lots will be ready for the opening of school in September.

Cafeteria Addition

This project is 10% complete. Concrete has been poured for the footings and foundation walls under the supervision of the University Building Superintendent

Rehabilitation Projects

a. Science Building Elevator

This project is approximately 99% complete and the items remaining are the painting of the corridor doors and frames and tile floor in the elevator cab.

b. McMurry Hall

Roof and sheet metal work complete. Started on floors; plastering is 85% complete, plumbing and electrical work 50% complete. All windows weather stripped. This job has been delayed on account of the sheet metal strike.

Elementary and Junior High School

Due to the fact that 10% of all payment has been withheld from the contractors and since project is approximately 99% complete, and since the remaining work cannot be completed until various equipment contractors install their work, it is herewith recommended that the retention being withheld from the contractor's payments be reduced from 10% to 2% -- from $168,259.13 to $33,651.83.

By this reduction, complete bond protection and insurance will still be in force during the remainder of the work. The reduction recommended is based on the fact that all contractors have paid their sub-contractors in proportion to payment received. This approval has been recommended by Mr. Gilbert A. Johnson, Architect, and Mr. Kenneth J. Thelen, Resident Architect.

Change Orders - Elementary and Junior High School

1. Cunningham Brothers Contract -- credit due hardware allowance :

Original hardware allowance		$ 23,950.00	
Actual cost of hardware	16,365.78		
Additional hardware requested 4-3-57 -- $135.00 & $412.88	547.88		
Panic hardware devices on the gym doors to meet fire marshal's regulations - addition to contract	363.00	17,276.66	
Remaining credit on Hardware			$ 6,673.34

2. Berg Electric Contract - for changes in electrical work as follows: Installing the vapor-proof light in Refrigerator Room. Providing display case, light strips in Corridor C201. For certain electrical changes in Home Economics Room N106 for the connection of ranges, etc., for a total Extra of 201.25

RECAPITULATION

Balance in Contingency Fund as of 7-8-58	$4,971.16
Credit on Hardware	6,673.34
	$11,644.50
Less - Berg Electric Change Order	201.25
Balance in Contingency Fund	$11,443.25

Drainage on West Campus (Baumgardner)

We wish permission to instruct S. W. Knetsch and Associates to prepare specifications to advertise for bids for drainage work on the West Campus, bids to be submitted for Board action in September. This work needs to be done before final plans can be made for the Married Student Housing Units. A balance of $29,212.15 is still available from the $100,000.00 appropriation for Utility Extensions on the West Campus.

Request to Replace Return Pipes -- McMurry Hall

During the process of installing the new heating facilities in McMurry Hall, it was discovered that the return pipes were in very bad condition. Upon the recommendation of the architect and our university plumber, it was decided the return pipes should be replaced while the building is being rehabilitated. The Fred Bond Plumbing and Heating Co., the contractor doing the work on the McMurry building, agreed to replace the returns on a time and material basis, the total not to exceed $2,500.00. Approval to proceed with this work has been given by Northern's Advisory Committee, as well as by Messrs. Walker and Summers. A balance of * $4,498.00 remains unencumbered of the $75,000.00 appropriation for the rehabilitation of the McMurry building. A purchase order will be prepared upon receipt of the itemized bill for this work.

Recapitulation

	Unreleased Balance in Appropriation	$ 4,248.00
	Contingency Balance	250.00
		* 4,498.00
Less:	Estimate for replacing return pipes	2,500.00
	Estimated remaining balance	$ 1,998.00

Change Orders - Health Center Building

To install acoustical material in Room 137 (Test Room) to make possible the administering of V.A. tests. Total addition to contract #70B-34 (Johnson & Jacobson) $ 230.00

For furnishing and installing curtains and curtain tracks in four (4) rooms. Total addition to Contract #70B-34 (Johnson and Jacobson) 260.00

Total additions to Contract #70B-34 $ 490.00

Recapitulation

Unreleased balance of appropriation	$ 9,701.55
Balance in contingency	5,581.50
Unencumbered balance	15,283.05
Less: Above change orders	490.00
Remaining balance	$ 14,793.05

Construction of Roof over the Receiving Area-way of Gilbert Hall

Hilding Franzene, DeKalb, Illinois	$ 1,400.00 *
Johnson & Jacobson, DeKalb, Illinois	No Bid
Robert Rich, DeKalb, Illinois	No Bid
Halverson Bros., DeKalb, Illinois	No Bid

Approved project in connection with the improvement of operating units under Series '50 pledged to the '57 series, to be paid from funds from Series '57,

Recapitulation

Present Bal. in funds allocated for projects	$ 25,095.00
Less: Above recommended contract	1,400.00
Balance	$ 23,695.00

Sheet Metal for the Cafeteria Addition

Johnson Sheet Metal, DeKalb, Illinois	$ 835.00 *
Kallal's Sheet Metal Shop, DeKalb, Illinois	1,243.00
General Sheet Metal Shop, DeKalb, Illinois	No Bid

Approved project, payable from Operation and Maintenance, Series '53, Dining Hall

Window Washing Contracts

The contracts for window washing, to be done during late August and September, will need to be let in early August. We wish to have Northern's Advisory Committee empowered to act on these bids. Funds for this work are budgeted as Contractual Services under General Revenue and in the respective Bond Revenue units.

IX. Miscellaneous

Purchase of Miscellaneous Furniture and Equipment for the Northern Elementary and Junior High School

One (1) Fabric Identification Kit - for Biology Department

W. M. Welch Manufacturing Co., Chicago	$ 4.50 *
Stansi Scientific Co., Chicago	No Bid
Central Scientific Co., Chicago	No Bid

One (1) Hall Tellurian Globe - for Biology Department

W. M. Welch Manufacturing Co., Chicago	$ 26.75 *
Stansi Scientific Co., Chicago	No bid
Central Scientific Co., Chicago	No bid

One (1) Metl-former - for Industrial Arts Department

Brodhead-Garrett Co., Cleveland, Ohio	$ 25.00 *
Balko Tool & Machine Co., Chicago	30.00
Simon Co., DeKalb	No bid

Two (2) Work Benches to be used in Jr. High School Art Room

Brodhead-Garrett Co., Cleveland, Ohio	$ 290.00 *
Beckley-Cardy Co., Chicago	295.00
Frederick Post Co., Chicago	No bid

Ten (10) Pieces of Furniture for Faculty Lounge Rooms, consisting of:

1 Right arm sectional
1 Left arm sectional
1 Armless chair
1 Arm chair
1 Double seat bench
1 Long cocktail table
1 Corner table
1 Buffet cabinet

Carroll Seating Co., Chicago	$ 451.95 *
Ginders Hospital Supply Co., Rockford	465.00
Rochelle's Inc., Chicago	471.50
Marshall Field & Co., Chicago	474.53

Payable from Construction Funds, Elementary and Junior High School.

Recapitulation

Contingency Fund	$ 11,443.25
Above purchases recommended	798.20
Balance-Contingency	$ 10,645.05

Purchase of Miscellaneous Supplies (approximately 600 items) for the Industrial Arts Department - Elementary and Junior High School.

The usual purchasing procedures were followed in soliciting bids. Bids have been tabulated and listed in groups according to low bidder.

Western Materials Co., Chicago	$ 36.50
Allied Radio Corp., Chicago	66.08
Am. Wood Type Mfg. Co., Long Island City,N.Y.	73.10
Tandy Leather Co., Chicago	138.64
G. A. Pratt Co., East Chicago	181.50
Cope Plastics, Godfrey, Illinois	196.75
Barrett Hardware Co., Joliet	387.47
Brodhead-Garrett Co., Elgin	1,057.50
Total	$ 2,137.54

Recapitulation

Contingency Fund	$ 10,645.05
Less: Above Purchases	2,137.54
Balance - Contingency Fund	$ 8,507.51

Equipment for Student Health Center and Speech-Hearing Clinic

A. Student Health Area

One (1) Dressing Cart on Wheels

Ginders Hospital Supply Co., Rockford	$ 48.00 *
A. S. Aloe Co., St. Louis, Missouri	49.75
The Kelley Co., Barrington	58.05
Daniels Surgical & Medical Supplies,Chicago	64.50

One (1) Hamilton Examination Table & One (1) Hamilton Adjustable Stool

Ginders Hospital Supply Co., Rockford	$385.65 *
The Kelley Co., Barrington	395.45
Daniels Surgical & Medical Supplies, Chicago	446.00

Ten (10) Tubular Steel Chairs

A. S. Aloe Co., St. Louis	$ 71.00 *
Ginders Hospital Supply Co., Rockford	120.00
The Kelley Co., Barrington	180.00
Daniels Surgical & Medical Supplies, Chicago	192.50

Six (6) Gooseneck Lamps, Floor Model

A. S. Aloe Co., St. Louis	$ 62.64 *
Ginders Hospital Supply Co., Rockford	76.50
Daniels Surgical & Medical Supplies,Chicago	90.00
The Kelley Co., Barrington	95.70

Two (2) White Enamel Tubular Steel Stools

Ginders Hospital Supply Co., Rockford	$ 29.50 *
Daniels Surgical & Medical Supplies, Chicago	32.70
The Kelley Co., Barrington	37.30

One (1) Syringe Sterilizer

Ginders Hospital Supply Co., Rockford	$ 34.50 *
A. S. Aloe Co., St. Louis	36.90
The Kelley Co., Barrington	43.20
Daniels Surgical & Medical Supplies, Chicago	46.00

Four (4) Mayo Instrument Stands

A. S. Aloe Co., St. Louis	$105.12 *
Ginders Hospital Supply Co., Rockford	107.00
The Kelley Co., St. Louis	134.60
Daniels Surgical & Medical Supplies, Chicago	215.00

One (1) High Heavy Duty Utility Chair

Ginders Hospital Supply Co., Rockford	$ 26.75 *
Daniels Surgical & Medical Supplies, Chicago	33.50
Condon Business Equipment, DeKalb	No Bid

Three (3) Chrome Footstools

Ginders Hospital Supply Co., Rockford	$ 16.50 *
A. S. Aloe Co., St. Louis	20.25
The Kelley Co., Barrington	23.85
Daniels Surgical & Medical Supplies, Chicago	32.40

One (1) Combination Utility Cabinet for Storage of Plaster, etc.

Ginders Hospital Supply Co., Rockford	$ 62.50 *
The Kelley Co., Barrington	75.00
Daniels Surgical & Medical Supplies, Chicago	83.35
A. S. Aloe Co., St. Louis	83.35

One (1) Step Stool -- 2 or 3 steps

Ginders Hospital Supply Co., Rockford	$ 7.50 *
A. S. Aloe Co., St. Louis	7.95
Daniels Surgical & Medical Supplies, Chicago	9.95
Condon Business Equipment, DeKalb	38.00

Two (2) Treatment Tables for Physiotherapy

School Health Supply Co., Forest Park	$150.00 *
Daniels Surgical & Medical Supplies, Chicago	159.50
Ginders Hospital Supply Co., Rockford	No Bid

One (1) Counter-desk for 2 secretaries with desk space with 2 kneeholes and center drawer above kneeholes, 2 typewriter cabinet sections and 2 sections with 3 drawers each at side of kneehole openings.

Condon Business Equipment, DeKalb	$780.00 *
Simon Co., DeKalb	800.00
Hickman Office Equipment, DeKalb	814.85

Twelve (12) Stack Files for Secretaries Office

Hickman Office Equipment Co., DeKalb	$797.40 *
Simon Co., DeKalb	900.00
Condon Business Equipment, DeKalb -- Does not meet specifications	

One (1) Secretarial Chair without arms, posture chair with adjustable seat

Hickman Office Equipment Co., DeKalb	$ 29.65 *
Condon Business Equipment, DeKalb	32.00
Simon Co., DeKalb	56.00

One (1) Secretarial Chair with arms

Hickman Office Equipment Co., DeKalb	$ 42.75 *
Condon Business Equipment, DeKalb	47.00
Simon Co., DeKalb	95.00

One (1) Wastebasket - regular office size about 13" high; color, walnut

Hickman Office Equipment Co., DeKalb	$ 3.65 *
Condon Business Equipment, DeKalb	4.00
Simon Co., DeKalb	Does not meet specifications

Ten (10) Wastebaskets - regular office size about 13" high; color, gray

Hickman Office Equipment Co., DeKalb	$ 32.10 *
Condon Business Equipment, DeKalb	37.50
Simon Co., DeKalb	Does not meet specifications

TOTAL OF ABOVE LOW BIDS $ 2,685.21

B. Speech and Hearing Clinic

One (1) Grayson-Stadler Speech Audiometer

Grason-Stadler Co., Concord, Mass.	$1,200 *
Simon Co., DeKalb	No bid

The Franklin Lee Co., Chicago No Bid

One (1) Grayson-Stadler Model 162-500 Booster Amplifier

Grason-Stadler Co., Concord, Mass	$250.00 *
Simon Co., DeKalb	No bid
The Franklin Lee Co., Chicago	No bid

One (1) RCA Ohymost Calibrator Model #WV-87A

Newark Electric Co., Chicago	$117.00 *
Allied Radio Corp., Chicago	129.00
Hickman Office Equipment, DeKalb	No bid

One (1) Articulation Test Recording (1) set W-22 (PB50) 12 (78rpm) Recordings, 12" discs

Technisonic Studios, St. Louis, Mo. $ 42.00 *
(Can be ordered only from this source)

One (1) Articulation Test Recordings (1) set W-1 and W-2 (Spondiac Words) 6 double faced (78 rpm) recordings, 12" discs

Technisonic Studios, St. Louis, Mo. $ 21.00 *
(Can be ordered only from this source)

One (1) Articulation Test Recordings (1) set #12 (Sentences) 4 double faced (78 rpm) records, 12" discs

Technisonic Studios, St. Louis, Mo. $14.00 *
(Can be ordered only from this source)

One (1) Articulation Test Recordings (1) connected discourse record 33-1/3 rpm

Technisonic Studios, St. Louis, Mo. $ 7.50 *
(can be ordered only from this source)

One (1) Articulation Test Recordings (1) 4C numbers test, 1 single faced 12" record 33-1/3 rpm

Technisonic Studios, St. Louis, Mo. $ 4.00 *
(Can be ordered only from this source)

The following item is identical in bid -- successful awardee to be determined by lot:

Nine (9) 24" x 36" dull green blackboards #54TU portable boards with chalk trough

Condon Business Equipment, DeKalb	$ 45.00 *
Simon Co., DeKalb	45.00

Two (2) Shure Unidyne Microphones

Newark Electric Co., Chicago	$ 73.00 *
Allied Radio Corp., Chicago	87.50
Hickman Office Equipment, DeKalb	No bid

One (1) Hewlett-Packard Attenuator

Crossley Associates, Inc., Chicago	$ 61.44 *
Simon Co., DeKalb	No bid
Allied Radio Corp., Chicago	No bid

One (1) Ballentine Vacuum Voltmeter

Ballantine Laboratories, Inc., Boonton, N.J.	$236.76 *
Chicago Apparatus Co., Chicago	No Bid
The Franklin Lee Co., Chicago	No Bid

One (1) Grayson-Stadler Noise Generator

Grason-Stadler Co., Concord, Mass.	$175.00 *
Chicago Apparatus Co., Chicago	No Bid
The Franklin Lee Co., Chicago	No Bid

One (1) Hewlett-Packard Audio Oscillator

Crossley Associates, Inc., Chicago	$168.04 *
The Franklin Lee Co., Chicago	No Bid
Simon Co., DeKalb	No Bid

One (1) Ampex Tape Recorder

Allied Radio Corp., Chicago	$527.00 *
Newark Electric Co., Chicago	595.00
The Franklin Lee Co., Chicago	No Bid

One (1) Ampex Amplifier-Speaker System

Allied Radio Corp., Chicago	$150.00 *
Newark Electric Co., Chicago	169.50
The Franklin Lee Co., Chicago	No Bid

One (1) Triplett Tube Tester

Newark Electric Co., Chicago	$ 68.40 *
Allied Radio Corp., Chicago	70.00
Simon Co., DeKalb	No Bid

Twenty (20) Type 25 Shielded Plugs

Allied Radio Corp., Chicago	$ 13.00 *
Chicago Apparatus Co., Chicago	No Bid
The Franklin Lee Co., Chicago	No Bid

One (1) Panel Kit

Allied Radio Corp., Chicago	$ 20.99 *
Crossley Associates, Inc.	No Bid
Simon Co., DeKalb	No Bid

One (1) How to Make Good Recordings, Audio Devices, Inc.

Allied Radio Corp., Chicago	$ 1.45 *
Newark Electric Co., Chicago	1.50
Simon Co., DeKalb	No Bid

One (1) Sound Reproduction - Third Edition, G.A. Briggs

Allied Radio Corp., Chicago	$ 3.43 *
Newark Electric Co., Chicago	3.50
Crossley Associates, Inc., Chicago	No Bid

One (1) Altec-Lansing Speaker

Altec-Lansing Co., Chicago	$189.00 *
Crossley Associates, Inc., Chicago	No Bid
Newark Electric Co., Chicago	No Bid

One (1) Kindergarten table 30 x 60 x 21"

Carroll Seating Co., Chicago	$ 34.70 *
Allied School Equipment, Springfield	44.90
Simon Co., DeKalb	48.70

Five (5) Kindergarten Chairs

Carroll Seating Co., Chicago	$ 30.50*
Allied School Equipment, Springfield	37.00
Simon Co., DeKalb	39.00

Twenty (20) Clinic Chairs

Carroll Seating Co., Chicago	$142.00 *
Allied School Equipment, Springfield	180.00
Simon Co., DeKalb	193.00

Ten (10) Wooden Tables 2 x 4 - 29" high

Carroll Seating Co., Chicago	$255.50 *
Allied School Equipment, Springfield	281.50
Simon Co., DeKalb	304.00

Nine (9) Mirrors - 20" x 30"

Rochelle's Inc., Chicago	$112.50 *
The Franklin Lee Co., Chicago	No Bid
Allied School Equipment, Springfield	No Bid

One (1) Revolving Arm Chair

Condon Business Equipment, DeKalb	$ 41.50 *
Hickman Office Equipment, DeKalb	42.10
Allied School Equipment, Springfield	48.75
Rochelle's,Inc., Chicago	53.01
Simon Co., DeKalb	63.00

One (1) Executive Desk

Condon Business Equipment, DeKalb	$123.50 *
Allied School Equipment, Springfield	126.30
Carroll Seating Co., Chicago	129.00
Rochelle's Inc., Chicago	134.10
Hickman Office Equipment, DeKalb	137.31
Simon Co., DeKalb	185.00

Two (2) 4-Drawer Steel Files

Condon Business Equipment, DeKalb	$106.00 *
Hickman Office Equipment, DeKalb	115.60
Allied School Equipment, Springfield	116.80
Carroll Seating Co., Chicago	149.40
Simon Co., DeKalb	158.00
Rochelle's, Inc., Chicago	179.64

Two (2) 4-Drawer Card Files

Condon Business Equipment, DeKalb	$ 14.00 *
Simon Co., DeKalb	14.80
Carroll Seating Co., Chicago	196.20

Ten (10) Side Chairs

Condon Business Equipment, DeKalb	$157.50*
Allied School Equipment, Springfield	172.50
Rochelle's, Inc., Chicago	240.90
Simon Co., DeKalb	270.00

One (1) Dazor Office Desk Lamp

Condon Business Equipment, DeKalb	$ 23.00 *
Hickman Office Equipment, DeKalb	23.33
Rochelle's, Inc., Chicago	No Bid

One (1) Steel "Office Valet"

Rochelle's, Inc., Chicago	$ 31.28 *
Condon Business Equipment, DeKalb	36.00
Hickman Office Equipment, DeKalb	41.12

Two (2) Howell Bronztone Modern Way of Living Upholstered Furniture SECTIONALS

Carroll Seating Co., Chicago	$ 132.00 *
Condon Business Equipment, DeKalb	133.50
Rochelle's, Inc., Chicago	146.00
Allied School Equipment, Springfield	155.60

Two (2) Howell Bronztone Armless Chairs

Carroll Seating Co., Chicago	$ 63.80 *
The Franklin Lee Co., Chicago	69.50
Condon Business Equipment, DeKalb	70.00
Allied School Equipment, Springfield	80.60

One (1) Howell Bronztone Corner Table

Carroll Seating Co., Chicago	$ 34.15 *
The Franklin Lee Co., Chicago	34.50
Condon Business Equipment, DeKalb	34.75
Rochelle's, Inc., Chicago	38.50
Allied School Equipment, Springfield	43.10

One (1) Floor Lamp

Rochelle's, Inc., Chicago	$ 20.00 *
The Franklin Lee Co., Chicago	No Bid
Allied School Equipment, Springfield	No Bid

One (1) Table Lamp

Rochelle's, Inc., Chicago	$ 16.95 *
Condon Business Equipment, DeKalb	No Bid
Allied School Equipment, Springfield	No Bid

One (1) Howell Chairside Table

Carroll Seating Co., Chicago	$ 14.50 *
The Franklin Lee Co., Chicago	14.50
Condon Business Equipment, DeKalb	14.75
Rochelle's, Inc., Chicago	17.50
Allied School Equipment, Springfield	18.50

Two (2) Large Tables - 30 x 60 - 29" high

Carroll Seating Co., Chicago	$ 69.40 *
Allied School Equipment, Springfield	89.90
Simon Co., DeKalb	97.40

Twenty (20) Crocodile Clips, size 2-1/8" screw connection

Newark Electric Co., Chicago	$ 2.00 *
Allied Radio Corp., Chicago	2.20

Crossley Associates, Inc., Chicago	No Bid

One (1) Desk Stand, Fits all Shure Connector-Type Mikes

Newark Electric Co., Chicago	$ 3.50 *
Allied Radio Corp., Chicago	3.90
Crossley Associates, Inc., Chicago	No Bid

One (1) Wolber Spirit Liquid Duplicator

Hickman Office Equipment, DeKalb	$ 168.73 *
Condon Business Equipment, DeKalb	175.00
Simon Co., DeKalb	175.00

One (1) Children's Apperception Test

Psychological Corporation, New York 36, N.Y. (Can be ordered only from this source)	$ 12.55 *

One (1) Rosenzweig Picture Frustration Test

Gryphon Press, Highland Park, N.J. (Can be ordered only from this source)	$ 18.00 *

One (1) Potter Sentence Completion Test

Psychological Corp., New York 36, N.Y. (Can be ordered only from this source)	$ 3.15 *

One (1) Rogers Test of Personality

Psychological Corp., New York,36, N.Y. (Can be ordered only from this source)	$ 6.00 *
TOTAL OF ABOVE LOW BIDS	$ 5,024.72

C. General Equipment for Custodial Services

Two (2) Waste Receptacles (Size 22 x 22 x 49 overall)

Northern Illinois Janitor Supplies, DeKalb	$ 59.50 *
Barrett Hardware, Joliet	75.60
Industrial Chemical, Omaha	86.40
Ludwig Wilson Co., Chicago	101.50
McMaster Carr Supply Co., Chicago	105.50

One Dozen (1) Canvas Bags for Waste Receptacles

Northern Illinois Janitor Supplies, DeKalb	$ 30.00 *
Barrett Hardware, Joliet	35.28
Industrial Chemical, Omaha	39.60
McMaster Carr Supply Co., Chicago	45.00
Ludwig Wilson Co., Chicago	46.80

One (1) Sweeper, complete with wand, rug tool, hose cement tool

Northern Illinois Janitor Supplies, DeKalb	$ 195.00 *
Ludwig Wilson Co., Chicago	246.90
Industrial Chemical, Omaha	247.00

One (1) Model 216 Lincoln Floor Machine with Bassine and Paletto Brushes, 50 Foot Cord

Northern Illinois Janitor Supplies, DeKalb	$ 200.00 *
Industrial Chemical, Omaha	232.00

McMaster Carr Supply Co., Chicago	348.35
Barrett Hardware, Joliet	353.78

Two (2) No. 2001 Torpedo Type Waste Receptacles

Northern Illinois Janitor Supplies, DeKalb	$ 36.50 *
Industrial Chemical, Omaha	45.60
Ludwig Wilson Co., Chicago	52.50
McMaster Carr Supply Co., Chicago	53.36

Two (2) Kal Kollector Model 408 W

Industrial Chemical, Omaha	$ 35.80 *
Ludwig Wilson Co., Chicago	40.50
Northern Illinois Janitor Supplies, DeKalb	No Bid

All Purpose Hand Truck No. 1152 D.L.P.

Industrial Chemical, Omaha	$ 28.50 *
McMaster Carr Supply Co., Chicago	35.50
Northern Illinois Janitor Supplies, DeKalb	No Bid

Total of above low bids $ 585.30

Recapitulation

Unreleased balance and balance in Contingency		$ 15,283.05
Less: Equipment for Student Health Area	$ 2,685.21	
Equip. for Speech-Hearing Area	5,024.72	
General Equip.-Custodial Services	585.30	8,295.23
Balance		$ 6,987.82**

** Cost of sidewalk for Health Building to be deducted from this balance.

Miscellaneous Equipment for Williston Hall Dining Room - Kitchen Rehabilitation Project

One (1) Hardwood Maple Top Work Table

Imperial Restaurant Supply Co., Inc., Chicago	$ 256.00 *
Albert Pick Co., Inc., Chicago	392.00
M. L. Brill & Co., Chicago	No Bid
DeKalb Motor Sales, DeKalb	No Bid

One (1) Hotpoint, Stand-Mounted Automatic Electric Steam Cooker, One (1) Stainless Steel Stand, One (1) Hotpoint "Rocket 16" Griddle, and Two (2) "Mark 313" Hotpoint Fryers

DeKalb Motor Sales, DeKalb	$ 1,468.00 *
Imperial Restaurant Supply Co., Inc., Chicago	1,473.47
M. L. Brill & Co., Chicago	1,572.35

One (1) Blickman "Tri-Saver" Coffee Urn, - 2-piece battery, 8 gals. coffee, 22 gals. water capacity

Albert Pick Co., Inc., Chicago	$ 674.00 *
Imperial Restaurant Supply Co., Inc., Chicago	680.00
M. L. Brill & Co., Chicago	No Bid
DeKalb Motor Sales, DeKalb	No Bid

One (1) "Sta-Kold" 2-door Pass-Through Refrigerator

Imperial Restaurant Supply Co., Inc., Chicago	$ 840.67*
Albert Pick Co., Inc., Chicago	883.00

M. L. Brill & Co., Chicago	894.19
DeKalb Motor Sales, DeKalb	No Bid

One (1) 1/3 hp. Hermetically Sealed Compressor

Albert Pick Co., Inc., Chicago	$ 87.00 *
M. L. Brill & Co., Chicago	110.59
Imperial Restaurant Supply Co., Inc., Chicago	No Bid
DeKalb Motor Sales, DeKalb	No Bid

One (1) Walk-in Freezer for Williston Hall

Imperial Restaurant Supply Co., Inc., Chicago	$ 1,800.00 *
Albert H. Bromann, Jr., Schiller Park, Ill.	2,057.48
Rioux Insulating Co., Chicago	2,200.00
Brown Refrigerator Supply Co., DeKalb	2,400.00
Sun Ray Fixture Co., Rockford, Ill.	2,525.00

Approved in connection with the improvement of operating units under Series '50 pledged to the '57 series, to be paid from funds from Series '57.

Recapitulation

Present Balance in funds allocated for projects	$ 23,695.00
Less above recommended purchases	5,125.67
Balance	$ 18,569.33

Purchase of Electric Typewriter for Business Department

One (1) Electric 12" Carriage, Proportional Spacing

I.B.M. Corp., Aurora, Illinois	I.B.M.	$ 410.00 *
Reams Typewriter Co., DeKalb	Royal	No Bid
Condon Business Equipment, DeKalb	Underwood	No Bid
Hickman Office Equipment, DeKalb	Smith-Corona	No Bid

A sum of $35,000.00, to be ultimately paid from Contingency, was allocated by the Internal Budget Committee, with the approval of the administration, for the purchase of furniture and equipment for the Business Department that will occupy McMurry Hall in September. Total of the above recommended purchases amount to $410.00. Previously encumbered $17,281.29, leaving a balance of $17,308.71.

Purchase of one (1) passenger automobile

We have advertised in the official state newspaper and solicited quotations for an 8-cylinder, 4 door automobile, as authorized by board action at the May, 1958, meeting. Results of the quotations are as follows:

Sawicki Chevrolet Sales, Chevrolet, Rochelle	$ 2,078.45 *
Fourth Street Motor Sales, Inc., Chevrolet, DeKalb	2,165.00
Forrest Andrews, Plymouth, DeKalb	2,200.80
Wells Motors, Inc., Chevrolet, Genoa	2,377.00

We should like to have permission to purchase a Chevrolet 8-cylinder, 4-door automobile from the low bidder, Sawicki Chevrolet Sales, Rochelle,--$2,078.45, payable from General Revenue (Transportation) Equipment.

Purchase of one (1) Walk-in Freezer for Gilbert Hall Kitchen

Greater use of frozen vegetables and prefabricated frozen meats require larger storage facilities. Results of bids, as follows:

Imperial Restaurant Supply Co., Inc., Chicago	$ 2,000.00 *

Rioux Insulating Co., Chicago	2,300.00
Albert H. Bromann, Jr., Schiller Park, Ill.	2,358.98
Brown Refrigerator Supply, DeKalb	2,520.00
Sun Ray Fixture Co., Rockford, Ill.	2,525.00

Payable from Operations and Maintenance, Series '50.

Coal for year 1958-59 -- Based on Requirements of 4,000 Tons

Company	B.T.U. per penny	Price per Ton
Reliable Coal & Mining Co., Chicago	2,995,296	$ 8.63 *
Peabody Coal Co., St. Louis	2,834,840	8.60
United Electric Coal Co., Chicago	2,809,809	8.55
Old Ben Coal Co., Chicago	2,722,231	9.48
Thompson Coal Co., DeKalb	2,716,855	9.38
Cortland DeKalb Yards, DeKalb	2,678,997	9.20
Cortland DeKalb Yards, DeKalb	2,644,493	9.15
Freeman Coal Co., Chicago	2,633,781	9.48
Cortland DeKalb Yards, DeKalb	2,608,934	9.35
Republic Coal & Coke Co., Chicago	2,605,561	9.38

Fuel Oil for Year 1958-59

#2 Fuel Oil for DeKalb Campus - Estimated fuel requirements 11,000 gallons

Kahle Oil Co., DeKalb	.126 per gallon *
Kelley-Williamson Co., Rockford	.128
City Service Co., DeKalb	.128
Lyon Oil Co., DeKalb	.128
Sinclair Refining Co., Chicago	.129
Smith Oil & Refining Co., Rockford	.133
Standard Oil Co., Chicago	.138

#2 Fuel Oil for Oregon Campus - Estimated fuel requirements 10,000 gallons

Cities Service Oil Co., DeKalb	.125 per gallon *
Sinclair Refining Co., Chicago	.129
Kelley-Williamson Co., Rockford	.131
Smith Oil & Refining Co., Rockford	.131
Ogle Service Co., Oregon	.131
Standard Oil Co., Chicago	.138

#5 Fuel Oil for DeKalb Campus - Estimated fuel requirements 430,000 gallons

Smith Oil & Refining Co., Rockford	.0830 *
Lyon Oil Co., DeKalb	.08404
Kelley-Williamson Co., Rockford	.0855
Grant Oil Co., DeKalb	.08564
Gustafson Oil Co., Chicago	.0900
Standard Oil Co., Chicago	.09325
Kahle Oil Co., DeKalb	.0935

In accordance with purchasing regulations, all of the items listed in this report have been advertised publicly for bids. * Signifies low bid recommended.

Leslie A. Holmes
President

Report of
WESTERN ILLINOIS UNIVERSITY

July 20-21, 1958

I. STUDENTS

A. Enrollment, First Summer Term 1958

	Men & Boys	Women & Girls	Total	Equated to Full-time	Total One Year Ago
1. College					
Graduates	264	106	370		292
Seniors	240	177	417		314
Juniors	148	150	298		278
Sophomores	91	79	170		155
Freshmen	46	30	76		81
	789	542	1,331	1,308	1,120
Tours					
Northern South America	3	22	25		
Round-the-World	2	19	21		
New England-Nova Scotia	0	27	27		
Washington Seminar	2	11	13		
New England-French Canada	0	38	38		
	7	117	124		118
Workshops					
Conservation-Springfield	1	2	3		8
Sub-Total	797	661	1,458		1,246
2. Elementary					
Western Lab. School	177	201	378		423
Grand Total	974	862	1,836		1,669

	Men	Women	Total	One Year Ago
Enrollment of veterans (included in foregoing)				
P.L. 16	4	0	4	
P.L. 550	392	1	393	
P.L. 634	0	1	1	
Military Scholarships	111	2	113	
	507	4	511	352

B. Teacher Education Scholarship Lists

1. I certify to the Teachers College Board that the 221 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated June 30, 1958, to be submitted to the Auditor of Public Accounts, attended the Western Illinois University during the First Summer Term 1958 under the provisions of Section 30-1 of "The School Code."

2. I certify to the Teachers College Board that the 94 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated May 22, 1958, to be submitted to the Auditor of Public Accounts, completed the requirements for a degree in 1958 and are entitled to graduation fees under the provisions of Section 30-1 of "The School Code."

C. Military Scholarship List

1. I certify to the Teachers College Board that the 125 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated June 30, 1958, to be submitted to the Auditor of Public Accounts, attended the Western Illinois University during the First Summer Term 1958 under the provisions of Section 30-5 of "The School Code."

D. Graduates, June 1957

1. Master of Science in Education - 25
2. Bachelor of Science in Education - 233
3. Bachelor of Science in Liberal Arts and Sciences - 2

II. Faculty

A. Resignations

1. Mr. Robert C. Wallace, Assistant Professor and Supervising Teacher of Science in the Laboratory School, submitted his resignation to become effective at the close of the Second Summer Term 1958.

2. Mr. Walter B. Rogers, Assistant Professor of Agriculture, submitted his resignation to become effective August 31, 1958, in order to accept a position at Texas Technological College.

3. Dr. William E. Lipsey submitted his resignation as Dean of the University under date of June 30, 1958. This resignation will become effective at the pleasure of the President. It is suggested that this date be sometime on or before August 31, 1958. Dr. Lipsey will assume duties in the Department of Education at Western.

B. Retirement

1. Mr. Wayne Wetzel, Associate Professor and Head of the Industrial Arts Department, has requested permission to retire at the close of the Second Summer Term 1958. Mr. Wetzel is sixty-five years of age and has been on Western's faculty since 1913.

C. Death of Faculty Member

Mr. Rayman Miller, Assistant Professor of Industrial Arts, passed away on April 22, 1958, following an illness of over three months. Mr. Miller was appointed to Western's faculty in 1927.

D. Summer School Changes

1. Mrs. Barbara Ann Boehm was employed as Faculty Assistant in the Fourth Grade for the First Summer Term 1958 at $300 per month as a replacement for Ted Mullen. Mrs. Boehm received the B. S. degree in June.

2. Mr. Karl Keyes, Instructor of Business Education in the Laboratory School, was employed to teach college classes the First Summer Term as a replacement for William Watts who requested release from his contract in order to work toward the doctorate at the State University of Iowa. Mr. Keyes will receive his regular salary of $560 for June and $300 for July (half month), or a total of $860. This is in addition to Mr. Keyes' original contract for the second summer term.

3. Mr. Elmer C. Haddock, Instructor of Audio-Visual Education, was employed the First Summer Term to conduct the second section of the New England-French Canada Tour. (This position was approved in the May report.) Mr. Haddock was paid his regular salary of $540 for June and $310 for July (half month). This is in addition to his original contract for the Second Summer Term.

4. Mr. Morris D. Payne was employed as Faculty Assistant in Industrial Arts for the First Summer Term at $460 per month to teach classes originally scheduled for Rayman Miller. Mr. Payne received the B.Ed. degree and has 14 hours of graduate work, also at Western. He is regularly employed as a teacher in the Monmouth High School.

5. Mr. L. Fred Gilchrist, who was scheduled to teach the First Summer Term, submitted his resignation effective at the close of the 1957-58 academic year.

6. To replace Mr. Gilchrist, Mrs. Jean Clow was employed as Instructor in the Business Education Department at $560 per month for the First Summer Term. Mrs. Clow has the B.S. and M.S. degrees from Western, and she has taught in the high schools at Bardolph, Colchester and Bushnell.

7. Mr. Arnold M. Tibbetts is being employed the Second Summer Term at his regular salary of $560 per month to make a study on academic grades. This position was approved by the Board on May 19, 1958.

8. Mr. Walter Rogers, Assistant Professor of Agriculture, requested leave without pay for the First Summer Term in order to complete work on the doctorate.

9. Mr. Leslie J. Van Etten, Assistant Professor Agriculture, was employed to replace Mr. Rogers for the First Summer Term at his regular salary of $680 for June and $390 for July. This canceled Mr. Van Etten's original schedule for employment for the month of July to teach in the Springfield conservation work-shop and for farm supervision during the month of August.

10. Mr. William C. George, Assistant Professor of Agriculture, will replace Mr. Van Etten on the staff at the Springfield conservation workshop: He will, therefore, be paid $740 in July for teaching and $740 in August for farm supervision.

11. Dr. John G. Westover has requested leave of absence for two weeks beginning August 4, 1958, in order to go on active duty with the U. S. Army Reserve. It is recommended that Dr. Westover be given one week with pay and one week without salary.

12. Dr. Hilda Watters Wells, who was on the Social Science staff at Western from 1932 to 1948, will substitute for Dr. Westover. Her salary for the two weeks will be $300.

13. The following are recommended for employment for three weeks in August at the total salaries indicated to serve as staff for a guidance workshop for the teachers of the Quincy public schools:

    Roy A. Morgan, Ph.D., $555
    LeRoy Giles, Ed.D., $495
    Donald L. Moler, Ph.D., $630

14. Mr. Dale Carrison, who was employed as temporary Faculty Assistant in the Library for the First Summer Term, terminated his employment on July 7, 1958, in order to go to National Guard camp.

E. Replacements

1. Mr. Orie A. Cheatham will be employed effective September 1, 1958, as a replacement for Dr. Clyde Beighey, retired. Mr. Cheatham earned the B.S. degree at Southwest Missouri State College and the M.S. at Colorado University. He has completed the course work for the Ph.D. degree at the State University of Iowa and is now engaged in writing the dissertation. He has taught at Southwest Missouri State College, and Joplin,

Missouri, Junior College. His salary will be $640 per month, and he will have the rank of Assistant Professor.

2. Mrs. Clara Horcasitas Harley will be employed as Instructor in the Library at $560 per month to substitute for Mrs. Marguerite Schormann who will be on leave in 1958-59. Mrs. Harley received the B.S. degree from New Mexico State Teachers College and the M.A. from the University of Denver. She was a member of Western's library staff from 1949 to 1952.

3. Mr. John E. Christoffersen will be employed as Instructor in the Laboratory School (Fifth Grade) effective September 1958 at $460 per month. Mr. Christoffersen received the B.S. degree from Western and is scheduled to receive the M.S. degree in July 1958. During the 1957-58 academic year he served as Faculty Assistant in the Fifth Grade.

4. Mr. Russell E. Carter will be employed as Instructor and Supervising Teacher of Art, Laboratory School, effective September 1958 at $580 per month replacing Verne K. Shelton who was transferred to the Art Department. Mr. Carter received the B.S. degree from Eastern Illinois University and the A.M. from George Peabody College. He has taught in the public schools of Springfield and Galesburg.

5. Miss Elizabeth J. Savage will be employed as Instructor and Supervising Teacher of First Grade, Laboratory School, to replace Doris Lee Miller, who was transferred to Second Grade. Miss Savage received the B.S. degree from Lyndon Teachers College, Vermont, and the M.S. from Western in June 1958. She has had six years of teaching experience in the public schools of Vermont, and during the past academic year she was Faculty Assistant in Kindergarten at Western. Her salary will be $460 per month.

6. Mr. Richard A. Warner will be employed as Assistant Professor in the Department of Business Education effective September 1958 at $620 per month as a replacement for L. Fred Gilchrist. Mr. Warner received the B.Ed. degree from Whitewater, Wisconsin, State College and the A.M. from Colorado State College. He will complete the course work for the doctorate at Greeley during the summer of 1958. He has had four years of experience in the public schools of Wisconsin and three years as a teaching assistant at Whitewater and Colorado State College.

7. Mr. Robert H. Kingman will be employed the winter and spring quarters as a substitute for Dr. H. W. Crall who will be on leave of absence. Mr. Kingman received the A.B. degree from Washburn College and the A.M. from the University of Illinois. He was awarded an honorary Doctor of Science degree by Washburn College when he retired in 1956 after serving as a member of the faculty from September 1920. He will be paid $600 per month and have the rank of Assistant Professor.

8. Dr. Everett F. Morris will be employed as Assistant Professor in the Department of Biological Sciences effective September 1958 at $700 per month as a replacement for Dr. Charles Kramer, resigned. Dr. Morris received the B.S. degree from Eastern Illinois State College; M.A. from the University of Wyoming; Ph.D. from the State University of Iowa. He has done part-time teaching at the University of Wyoming and the University of Iowa. From 1955 to 1957 he was Assistant Professor at Millikin University, and he was an Associate Professor at the University of Tennessee during the past year.

9. Dr. Robert Moore will be employed as Assistant Professor in the Department of Education and Psychology at $700 per month to replace R. F. Corder, resigned. Mr. Moore received the A.B. and A.M. degrees from Montana State University and the Ph.D. from the State University of Iowa. He has taught in the public schools of Forsyth and Libby,

Montana, and since 1956 has been at Central Missouri State College.

10. Miss Frances Siu Lan Tyou will be employed as Instructor in the Fourth Grade of the Laboratory School for the 1958-59 academic year at $500 per month. She replaces Ted L. Mullen. Miss Tyau received the Ed.B. degree from the University of Hawaii and the M.A. from Columbia University where she is now working toward the doctorate.

11. Mr. Glen D. Shippy will be employed as a substitute for Mr. L. K. Robinson who will be on leave of absence in 1958-1959. Mr. Shippy received the B.S. and M.S. degrees from the University of Illinois, and his teaching experience includes five years in elementary schools and nineteen years in high schools. He will have the rank of Instructor, and his salary will be $600 per month.

12. Miss Hjordes B. Johnson will be employed as Instructor of Physical Education in the Laboratory School as a substitute for Miss Florence Hulett who has been granted leave of absence for 1958-59. Miss Johnson received the B.A. degree from St. Olaf College and the M.Ed. from the University of Minnesota. She has taught in the public schools of Menogha, Minnesota; L'Anse, Michigan; St. Louis, Missouri; and in the School of Nursing of the St. Louis City Hospital. Her salary will be $540 per month.

13. Mr. Bailey Wright will be employed as a substitute for Mr. Donald W. Marshall in the Social Science Department for the 1958-59 academic year. Mr. Wright received the B.S. and A.B. degrees from State Teachers College of San Marcos, Texas, and the M.A. from the University of Missouri. He has completed approximately sixty semester hours toward the Ph.D. at Missouri. His teaching experience includes one year as a graduate assistant at the University of Missouri, eight years at Kirksville, Missouri, State Teachers College, and since January 1958 at Hannibal-LaGrange College. For six years Mr. Wright was business manager at Kirksville Teachers College. His salary will be $660 per month, and his academic rank will be Assistant Professor.

14. Mr. Maurice G. Kellogg will be employed as a replacement for Robert Wallace as Supervising Teacher of Science in the Laboratory School. Mr. Kellogg received the B.S. and M.S. degrees from Western and has additional graduate work at Duke University, University of Illinois, Northwestern University and Mundelein College. He taught four years in the Cuba High School and since 1954 has been on the staff of Arlington Heights High School. His rank will be Instructor, and his salary $600 per month.

F. New Positions (as provided in internal budget for 1958-59)

1. Mr. Arlin D. Fentem will be employed as Assistant Professor in the Department of Geography and Geology beginning September 1, 1958 at $680 per month. Mr. Fentem received the B.S. degree from Western Illinois University and the M.S. from the University of Wisconsin; he is scheduled to complete the requirements for the doctorate at Indiana University in 1958. He served as a teaching assistant at the University of Wisconsin, and for three years he has been on the geography staff at Indiana University.

2. Dr. Ancil R. Thomas will be employed as Associate Professor of Physics effective September 1, 1958, at $800 per month. His degrees are: B.S., Earlham College; M.S., Ph.D., Washington University. He served as head of the Department of Mathematics and Physics at Valparaiso University from 1929 to 1956 and in a similar capacity at Friends University (Wichita, Kansas) in 1956-57. The past year he has beenemployed as a research physicist at Armour Research Foundation, Chicago.

3. Dr. Roy A. Morgan will be employed as Assistant Professor of Education

and Psychology at $740 per month effective September, 1958. He received the B.S. degree from Colorado A.& M.; the M.Ed. from the University of South Dakota; Ph.D. from the University of Wyoming. He has taught in the public schools of Redfield and Canistata in South Dakota and Cody, Wyoming; he has also served on the staff of the State Supervisor of Guidance for South Dakota.

4. Dr. Aristotle John Pappelis will be employed as Assistant Professor of Biological Sciences beginning September, 1958, at $640 per month. His degrees are B.S., Superior State Teachers College and Ph.D., Iowa State College. Dr. Pappelis was a part-time teaching assistant at Iowa State College and for the past year did research for the U.S. Department of Agriculture at Miami, Florida.

5. Miss Anna Marie Gruber will be employed as Instructor in the Department of Education and Psychology effective September, 1958, at $680 per month. Miss Gruber's degrees are the A.B. and A.M. from Colorado State College, and she has taken additional work at Morningside College, Temple University, and Iowa State Teachers College. For the past nine years Miss Gruber has been elementary supervisor for Woodbury and Shelby Counties in Iowa; she was a second grade supervising teacher one summer at Colorado State College; and she has taught in the public schools of Westboro, Missouri; Tabor, Iowa; and Fremont County, Iowa.

6. Dr. Calvin F. Hager will be employed as Assistant Professor and Supervising Teacher of Social Science effective September, 1958, at $680 per month. His degrees are: A.B., University of Washington; Ed.M., Ed.D., University of Nebraska. He has been teaching in Syracuse, Nebraska, since 1955 and in the summer of 1957 was on the staff of the University of Nebraska.

7. Dr. George E. Slinger will be employed effective September, 1958, as Assistant Professor at $720 per month. One-half of his time will be devoted to the remedial reading clinic in the Laboratory School and one-half time to the off-campus student teaching program. His degrees are: B.S., DePaul University; M.A., University of Michigan; Ed.D., University of Florida. Dr. Slinger has taught in the public schools of Dayton, Ohio; Miamisburg, Ohio; Chicago, Illinois. He has also taught in the following colleges: Berry College, Mt. Berry, Georgia; University of Florida; and State University of Bowling Green, Ohio.

8. Dr. Samuel Levine will be employed as Associate Professor in the Department of Chemistry effective September 1958 at $740 per month. He received the A.B. degree from Brooklyn College and the Ph.D. from Columbia University. He was a graduate assistant at Columbia University; industrial electrochemist, 1946-47; physical chemist, National Bureau of Standards, 1947-51; physical chemist, U.S. Department of Agriculture since 1955.

9. Mrs. Beth Mackey Stiffler will be employed as Instructor and Supervising Teacher of English in the Laboratory School effective September, 1958, at $460 per month. She received the A.B. degree from Illinois Wesleyan University and the M.S. from Western (July 1958). Mrs. Stiffler has served as Faculty Assistant in the Laboratory School for the past two years.

G. Faculty Assistants as provided in the Internal Budget for 1958-59

1. Mrs. Mildred Losasso, B.Ed. - Laboratory School (Physical Education) at $200 per month.

2. Mrs. Eleanor Gingerich, B.Ed. - Laboratory School (Grade 6) at $400 per month.

3. Mrs. Nancy K. Brown, B.S. - Laboratory School (Kindergarten) at $200 per month.

4. Mrs. Barbara Kowal, B.Ed. - Laboratory School (Grade 3) at $400 per month.

5. Mrs. S. Marlene Foster, B.S. - Audio-Visual Education at $200 per month.

6. Mr. Robert G. Moultrie, B.S. - Guidance at $200 per month.

7. Mr. James Edward Repplinger, B.S. - Health and Physical Education for Men at $100 per month.

8. Mr. James William Gilmore,B.S. (August 1958) - Health and Physical Education for Men at $100 per month.

9. Mr. Dan Hamilton, B.S. - Health and Physical Education for Men at $100 per month.

10. Mr. Dale W. Meador, B.S. - Guidance at $200 per month.

11. Mr. Robert Baumann, B.S. (November 1958) - Laboratory School (fall quarter) and Health and Physical Education for Men (winter and spring quarters) at $100 per month.

12. Mrs. Jayne J. Schiek, B.S. - Health and Physical Education for Women at $200 permonth.

13. Mrs. Marcine Heaton Wilson, B.S. (November 1958) - Health and Physical Education for Women at $200 per month.

14. Mr. Russell Shoemaker, B.S. (August 1958) - Biological Sciences at $100 per month.

15. Mrs. Edna Lotz, B.S. (August 1958) - Biological Sciences at $100 per month.

16. Mr. Guy F. Rosenberg, Jr., B.S. - Laboratory School (Guidance) at $200 per month.

17. Robert J. Palaski, B.S. (August 1958) - Physics at $100 per month.

18. Mrs. Kathryn Adair, B.Ed.- Laboratory School (Foreign Languages) at $200 per month.

19. Mr. David Silvestri, B.S. (August 1958) - English at $100 per month.

20. Mr. Hylton A. Huseth, B.S. - Men's Physical Education at $100 per month.

21. Mr. Gordon Pierce, B.S. - Mathematics at $200 per month.

22. Mr. Gerald L. Logan, B.S. (November 1958) - Research at $100 per month for winter and spring quarters.

23. Mrs. Elizabeth Potter, B.S. - Laboratory School (Music) at $400 per month for fall and winter quarters (substitute for Oren Gould)

H. Graduate Assistants as provided in Internal Budget for 1958-59

1. Gladwyn Barrett, B.S. (August 1958) - Physics at $150 per month.

2. James H. Fenton, B.S. in Ed. (I.S.N.U., August 1958) - Social Science at $150 per month.

I. Personnel Changes as approved by the Board, May 19, 1958

1. Changes in Summer School Staff

a. Dr. John S. McVickar, Professor and Head of the Agriculture Department, was employed to teach the graduate courses in a conservation workshop at Springfield at his regular salary of $1,000 for the month of July.

b. Miss Marjorie Burke, Assistant Professor and Supervising Teacher of Kindergarten, requested a leave of absence without salary for the last three weeks of the First Summer Term. To replace her Miss Elizabeth Savage, who received the M.S. degree from Western in June and was employed as Faculty Assistant in Kindergarten during the past year, was employed at $460 per month, or a total of $345 for the three weeks.

c. Dr. LeRoy Giles, who is regularly employed as Dean of Students at Carthage College, was employed as a replacement for Dr. Robert F Corder, resigned, during the First Summer Term at $620 per month, or $930 for the term. Dr. Giles received the B.S. degree from Nebraska Wesleyan and the A.M. and Ed.D. from the University of Colorado.

d. Dr. Ned L. Reglein, Assistant Professor of Education, was employed to replace Dr. Corder the Second Summer Term at his regular salary of $680 per month.

e. Dr. Willard C. Ross of the Mathematics Department of Knox College was employed as a replacement for Robert Suhr who requested leave without salary for the First Summer Term. Dr. Ross received the B.S. degree from Case Institute of Technology and the M.S. and Ph.D. degrees from the State University of Iowa. His salary was $660 per month, or a total of $990 for the term.

f. Mr. Russell E. Carter, who will be employed as a Supervising Teacher of Art beginning in September, will teach the college courses which were originally scheduled for Phillip Hultman the Second Summer Term. (Mr. Hultman's resignation becomes effective at the close of the first term.) Mr. Carter will be paid $580 per month or a total of $870 for the term.

g. Permission was requested to establish the following additional positions for the summer of 1958:

(1) One-half time position in Social Science for Second Summer Term at a cost not to exceed $500.

(2) Special assignment during the summer to prepare a comprehensive report on academic grades for the last two years by subjects and departments and by individual instructors and to compare the grades given at Western with other comparable institutions. This will be valuable in connection with the reports to the Commission on Higher Education and also to the North Central Association. Amount not to exceed $850.

(3) Possible need for additional staff member if the enrollment for the New England-French Canada Tour should require the use of a second bus. Cost not to exceed $850.

2. Staff Changes for Spring Quarter

a. Mr. David Bliven, who had been teaching one class originally scheduled for Mr. Rayman Miller, assumed Mr. Miller's full schedule for the last six weeks of the Spring Quarter. His

salary was increased from $100 to $400 per month effective April 16, 1958.

III. Other Employees

A. Resignations

1. Mrs. Frances E. Runkle, Assistant Residence Hall Director, W-CS-100, resigned effective May 6, 1958. Mrs. Runkle had been on disability leave since June 15, 1957.

2. Miss Charlotte Ellerbrock, Clerk Stenographer I, W-CS-56, resigned effective May 31, 1958. Miss Ellerbrock worked in the Office of Admissions and Registrar.

3. Mrs. Margie B. Shryack, Maid, W-CS-93, resigned effective May 31, 1958. Mrs. Shryack was a substitute for Mrs. Edna G. George who was on leave of absence.

4. Mrs. Martha L. Anderson, Clerk Stenographer III, W-CS-109, resigned effective June 7, 1958. Mrs. Anderson was assigned to the President's Office.

5. Mrs. Virginia Wendt, W-CS-75, Clerk Stenographer II in the Office of the Dean of Women, resigned effective June 13, 1958.

6. Miss Debra K. Peck, W-CS-45, Clerk Typist I in Duplicating Service, has submitted her resignation to become effective July 31, 1958.

7. Mrs. Patricia Ann Ragain, W-CS-105, Clerk Stenographer I in the Office of the Director of Athletics, has submitted her resignation to become effective August 15, 1958.

B. Leaves of Absence

1. Mr. Rellie L. Lowderman, Groundsman, W-CS-36, went on disability leave as of May 1, 1958.

2. Mrs. Anita L. Sherer, Clerk Stenographer II, W-CS-57, requests a leave of absence from September 1, 1958 to August 31, 1959.

C. Lay-Offs

The following were laid off effective June 9, 1958 due to lack of work during the summer:

Mary Ferne Hillyer, Cook, W-CS-19
Marie L. Harrell, Cook, W-CS-72
Edith S. Leasman, Cook, W-CS-63
Nellie Mae Rhodes, Cook, W-CS-54
Lois M. Wade, Cook's Helper, W-CS-11

D. Temporary Appointments

1. Mr. George W. Spring was employed May 1, 1958, as temporary Groundsman for six months at $275 per month.

2. Mr. John T. Bartlow was employed May 19, 1958, as temporary Groundsman for four months at $275 per month.

3. Miss Lynne A. Hackett was employed for three months beginning June 1, 1958, as temporary Clerk Typist I in the Placement Bureau. Her salary is $210 per month.

E. Replacements

1. Mr. Garland W. Ash was employed May 19, 1958, as Groundsman, W-CS-36, to replace Rellie H. Lowderman. His beginning salary was $275 per month.

2. Mrs. Carole J. Swanlund was employed June 2, 1958, as Clerk Stenographer III in the President's Office at $250 per month. She replaced Martha L. Anderson.

3. Mrs. Naomi Haines Rockwell was employed June 5, 1958, as Clerk Stenographer I in the Registrar's Office replacing C. Ellerbrock. Her salary is $225 per month.

4. Miss Vera K. Fricke was employed June 9, 1958, as Clerk Stenographer II at $250 per month. She replaced Virginia Wendt in the Office of the Dean of Women.

5. Mrs. Althea Rae Dean will be employed as Clerk Typist I beginning July 21 at $220 per month as a replacement for Debra Peck in Duplicating Service.

F. Reinstatements

1. Mrs. Edna G. George returned to work June 16, 1958, as a Maid, W-CS-93. She had been on leave of absence since September 1, 1957. Her salary rate is $210 per month.

2. Mrs. Nellie M. Rhodes, Cook, W-CS-54, was re-employed June 17, 1958, at $215 per month. She was laid off as of June 9.

G. New Positions as provided in Internal Budget

1. Mr. Hilbert M. Manninger was employed as a Janitor for the new Student Center effective June 9 at $275 per month. (This position was approved by the Board at the June 9 meeting.)

2. Mrs. Mildred L. Hodgin was employed July 1 as Clerk Typist I in the Audio-Visual Education Department at $220 per month.

3. Miss Julia A. Huddleston was employed as Clerk Stenographer I effective July 1 at $225 per month. She will work half time in the Guidance Office and half time in the Education Department.

4. Mrs. Shirley E. Fahnestock was employed as Clerk Typist I in the Business Office beginning July 1, 1958, at $220 per month.

5. Mrs. Charlotte S. Mills was employed as Clerk Stenographer I effective July 1, 1958, at $225 per month. She will work half time in the Mathematics Department and half time in the Office of Off-campus Teaching Supervision.

H. Changes in Names, Salaries and/or Classifications

1. Marguerite M. Chenoweth, Laundry Worker, W-CS-32, completed her probationary period, and her salary was increased to $215 per month effective June 1, 1958.

2. Mr. Alfred V. Learned, Janitor, W-CS-120, completed the probationary period, and his salary was increased to $305 per month effective June 1, 1958.

3. The classification of Mary Ann Cary, secretary in the Office of the Dean of the University, was changed from Clerk Stenographer III to Secretary (s) effective July 1, 1958.

4. The name of M. Elizabeth Wallsmith, Residence Hall Director, W-CS-10, has been changed to M. Elizabeth Jones.

5. The following employees were increased to $3.37 per hour effective June 25, 1958, to comply with the prevailing rate established for this area:

   William L. Smith, Steamfitter, W-CS-110
   Thomas V. Larson, Plumber, W-CS-33

6. The following employees, who have been added to the staff since the April 1958 quarterly report, were increased to the salaries indicated to comply with the rates established for their respective classifications effective July 1, 1958:

   Garland Ash, Groundsman, W-CS-36, $290
   John T. Bartlow, Groundsman (temporary), $290
   Hilbert M. Manninger, Janitor, W-CS-121, $290
   G. Wendell Spring, Groundsman (temporary), $290

VI. Buildings and Grounds

A. The Student Center and Dormitories were accepted from the contractor on May 28, 1958. The first event held in the Student Center was the special faculty meeting and tea on May 26, at which we were introduced to the faculty. An open house for townspeople was held June 1, and a reception for graduates and their families on June 5. The buildings were opened June 8 for occupancy by students enrolled for the First Summer Term.

B. We should like to report that work has been resumed on our two permanent improvement projects as the carpenters' strike has been settled. The Fine Arts Building is progressing satisfactorily, and the contractor states that it can be finished the summer of 1959 as originally scheduled. The Physical Plant Building should be completed within two or three weeks.

VIII. Student Activities

A. We are proud to report that Western High School won the Sweepstakes Award in the State Final Class C Music Contest. We feel this is an outstanding achievement in that ninety-seven schools and over five thousand students competed in the contest.

B. Three members of the Western track and field team gained national prominence by placing in the National Association of Intercollegiate Athletics track and field meet held June 6 and 7, 1958, at San Diego, California. Athletes from approximately seventy institutions competed in this outstanding meet, and Western placed seventh with 22 points. This is the first time that any track men have competed in this meet and the first time that any have gained such prominence.

   Dan Ryan, Eola, Illinois, a junior, won the mile and a national championship with an excellent time of 4:10.6. This puts him among the nation's top 15 milers. His previous best mark was 4:16.9 made at the Drake Relays when he placed third in the open college mile.

   Fred Sandoval, Silvis, Illinois, only a sophomore, placed 3rd in the 2-mile run at San Diego and was officially timed in 9:13.3. This places him in the upper 10 among all the nation's best college 2-milers. His previous best mark was 9:31.4 made at the I.I.A.C. meet at Normal two weeks previously, showing an amazing improvement of 18.1 seconds.

   Bert Ohlander, Waukegan, also only a sophomore, placed 3rd in the 880 yard run and was officially timed in 1:52.6. This time just misses placing him among the nation's upper 20 college half-milers. His previous best mark was 1:53.8.

All three of these boys hold records in their respective events in the I.I.A.C., set this spring: Ryan 4:19.7; Sandoval 9:31.4; Ohlander 1:53.8.

IX. Miscellaneous

A. Purchases

1. Automobile

Invitations to bid were issued on:

One 1958 model automobile, four-door sedan, equivalent to model Chevrolet Biscayne - Ford Fairlane - Plymouth Savoy; V8 engine, minimum 180 HP, automatic transmission, and normal standard equipment, less trade-in: 1956 Chevrolet, inventory #16168

Bids were received as follows:

Macomb Motor Co., Macomb	$ 2,781.36
Less trade-in	1,583.36
	$ 1,198.00
Mounce Chevrolet Co., Macomb	$ 2,632.80
Less trade-in	1,260.80
	$ 1,372.00
Brown Motor Co., Macomb	No bid
Wayland Motors, Macomb	No bid
Burgard Chevrolet Co., Ipava	No bid
Pickinpaugh Chevrolet Co.,Rushville	No bid

This was advertised in the Macomb Daily Journal and the Dixon Evening Telegraph.

It is recommended that the low bid of Macomb Motor Co. be accepted. This will be paid from General Revenue - Equipment as provided in the internal budget for Transportation.

2. Painting

Invitations to bid were issued for the following:

Painting of corridor of basement, first floor corridor, and stairway wells and restrooms and Room A-12 in the Arts Building per specifications.

Bids were received as follows:

Dale Mason, Macomb	$ 1,107.00
G. E. McCall, Macomb	1,328.30
Larry Daniels, Macomb	No bid
Earl Jackson, Macomb	No bid

It is recommended that the low bid of Dale Mason be accepted. This item will be paid from General Revenue - Contractual Services as provided in the internal budget for Repairs and General Improvement.

3. Vari-typer Headliner Model 400 Photo Composing Machine for Display Type with Headliner Type-Masters; complete with Cabinet

Bids were received as follows:

Vari-Typer Corp., Peoria	$ 1,327.00
Vari-Typer Corp., St. Louis, Mo.	1,327.05

Vari-Typer Corp., Chicago	No Bid
Ralph C. Coxhead, Inc., Newark, N.J.	No Bid

It is recommended that the low bid of Vari-Typer Corp., Peoria, Illinois, be accepted. This item will be paid from General Revenue-Equipment as provided in the internal budget for University Press.

4. 10 x 15 4-Roller Automatic Plate Press with 12½" capacity automatic lowering delivery.

Bids were received as follows:

Brandtjen & Kluge, Inc., St.Louis, Mo.	$3,143.30
*Western Newspaper Union, Chicago	4,037.00
Turner Printing Machines	4,037.00
American Wood Type Mfg.Co., Long Island	No Bid

*Alt. #1:	Used Demonstrator plus Accessories	$3,750.00
*Alt. #2:	Sub. 10x15 Rice Unit Press	3,478.00

It is recommended that the low bid of Brandtjean & Kluge, Inc., Chicago, Illinois, be accepted. This item will be paid from General Revenue - Equipment as provided in the internal budget for University Press.

5. Furniture for Seventh Grade Room consisting of 50 desks, 50 chairs, 3 trapezoidal tables, 1 teacher's desk, 3 all-purpose chairs

Bids were received as follows:

Mackin Sales Co., Momence	$1,731.20
Allied School Equip.Co.,Inc.,Springfield	1,448.70
Chicago Seating Co.	Inc. Bid
School Equip. Co., Galesburg	No Bid
Jack Sheean, Bloomington	No Bid
R. E. Stuart Ofc. Equip., Macomb	No Bid

It is recommended that the low bid of Mackin Sales, Momence, be accepted. This item will be paid from General Revenue - Equipment as provided in the internal budget for the Campus Laboratory School - Elementary.

B. Transfer of funds

We respectfully request the transfer of $4,000 in Income Fund - Educational Operations from Contingencies to Refunds.

The biennial appropriation for Refunds was $3,200. The amount vouchered to date is $3,165.50, leaving an available balance of $34.50.

A. L. Knoblauch
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
LaSalle Hotel
Chicago, Illinois

July 21, 1958

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, July 21, 1958, in Parlor B of the LaSalle Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members answered present:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Jr., Vice Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. J. A. Houle, Jr.
Mrs. Harriet Lowden Madlener
Dr. Vernon L. Nickell
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mr. Morton H. Hollingsworth

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur H. Larsen, Vice President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Mr. J. M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The following were present representing newspaper coverage of this meeting: Mr. William P. Froom, the Board's appointee; Mr. Dave Haake, of the Bloomington Pantagraph; Mr. O. T. Banton, of the Lindsay-Schaub newspapers.

The first matter of business before the Board was the approval of the minutes of the meetings of May 19, June 9, and June 23, 1958.

Prior to the approval of these minutes, Dr. Doudna stated the following correction should be made on page 19 in the minutes of May 19th:

> Credit from Harrison F. Blades on contract for extension of utilities at Eastern Illinois University to read $354.66 instead of $354.60.

There being no further corrections to said minutes, Dr. Nickell moved that the minutes of the meetings of May 19, June 9, and June 23, 1958, be approved as corrected.

The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker expressed the appreciation of the Board and commended Dr. Richard G. Browne, its executive officer, for his dual service during the period that he assumed the duties of Acting President at Western Illinois University, while also managing the affairs of the Board at its Central Office in Springfield.

Chairman Walker reported on a meeting of the Legislative Commission for Visitation of Educational Institutions and read the following excerpt from their report on Western Illinois University:

> "It was evident from the interviews with the members of the faculty that there has been considerable dissension which arose from the resignation of the former president.
>
> "The commission was convinced that the new president, Dr. A. L. Knoblauch, is thoroughly familiar with the situation and that any dissension or misunderstandings which remain at the present time will soon disappear.
>
> "The commission feels that the new president is highly qualified and capable and, if allowed full reign in administering the institution free from interference, that Western will rise to even greater heights as an outstanding university."

At this time, Chairman Walker welcomed Dr. Knoblauch as the newly appointed president of Western Illinois University.

Dr. Browne presented his Report No. 67, as Executive Officer, which was entitled "Internal Budgets for 1958-59."

Dr. Nickell commented that the expenditures for administrative expense are higher than the national norm and suggested that every effort be made to provide a greater percentage for instruction and library service.

Mr. Stipes moved that the Board approve the internal budgets as presented in Report No. 67 of the Executive Officer. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Browne reported for the Council of Presidents an agreement that no university-owned buses, or cars, would be used outside the United States without the prior approval of the Board. The Board members requested the Council of Presidents to continue their study on the use of these vehicles within the United States.

QUARTERLY REPORTS OF PRESIDENTS

Northern Illinois University

Dr. Holmes presented his quarterly report on Northern Illinois University.

Mr. Houle moved the approval of the quarterly report on Northern Illinois University as presented by Dr. Holmes. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Holmes presented bids received by Northern Illinois University for eleven manual typewriters and recommended the acceptance of the low bid of Reams Typewriter Co., DeKalb, Illinois.

Following some discussion, Mr. Houle moved the approval of the purchase of eleven Royal manual typewriters from Reams Typewriter Co., DeKalb, Illinois, the lowest responsible bidder, for a total amount of $1,095.00. (To be paid from General Revenue Fund - Equipment). The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Holmes presented bids received by Northern Illinois University for thirty-four electric typewriters (thirty 12" carriage and four 16" carriage), and recommended the acceptance of the low bid of Condon Business Equipment, DeKalb, Illinois, for Underwood electric typewriters.

Mrs. Madlener moved the approval of the purchase of thirty-four Underwood typewriters (thirty 12" carriage and four 16" carriage) from Condon Business Equipment, DeKalb, Illinois, the low responsible bidder, for a total amount of $8,215.00. (To be paid from General Revenue Fund - Equipment). The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Dunn, legal counsel for the Board, reported that he had made an investigation at the request of Northern Illinois University, of the damage to the electrical system in the Field House caused by an error on the part of the DeKalb-Ogle Telephone Co., in the installation of wiring and telephone equipment. Following discussion, Dr. Nickell moved that Mr. Dunn continue negotiations with the DeKalb-Ogle Telephone Co., for settlement of losses incurred on the part of the telephone company. The motion was seconded by Mr. Summers, roll was called, and the vote was

as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented his quarterly report, together with supplement, on Illinois State Normal University.

There being nothing controversial, Mr. Ropp moved the approval of the quarterly report as presented by Dr. Bone. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Dunn, legal counsel for the Board, reported regarding negotiations for acquisition of certain parcels of real estate for Illinois State Normal University and presented the following resolution:

Whereas this Board heretofore authorized negotiations for acquisition of certain parcels of real estate for Illinois State Normal University at Normal, Illinois, and

Whereas Mr. Dunn, attorney for this Board, has this date reported to the Board that he has negotiated with the owners of four parcels of real estate at Normal on the basis of appraised prices as follows:

Hinkle property	$ 6,000
Briscoe property	16,000
Cooper property	12,500
Wall property	7,500
Total	$42,000

and

Whereas payment for the Hinkle property is now ready to be made but payments for the Briscoe, Cooper and Wall properties are not to be made until on or before March 1, 1959, now therefore

Be It Resolved that the President and Secretary of this Board be and they are hereby authorized to sign contracts for the purchase of said properties and that the officers of the Board be authorized to request the Governor for release of funds to pay for said properties in keeping with the terms of the respective contracts, and,

Be it Further Resolved, that the actions of the officers of this Board in heretofore signing the Hinkle and Briscoe contracts and in requesting the Governor to release the $6,000 to pay for the Hinkle property, be and the same are hereby ratified and approved.

Mr. Stipes moved the approval of the foregoing resolution as presented by Mr. Dunn regarding certain parcels of real estate for Illinois State Normal University. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Eastern Illinois University

Prior to presenting his quarterly report, Dr. Doudna reported that the Centennial for the Lincoln-Douglas Debate will be celebrated at Charleston on September 18, 1958, the anniversary of the debate. He briefly outlined tentative plans for the program and mentioned some of the State officials and dignitaries that will attend.

Dr. Doudna then presented his quarterly report and requested the following changes be made:

1. Under the heading III. University Civil Service Employees, G. New Positions, 1. Self-Liquidating Project, Series 1956, b. Student Union Building, item (3), add "One or more of the three grill cooks might be classified as Fountain Supervisors."

2. Under the heading III. University Civil Service Employees, G. New Positions, 4. General Revenue, add "d. Nurse for new Laboratory School."

Mr. Summers moved that the quarterly report on Eastern Illinois University as presented by Dr. Doudna, with changes requested, be approved. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Dr. Doudna requested approval to advertise for twenty additional manual typewriters and that the Advisory Committee be authorized to approve this expenditure. (To be paid from General Revenue - Equipment).

Mr. Watson moved that Dr. Doudna's request to advertise for twenty additional manual typewriters, with Advisory Committee approval for this expenditure, be approved. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch thanked Mr. Walker for the welcome accorded him and expressed his appreciation to the Board members for their cooperation and assistance during the last few weeks.

At this time, Dr. Knoblauch submitted and read the following recommendations:

1. That the Office of Dean of the University as now constituted be abolished as of this date.

2. That the Office of Provost of the University be established and continued at the pleasure of the President of the University.

3. That Dr. Earl Foreman be appointed as Provost of the University at a date to be determined by the President of the University (preferably early in August 1958). Salary $1,000 per month on a twelve-months basis. Duties to be determined and assigned by the President of the University.

4. That a position as Dean of Student Personnel be established and filled by recruitment from outside the regular university faculty as soon as possible. Salary $920 per month on a twelve-months basis. Duties to be determined and assigned by the President of the University.

5. That a position as Dean of Public Services be established and filled by recruitment from outside the various faculties of the universities under the control of the Teachers College Board. Positions to be filled by a specialist in extension and adult education. Salary $920 per month on a twelve-months basis. Duties to be determined and assigned by the President of the University.

6. That the President of Western Illinois University be authorized and is hereby empowered to make such changes in University structure, function, organization, program, and internal budget as are necessary to accomplish the purposes of these recommendations.

Mr. Dunbar moved that the recommendations as presented by Dr. Knoblauch be approved. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Knoblauch presented his quarterly report on Western Illinois University.

Mr. Dunbar moved that Dr. Knoblauch's report be approved. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Knoblauch requested Dr. Browne to present the request of two faculty members, Mr. Paul Potter and Mr. Louis Saban, that they be allowed to take courses for credit.

A motion was made by Dr. Nickell and seconded by Mrs. Madlener that these requests be approved. The motion carried unanimously.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, moved that the Board accept the report of Lankton-Ziegele-Terry & Associates, architects, from Peoria, consisting of materials gathered in a detailed survey of the physical characteristics of the four State Universities, that the Board commend this firm for the excellence of its work, and authorize the Central Office to pay Lankton-Ziegele-Terry & Associates the sum of $37,500, the balance to be paid at a later date. (To be paid from General Revenue - Contractual Services). The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that Northern Illinois University be given authority to advertise for bids for married student housing units according to plans and specifications submitted by Raymond A. Orput & Associates, architects, Rockford, Illinois. The motion was seconded by Mr. Stipes, and unanimously carried.

Mr. Summers moved the approval and awarding of contract to Fred H. Schaub Engineering Co., Chicago, the low responsible bidder, for a boiler fuel pump in the sum of $561.25, plus $50.40 for a motor starter, or a total contract price of $611.65 for the heating plant at Northern Illinois University. (To be paid with funds appropriated for rehabilitation and modernization). The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of an addition to the contract of Johnson and Jacobson, general contractors for the remodeling of McMurry Hall at Northern Illinois University, at a bid price of $200.00 for replacement plaster, and awarding of a contract to Johnson and Jacobson, in the amount of $268.00,for replacement tile in the doorways of McMurry Hall. (To be paid with funds appropriated for this building). The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of contract to Johnson and Jacobson, DeKalb, Illinois, the low responsible bidder, for general work, plumbing, electrical and alteration work preceding installation of service elevator in Williston Hall at

Northern Illinois University, for a total sum of $15,305.00. (To be paid from Bond Revenue Fund - Series 1957). The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that Northern Illinois University be authorized to pay Kenneth J. Thelen for architect's services in the amount of $418.30 for work in connection with remodeling Williston Hall. (To be paid from Bond Revenue Fund - Series 1957). The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval and awarding of contract to Long Elevator Co., Springfield, Illinois, the lowest responsible bidder, in the sum of $2,954.00 for installation of service elevator in Williston Hall at Northern Illinois University, and architectural fees in the amount of $177.24 to Mr. Kenneth J. Thelen. (To be paid from Bond Revenue Fund - Series 1957). The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board reject bids submitted for steel stairs for the Science Building and tuckpointing on the Administration, Science and Library Buildings at Northern Illinois University and that the University be authorized to re-advertise for bids for this work. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval and awarding of contract to Johnson & Jacobson, Inc., DeKalb, Illinois, the lowest responsible bidder, in the sum of $3,184.50 for sidewalks around the Health Center Building at Northern Illinois University, and architects' fees in the amount of $191.07 to Samuelson and Sandquist, for their services in connection with this work. (To be paid from funds appropriated for this building). The motion was seconded by Mr. Watson, roll was called, and the vote

was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval and awarding of contract to the American Foundry & Furnace Co., Bloomington, Illinois, the only bid submitted, in the sum of $1,076.00 for hoods and grills in the snack bar area of the Student Union Building, and steam escape hoods in the kitchen on the second floor at Illinois State Normal University. (To be paid from Bond Revenue Funds, Series 1955). The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of an addition to the contract of Evans Construction Co., on the Centennial Building at Illinois State Normal University to cover the reinstatement of Alternate No. 28 of the original bid by this firm for roof enclosure for air conditioning in the amount of $1,826.00. (To be paid from funds appropriated for this building). The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of additions to the contract of Felmley-Dickerson Co., for work at Dunn-Barton Halls, Illinois State Normal University, to furnish shower heads and valves for the new shower stalls at a total cost of $44.00, and install plate glass screen instead of wood screen at a cost of $100.00 to close an area adjacent to the reception desk. (To be paid from Bond Revenue Funds). The motion was seconded by Mrs. Madlener, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of an addition in the amount of $1,452.50 to the contract of Chism & Miller, Inc., Springfield, Illinois, for drainage tile and collectors in the entry-way to the Industrial Arts Building and the University High School Building at Illinois State Normal University. (To be paid from funds appropriated for the removal of Old Main). The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved the approval of an addition in the amount of $517.50 to the contract of Chism & Miller, Inc., Springfield, Illinois, for water connection into the new main for service to the Industrial Arts Building, which was cut off by removal of Old Main, for Illinois State Normal University. (To be paid from funds appropriated for the removal of Old Main). The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board approve preliminary plans submitted by Schaeffer, Wilson & Evans, architects, Bloomington, Illinois, for a 10-story women's residence hall designed to house 772 residents, with food service facilities, sized to accommodate 1,500 residents in the future, for Illinois State Normal University, with final plans and specification to be submitted not later than the November meeting. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board authorize Lundeen & Hilfinger, architects, Bloomington, Illinois, to draw plans and specifications and advertise for bids as soon as possible for driveway and parking areas adjacent to the new Student Union Building at Eastern Illinois University. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board reject bids received by Eastern Illinois University for the proposed new married student housing units and authorize the architects, Livergood, Caldwell, Sweetnam & Associates, Decatur, Illinois, to alter the plans and specifications as may reduce the cost of the buildings, and resubmit the plans and specifications as soon as possible to the appropriate

agencies. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board reject bids received by Western Illinois University for the proposed new married student housing units and authorize the architects, Hewitt & Bastian, Peoria, Illinois, to alter the plans and specifications as may reduce the cost of the building, and resubmit the plans and specifications as soon as possible to the appropriate agencies. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

There being no further business to come before the Board at this time, Dr. Nickell moved that the meeting be adjourned until the next regularly scheduled meeting on Thursday, September 18, 1958, at Eastern Illinois University, Charleston, Illinois. The motion was seconded by Mrs. Madlener, and unanimously carried.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Eastern Illinois University
Charleston, Illinois

September 19, 1958

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Friday, September 19, 1958, in the Booth Library Lounge on the campus of Eastern Illinois University, Charleston, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mr. J. A. Houle, Jr.
Dr. Vernon L. Nickell
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mrs. Harriet Lowden Madlener

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur H. Larsen, Vice-President
Dr. Chris DeYoung
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee, and Mr. O. T. Banton, of the Lindsay-Schaub newspapers, were also present representing newspaper coverage of this meeting.

The first matter of business before the Board was the approval of the minutes of the meeting of July 21, 1958.

Prior to the approval of these minutes, Mr. Dunn stated that a resolution had been adopted, which read as follows:

WHEREAS, This Teachers College Board of the state of Illinois for Northern Illinois University is advised that a workman employed by DeKalb Telephone Company of Sycamore, Illinois, when installing telephone service in the Field House at Northern Illinois University, entered the wrong conduit thereby interfering with the electrical service to said building and causing considerable damage, which

damage has not been repaired, NOW THEREFORE

BE IT RESOLVED by this Board that DeKalb Telephone Company be directed to cause said electrical system as so damaged through its fault restored to its original condition, and in the event no positive action to make said repairs is taken by DeKalb Telephone Company on or before the first day of August, 1958, this Board proceed as follows:

a. Cause the damage to be appraised by competent electrical engineers, and contractors.

b. Cause plans and specifications for said repairs to be prepared.

c. Cause public notice to bidders to be given and invite bids to make said repairs.

d. Let a contract to the lowest responsible bidder to make said repairs.

e. After said repairs have been made, this Board should then demand from DeKalb Telephone Company reimbursement for the cost of said repairs, together with other costs heretofore necessarily incurred to ascertain the extent of said damages.

f. In the event DeKalb Telephone Company does not so reimburse this Board forsaid costs, then that this Board take the necessary action to institute proper proceedings to recover from DeKalb Telephone Company the cost of said repairs, together with all expenses caused to this Board to recover from DeKalb Telephone Company the cost of said repairs, together with all expenses caused to this Board to recover the cost of said damages so incurred.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for the Board, be directed to notify DeKalb Telephone Company in keeping with this action and that said attorney and Harold Dorland, Business Manager at Northern Illinois University, be and they are hereby authorized to follow up on the steps above listed for and on behalf of the Board.

Dr. Nickell moved that the minutes of the meeting of July 21 be approved subject to the inclusion of the text of the resolution. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 68, as Executive Officer, which consisted of five parts, namely, Part I. Building Needs, 1958-67; Part II. Status of Appropriations, June 30, 1958; Part III, Out-of-State Travel, 1957-1958; Part IV. Role of the Local Advisory Committees; and Part V. Miscellaneous Events.

Dr. Browne also reported that he had asked the business managers to meet on September 29th to prepare a statement on purchasing procedures, then he planned to take it to the Council of Presidents, then the Policy Committee of the Board, and then to the Board. He said he would like to get this done this fall so that it could be included when the Practices are reprinted the 1st of January.

Chairman Walker thanked Dr. Browne for this report. Chairman Walker commented on the building expansion at the colleges in the last seven years and added that it was quite an event in the history of Eastern when they could dedicate five buildings and lay a cornerstone for another in one day.

Chairman Walker called on Dr. Chris DeYoung, of Illinois State Normal University, who was a guest at this meeting, to tell about his future plans. Dr. DeYoung said that he was retiring in November, thanked the Board for inviting him to this meeting, and expressed appreciation of their service to higher education. Dr. DeYoung said it had been a privilege to be associated with them.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, moved that the Board authorize Northern Illinois University to advertise for bids for a pre-heater attachment on one heavy oil storage tank connected to the heating system in the new Laboratory School, as required by a directive from the Illinois Bureau of Boiler Inspection. Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board authorize S. W. Knetsch & Associates of DeKalb to draw plans for site development of the Baumgartner land in the area to be occupied by the Married Student Houses, and report at the October meeting of the Board. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board authorize Illinois State Normal University to contract with architects Lankton, Ziegele & Terry of Peoria to do preliminary planning, at a cost not to exceed $5,000.00 for the utilization of the west campus area for future use. (To be paid with funds from Contractual Services.) Mr. Ropp seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve revised plans and specifications submitted by Livergood, Caldwell, Sweetnam & Associates, of Decatur, for the married student housing units, and authorize them to advertise for construction bids and receive same on October 15, 1958. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board authorize Eastern Illinois University to advertise for insurance on the following buildings as they reach completion and are accepted for the university by the architects: the four Women's Dormitories and the University Union. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board award a contract to J. L. Wroan & Sons, Inc., of Normal, Illinois, the low bidder, in the sum of $47,650.00, for campus improvement adjacent to the University Union and the Fine Arts Building. (To be paid with funds from Contractual Services). Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board authorize award of architectural fees in the sum of $2,847.00, representing 6% of the bid of J. L. Wroan & Sons, low bidder for campus improvement at Eastern, to Lundeen and Hilfinger, architects of Bloomington. (To be paid with funds from Contractual Services). Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board authorize Western Illinois University to participate in 57% of the cost of reconstruction of Murray Street and the approach to the university gymnasium, as proposed by the City of Macomb, the money to be paid to the City of Macomb upon completion and acceptance of the work by the City of Macomb. A report from Mr. Grigsby, Business Manager, gives the low bid on this project at $6,278.60; Western's share would be 57%, or $3,578.80. In addition there are engineer's fees in the amount of $251.14, for a total cost to the university of $3,829.94. (To be paid with funds from General Revenue - Contractual Services). Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board grant an easement to the City of Macomb for a strip of land required for construction of a sewer line on the parking lot of the University Golf Course, and authorize Board attorney, Richard F. Dunn, to draw proper papers for this easement. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board approve a net additional amount for proposed changes in contracts for the Centennial Building at Illinois State Normal University, of $9,159.64 as follows:

1.	a. Heating and ventilating revisions required to change certain storage rooms to offices in the Art-Speech Wing (Plumbing and Heating)	$ 189.00	
	b. Electrical changes in Art-Speech Wing required to change certain storage rooms to offices in the Art-Speech Wing, and to provide other additional electrical facilities requested by the Art Dept. (Electrical)	1,437.64	$1,626.64
2.	Reinstatement of part of Alternate #26, cases and cabinets for theater wardrobes (General)		3,668.00
3.	Reinstatement of Alternate #E-19, cove lighting in auditorium ceiling (Electrical)		790.00
4.	Vinyl instead of asphalt tile flooring in Rooms A-214, A-215, A-216, and A-217 (General)		282.00
5.	Eliminate 21'-4" section of casework in Room T-103, and finish and install Cases A and B in Room T-102 (General)		859.00
6.	Exit devices and locks on pair of doors from stage to rear entrance (General)		172.00
7.	Furnish and install fume hood in Room A-308 (Plumbing and Heating)		1,244.00
8.	Reinstatement of portion of Alternate #23, installation of second doors to 22 practice rooms @ $93.00 per door (General)		2,046.00
9.	Furnish and install recessed track for future folding partition between Rooms A-303 and A-307 (General)		33.00
	Total of Proposed Additional Changes		$10,720.64

10.	Eliminate casework and make other changes required to change certain storage rooms to offices in the Art-Speech Wing (General)	Deduct	$1,561.00
	Net Additional Amount of all proposed changes		$9,159.64

Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve an addition to the contract of J. L. Wroan & Sons, in the amount of $2,490.00, for drapery tracks for all windows in the Married Student Housing on the campus of Illinois State Normal University. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve an addition to the general contract of J. L. Wroan & Sons, for Married Student Housing on the campus of Illinois State Normal University, for venetian blinds, in the amount of $2,474.66. Mr. Hollingsworth seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board grant permission to have Lundeen and Hilfinger start site work plans which include playground and landscaping for the Married Student Housing project. Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	No	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was carried.

Mr. Stipes, Chairman of the Finance Committee, moved the adoption of the following resolution:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Eastern Illinois State College Residence Hall Revenue Bonds, Series 1950.

WHEREAS the Mutual Trust Life Insurance Company has offered to sell $58,000 of said bonds maturing 12/1/72 and thereafter at 99-1/2 and accrued interest, said offer being as follows:

"September 8, 1958

"Teachers College Board
Room 111, State Office Building
Springfield, Illinois

"Gentlemen:

"Re: Eastern Illinois State College Residence
Halls Revenue Bonds dated November 1, 1950

"In reply to your request for tenders of the above bonds, we hereby offer the following bonds for sale to you at a price of 99 1/2% of par value plus accrued interest from June 1, 1958 to date of delivery:

"Eastern Illinois State College, 3% Student Residence Halls Revenue Bonds dated November 1, 1950, Callable December 1, 1960

$13,000 due 12/1/72	Bond Numbers 174-186 Incl.
14,000 due 12/1/74	Bond Numbers 201-214 Incl.
15,000 due 12/1/76	Bond Numbers 230-244 Incl.
16,000 due 12/1/78	Bond Numbers 261-276 Incl.

"Our offer is good for all or any part of the above bonds and is good through October 3, 1958. If our offer is accepted, the bonds will be delivered to The First National Bank, Chicago, Illinois on October 1, 1958.

"Very truly yours,

/s/ L. A. Hultgren

L. A. Hultgren
Vice President"

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 12/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept the offer of Mutual Trust Life Insurance Company; and

WHEREAS the acceptance of said offer will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offer of Mutual Trust Life Insurance Company be accepted and the $58,000 bonds so purchased be retired and canceled.

2. That the accounting officer of this Board be and he is hereby directed to take such steps as are necessary to carry out the provisions of Section 1 hereof.

Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Stipes reported on a meeting of the Higher Education Commission at which the Presidents of the four colleges had been asked to project future building needs. He said that he was especially proud of the way the Presidents did this job and commended them and Dr. Browne most highly.

Mr. Stipes further reported concerning the work of the Higher Education Commission, and discussed different ways the colleges could be helpful in regard to the bond issue to be voted upon in November. Mr. Watson added his commendation of the Presidents and Dr. Browne in regard to the meeting with the Higher Education Commission. Chairman Walker thanked Mr. Stipes for representing the Board at the Higher Education Commission meetings.

INFORMAL REPORTS OF THE PRESIDENTS

Northern Illinois University

Dr. Holmes presented his informal report with the following requests:

1. Acceptance of the Science Building Elevator.

2. Approval of a change order, for the Men's and Women's Residence Hall Group, to cover the cost of a sink, in the amount of $490.00, payable from construction funds.

3. Permission to get bids for plastic wall coverings in public areas in the Men's and Women's Residence Hall Group.

4. Correction in July Board Report - salary of instructor, Mrs. Catherine H. Carter, University Schools. The salary should be $660 instead of $600.

5. Permission to employ staff for 50 additional classes on a temporary basis, for one semester only.

Dr. Holmes asked that Section III be deleted.

Mr. Houle questioned Section VII, Miscellaneous - Purchasing, because the type of machine was specified. Mr. Houle said as a member of Northern's Advisory Committee he had voted "no" on this request. Mr. Summers stated that he felt anything but a unanimous report of the Advisory Committee should come back to the Board.

Mr. Watson moved the approval of the informal report of Northern Illinois University, with the deletion of Section III, Interior Decorating Services, the change in Section IV to advertise for bids, and the exception of the first two items under Section VIII, Miscellaneous - Purchasing. Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Hollingsworth moved the approval of the first two items in Section VIII for purchases totaling $1,652. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	No	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was carried.

Dr. Nickell moved that the chairman appoint a committee of three members of the Board to work with Dr. Browne to establish policies to be incorporated in our rules and regulations dealing with this problem under discussion, to-wit: naming a particular make of machine or product when other companies make similar products. Mr. Houle seconded the motion, and it was carried.

Illinois State Normal University

Dr. Bone presented his informal report on Illinois State Normal University, with the following requests:

1. Acceptance of the low bid submitted by Smith-Scharff Paper Co., Peoria, in the amount of $6,534.35, for lamp requirements for the school year 1958-59. (To be paid with funds from General Revenue - Commodities).

2. Acceptance of the low bid submitted by Wilson Paper Co., Galesburg, in the amount of $3,557.99, for paper goods requirements for the school year 1958-59. (To be paid with funds from General Revenue - Commodities).

3. Acceptance of low bid of Capital City Paper Co., Springfield, in the amount of $1,452.36, for paper cups for Student Union operation. Bush Bros., Champaign, tied with Capital City Paper Co., Springfield, for the low bid, and the bidder was selected by drawing. (To be paid with Student Union funds).

4. Acceptance of low bid submitted by W/M Putnam Co., Bloomington, in the amount of $2,775.98, for standard pressed steel equipment for the University High School. (To be paid with funds from General Revenue - Equipment).

5. Permission to purchase a car for driver training.

Mr. Stipes moved the approval of the informal report of Illinois State Normal University, as presented by Dr. Bone. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Eastern Illinois University

Dr. Doudna presented his informal report on Eastern Illinois University, with the following requests:

1. Permission to employ a night watchman.

2. Additions to contracts on the R. G. Buzzard School:

(a) Fisher-Stoune, Inc., for providing cork tackboard in lieu of fiber tackboard in library addition in amount of $33.00

(b) Fisher-Stoune, Inc., for improved finish hardware in library unit, based on original specifications rather than an alternate in the amount of $260.00

(c) T. A. Brinkoetter & Sons, plumbing and heating, for special brackets needed to hang soap dispensers to meet state requirements, in the amount of$142.00

3. Purchases for R. G. Buzzard School:

(a) Sidney Harrison & Co., for miscellaneous kitchen utensils for use in the cafeteria, in the amount of $94.52.

(b) Twin City Equipment Co., for miscellaneous kitchen utensils for use in the cafeteria, in the amount of $885.35

(c) National China & Equipment Co., for miscellaneous kitchen utensils for use in the cafeteria in the amount of $468.25

(d) Swain & Myers Sales Co., for miscellaneous kitchen utensils for use in the cafeteria, in the amount of $129.35

(e) Replogle's Appliance Store, for electric washer and dryer, in the amount of $441.42

(f) Replogle's Appliance Store for electric double oven and range, three 30" electric ranges, and one refrigerator in the amount of $1,076.20

4. Additions to contracts on Fine Arts Building:

(a) Evans Construction Co., for furnishing and erecting two sets of stainless steel letters, "Fine Arts Center," in lieu of one set as originally specified, in the amount of $262.12

(b) O. R. Phillipy & Sons, for providing artificial ventilation in space beneath orchestra pit, in the amount of $142.42

5. Additions to contracts on the University Union:

(a) Harrison F. Blades, Inc., for furnishing and installing three heavy-duty garden type exterior fixtures, in the amount of $63.75

(b) Servco Equipment Co., for omitting final plumbing and steam-fitting connections, deduct $1,412.00; repayment bacause Items 12 and 28 have been deleted twice in the amount of $266.50; addition for furnishing and installing two stainless steel ventilating louvers for refrigeration compressors, in the amount of $56.20

(c) Ray Moore, Inc., in the amount of $448.00

6. Purchases for University Union:

China for snack bar, ordered from Sidney Harris, Peoria, in the amount of $847.25

7. Additions to contract for rehabilitating heating plant:

(a) Springfield Boiler Co., for furnishing illuminated steam gauge and gauge glass light for new boiler in the amount of $94.40

(b) Superior Electric Co., for changes in wiring and controls for induced draft fan in the amount of $446.00

(c) Superior Electric Co., for change in control panel for induced draft fan in the amount of $286.49

8. Miscellaneous purchases:

Fox bassoon from Lyons Band Instrument Co., in the amount of $634.50

Chicago Apparatus Co., in the amount of $1,968.50, for five A. O. Spencer Microstar Microscopes and accessories

Wilkens-Anderson Co., in the amount of $1,097.00, for two balances, five centrifuges, and one power boring machine

Wilkens-Anderson Co., in the amount of $941.50, for two balances, two distilling units and one stirrer hot plate

Sargent & Co., in the amount of $1,288.60, for miscellaneous laboratory supplies

Mattoon Electric Supply, in the amount of $960.00, for 1500 flood lamps

National Cash Register Co., Decatur, in the amount of $1,338.60, for two cash registers

After discussion, the request to buy graphotype machine was deleted, subject to investigation of this service through the Division of Printing with the possibility of bringing it back if they are unable to work out an amicable agreement with other departments.

Mr. Stipes moved the approval of the informal report on Eastern Illinois University as presented by Dr. Doudna, with the exception of the graphotype under Section III, Miscellaneous. Mr. Reed seconded the motion, roll was called, and the vots was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Niclell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Doudna read a letter from Edward S. Gibala, Secretary to the University Retirement System of Illinois, requesting approval of the retirement of Harriet Love, effective September 1, 1958.

Mr. Stipes moved that the Board grant approval of the retirement of Harriet Love, effective September 1, 1958. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Doudna read a letter from Robert C. Wiseman, Audio Visual Center, Eastern Illinois University, Charleston, dated September 10, 1958, requesting permission to enroll in one course, Education 490, during the fall quarter.

Mr. Reed moved that the Board grant approval for Mr. Robert C. Wiseman to enroll in Education Course 490 during the fall quarter. Mr. Hollingsworth seconded the motion, and it was carried.

Western Illinois University

Dr. Knoblauch presented his informal report on Western Illinois University, together with supplement. Dr. Knoblauch made the following requests:

1. Acceptance of the low bid of Wyne Bros., in the amount of $1,580.04, for floor coverings for Arts Building. (To be paid with funds from Contractual Services).

2. Acceptance of low bid of Crescent Electric Supply Co., in the amount of $3,524.86, for light bulbs. (To be paid with funds from Commodities).

3. Approval of the following staff members to enroll in university classes:

Howard Clayton	French 120, 121, 122
Rea Shields	French 120, 121, 122
Dolores Kator	Bus. Education 503
Hjordes Johnson	Education 528
Ella Van Etten	History 568
William Watts	Mathematics 322
Glenn Houck	Education 500

4. Authorization to employ the Otis Elevator Co. to overhaul and repair the elevator in the Laboratory School at a cost not to exceed $2,300. (To be paid from Contractual Services).

5. Altered Sabbatical leave for A. Oren Gould and employment of substitute.

6. Authorization for clerk-typist in Registrar's office.

Mr. Dunbar moved the approval of the informal report of Western Illinois University, as presented by Dr. Knoblauch. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

There being no further business to come before the Board, Chairman Walker adjourned the meeting until the next scheduled meeting on October 20, 1958, at Western Illinois University, Macomb, Illinois.

Lewis M. Walker, Chairman

Alexander Summers, Secretary

REPORT OF
EASTERN ILLINOIS UNIVERSITY

October 20, 1958

I. Students

A. Extension Enrollment, Summer 1958 (complete report)

1. On Campus	Men	Women	Total	Total One Year Ago
Eight-Weeks Term	13	29	42	16
Twelve-Weeks Quarter	4	1	5	
Workshops:				131
Art 345	0	8	8	
Education 220-465	2	11	13	
English 459	0	8	8	
English Review	11	8	19	
Total Individuals	30	65	95	147
Full-Time Equivalent	8	16	24	37
2. Off Campus				
Mathematics 491 (Shelbyville)	2	31	33	
Science 300 (Effingham)	4	19	23	
Art 345 (Flora)	4	9	13	
Conservation (Springfield)	1	1	2	
Education 232-345 (Danville)	2	18	20	
Education 441-444 (Danville)	4	9	13	
Total Individuals	17	87	104	78
Full-Time Equivalent	4	22	26	19
Total Extension Enrollment				
Individuals	47	152	199	225
Full-time Equivalent	12	38	50	56

B. Scholarship Report, Summer 1958

	Res.	Ext.	Total
Teachers College Scholarship	218	2	220
Military Scholarship	94	4	98
Total	312	6	318

C. Graduates, Summer Commencement, 1958

1. Bachelor of Science in Education -- 100
2. Bachelor of Science -- 8
3. Master of Science in Education -- 38

D. Per Capita Cost for 1957-58

1. Educational Load

Period	Enrollment	Credit Hours
Summer Term, 1957	1,006	12,072
Residence Extension	122	488
Workshops	77	308
Regular School Year, 1957-58	2,395	114,960
Extension, 1957-58		
Residence	177	708
Off-Campus	239	956
Total	4,016	129,492

Dividing 129,492 by 48 equals 2,697.7, which is regarded as the weighted equivalent enrollment.

2. Expenditures

Item	General Revenue	Educ. Opr.	Total
Personal Services	$1,815,876.06	$ 69,054.65	$ 1,884,930.71
Contr. Services	117,560.36	-----	117,560.36
Travel	22,853.43	-----	22,853.43
Commodities	79,573.58	3,758.50	83,332.08
Stationery, Printing & Office Supplies	19,973.21	------	19,973.21
Equipment	70,420.44	------	70,420.44
Total	$2,126,257.08	$ 72,813.15	$2,199,070.23

Total expense of $2,199,070.23 divided by 2697.7, the weighted equivalent enrollment, equals $815.14, the per capita cost for 1957-58.

Comparative Data

Year	Weighted Enroll.	Per Capita Cost
1957-58	2697.7	$ 815.14
1956-57	2610.5	697.07
1955-56	2352.8	725.59
1954-55	2045.6	790.50
1953-54	1426.5	976.48

E. Fall Quarter Enrollment, 1958

1. College -On Campus	Men	Women	Total	Total One Year Ago
Full-Time Students				
Freshmen	609	313	922	740
Sophomores	368	188	556	560
Juniors	305	159	464	442
Seniors	263	147	410	390
Unclassified	18	11	29	17
Graduates	20	4	24	13
Total	1583	822	2405	2162
Part-Time Students				
Graduates	37	34	71	40
Undergraduates	21	94	115	56
Total	58	128	186	96
Total On Campus				
Individuals	1641	950	2591	2258
Full-Time Equiv.	1598	854	2452	2186

2. College - Off Campus

	Men	Women	Total	Total One Year Ago
Education 552 (Albion)	5	6	11	
Education 465 (Arcola)	2	22	24	
Education 490 (Casey)	5	17	22	
Education 581 (Effingham)	7	14	21	
Physical Education 345 (Kansas)	0	14	14	
Education 447 (Louisville)	2	24	26	
Education 465 (Mt.Carmel)	10	26	36	
Geography 451 (Newton)	1	5	6	
Industrial Arts 225 (Vandalia)	1	7	8	
Total Off Campus				
Individuals	33	135	168	109
Full-Time Equiv.	8	34	42	27

(The above enrollments are complete; however, workshops at Olney and Mattoon have not yet been organized and enrollment data for the T.V. program in Physics are notyet available.)

Total Enrollment				
Individuals	1674	1085	2759	2367
Full-time Equiv.	1606	888	2494	2213

3. Campus Laboratory School Enrollment

Boys - 258 Girls - 220 Total - 478

II. FACULTY

A. Resignations

1. Charles H. Page, Assistant Professor and Supervisory Teacher of the Sixth Grade, resigned as of August 31, 1958, in order to do graduate study.

B. Changes in Summer School

1. Elmer Brooks, Assistant Professor in English, was employed to teach an English Review Workshop in August, at a salary of $720.00 per month.

2. Walter Elmore, Assistant Professor Men's Physical Education, was employed for an additional one-half month's duty in August, making his total assignment for the month five-sixths duty.

C. Transfer in Assignment

1. James Knott, Instructor and Coordinator of Student Teaching in Business Education, was transferred to the position of Assistant in the Office of Teacher Education and Placement, at no change in salary, replacing Curtis Garner, now teaching full time.

D. Cancellation of Leave of Absence Request

1. Robert V. Wharton, Assistant Professor of English, cancelled his request for a leave of absence without salary for the 1958-59 academic year.

E. Replacements

1. Carl K. Green, B.S., Billings Polytechnic Institute, 1942; M.S., University of Houston, 1948; Ed.D., 1956; as Assistant Professor of Education at a salary of $7020 for nine months, beginning September 6, 1958, replacing Walter Friedhoff, resigned. Mr. Green has been teaching at Lee College In Texas.

2. Weldon N. Baker, A. B., Morningside College, 1930; M.S., State University of Iowa, 1931; Ph.D., Columbia University, 1935; as Associate Professor of Chemistry at a salary of $7920 for nine months beginning September 6, 1958, replacing John Beer, resigned. Mr. Baker has several years of teaching experience, the most recent at Kansas State Teachers College, Emporia.

3. Walter H. McDonald, B.S., Southern Illinois University, 1946; M.S. Ed., 1949; Ph.D., University of Illinois, 1954; as Assistant Professor of Geography at a salary of $7200 for nine months beginning September 6, 1958, replacing Charles McIntosh, resigned. Mr. McDonald has been teaching at Austin Peay State College.

4. Glenn A. McConkey, B.Ed., Illinois State Normal University, 1928; M.A., University of Iowa, 1936; Ph.D., 1946; as Associate Professor of Social Science at a salary of $7560 for nine months, replacing Fred Armstrong, resigned. Mr. McConkey had been Professor of Economics at Southeast Missouri State College for the past twelve years.

5. Joseph E. Carey, B.A., University of Illinois, 1950; M.Ed., 1953; as Instructor and Supervisory Teacher of the Sixth Grade at a salary of $5940 for nine months beginning September 6, 1958, replacing Charles Page, resigned. Mr. Carey had been a teacher and principal in the public schools of Arcola, Illinois, for the past six years.

6. James A. Hallam, B.S., Ed., Illinois State Normal University, 1953; M.S. Ed., 1955; as Instructor and Coordinator of Student Teaching in Business Education at a salary of $5973.34 for nine and one-third months beginning August 25, 1958, replacing James Knott, transferred. Mr. Hallam has been teaching in the high school at Villa Grove, Illinois.

F. New Positions

1. Leroy F. Imdieke, B.S., State Teachers College, Valley City, North Dakota, 1953; M.S., University of North Dakota, 1956; as Instructor of Business Education at a salary of $5940 for nine months beginning September 6, 1958. Mr. Imdieke has been teaching in the high school at Riverdale, North Dakota, for the past three years.

2. Raymond Griffin, B.S., Ed., Eastern Illinois University, 1950; M.S. Education, 1954; as Instructor of Industrial Arts at a salary of $6120 for nine months beginning September 6, 1958. Mr. Griffin has been teaching in the public schools of Paris, Illinois, for eight years.

3. Mary L. Anderson, Ed.B., Southern Illinois University, 1940; M.A., George Peabody College for Teachers, 1953; as Instructor and Supervisory Teacher of Kindergarten for Four Year Olds at a salary of $6660 for nine months beginning September 6, 1958. Miss Anderson has been a kindergarten teacher in the Belleville, Illinois, schools for fourteen years.

4. Ann E. Jackson, B.S., Kansas State College, 1941; M.S., Southern Illinois University, 1954; as Instructor and Supervisory Teacher of the First Grade at a salary of $5940 for nine months beginning September 6, 1958. Miss Jackson has been a teacher in the elementary schools of Effingham, Illinois, for four years.

5. Lottie Leeds, B.S., Eastern Illinois University, 1940; M.S., Indiana State Teachers College, 1955; as Instructor and Supervisory Teacher of Fourth Grade at a salary of $6660 for nine months beginning September 6, 1958. Miss Leeds has been an elementary school teacher in Robinson, Illinois, for several years.

6. Joseph E. Connelly, B.A., University of Kansas, 1950; M.Ed., University of Illinois, 1954; as Instructor and Supervisory Teacher of

Ninth Grade at a salary of $6300 for nine months beginning September 6, 1958. Mr. Connelly was a teacher in the Champaign Junior High School for seven years.

7. Mary A. Case, B.M., Woman's College of the University of North Carolina, 1954; M.M., Indiana University, 1958; as Instructor and Supervisory Teacher of Music at a salary of $5580 for nine months beginning September 6, 1958. Miss Case has had four years of teaching experience in public schools in North Carolina.

8. Richard M. Jellison, B.S., Ball State Teachers College, 1948; A.M., Indiana University, 1949; Ph.D., 1952; as Assistant Professor of Social Science at a salary of $6660 for nine months beginning September 6, 1958. Mr. Jellison had been teaching at Michigan State University.

9. Clifford E. Winkler, B.S., Washington University, 1949; M.A., 1953; M.Ed., University of Missouri, 1955; Ed.D., Washington University, 1958; as Assistant Professor of Education at a salary of $6300 for nine months beginning September 6, 1958. Mr. Winkler's latest teaching experience was in Ladue High School, St. Louis, Missouri.

10. Andrew Hook, B.Ed., Western Illinois University, 1948; M.A., State University of Iowa, 1954; as Director of the University Union at a salary of $6000 for ten months beginning October 1, 1958. Mr. Hook has been a teacher in the Libertyville-Fremont High School and has been doing recreation work for the city of Libertyville, Illinois.

11. Florence Prybylowski, B.S., LaCrosse, Wisconsin, State College, 1941; M.A., University of Michigan, 1944; additional graduate study at New York University and Colorado State College; as Assistant Professor and Supervisory Teacher of Elementary Physical Education at a salary of $7200 for nine months beginning September 6, 1958. Miss Prybylowski's latest teaching experience was at LaCrosse, Wisconsin, State College

G. Substitutes

1. Coral N. Stephens, B.A., Parsons College, 1938; M.Ed., Drake University, 1941; as Substitute Assistant Professor and Supervisory Teacher of First Grade at a salary of $7200 for nine months beginning September 6, 1958, substituting for Miss Virginia Tate, on sabbatical leave.

H. Temporary and Part-Time

1. Edith L. Alter, M.S., as Instructor of English at a salary of $600.00 per month for three months, beginning September 6, 1958, for the fall quarter, 1958.

2. Edna Kniskern, B.S., as Instructor of Biology in the Laboratory School at a salary of $1,170 for nine months beginning September 6, 1958.

3. Harold F. Marker, M.S., as Instructor of Mathematics at a salary of $870.00 for three months beginning September 6, 1958, for the fall quarter, 1958.

4. Miriam Oseland, B.S., as Supervisory Teacher of Music in the Laboratory School at a salary of $210.00 per month beginning September 16, 1958.

I. Graduate Assistant

1. James D. Robison, B.S. in Ed., as Graduate Assistant in Art at a salary of $1080 for nine months.

J. Leave of Absence

1. Edith C. Haight, Professor of Physical Education for Women, requests leave of absence without salary from September 1, 1959, to her sixty-fifth birthday, January 11, 1960, at which time she plans to retire.

III. UNIVERSITY CIVIL SERVICE

A. Resignations

1. Delores Day, Clerk Stenographer I in the Audio-Visual Center, resigned effective August 27, 1958, to accept a teaching position.

2. Pauline K. Galbreath, Library Clerk II in the Library, resigned effective August 31, 1958, to accept a teaching position.

3. Mary E. Harbert, Clerk Stenographer I in the Business Office, resigned effective August 22, 1958, because she was moving out of town.

4. Donna L. Wynn, Clerk Stenographer I in the President's Office resigned effective August 20, 1958, to be with her husband who had accepted a teaching position in another town.

5. Guynith Bennett Kelly, Clerk Stenographer I in the Physical Education for Men's Office, resigned effective October 2, 1958, in order to be with her husband who is employed out of town.

6. Eula F. Richards, Clerk Stenographer I in the Office of Teacher Education and Placement, resigned effective September 12, 1958, in order to return to college.

B. Retirement

1. Gertrude Phipps, Housekeeper in Pemberton Hall, retired as of August 31, 1958. Mrs. Phipps has been on the staff for twenty-five years.

C. Replacements

1. Elsie B. Laycock, Clerk Typist I in the Office of Teacher Education and Placement, at a salary of$175 per month, beginning September 8, 1958, replacing Eula Richards, resigned.

2. Betty F. Crump, Clerk Stenographer I in the Audio-Visual Center, at a salary of $185 per month, beginning September 3, 1958, replacing Delores Day, resigned.

3. Elda B. Hall, Clerk Stenographer I in the Business Office, at a salary of $185 per month beginning August 4, 1958, replacing Mary Harbert, resigned.

4. Phyllis K. Peabody, Clerk Stenographer I in the Business Office, at a salary of $185 per month beginning September 2, 1958, replacing Sharon Wilburn, transferred.

5. Ruth M. Peckham, Clerk Stenographer I in the Men's Physical Education Department, at a salary of $185 per month beginning October 2, 1958, replacing Guynith Bennett Kelly, resigned.

6. Jean A. Phipps, Library Clerk II in the Laboratory School Library, at a salary of $185 per month, beginning September 10, 1958, replacing Pauline Galbreath, resigned.

7. Helen M. Hanner, Maid, Lincoln Hall, at a salary of $175 per month, effective September 10, 1958, replacing B. Lucille Birch, transferred.

8. Frances M. Walters, Maid, Douglas Hall, at a salary of $175 per month, effective September 2, 1958, replacing Maude Elder, transferred.

9. Bessie F. White, Maid, Lincoln Hall, at a salary of $175 per month, effective September 2, 1958, replacing Frances Myers, transferred.

10. Robert L. Shettleroe, Food Production Manager, Lincoln-Douglas Halls, at a salary of $420 per month, effective September 1, 1958, replacing Beverly Brissenden Fulton, transferred.

11. Nancy L. Gray, Food Production Manager, Pemberton Hall, at a salary of $450 per month, effective September 1, 1958, replacing Beverly Knowlton Sterling, transferred.

12. Alice O. Burrus, Cook's Helper, Lincoln-Douglas Halls, at a salary of $180 per month, effective September 8, 1958, replacing Evelyn G. Hacker, promoted.

13. Leota W. Doehring, Cook's Helper, Lincoln-Douglas Halls, at a salary of $180 per month, effective September 2, 1948, replacing Vennetta Wilson, promoted.

14. Opal A. Davis, Cook's Helper, Union-Cafeteria, at a salary of $180 per month, effective September 10, 1958, replacing Marjorie Harrison, transferred.

15. Fern L. McElravey, Cook's Helper, Pemberton Hall, at a salary of $180 per month, effective September 9, 1958, replacing Vera Snider, transferred.

16. Sharon A. Wilburn, Clerk Stenographer I, transferred from the Business Office, to the President's Office, beginning September 1, 1958, replacing Donna Wynn, resigned.

D. New Positions

1. Bonnie L. Birch, Maid, Lincoln Hall, transferred to McKinney Hall, effective September 1, 1958. (Position approved July 21, 1958).

2. Maude Elder, Maid, Douglas Hall, transferred to Ford Hall, effective September 1, 1958. (Position approved July 21, 1958).

3. Frances E. Myers, Maid, Lincoln Hall, transferred to McKinney Hall, effective September 1, 1958. (Position approved July 21, 1958).

4. Ruth K. Weger, Linen Maid, at a salary of $175 per month, effective September 11, 1958. (Position approved July 21, 1958.)

5. Thelma L. Stewart, Maid, Ford Hall, at a salary of $175 per month, effective September 22, 1958. (Position approved July 21, 1958.)

6. Beverly Brissenden Fulton, Food Production Manager, transferred from Lincoln-Douglas Halls to University Union-Cafeteria, effective September 1, 1958. (Position approved July 21, 1958.)

7. Beverly Knowlton Sterling, Food Production Manager, Pemberton Hall, transferred to University Union-Cafeteria, effective September 1, 1958. (Position approved July 21, 1958.)

8. Donald B. Swango, First Baker, University Union-Cafeteria, at a salary of $240 per month, beginning September 12, 1958. (Position approved July 21, 1958.)

9. Georgia L. McCoy, Cook's Helper, University Union-Cafeteria, at a salary of $180 per month, beginning September 10, 1958. (Position approved July 21, 1958.)

10. Helen M. Keller, Cook's Helper, University Union-Cafeteria, at a

salary of $180 per month, beginning September 10, 1958. (Position approved July 21, 1958.)

11. Alice I. Eagleton, Cook, Lincoln-Douglas Halls, transferred to University Union-Cafeteria, effective September 1, 1958. (Position approved July 21, 1958.)

12. Ruth B. McGahey, Cook, Lincoln-Douglas Halls, transferred to University Union-Cafeteria, effective September 1, 1958. (Position approved July 21, 1958.)

13. Bessie E. Fiscus, Cook's Helper, Lincoln-Douglas Halls, at a salary of $180 per month, effective September 2, 1958. (Position approved July 21, 1958.)

14. Marjorie Harrison, Cook's Helper, Cafeteria, was promoted to position of Cook in Laboratory School Cafeteria, at a salary of $200 per month, effective September 1, 1958. (Position approved July 21, 1958.)

15. Vera Snider, Cook's Helper, Pemberton Hall, transferred to Laboratory School Cafeteria, effective September 8, 1958. (Position approved July 21, 1958.)

16. Florence M. Bails, Health Service Nurse, Laboratory School, at a salary of $285 per month, beginning September 22, 1958. (Position approved July 21, 1958.)

17. Frederick E. Aufdenkamp, Janitor, Laboratory School, at a salary of $290 per month, beginning July 8, 1958. (Position approved April 21, 1958.)

18. Roy E. Millsap, Janitor, Laboratory School, at a salary of $290 per month, beginning July 15, 1958. (Position approved April 21, 1958.)

19. Harold L. Paddock, Janitor, Laboratory School, at a salary of $290 per month, beginning July 14, 1958. (Position approved April 21, 1958.)

20. Howard W. Fortney, Stores Clerk, at a salary of $250 per month, beginning August 20, 1958. (Position approved July 21, 1958.)

21. Marion L. Zane, Purchasing Assistant I in Business Office, at a salary of $335 per month, beginning August 1, 1958. (Position approved July 21, 1958.)

22. Russell E. Waltrip, Janitor, at a salary of $290 per month, beginning August 1, 1958. (Position approved July 21, 1958.)

23. Robert O. Galbreath, Groundsman, at a salary of $290 per month, beginning August 12, 1958. (Position included in biennial budget.)

24. Permission is requested to employ a Clerk Stenographer I to assist the Dean of Men. She would be paid from our regular Personal Services Budget. There is adequate money in the budget. In the past, the Dean of Men has not had civil service clerical help assigned directly to him. He has shared the services of those in the Dean of Students office. I assume this is a carry-over from the period when the Dean of Students was also Dean of Men. Actually the amount of work falling under the jurisdiction of the Dean of Men is increasing rapidly as our school grows. This year we have 1,583 men, of whom 609 are freshmen. Last year we had 1,375 and 475, respectively.

E. Returned from Leave

1. Leyla J. Peck, Clerk Stenographer I in the Library, returned from

leave as of August 25, 1958.

F. Temporary Appointments

1. Lawrence M. Myers, Electrician, at the prevailing rate of $3.25 per hour, effective July 17, 1958.

2. Ann Sidwell, Assistant Food Production Manager, at a salary of $325 per month, beginning September 24, 1958.

G. Change of Classification or Salary

1. Evelyn G. Hacker, Cook's Helper, Lincoln-Douglas Halls, promoted to Cook as of September 1, 1958, at no change in salary.

2. Vennetta Wilson, Cook's Helper, Lincoln-Douglas Hall, promoted to Cook as of September 1, 1958, at no change in salary.

3. Guynith Bennett Kelly, Clerk Typist I in the Men's Physical Education Department, to Clerk Stenographer I as of July 1, 1958. Mrs. Kelly has since resigned.

4. Earl R. Mullen, Janitor, to Men's Locker Room Attendant in the Health Education Building, effective August 1, 1958, at no change in salary.

5. Hazel McManigell, Housekeeper, Lincoln-Douglas Hall, to Maid, as of September 1, 1958, at no change in salary.

6. Jane Freeman, Bookkeeping Machine Operator II in the Business Office, to Accountant I, at a salary of $335 per month, effective October 1, 1958.

VI. BUILDINGS AND GROUNDS

A. Rehabilitation of Steam Generating Plant

Approval of the following changes is requested:

Provide complete installation of alarm system on boiler feed water heater and install air compressor for boiler control system.

Add	$195.30

After the new boiler was installed, it was found by our staff that an existing cable was of insufficient size to carry the new load, as well as the old. Brown, Manthei, Davis and Mullins state that the original drawings from which they worked gave an incorrect figure for the capacity of the cable. The firm then got quotations from Superior Electric, who has the original contract, but because it was high they thought they ought not ask for a change order. Furthermore, we did not have enough money left in the account to cover a contract of that size. Accordingly, they obtained quotations on specifications they prepared which are as follows:

Superior Electric	$912.23
Home Electric	450.00
Young & Foote Electric	405.00

In view of the fact that this can be an entirely separate contract and that it is under $500 in amount and that the work had to be done so that the new boiler could be used, we proceeded to engage Young & Foote to do this work.

We request at this time approval of the board to take the amount of

this contract, namely $405, from the appropriation for Rehabilitation of the Steam Generating Plant, rather than from our operating budget. We also request approval of payment of $24.30 or 6% of the contract amount to Brown, Manthei, Davis and Mullins, also to be paid from the appropriation for Rehabilitation of the Steam Generating Plant.

After approval of the above amounts in this account, there will be a balance of $245.81 in this appropriation. The work is virtually completed.

B. Campus Site Improvement Contract

Approval of the following addition is requested:

1. J. L. Wroan & Sons, Inc.

For sidewalk extensions at residence halls		$499.00
Original amount of contract	$47,650.00	
Above addition	499.00	
	$48,149.00	

C. Student Union Building

1. Approval of the following changes is requested:

a. General Contract (J.L. Wroan & Sons, Inc.)

Furnish and install drapery tracks in the mezzanine areas	$ 82.00
Financial Status of Project:	
Contingencies and Surplus	$3,936.89
Above Change	82.00
Balance in Contingencies and Surplus	$3,854.89

2. Furnishings

Bids were requested on the necessary coat racks and equipment for the checkrooms in the Union Building. The following bid was the only one received:

Commercial Stationery, Chicago $671.40

The Advisory Committee for Eastern approved the purchase of this equipment from Union funds and this has been done. Money was available from the amount of $2780, as yet unexpended for furnishings, leaving a balance of $2108.60.

Quincy Doudna
President

ADDENDUM

III. UNIVERSITY CIVIL SERVICE

D. New Positions

25. We request permission to employ Mrs. Zola Curry at a salary of $180 per month, as a Cook's Helper, beginning October 13, 1958.

VI. BUILDINGS AND GROUNDS

D. Street Improvements

The City of Charleston has asked the university to share on a fifty-fifty basis in the improvement of Seventh Street from the Heating Plant south to Hayes Street. The university owns the property on one side. It is estimated that the engineer's fees for the entire project might amount to as much as $4500 or $5000. Accordingly, we ask permission to share in that fee up to $2500.

Quincy Doudna
President

Report of
ILLINOIS STATE NORMAL UNIVERSITY

October 20, 1958

I. STUDENTS

A. Enrollment for the First Semester, 1958-1959

1. In each column the first figure is the full-time enrollment, exclusive of all part-time students and withdrawals with refunds. The figure in Parentheses is the total number of students registered.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduate	53 (165)	5 (75)	58 (240)	38 (195)
Senior	287 (295)	281 (357)	568 (652)	494 (559)
Junior	241 (245)	320 (352)	561 (597)	590 (627)
Sophomore	254 (259)	410 (415)	664 (674)	684 (691)
Freshman	524 (527)	759 (770)	1283 (1297)	1023 (1037)
Unclassified	4 (17)	11 (40)	15 (57)	10 (46)
Special	0 (6)	41 (47)	41 (53)	45 (55)
Total College Students on Campus	1363 (1514)	1827 (2056)	3190 (3570)	2884 (3210)
b. University High School	233	185	418	429
c. University Elementary School	248	225	473	456
d. Special Education School	67	47	114	102
e. Illinois Soldiers and Sailors Childrens School	--	--	--	106
Total Pupils, Elem. and Sec.	548	457	1005	1093
Total	1911	2284	4195	3977
Extension	64	646	710	545
Grand Total	1975	2930	4905	4522

2. Enrollment in extension courses, the departmental courses offered, the centers, and the instructors, are here presented for the first semester of the 1958-1959 school year.

Center	Course	Instructor	Enrollment
Carrollton	Ed.E193,E293,E300*, Ed.Workshop	Vernon Replogle	39
Clinton	Ed.E207, Advanced Reading Methods	Lucile Q. Jones	30
Decatur	P.E. E221, P.E. for Elem. Schools	Gwen Smith	18
Decatur	Geog. E323, Western Europe*	Arthur W. Watterson	42
East Peoria	Speech E212, Speech Re-Education	Morris Val Jones	47
Fisher	Eng. E273, Verse for Children	Vermell Wise	33
Greenfield	Ed.E193,E293,E200*, Ed. Workshop	Leo E. Eastman	17
Havana	**Soc.Sci.E255,State & Local Government	Richard G. Browne	6
Joliet	Science E220, Natural Science	Harry O. Jackson	46

Joliet	Soc.Sci.E353,Public Opinion and Prop.*	Leo J. Yedor	19
Kankakee	Soc.Sci.E254,International Relations	Harold L. Nieburg	25
Lacon	Ed.E203,Philosophy of Education	Homer T. Knight	25
Lincoln	Speech E212, Speech Re-Education	Morris Val Jones	39
Mt. Zion	Science E220, Natural Science	J.Louis Martens	21
Pekin	Geog. E201, Geog. of the United States	Paul J. Brand	41
Peoria	P.E.E221, P.E. for Elem. Schools	Clifford E. Horton	42
Pontiac	Eng. E254, World Literature	Victor Gimmestad	36
Princeton	Art E200, Art Materials for El. Schools	John H. Wesle	42
Roanoke	Ed. E207, Advanced Reading Methods	Lessie Carlton	29
Springfield	Ed. E240, Audio-Visual Education	Nelson R. Smith	34
Springfield	Music E122 or E123, Group Instruction in Piano	Perry Hackett	15
Streator	Math. E301, Teaching of Arithmetic*	Francis R.Brown	30
Watseka	Math. E201, Arithmetic for the Elem.Grades	T. E. Rine	34
	Total First Semester, 1958-1959		710

*Graduate Course
**Offered in cooperation with Western Illinois University

B. Enrollment for Summer Session, 1958

1. Eight-Week Session (including short sessions during eight-week session)

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduate	276 (334)	119 (177)	395 (511)	337 (401)
Senior	134 (157)	236 (287)	370 (444)	454 (505)
Junior	154 (156)	204 (268)	358 (424)	275 (332)
Sophomore	63 (65)	115 (138)	178 (203)	164 (185)
Freshman	63 (66)	98 (104)	161 (170)	61 (68)
Unclassified	50 (62)	82 (284)	132 (346)	90 (282)
Special	60 (71)	32 (36)	92 (107)	51 (61)
Total College Students on Campus	800 (911)	886 (1294)	1686 (2205)	1432 (1834)
b. University High School	228	197	425	359
c. University Elementary School	226	175	401	288
d. Special Educ.School	69	68	137	68
e. Illinois Soldiers and Sailors Childrens School	--	--	--	117
Total Pupils, Elem. and Sec.	523	440	963	832
Total	1323	1326	2649	2264
Extension	19	587	606	585
Grand Total	1342	1913	3255	2819

2. Post Session

One-week Courses	--	--	--	16
One-week Clinic	6	26	32	33
Two-week Courses	127	135	262	164
Three-week Courses	120	137	257	209
Total	253	298	551	422

3. Enrollment in extension courses, the departmental courses offered, the centers, and the instructors, are here presented for the summer session of 1958.

Center	Course	Instructor	Enrollment
	June 9 - June 27		
Cambridge	Social Science Workshop E193, E293	Thalia Tarrant	35
Danville	Art Materials for Elementary Schools E200	William Lidh	35
Decatur	Arithmetic for the Elementary Grades E201	Albert Eckert	26
Havana	English Grammar E275	Lela Winegarner	17
Joliet	Language Arts for the Elementary School,E278	Ruth Henline	21
Kankakee	Natural Science E220	Harry Jackson	31
Morris	Geography of the United States E201	James Patterson	40
Ottawa	Advanced Reading Methods E207	Lawrence Hafner	21
Peoria	Teaching Art in Elementary Schools E202	John Wesle	32
Peoria	Music Education for Grades E239,E240	Lyle Young	38
Princeton	Physical Education for Elementary Schools E221	Burton O'Connor	37
Springfield	Art Workshop E193, E293	George Conrad	37
Springfield	Conservation of Natural Resources E219	John Trotter	8
Virginia	American Life and Institutions E218	Francis Wade	16
Watseka	Natural Science E219	J.Louis Martens	20
	June 20-July 18		
Cambridge	Language Arts for the Elementary School E278	Ruth Henline	44
Carrollton	Crafts for the Elementary School E201	William Lidh	31
Decatur	English Grammar E275	Lela Winegarner	32
Gilman	Art Materials for Elementary Schools E200	John Wesle	25
Havana	Physical Education for Elementary Schools E221	Burton O'Connor	20
Joliet	Natural Science E219	Harry Jackson	15
Rossville	Advanced Reading Methods E207	Lawrence Hafner	16
Springfield	Problems in Conservation E312	John Trotter	7
Springfield	Music Education for Grades E239,E240	Lyle Young	28
Streator	Geography of the United States E201	James Patterson	37
	Total Summer Session Extension 1958		669

Total number of different persons registered on and off campus during the 1957 summer session and the 1957-1958 school year. This is an increase of 191 over the 1956-1957 school year

	Men and Boys	Women and Girls	Total
University	1869	2800	4669
Extension	108	1191	1299
High School	325	263	588
Elementary Grades	571	427	998
	2873	4681	7554

C. Per Capita Cost for University Year, 1957 - 1958

1. Total semester hours of credit enrolled, including campus credit and extension credit

	Semester Hours Enrolled
Summer 1957 - On Campus	12,853
Summer 1957 - Extension	1,665
First Semester 1957-1958 - On Campus	46,142
First Semester 1957-1958 - Extension	1,623

Second Semester 1957-1958 - On Campus	44,001
Second Semester 1957-1958 - Extension	1,494
	107,778

107,778 semester hours divided by 32 semester hours (average annual student load) gives 3,368 students as the basic figure for computing per capita cost.

2. Cost of operating the University for the year beginning July 1, 1957, and ending June 30, 1958, excluding Permanent Improvements, Auxiliary Enterprises, Self-Liquidating Dormitories, University Retirement System, major repairs, and major purchases of equipment.

Expenditures - July 1, 1957 to June 30, 1958

Administration and General Expense	$741,293.86
Library and Museum	100,086.81
Instruction	2,391,346.53
Physical Plant	481,706.96
Total	$3,714,434.16

3. Computation of Per Capita Cost

Total expenditures $3,714,434.16 - 3368 = $1,102.86

D. Scholarship Students

	Summer 1958	First Semester 1958
Teachers College Scholarships	483	1971
State Military Scholarships	137	112

E. August Graduates

1. At the August 8, 1958, commencement there were 146 undergraduate students who received appropriate degrees and diplomas. The entire list is included in a commencement program corrected and sent to the Office of the Executive Officer of the Teachers College Board.

Summary of Undergraduate Division Groups

Agriculture	2	Home Economics	4
Art	1	Industrial Arts	10
Biological Science	4	Junior High School	1
Business Education	13	Mathematics	4
Elementary	53	Music	9
English	7	Physical Science	1
Foreign Language	1	Social Science	14
Geography	2	Special Education	7
Health and P.E. (Men)	8	Speech	1
Health and P.E. (Women)	4		

Total August Bachelors Graduates	146
Total August Masters Graduates	59
Total August Graduates	205

II. FACULTY

A. Addition to Post Summer Session Staff

1. Mr. Jack R. Munsee, Assistant Professor of Biological Science, due to unexpectedly large enrollment in Natural Science 219, at a salary of $480.00 for the three weeks.

B. Retirement

1. Mr. Linder W. Hacker, Associate Professor of Education, effective July 9, 1958.

C. Alterations

1. Miss Dorothy Hinman, Assistant Professor of English, from a 1/5 salary rate of $1440.00 for the nine months of the school year 1958-1959, to $1512.00 for nine months, $168.00 per month.

2. Mrs. Lucile W. Holmes, part-time substitute teacher in the Department of English, to receive additional salary of $101.50 for taking part of the work of Dr. Howard Fielding, during the month of May 1958.

3. Miss Harriet Wheeler, Assistant Professor of Business Education, to take the place of Mr. James Brubeck in the 1958 post session, at a salary of $350.00 for the two weeks.

D. Appointments (Reinstatement)

1. Dr. Frank J. Holmes, as a part-time substitute teacher in the Department of Education and Psychology, for the month of September 1958 only, at a salary rate of $170.00, to handle a partial teaching assignment due to one position in this department not being filled.

2. Mrs. Lucile W. Holmes, as a substitute teacher in the Department of English, effective September 1958 for the first semester only, at a salary rate of $560.00 per month, to handle a teaching assignment due to one position in this department not being filled.

3. Mrs. Helen Keeley, as Assistant Librarian in the Metcalf Library, effective September 1958 for an indefinite period, at a salary rate of $480.00 per month, to take the place of Miss Alice Cooper, resigned.

4. Mrs. Mescal Lovelass, as a part-time substitute teacher in the Department of Education and Psychology, effective September 1958 for the first semester only, at a salary rate of $400.00 per month for September, to handle a partial teaching assignment due to one position in this department not being filled, and at a salary rate of $500.00 per month for the remainder of the first semester to handle the assignment formerly handled by Dr. Frank J. Holmes in addition to her own assignment.

5. Mrs. Christine Stombaugh, as a substitute teacher in the Department of Home Economics, effective September 1958 for an indefinite period, at a salary rate of $560.00 per month, to take the place of Mrs. Margaret Bradford, who is ill.

E. Appointments (Replacement)

1. Mrs. Doris M. Falconer, as a faculty assistant for the deaf and hard of hearing, effective September 1958 for the first semester only, at a salary rate of $250.00 per month, to handle a partial teaching assignment due to one position in this department not being filled. This is a temporary appointment since it was not possible to locate a qualified person for permanent appointment.

2. Mrs. Florence B. Inghram, as Acting Director of Women's Residence Halls, Assistant Dean of Women, and Resident Director of Fell Hall, effective August 25, 1958 to June 30, 1959, at a salary rate of $540.00 per month, plus maintenance, to take the place of Miss Bette Soldwedel, resigned. Mrs. Inghram has her bachelor's degree from the State University of Iowa and her master's from Columbia University. For the past year she has been a member of the staff of Stephens College.

3. Mr. Burton C. Kelly, as Assistant Professor of Psychology, effective September 1958, at a salary rate of $680.00 per month, $6120.00 for the school year of nine months, to take the place of Mr. Edwin Payne, on

leave. Mr. Kelly has a bachelor's degree from Idaho State College at Pocatello and a master's from Brigham Young University. For the past two years he has been working toward his doctor's degree at the University of Chicago.

3. Mrs. Marian Z. Kron, as a faculty assistant in the Department of Mathematics, effective September 1958 for the first semester only, at a salary rate of $200.00 per month, to handle a partial teaching assignment due to an increase in the number of classes needed in the Department of Mathematics.

4. Mr. Roger E. Parsell, as Instructor in English, effective September 1958, at a salary rate of $600.00 per month, $5400.00 for the school year of nine months, to fill a position held by substitute teachers during the 1957-1958 school year. Mr. Parsell has a bachelor's degree from Wabash College, Drawfordsville, Indiana, and a master's from Butler University, Indianapolis. During the past year he has been a Fulbright Assistant in Germany.

5. Mr. Vincent Wilhelmi, as a faculty assistant in the Department of Education and Psychology and the Metcalf School, effective September 1958 for the first semester only, at a salary rate of $200.00 per month, to take the place of Mr. Kenneth McCaleb on temporary appointment.

6. The following student is recommended for approval as faculty assistant to carry out the program and serve in business education as used in past years at a salary rate of $100.00 per month:

Raymond S. Schwebel

F. Appointments (New Position)

1. Mr. Robert L. Cramer, as Instructor in Physical Science, effective September 1958, at a salary rate of $680.00 per month, $6120.00 for the school year of nine months. Mr. Cramer has bachelor's and master's degrees from Illinois State Normal University, and for the past sixteen years has been on the staff of the Vandalia Community High School.

2. Mrs. Frances Prince, as Instructor of the Deaf in the Metcalf Elementary School, effective September 1958, at a salary rate of $640.00 per month, $5760.00 for the school year of nine months. Mrs. Prince has her bachelor's degree from The Rice Institute, Houston, Texas, and master's degrees from the University of Houston and Teachers College, Columbia University. For the past six years she has been a teacher in the Houston Public Schools.

3. Dr. Irving Salowitz, as Assistant Director of the University Health Service, effective December 1, 1958, at a salary rate of $10,000.00 per year, on a twelve months basis. Dr. Salowitz has his M.D. degree from the University of Chicago Medical School, with his internship at Mercy Hospital, Detroit, Michigan. For the past twenty years he has practiced in Plymouth, Illinois.

4. Mr. Robert R. Whited, as Instructor in Music, effective September 1958, at a salary rate of $620.00 per month, $5580.00 for the school year of nine months. Mr. Whited has bachelor's and master's degrees from the University of Illinois, and for the past year has been a teacher in the Lansing, Michigan, Junior High School.

G. Staff Members Desiring to Take University Courses for Credit

1. Faculty

Mr. Raymond Fischer - French I

Mr. William G. Roughead, Jr. - Projective Geometry
Mr. Robert Schmidt - Calculus I

2. Non-Academic Staff

Miss Elinor Stoltz - Music Appreciation
Music for Elementary Schools
Mrs. Joan Muench - Music Appreciation (working for degree)
Music for Elementary Schools

H. Staff Members Receiving Advanced Degrees

Mr. Richard E. Hulet, Ph.D., University of Illinois
Mr. James Patterson, Ph.D., University of Illinois

III. OTHER SCHOOL EMPLOYEES

A. Resignations

1. Mr. Frank Lowery, as Janitor, effective September 26, 1958, in order to accept other employment.

2. Mrs. Charlene Morrice, as Clerk Stenographer II in the Office of the Director of Non-Academic Personnel, effective September 30, 1958, in order to attend college full time.

3. Mrs. Eula K. Patzer, as Assistant Food Production Manager at the Student Union, effective September 30, 1958, for personal reasons.

4. Mrs. Marie L. Wetteland, as Clerk Typist II in the Bureau of Appointments, effective August 29, 1958. This was a temporary appointment to terminate at the end of the summer session.

B. Disability Leaves

1. Mrs. Christina Bond, effective July 1, 1958, for an indefinite period, due to illness.

2. Miss Edna Erickson, effective September 19, 1958 to March 19, 1959, due to disability from an accident.

3. Mrs. Wilma Hannie, effective June 9, 1958 to January 25, 1959, due to illness.

C. Return to Full Time Work

1. Mr. Norman E. Kramer, Audio-Visual Education Technician II, effective August 11, 1958.

D. Reclassification

1. Mrs. Helen A. McKenna, from Clerk Stenographer II in the Residence Halls to Clerk Stenographer III in the Residence Halls, effective September 2, 1958.

E. Change in Rate

1. Mrs. Minnie V. Lamb, Laundry Worker, from a salary rate of $220.00 per month, to $230.00 per month, effective September 2, 1958.

2. Mr. David T. Wiant, Personnel Officer, from a salary rate of $550.00 per month to $610.00 per month, effective September 24, 1958.

F. Change in Rate and Classification

1. Mrs. Lucille Hodges, from Cook's Helper at a salary rate of $180.00 per month to Cook at a salary rate of $200.00 per month, effective September 1, 1958.

2. Mr. Lambert Schwoerer, from Janitor at a salary rate of $320.00 per month, to Janitor Foreman at a salary rate of $325.00 per month, effective August 11, 1958.

G. Appointment (Replacement)

1. Mrs. Ethel L. Anderson, as Library Clerk II, at a salary rate of $230.00 per month, effective September 12, 1958, to take the place of Mrs. Hazel J. Van Huss, retired.

2. Mr. Robert G. Arnold, as Food Service Supervisor, at a salary rate of $335.00 per month, effective September 2, 1958, to take the downgraded position of Mrs. Bette J. Freese, resigned.

3. Mrs. Ruth Virkus Bleich, as Clerk Stenographer II in the High School Office, at a salary rate of $230.00 per month, effective July 20, 1958, to take the place of Mrs. Wilma Hannie, on leave.

4. Mr. Raymond M. Blunk, as Groundsman, at a salary rate of $290.00 per month, effective July 16, 1958, to take the place of Mr. Robert Ward, dismissed.

5. Mrs. Wanita Frazier, as Clerk Stenographer I in the Thomas Metcalf School, at a salary rate of $230.00 per month, effective August 4, 1958, to take the place of Miss Rebecca Adrian, resigned.

6. Miss Bonita Hale, as Assistant Food Production Manager in the Student Union, at a salary rate of $335.00 per month, effective October 1, 1958, to take the place of Mrs. Eula K. Patzer, resigned.

7. Mr. Edward E. Kilmartin, as Janitor, at a salary rate of $290.00 per month, effective September 29, 1958, to take the place of Mr. Frank Lowery, resigned.

8. Mr. Harvey Lee, as Janitor, at a salary rate of $290.00 per month, effective August 14, 1958, to take the place of Mr. Lambert A. Schwoerer, transferred.

9. Mr. Robert Raney, Jr., as Policeman, at a salary rate of $305.00 per month, effective September 2, 1958, to take the place of Mr. Roscoe Nice, retired.

H. Appointments (New Position)

1. Mrs. Mary K. Beals, as Clerk Stenographer II in the Department of Business Education, at a salary rate of $240.00 per month, effective July 30, 1958. (Internal Budget 1958-1959.)

2. Mrs. Naomi J. Berck, as Clerk Stenographer II in the Housing Office, at a salary rate of $235.00 per month, effective August 14, 1958. (Internal Budget 1958-1959)

3. Mrs. Melba M. Dameron, as Assistant Fountain Supervisor, at a salary rate of $240.00 per month, effective September 12, 1958. (Report to the Teachers College Board July 20-21, 1958)

4. Mrs. Gloria M. Fluegel, as Clerk Stenographer II in the English Office, at a salary rate of $230.00 per month, effective July 30, 1958. (Internal Budget 1958-1959)

5. Miss Freda L. Judge, as Clerk Stenographer I in the Office of the Dean of the Faculty, at a salary rate of $185.00 per month, effective July 28, 1958. (Internal Budget 1958-1959)

6. Mrs. Patricia Marpole, as Clerk II in the Business Office, at a salary rate of $185.00 per month, effective August 4, 1958. (Internal Budget 1958-1959)

7. Mr. Claude Rockel, as Distribution Clerk in the Mailing Room, at a salary rate of $310.00 per month, effective September 3, 1958. (Report to the Teachers College Board, July 20-21, 1958)

IX. MISCELLANEOUS

A. Extras

1. Addition to Milner Library

Change Order No. E-2 for extending wiremold telephone conduit from Bookstore stub at present east library wall to telephone cabinet in present library. This is an addition of $34.85 to the contract of the Home Electric Co., Bloomington, Illinois.

2. Alterations and Addition to Dunn-Barton Halls

The architects have requested additions to the electrical work which includes 12 new duplex receptacles, 4 medicine-cabinet bracket lights, 9 new bracket lights plus one existing fixture to be reset, 2 new exit lights, resetting of one existing buzzer, and the necessary wiring for these items. The Emmett-Scharf Electric Co., has quoted the amount of $725.00 to do the work involved.

3. Addtional Electrical Work, Married Student Housing

This additional work covers installation of underground service to Buildings No. 5 and No. 6. Because of the location of these two buildings, overhead wiring would be very unattractive. While it would be desirable to have the entire project served by underground wiring, it is thought to be too costly. The proposal for this work totals $1,999.40, which would be an addition to the contract of the Gray-Trimble Electric Co.

Summary of project costs to date is as follows:

Total of all construction contracts including change orders authorized to date	$603,660.41
Architects and Engineering services on above amount	37,419.63
Legal and administrative expenses (actual to date and nothing more contemplated)	4,464.58
Interest during construction	14,800.00
Government inspection and audit	4,010.00
Sub total	$664,354.62
Total contingency including site development	40,691.68
Total of project	$705,046.30

B. Request for Contingency Funds for Equipment

Early this semester, I asked some of our department heads to go over some of their equipment and give me a detailed report of items that

we should have to replace old equipment. I asked for a detailed statement which I could take to the Board at the October meeting. A few days after school started, some of these same department heads came to me to say that they did not have enough equipment to take care of the students that were in some of their classes. As you know, we have had to place far more students in laboratory sections than we are equipped for. This was essential as we did not have either the faculty or space for additional classes.

The Biological Science Department is in a particularly bad spot as they have a considerable number of expensive items which are 20 to 30 years old and which are not adequate for our present teacher education science courses. At the present time we have some classes where two or more students are using a single microscope.

For these reasons I would like to ask a sum of approximately $34,850.00 from our Contingency Fund to take care of items listed by four departments. As soon as permission is granted for this, we will seek bids on the items. A break-down of this sum is as follows:

Biological Science Department	$14,500.00
Physical Science Department	7,500.00
Agriculture Department	10,000.00
Industrial Arts Department	2,500.00
Maps and charts for Social Science and Geography Departments	350.00

Robert G. Bone
President

REPORT OF
NORTHERN ILLINOIS UNIVERSITY

October 19-20, 1958

I. STUDENTS

a) Per capita cost for 1957-1958

This includes on-campus graduate and undergraduate students, based on full-time equivalent - 16 semester hours or 32 semester hours per year.

Summer Session, 1957	9,137	semester hours
Autumn Semester, 1957-1958	67,190	"
Spring Semester, 1958	62,268	"
Extension classes	3,823	"
Total	142,418	semester hours

142,418 ÷ 32 semester hours - 4,450.56 equivalent full-time students.

Total expenditures		Full-time student equivalent		Per capita cost
$3,253,021.96 *	÷	4,450.56	=	$730.92

This is divided between graduate and undergraduate students:

Graduate students.....	$ 196,157.23
Undergraduate students	3,056,864.73
	$3,253,021.96

* Does not include permanent improvements, auxiliary enterprises, major repairs or minor non-recurring purchases of equipment, awards and grants, or refunds.

b) Following is the enrollment for the autumn semester, 1958-1959:

	Enrollment, First Semester 1958-1959			Total One Year Ago - 1957-1958
	Men	Women	Total	
Resident				
Undergraduates - full-time				
Unclassified *	2	1	3	3
Postgraduates	-	2	2	3
Seniors	376	248	624	584
Juniors	498	323	821	701
Sophomores	549	427	976	914
Freshmen	1185	956	2141	1741
Total full-time undergraduates	2610	1957	4567	3946
Undergraduates - part-time				
Unclassified *	18	23	41	28
Postgraduates	6	17	23	28
Seniors	13	75	88	85
Juniors	13	69	82	68
Sophomores	9	27	36	42
Freshmen	42	61	103	81
Total part-time undergraduates	101	272	373	332
Total - undergraduates	2711	2229	4940	4278
Graduate Students				
Full-time	73	9	82	50
Part-time	481	154	635	417
Total Graduate Students	554	163	717	467
Total resident students	3265	2392	5657	4745

University School (Northern Elementary and Junior High School)

Elementary School	Boys	Girls	Total	Total a Year Ago
Elementary School	162	127	289	256
Junior High School	120	141	261	-
Total ----	282	268	550	

* Unclassified indicates undergraduates who apparently are transients. They have not presented previous records from other schools for evaluation toward a degree from Northern. This designation was first used in 1956, summer session.

Full-time Equivalent on Basis of 16 Semester Hours per Student

	Men		Women		Total		Total full-time equivalent one year ago
	Indi-viduals	Full-time equivalent	Indi-viduals	Full-time equivalent	Indi-viduals	Full-time equivalent	
Resident							
Graduates	554	180.2	163	41.5	717	221.7	138
Undergrads	2711	2631.9	2229	2012.8	4940	4644.7	4016
Total Resident	3265	2812.1	2392	2054.3	5657	4866.4	4154
Extension							
Graduates	52	9.3	55	9.1	107	18.4	not
Undergrads	65	12.	296	55.5	361	67.5	available
Total extension	117	21.3	351	64.6	468	85.9	
GRAND TOTAL	3382	2833.2	2743	2118.9	6125	4952.3	

	First Semester 1958-1959	1958-1958
Number of students who paid full fee	4649	3996
Number of students who paid part fee	1008	749
TOTAL, FIRST SEMESTER	5657	4745

High School Scholarships
First Semester, 1958-59

	Men	Women	Total	
Graduate	-	1	1	
Undergraduate	849	744	1693	
Total	849	745	1694	
Military				
Graduate				
Full-time	2	-	2	
Part-time	150	-	150	152
Undergraduate				
Full-time	20	-	20	
Part-time	23	-	23	43
Total				195

Extension Enrollment - First Semester, 1958-1959

Course	Location	Men	Women	Total
Speech 319	Belvidere	1	27	28
Education 435	Cambridge	1	19	20
*HUMAN ENTERPRISE	Elgin	13	10	23
Education 488	Elgin	10	12	22
Fine Arts 303	Fox Lake	1	20	21
Business Education 412	Freeport	11	4	15
Education 102	Freeport	4	35	39
Social Science 260	Freeport	3	12	15
Education 435	Galena	9	18	27
Business Education 415	Joliet	9	8	17
Social Science 584	Joliet	7	18	25
Social Science 220	Mt. Carroll	4	21	25
Music 309	Rockford	-	29	29
Industrial Arts 300	Rockford	1	22	23
Education 416	Sterling	5	28	33
Business Education 443	Sterling	14	4	18
Education 350	Sterling	3	18	21

Education 310	Waukegan	8	21	29
Social Science 240	Waukegan	4	16	20
**English 476	Waukegan	9	9	18
TOTAL		117	351	468

* Human Enterprise: Credit in English 500 or Education 500.
** Estimate only. Class does not begin until October 22

c) Following is the summary of graduates at the close of the summer session, August, 1958.

Undergraduate College

Undergraduate alumni at close of 1956-1957 (all bachelor's degrees).....			5861
Bachelor of Science in Education degrees conferred June, 1958.....	458		
Bachelor of Science in Education degrees, August, 1958.....	78		
Total - Bachelor of Science in Education degrees, 1958.....		536	
Bachelor of Science degrees conferred June, 1958.....	100		
Bachelor of Science degrees, August, 1958.....	30		
Total - Bachelor of Science degrees, 1958.....		130	
Bachelor of Arts degrees conferred June, 1958.....	16		
Bachelor of Arts degrees, August, 1958.....	6		
Total - Bachelor of Arts degrees, 1958.....		22	
TOTAL, UNDERGRADUATE DEGREES, 1958			688
Total, undergraduate alumni, close of 1957-1958			6549

Graduate College

Master's degrees conferred at close of 1956-1957.....		503
Master of Science in Education degrees conferred June, 1958.....	19	
Master of Science in Education, August, 1958.....	86	
Total - Master of Science in Education degrees, 1958.....		105
Total, graduate alumni, close of 1957-1958.....		608
TOTAL DEGREES CONFERRED TO DATE (bachelor's and master's).....		7157

II. FACULTY

1. Changes in April and July board reports

a) April board report

Dr. Robert E. Day - associate professor at a salary of $6840. Dr. Day completed his doctorate at the State University of Iowa.

Mr. Mazhar Hasan - assistant professor at a salary of $6660. Mr.Hasan has not yet completed the work for his doctorate at the Illinois Institute of Technology.

Mr. Donald Wilson - instructor at a salary of $5400. Mr. Wilson has completed his master's degree at Ohio University.

b) July board report

Mr. Edward R. Brogly - instructor at a salary of $5760.
Mr. Brogly completed his master's degree at Northern.

Mr. Richard F. Doutt - faculty assistant at a salary of $5220.
Mr. Doutt has not completed his master's degree.

Mr. William H. Knapp - instructor at a salary of $5760.
Mr. Knapp completed his master's degree at Ohio University.

Dr. William M. Shearer - associate professor at a salary of $7020.
Dr. Shearer completed his doctor's degree at the University of Denver.

Miss Jean L. Watts - instructor at a salary of $5400.
Miss Watts completed her master's degree at Millikin University.

2. Resignations

Dr. Rodney Anderson, associate professor, Department of Mathematics, effective at the close of the academic year in June.

Mr. Stanford Carlson, instructor, Department of English, effective at the close of the academic year in June.

Dr. William A. Gillcrist, associate professor, Department of Education whose appointment was approved in the July, 1958 board report, resigned in August. Dr. Gillcrist had never reported at Northern.

Mr. Edward Jenkinson, instructor, Regional Services, effective at the close of the summer session.

Dr. James Vincent, assistant professor, Department of Education, effective at the close of the summer session.

3. Leaves of Absence Because of Illness

Miss Norma Stelford, assistant professor, Department of Mathematics, for the autumn semester, 1958-1959. Miss Stelford's work is being absorbed by members of the department.

Miss Elsie Wiggert, assistant professor, Department of Fine Arts, for an indefinite time during the autumn semester, 1958. Miss Wiggert's work is being handled by Miss Clare Jordan, reported elsewhere in this report.

4. Substitutes - at the regular rate of $15 per day (Northern Elementary and Junior High School)

Mrs. Doris Ludeman, from September 16-19, replacing Mr. Howard Matz who was called away because of a death in the family.

Mrs. Katheryn McCulloch, from September 23-24, replacing Mr. Arnold Slan because of illness in the family.

Mrs. Mildred Winn, afternoon of September 29 and September 30, replacing Mrs. Alda Weedman who was ill.

Mrs. Mildred Winn - October 3 - replacing Miss Shirley Dailey who was absent because of an out-of-town meeting where she served as discussion leader.

5. Correction - July board report

Mrs. Catherine H. Carter, instructor, University Elementary School, was employed for one month during the summer at her regular salary which is $5940 for nine months. This was listed as $600 and should have read $660, or one-ninth of $5940.

6. Change in Degree from Master to Doctorate

Mr. Roy O. Burke, assistant professor, Department of Fine Arts - Ed.D., Florida State University.
Mr. C. Jack Bennett, assistant professor, Department of Biological Sciences - Ph.D., University of Wisconsin.
Miss Margaretta Carey, assistant professor, Department of Music - Ed.D., Pennsylvania State University.
Mr. Robert E. Day, associate professor, Department of Fine Arts - Ph.D., State University of Iowa.
Mr. Robert DeZonia, assistant professor, Department of Education/Research - Ph.D., University of Illinois.
Mr. John Mann, assistant professor, Department of Social Science - Ph.D., Teachers College, Columbia University.
Mr. Warren Ober, assistant professor, Department of English - Ph.D., Indiana University.
Mr. William M. Shearer, associate professor, Department of Speech - Ph.D., University of Denver.

7. New Appointments - Positions Previously Approved by the Board

Mrs. Rachel C. Burchard, faculty assistant, University Junior High School, at a salary of $5220 for nine months. This is a temporary appointment. Mrs. Burchard has her bachelor's degree from Linfield College, McMinnville, Oregon and has done further work at the University of California.

Mrs. Patricia Canon, instructor, University Elementary School, at a salary of $6300 for nine months. This is a temporary appointment. Mrs. Canon has her bachelor's degree from Oklahoma A & M College and her master's degree from Northern. She has had twelve and one-half years' teaching experience in elementary schools, coming to Northern from a position at the DeKalb public schools.

Dr. Robert H. DeZonia, assistant professor, Research and Education, at a salary of $7700 for eleven months beginning in September. Dr. DeZonia has his bachelor's and master's degrees from Memphis State University where he has had teaching and administrative experience, and his doctor's degree from the University of Illinois.

Mr. William L. Fournier, instructor, assistant registrar, at a salary of $640 per month for twelve months beginning August 1. Mr. Fournier has his bachelor's degree from Shepherd College, Shepherdstown, West Virginia, and his master's degree from George Washington University, Washington, D.C. He has taught in the schools of Maryland and comes to Northern from a position as registrar at Hagerstown Junior College, Maryland.

Mr. James H. Grosklags, assistant professor, Department of Biological Sciences, at a salary of $6120 for nine months. Mr. Grosklags has his bachelor's degree from Wisconsin State College at Milwaukee and his master's degree from the University of Wisconsin. This is a temporary appointment until the work for the doctorate has been completed. He has had teaching experience in the schools of Wisconsin and comes to Northern from a position at the University of Wisconsin.

Mr. David H. Howard, assistant professor, Department of Social Sciences, at a salary of $5400 for nine months. Mr. Howard has his bachelor's degree from Fisk University, Nashville, Tennessee, and his master's degree from the University of Indiana. Mr. Howard has had teaching experience in the schools of Alabama, Indiana, Illinois, and comes to Northern from a position at Howard University, Washington, D.C.

Miss Annette S. Lefkowitz, visiting assistant professor, Nursing Education, at a salary of $9900 for eleven months beginning in September. This is a temporary appointment and the position will be made permanent depending upon

approval of the board after submission of the plan for the establishment of a School of Nursing Education. Miss Lefkowitz has her bachelor's degree from Pennsylvania State University and her master's degree from Teachers College, Columbia, where she is completing her doctorate. She has had experience in nursing, as instructor in nursing education, as director of nursing service and education, and comes to Northern from a position as head of the Department of Nursing at Idaho State College, Pocatello.

Mr. Ernest B. Parry, instructor, Department of Industrial Arts, at a salary of $6480 for nine months. Mr. Parry has his bachelor's degree from Teachers College, Oswego, New York, and his master's degree from the University of Maryland. Mr. Parry has had practical experience and has taught in the schools of New York. He comes to Northern from a teaching position at Washington-Lee High School, Arlington, Virginia.

Mrs. E. Pauline Pearce, instructor, University Junior High School, at a salary of $6480 for nine months. Mrs. Pearce earned her bachelor's degree at Augustana College, Rock Island, Illinois, and her master's degree at Northwestern University. She has had many years of teaching experience in the schools of Illinois and comes to Northern from a position at the Princeton, Illinois high school.

Miss Joan Schulz, instructor, Department of English, at a salary of $5580 for nine months. This is a temporary appointment. Miss Schulz has her bachelor's and master's degrees from Northern. She has had teaching experience at the junior high school, Palatine, Illinois.

8. Replacements - 1958-1959

Mrs. Bly M. Allen, instructor, assistant dean of women, serving on a half-time basis beginning September 15 until a permanent replacement can be found, at a salary of $330 per month. Mrs. Allen was assistant dean of women at Northern for the past four years, resigning in June to take up home duties.

Dr. Ralph A. Belnap, associate professor, replacing Dr. Howard Leavitt who resigned, at a salary of $6840 for nine months. Dr. Belnap has all three degrees from the University of Wyoming. He has had teaching experience in the schools of Wyoming and comes to Northern from a position at the University of Wyoming.

Mr. Emerson Bennett, assistant professor, librarian, replacing Miss Lenore Malueg who resigned, at a salary of$5220 for nine months. Mr. Bennett has his bachelor's degree from Emory University, Atlanta, his bachelor's degree in library science from Columbia University, and his master of library science degree from Syracuse University. He has had library experience at Enoch Pratt Library, Baltimore, and at the University of Georgia.

Dr. Silas W. Clifton, replacing Dr. Robert Brown as counsellor head, associate professor, at a salary of $780 per month for eleven months beginning in September. Dr. Clifton has his bachelor's and master's degrees from Ft. Hays State College, Hays, Kansas, and his doctor's degree from Colorado State College of Education, Greeley. He has had experience in the schools of Kansas, California, Colorado, and comes to Northern from a position at Northern State Teachers College, Aberdeen, South Dakota.

Dr. Floyd L. Crank, associate professor, Department of Business, at a salary of $7200 for nine months, replacing Mr. John Wadsworth who resigned. Dr. Crank has his bachelor's degree from Southeast Missouri State College at Cape Girardeau, his master's and doctor's degrees from Northwestern University. Dr. Crank has had industrial experience and teaching experience in the schools of Missouri and Illinois, at Northwestern University, and at the University of Illinois from which he comes to Northern.

Miss Helen F. Daly, assistant professor, librarian, at a salary of $6300 for nine months beginning in September, replacing Miss Ruby Martz who resigned. This is a temporary appointment. Miss Daly earned her bachelor's

and master's degrees at Marquette University, Milwaukee, and her master of library science degree at Columbia University. She has had experience in the schools of Illinois and Wisconsin, served in the Navy as librarian, and comes to Northern from a position at the Jesuit High School, Tampa, Florida.

Miss Shirley Davis, graduate assistant, replacing Miss Roberta Harrison, librarian, as assistant to the resident advisor, Williston Hall beginning in September for nine months. Miss Davis receives her room and meals for this service.

Mr. John E. Dwyer, assistant professor, Department of Business, at a salary of $7200 for nine months. This is a position left vacant when Dr. Thistlethwaite became associate dean of instruction and Dr. Clinton File became acting head of the department, leaving one teaching position to be filled. Mr. Dwyer earned his bachelor's degree at Loyola University, Chicago, and his master's degree at the University of Chicago. He has industrial experience and teaching experience at Loyola University. He comes to Northern from a position with the federal government.

Mr. Rolf Fritz, faculty assistant, secretary of the Alumni Association, replacing Mr. Edward Jenkinson who resigned, at a salary of $500 per month for eight months. Mr. Fritz earned his bachelor's degree at Northern. This is a temporary appointment.

Mr. Hallie Hamilton, instructor, Regional Services, replacing Mr. William Dochterman, at a salary of $660 per month for eleven months. Mr. Hamilton has his bachelor's degree from Franklin College, Indiana, and his master's degree from Northwestern University. He has had experience in business public relations and comes to Northern from a position in public relations with the American Institute of Laundering, Joliet, Illinois. Mr. Hamilton began his work on September 1.

Miss Lillian O. Hirsch, instructor, Department of Biological Sciences, at a salary of $5400 for nine months, replacing Mr. Carol Mathews who will be on leave of absence. This is a temporary appointment. Miss Hirsch earned her bachelor's degree at Youngstown University, Ohio, and her master's degree at Southern Illinois University. She has had industrial experience and teaching experience.

Mr. William H. Hossick, assistant professor, adviser, Gilbert Hall, at a salary of $600 per month plus maintenance for nine and one-half months beginning September 1, replacing Mr. Frank Setear who resigned. Mr. Hossick earned his bachelor's and master's degrees at the University of Michigan. He has had teaching and counselling experience in the schools of Illinois and Minnesota and comes to Northern from a position at Northland College, Ashland, Wisconsin.

Mrs. Helen K. Hossick, faculty assistant, social hostess, Gilbert Hall, replacing Mrs. Frank Setear, at a salary of $140 per month plus maintenance beginning on September 8 for nine and one-half months.

Dr. Martin I. Kallich, associate professor, Department of English, replacing Dr. Arthur Wormhoudt who resigned, at a salary of $7380 for nine months. Dr. Kallich earned his bachelor's degree at the City College of New York and his doctorate at Johns Hopkins University. He has had teaching experience at Johns Hopkins University, in the schools of New York, at Brooklyn College, at Wayne University, Detroit, and comes to Northern from a position at the South Dakota State College, College Station.

Mr. Samuel R. Keys, assistant professor, Department of Education, replacing Mr. David Shawver who resigned, at a salary of $6480 for nine months. Mr. Keys has his bachelor's degree from Olivet College, Kankakee, Illinois, and his master's degree from Kansas City University. He has had teaching

experience in the schools of Minnesota and Missouri and comes to Northern from a position at the Edison High School, Minneapolis

Dr. Gerald D. Nash, assistant professor, Department of Social Sciences, replacing Mr. Fernando Laxamana who was a temporary appointment, at a salary of $6120 for nine months. Dr. Nash has his bachelor's degree from New York University, his master's degree from Columbia University, and his doctorate from the University of California at Berkley. He has had teaching experience at the University of California and comes to Northern from a position at Stanford University.

Dr. Beatrice E. Merkhofer, associate professor, Department of Mathematics, replacing Dr. Allen Miller who resigned, at a salary of $7200 for nine months. Dr. Merkhofer earned her bachelor's and master's degrees at Ohio State University and her doctor's degree at the University of Chicago. She has had experience in the schools of Florida, Ohio, Missouri, Illinois, Wisconsin, New York, and comes to Northern from a position at Florida State University, Tallahassee.

Mrs. Irene P. Norell, assistant professor, librarian, replacing Miss Ann Beebe who resigned, at a salary of $6120 for nine months. Mrs. Norell earned her bachelor's degree at the University of Minnesota and her master's degree there also. She has had library experience in the schools of Minnesota and North Dakota.

Mr. George C. Ragland, assistant professor, Department of Mathematics, replacing Dr. Rodney Anderson who resigned, at a salary of $6480 for nine months beginning in September. Mr. Ragland has his bachelor's degree from Southern Illinois University and his master's degree from the University of Illinois. He has had teaching experience in the schools of Illinois, at the University of Illinois from which he comes to Northern, and at Southern Illinois University.

Mr. David E. Ray, instructor, Department of English, replacing Mr. Stanford Carlson who resigned, at a salary of $5400 for nine months. Mr. Ray earned his bachelor's and master's degrees at the University of Chicago. He comes to Northern from a position at Wright Junior College, Chicago.

Mr. S. Alexander Rippa, assistant professor, Department of Education, replacing Dr. Jack Vincent who resigned, at a salary of $6840 for nine months. Mr. Rippa earned his bachelor's degree at the University of Miami at Coral Gables, Florida, his master's degree at Vanderbilt University, Nashville, Tennessee, and his doctor's degree at Harvard University. He has had teaching experience in the schools of Florida and Massachusetts and comes to Northern from a position at the New Mexico Highlands University, Las Vegas.

Mr. Lucien H. Stryk, assistant professor, Department of English, replacing Mr. Wallace Martin who was a temporary appointment, at a salary of $5760 for nine months. Mr. Stryk has his bachelor's degree from Indiana University, a master's degree from the University of Maryland and one from the State University of Iowa. He has had teaching experience in London, England, at the State University of Iowa, at Morehead State College, Kentucky, and has just completed two years of service at Niigata University, Japan.

Miss Mary L. Wilson, instructor, Department of Physical Education for Women, at a salary of $5400 for nine months, replacing Dr. Grace Scully who resigned. Miss Wilson earned her bachelor's degree at Illinois State Normal University and her master's degree at the University of Florida, Gainesville. She has had teaching experience in the schools of Illinois and comes to Northern from a position at the University of Florida.

9. Temporary Part-time Appointments, Previously Approved by the Board

The following faculty members were employed to serve on a temporary, part-time basis for the autumn semester (4½ months) to be continued for the spring semester if a permanent replacement has not been found.

Mrs. Helen Beach, faculty assistant, Department of Home Economics, teaching 1/3 time, replacing Mrs. May Westbrook, on leave of absence, at a salary of $585. Mrs. Beach has taught previously at Northern and has her master's degree from Iowa State College at Ames. - 4½ months.

Mrs. Gertrude C. Brigham, faculty assistant, Department of Physical Education for Women, teaching 1/3 time at a salary of $765 for 4½ months, replacing part-time assistance previously approved. Mrs. Brigham has her bachelor's degree from Northern and has taught at the DeKalb Township High School.

Mrs. Marie R. Dayton, faculty assistant, Department of Physical Education for Women, at a salary of $1530 for 4½ months, serving 2/3 time, replacing part-time people. Mrs. Dayton has her bachelor's degree from the University of Illinois. She has taught in the schools of Illinois, at the DeKalb Township High School and at Northern.

Mrs. Marilyn James, instructor, Department of Home Economics, at a salary of $1800 for 2/3 time, replacing Mrs. May Westbrook who is on leave of absence. Mrs. James has her master's degree from the University of Iowa, has taught in the schools of DeKalb and at Northern. This is for 4½ months.

Miss Clare O. Jordan, assistant professor, Department of Fine Arts, at a salary of $2700 replacing Miss Elsie Wiggert, on leave of absence because of illness. Miss Jordan has her bachelor's degree from Boston University and her master's degree from the University of Wisconsin. She has had many years of teaching experience. This is for 4½ months.

Mrs. Virginia Hendrickson, instructor, Department of Home Economics, at a salary of $1620, serving 3/5 time, replacing temporary appointments. Mrs. Hendrickson has her master's degree from Teachers College, Columbia University. She has served previously at Northern. This is for 4½ months.

Mrs. Helen B. Wells, instructor, Department of Mathematics, at a salary of $2700 for 4½ months. This position was previously approved by the board but not filled because of the difficulty in obtaining a replacement. Mrs. Wells has her bachelor's degree from the Indiana State Teachers College and her master's degree from the University of Michigan. She has served previously at Northern.

Mrs. Mavis Williams, faculty assistant, Department of Home Economics, serving 2/5 time, replacing temporary appointments, at a salary of $1170. Mrs. Williams has her bachelor's degree from Northern and has served previously at Northern. This is for 4½ months.

10. Additional Faculty - According to Arrangement with Board at the September Board Meeting

The following additional faculty members were employed for the autumn semester when it became necessary to add classes because of the extraordinary increase in enrollment. All staff members except one, Dr. Sonya Spiesman who was employed for 4 months, were employed for one semester, 4½ months, to be continued for the second semester if the need arises.

a) Department of Biological Sciences

Dr. Daniel H. Little, instructor, at a salary of $540 for 4½ months, temporary and part-time. Dr. Little earned his bachelor's degree at Northern and his D.D.S. at Northwestern University. He has done graduate work at the University of Iowa.

b) Department of Business

Mr. Louis E. Bauer, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Bauer earned his master's degree at Northwestern University and is at present, head of the business department at Elgin Community College.

Mrs. Erna O'Connor, instructor, at a salary of $1170 for 4½ months, temporary and part-time. Mrs. O'Connor has her master's degree from the University of Missouri and has taught previously at Northern.

Department of Business

Mr. Harold Steinhauser, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Steinhauser taught previously at Northern and is on the staff of the Monroe Center High School. He has his master's degree from the University of Chicago.

Mrs. Gladys C. Thistlethwaite, instructor, at a salary of $585 for 4½ months, temporary and part-time. Mrs. Thistlethwaite has taught in the DeKalb schools, and has earned her master's degree from Western Illinois University.

Mr. Gerald O. Wine, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Wine taught previously at Northern and is on the staff at the Rochelle High School. He has his master's degree from Western Illinois University.

c) Department of Education

Mrs. Janet G. Mann, acting assistant professor, at a salary of $2700 for 4½ months. This is a temporary, full-time position. Mrs. Mann earned her master's degree and has completed all course work for the doctorate at Teachers College, Columbia University.

d) Department of English

Mrs. Elizabeth Bischof, instructor, temporary and part-time, at a salary of $675 for 4½ months. Mrs. Bischof has her master's degree from Southern Illinois University and has taught previously at Northern.

Dr. T. J. Cole, associate professor, at a salary of $3060 for 4½ months. This is a temporary, full-time position. Dr. Cole earned his master's and doctor's degrees at the University of Arkansas and has taught previously at Northern.

Mrs. Eugenie Fox, instructor, temporary and part-time, at a salary of $1350 for 4½ months. Mrs. Fox has her master's degree from the University of Iowa and has taught previously at Northern.

e) Department of Foreign Languages

Mrs. Ruth Lloyd, instructor, temporary and part-time, at a salary of $2070 for 4½ months. Mrs. Lloyd taught at Northern previously and has her master's degree from Teachers College, Columbia.

Mrs. Ruth Tsotsis, instructor, temporary and part-time, at a salary of $675 for 4½ months. Mrs. Tsotsis has her master's degree from Columbia University and has taught at the University of Mexico.

f) Department of Industrial Arts

Mr. Charles Kittleson, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Kittleson has his master's degree from Northern and has taught here previously.

Mr. Howard Noreen, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Noreen is teaching in the DeKalb schools and has his master's degree from Oklahoma A & M.

g) Department of Mathematics

Mr. E. Raymond Searby, instructor, temporary and part-time, at a salary of $585 for 4½ months. Mr. Searby has taught previously at Northern and has his master's degree from Indiana University.

h) Department of Music

Mrs. Melba K. Dill, instructor, temporary and part-time, at a salary of $540 for 4½ months. Mrs. Dill has her master's degree from Northwestern University and comes to Northern with eight years' teaching experience.

i) Department of Social Science

Mr. Fernando A. Laxamana, assistant professor, temporary and part-time, at a salary of $1215 for 4½ months. Mr. Laxamana has his master's degree from the University of Iowa and has taught at Northern previously.

Mr. Marsh B. Ray, assistant professor, at a salary of $585 for 4½ months. This is a temporary, part-time position. Mr. Ray is teaching at the Calumet Center of Indiana University and has his master's degree from the University of Chicago.

Dr. Sonya F. Spiesman, associate professor, at a salary of $2240 for 4 months, temporary and part-time. Dr. Spiesman earned her doctor's degree at American University, Washington, D.C. and is currently teaching at Northwestern University.

j) Department of Speech

Mrs. Lucile Aikins, instructor, temporary and part-time, at a salary of $1755 for 4½ months. Mrs. Aikins has her master's degree from Northern and has taught here previously.

Mr. Don M. Burks, instructor, at a salary of $2700 for 4½ months. This is a temporary full-time appointment. Mr. Burks is a regular staff member at Northern who was granted a leave of absence without salary for the academic year 1958-1959. Because of a change in his plans, Mr. Burks is now available for temporary assignment.

II. Appointments of Faculty Assistants and Graduate Assistants

Following is the list of faculty assistants and graduate assistants for whom funds were approved by the board at the April, 1958 meeting:

Faculty Assistants

Name	Department	Salary 9 Months	Salary Monthly
Ralph V. Kingsbury	Earth Sciences	$ 675	$ 75
Thomas Lounsbury	Earth Sciences	675	75
William Ealm	Earth Sciences	675	75
Donald M. Casalino	English	675	75
Jack Simich	Industrial Arts	675	75
Robert L. Kaelin	Industrial Arts	675	75
Karl A. Holtz	Library	1350	150
James Sleznick	Lorado Taft	1350	150
Ronald C. Ottoson	Physical Education for Men	675	75
Ralph W. Krupke	Physical Education for Men	675	75
Kenneth J. Bryza	Regional Services	1350	150
Betty J. Irwin	Research	1350	150
Leroy Greffin	Social Sciences	675	75
D. A. Taglieri	Social Sciences	675	75

Graduate Assistants

Randall Johnson	Biological Sciences	675	75
James Murawska	Biological Sciences	675	75
Joseph Motyl	Biological Sciences	675	75
Lowell D. DeHart	Business	675	75
Joseph Offerman	Business	675	75
Jerald M. Anderson	Education	675	75
Gordon V. Biggar	Extension Services	675	75
Daniel Heintz	Fine Arts	675	75
Edward B. Jaunsen	Instructional Services	675	75
Thomas R. McCabe	Instructional Services	675	75
Peter E. Dieter	Library	1350	150
Donald A. Hertel	Physical Sciences	675	75
Mark W. Stricker	Social Sciences	675	75
Jerald M. Anderson	Speech	675	75

III. OTHER SCHOOL EMPLOYEES

New Positions

Roy W. Berkley, groundsman, Grounds @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Arcangelo T. Darin, janitor, Physical Plant, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Romolo Drago, groundsman, Grounds, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Constance M. Erickson, clerk-typist II, University School, @ $210 per month, as of 7/1, to be awarded an increase not to exceed $15 per month at the end of probationary period if performance warrants the same, per Internal Budget, 1958-59

Stanley E. Erickson, groundsman, Grounds, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Arlene H. Hampa, janitress, Physical Plant, @ $215 per month, as of 7/1, per Internal Budget, 1958-59

Claude Moore, groundsman, Grounds, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Earl E. Sloan, janitor, Physical Plant, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Wanda Jean Stroyan, clerk-typist II, Registrar's Office, @ $210 per month, as of 7/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per Internal Budget, 1958-59

Frank A. Shortt, groundsman (temporary), Grounds, @ $290 per month, as of 7/1, per Internal Budget, 1958-59

Charles L. Vandling, janitor, Physical Plant, @ $290 per month, as of 7/21, per Internal Budget, 1958-59

Gerald E. Loescher, janitor, Physical Plant, @ $290 per month, as of 7/28, per Internal Budget, 1958-59

Kenneth H. Richardson, painter, Physical Plant, @ $3.00 per hour, as of 8/4, per Internal Budget, 1958-59

Evelyn M. Bennewate, clerk-typist II (temporary), Business Services, @ $210 per month, as of 8/1, in lieu of Duplicating Service Supervisor, per Internal Budget, 1957-59

Robert C. Underwood, assistant food production manager, Student Union, @ $340 per month, as of 8/25, to be raised to $365 at end of a successful probationary period, per July, 1957 Board Report

Margaret J. Sanford, health service nurse, Student Health Service, @ $315 per month, as of 8/27, per Internal Budget, 1958-59, see July Board Report

Kathryn Pavelich, clerk-typist II (temporary), Grounds, @ $235 per month, as of 9/8, per Advisory Committee

Cecile Nichols, cook, Food Services, @ $200 per month, as of 9/29, per September Board Report

Replacements

Dorothy L. Wales, clerk-typist II, Admissions, @ $210 per month, as of 7/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Helen Friel, transferred

Judith A. Healey, clerk-typist II (temporary), Registrar's Office, @ $200 per month, as of 7/1, replacing Wanda Stroyan, transferred

Carol A. Bradley, clerk-stenographer II, Dean of Women @ $240 per month, as of 7/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Lorene Steinbrook, resigned 6/6

Judith Haderer, clerk-stenographer I, Speech and Hearing Clinic, @ $225 per month, as of 7/1, replacing Barbara Kemp, resigned 7/18

Arvo Huttunen, grounds foreman, Grounds, @ $375 per month, as of 7/1 through 7/14, replacing Robert J. Kivell, on vacation

Betty J. Bernahl, housekeeper (temporary), Williston Hall, @ $215 per month, as of 7/2, replacing Senja Seppala, absent because of illness

Agnes Murray, cook's helper, Adams Hall, @ $220 per month, as of 7/3 through 7/8, replacing Ruth McDowell, on vacation

Sue Ann Hargrave, clerk-typist II, Library, @ $210 per month, as of 7/7, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Patricia Farnham, resigned 7/31

Judith Rae Sauber, clerk-stenographer II, Dean of Men, @ $225 per month, as of 7/8, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Judith Haderer, transferred

Suzanne E. Fischer, vari-typist I, Business Services (Duplicating), @ $210 per month, as of 7/28, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing James Larson, resigned 8/15

George W. Maxwell, watchman (temporary), Physical Plant, @ $290 per month, as of 7/28, replacing Harold Trotz, on vacation

Ronald A. Brooke, watchman, Physical Plant, @ $290 per month, as of 8/1, replacing Francis Sullivan, transferred

Helen E. Marshall, clerk-typist II, Registrar's Office, @ $210 per month, as of 8/1, replacing Marilyn Rebhorn, resigned 8/8

Mary Ellen Gerrard, clerk-typist II, Registrar's Office, @ $210 per month, as of 8/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Helen E. Marshall, transferred.

Esther Zwier, clerk-stenographer I, Stenographic Pool @ $260 per month, as of 8/1, replacing Joyce Milburn, transferred

Mary Beth VanBuer, clerk-stenographer II, Business Services (Purchasing). @ $260 per month, as of 8/1, replacing Marjorie Hughes, resigned 5/30

Judith Rae Sauber, clerk-stenographer II, Business Department, @ $225 per month, as of 8/1, replacing Sally Preissig, resigned 8/15

Shirley M. Micetich, clerk-typist II, Business Services (Purchasing) @ $210 per month, as of 8/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Mary Beth VanBuer, transferred

Joyce E. Milburn, clerk-stenographer I, Alumni & Publicity, @ $215 per month,as of 8/1, replacing Gaydeen Horna, resigned 8/29

Helen Friel, clerk-stenographer II, Admissions, @ $240 per month, as of 8/1, replacing Esther Zwier, transferred

Laurentze Larsen, janitress (temporary), Williston Hall, @ $215 per month, as of 8/4, replacing Lillian Peterson, absent because of illness

Virgil A. Bodenhamer, utilities and maintenance repairman, Physical Plant, @ $490 per month, as of 8/13, replacing George Harding, deceased

Sidney J. Wales, steamfitter, Physical Plant, @ $3.45 per hour, as of 8/18, replacing Bernard McGuire, resigned 6/16

Ethan A. Blair, food service supervisor, Lorado Taft Campus, @ $300 per month,as of 9/1, replacing Mrs. Harrison, temporary food production manager

Cornelia C. Gehring, clerk-stenographer III, Dean of Men, @ $250 per month, as of 9/2, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Judith Sauber, transferred

Ruth M. Trimble, typing Clerk II, Gilbert Hall, @ $210 per month, as of 9/2, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Marie Demonja, resigned 8/15

Olga M. Waldhier, tabulating machine operator III (temporary), Statistical Services, @ $1.75 per hour for 16 hours, as of 9/2, replacing Ann B. Anderson, resigned 9/5

Joan C. Rodda, clerk-stenographer II, Dean of Women, @ $250 per month, as of 9/2, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Edna Schramm, resigned 8/11

Milton O. Nelson, janitor, Physical Plant, @ $290 per month, as of 9/3, replacing Joseph Rettinger, deceased

Alice E. Hett, clerk-stenographer III, Alumni & Publicity, @ $250 per month, as of 9/4, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Eleanor Hegland, resigned 8/15

Elizabeth J. Secrest, assistant food production manager, Student Union, @ $325 per month, as of 9/5, to be raised to $350 per month at end of a successful probationary period, replacing William Seebert, resigned 8/31

Charles E. Walker, kitchen laborer, Adams Hall, @ $200 per month, as of 9/8, replacing Noah Baxley, on Disability Leave

Martin O. Erickson, stationary fireman helper (temporary), Physical Plant, @ $360 per month, as of 9/8, replacing Donald Carlson, transferred to stationary engineer

Shirley M. Callison, clerk-stenographer I, (temporary) Stenographic Pool, @ $1.35 per hour for 20 hours, as of 9/8, replacing Vera Lowery, resigned 8/22

Phyllis J. Dove, clerk-stenographer I (temporary), Stenographic Pool, @ $210 per month, as of 9/8, replacing Joyce Milburn, transferred

Dorace A. Harold, cook's helper, Adams Hall, @ $190 per month, as of 9/12, replacing Selma Halstead, transferred to University School

Nellie I. Harding, dining room cashier, Student Union, @ $190 per month, as of 9/12, replacing Sharon Maples, resigned 7/11

Evelyn M. Pajkos, cook's helper, Cafeteria, @ $190 per month, as of 9/12, replacing Hazel Neujahr, resigned 8/27 while on layoff

Vernie B. Saltzgiver, kitchen laborer (temporary), Student Union, @ $210 per month, as of 9/12, replacing Edwin Colby, discharged

Evelyn Alexander, cook's helper, Williston Hall, @ $205 per month, as of 9/12, replacing Gertrude Tangerose, on Disability Leave

Lima M. Holder, cook, Gilbert Hall, @ $215 per month, as of 9/12, replacing Anna Ryan, transferred

Dorothy Stroh, cook's helper, Williston Hall, @ $210 per month, as of 9/12 replacing Emma Biers, retired

Josephine Fox, health service nurse, University School, @ $315 per month, as of 9/15, replacing Laurel Bruggen, who was on faculty status

Doris Cleaver, clerk-stenographer I, Stenographic Pool, @ $215 per month, as of 9/15, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Vera Lowery, resigned

Margaret L. Budrich, clerk-stenographer II, Registrar's Office, @ $225 per month, as of 9/22, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Constance Horton, resigned 10/10

Helen M. Queenan, assistant food service manager, @ $500 per month, as of 9/22, replacing Ross Moriarty, resigned 8/19

Janet J. Sauter, clerk-stenographer I, Stenographic Pool, @ $225 per month, as of 9/24, to be awarded an increase not to exceed $15 per month at

end of probationary period if performance warrants the same, replacing Joyce Milburn, transferred

Mary Lou Martinson, library clerk II, Library, @ $225 per month, as of 9/30, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Betty Musker, resigned 9/30

Change of Status

Judith Haderer, clerk-stenographer I, Dean of Men, to Speech and Hearing Clinic, @ $225 per month, as of 7/1

Arvo Huttunen, maintenance equipment operator, Grounds, to grounds foreman, @ $375 per month, as of 7/1 through 7/14

Eva Bocklund, cook, Williston Hall, @ $230 per month, to Student Union, as of 7/25 through 7/31

Francis J. Sullivan, policeman, Grounds, to police sergeant, @ $320 per month, to be raised to $350 per month at end of successful probationary period, as of 8/1

Ann B. Anderson, tabulating machine operator II, Statistical Services, to tabulating machine operator III, @ $345 per month, as of 8/1

Louise M. Derix, clerk-typist I, Registrar's Office, to clerk-typist II, @ $265 per month, as of 8/1

Patricia Farley, clerk-stenographer I, Audio-Visual, Evening College, to clerk-stenographer II, @ $245 per month, as of 8/1

Helen Friel, clerk-typist II, Admissions, to clerk-stenographer II, @ $240 per month, as of 8/1

Margaret Harris, clerk III, Business Services, to mailing service supervisor, @ $310 per month, as of 8/1

Joyce E. Milburn, clerk-stenographer I, Stenographic Pool, to Alumni and Publicity, as of 8/1, no change in salary

Eleanor J. Larson, clerk-stenographer II, Business Services (Personnel), to Personnel Assistant II, @ $330 per month, as of 8/1

Shirley Micetich, clerk II (temporary), Business Services (Purchasing), to clerk-typist II, Permanent, @ $210 per month, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, as of 8/1

Janice A. Mummert, library clerk I, Library, to library clerk II, @ $240 per month, as of 8/1

Betty Musker, library clerk II, Library, to library clerk III, @ $260 per month, as of 8/1

Loretta M. O'Neil, purchasing assistant I, Business Services (Purchasing), to purchasing assistant II, @ $400 per month, as of 8/1

Judith Rae Sauber, clerk-stenographer II, Dean of Men, to Business Department, as of 8/1, no change in salary

Mary Ann Sanderson, clerk-stenographer I, Audio-Visual, to clerk-stenographer II, @ $245 per month, as of 8/1

Mary Beth VanBuer, clerk-typist II, Business Services (Purchasing), to clerk-stenographer II, @ $260 per month, as of 8/1

Esther Zwier, clerk-stenographer II, Admissions, to clerk-stenographic I, Stenographic Pool, as of 8/1, no change in salary

Clarence Scott, carpenter, Physical Plant, from $3.10 per hour to $3.25 per hour, as of 9/1, retroactive to 8/6, per Department of Labor

Arnold K. Johnson, carpenter, Physical Plant, from $3.10 per hour to $3.25 per hour, as of 9/1, retroactive to 8/6, per Department of Labor

Ivan D. Houseman, second baker, Bake Shop, from $290 per month to $295 per month, as of 9/1, retroactive to 7/1, per April Board Report

Arvo Huttunen, maintenance equipment operator, Grounds, to grounds foreman, @ $375 per month, as of 8/22 through 9/3

Joyce E. Milburn, clerk-stenographer I, Alumni and Publicity, to clerk-stenographer II, @ $225 per month, as of 9/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

Judith A. Nicholson, clerk-stenographer I, Director of Housing, to clerk-stenographer II, @ $225 per month, as of 9/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

Joanne Strub, clerk-typist I, Veteran's Office, to clerk-typist II, @ $260 per month,as of 9/1

Gerald Loescher, janitor, Physical Plant, @ $290 per month, to Gilbert Hall, as of 9/1

Anna E. Ryan, cook, Gilbert Hall, @ $230 per month, to Adams Hall,as of 9/1

Emmett Youngren, janitor, Gilbert Hall, @ $320 per month, to Neptune Hall, as of 9/1

Wilfrid I. Sauter, janitor, Student Union, @ $320 per month, to Physical Plant, as of 9/1

Evelyn Bennewate, clerk-typist II, Business Services, @ $210 per month, from temporary to permanent, as of 9/1, in lieu of duplicating service supervisor, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

Milton Nelson, janitor, Physical Plant, to Student Union, @ $290 per month, as of 9/3

Arthur G. Carlson, plumber, Physical Plant, from $3.45 per hour to $3.60 per hour, as of 9/4, retroactive to 8/20, per Department of Labor

Sidney J. Wales, steamfitter, Physical Plant, from $3.45 per hour to $3.60 per hour, as of 9/4, retroactive to 8/20, per Department of Labor

Donald E. Carlson, stationary fireman, Physical Plant, to stationary engineer, @ $490 per month, as of 9/8

Lawrence LaCosse, janitor, Neptune Hall, to janitor crew leader, @ $315 per month, as of 9/9

George Maxwell, watchman, (temporary), Physical Plant, @ $290 per month, to policeman (temporary), Grounds, as of 9/17, no change in salary

Selma Halstead, cook's helper, Food Services, to University School, @ $220 per month, as of 9/10

Geraldine Mitchell, cook, Gilbert Hall, to Food Services, @ $230 per month, as of 9/12

Lucille M. Johnson, cook, Williston Hall, to Gilbert Hall, @ $215 per month, as of 9/12

David B. Perry, janitor, Physical Plant, from $290 per month, to $320 per month, as of 9/21, per union contract

Retired

Emma Biers, cook's helper, Williston Hall, as of 9/5, at completion of vacation period

Leave of Absence

Janis Blankenhorn, clerk-stenographer II, Education, from 7/18 to indefinite
Irvin Liddick, janitor, Adams Hall, from 8/11 through 9/7

Return from Leave of Absence

Lars Larsen, janitor, Physical Plant, as of 8/4
Marie L. Haendel, clerk-stenographer II, Alumni & Publicity, as of 9/2
Patsy Elam, clerk-typist II, Business Services (Purchasing), as of 9/2
Ray Tadd, dishwasher, Cafeteria, as of 9/3
Irvin Liddick, janitor, Adams Hall, as of 9/8

Return from Disability Leave

Charlotte Ward, cook, University School, as of 9/10
Tillie Quinn, cook, Williston Hall, as of 9/12

Change of Name

Dorothy S. Gommel, to Dorothy S. Latimer, as of 7/1
Joyce E. Larsen, to Joyce E. Milburn, as of 8/1
Ione J. Larson, to Ione J. Rice, as of 9/1

Deaths

Joseph Rettinger, janitor, Physical Plant, 7/2
George Harding, utilities and maintenance repairman, Physical Plant, 7/9

Resignations

Sharon Maples, dining room cashier, Student Union, as of 7/11
Barbara Kemp, clerk-stenographer I, Speech & Hearing Clinic, as of 7/18
Patricia Farnham, clerk-typist II, Library, as of 7/31
Margaret Lee Niccum, clerk-typist II (Irregular), as of 7/31
Marilyn J. Rebhorn, clerk-typist II, Registrar's Office, as of 8/8
Edna M. Schramm, clerk-stenographer II, Dean of Women, as of 8/11
Marie K. Demonja, clerk II, Gilbert Hall, as of 8/15
Eleanor J. Hegland, clerk-stenographer III, Alumni & Publicity, as of 8/15
James A. Larson, vari-typist I, Business Services (Duplicating), as of 8/15
Sally A. Preissig, clerk-stenographer II, Business Department, as of 8/15
Frank A. Shortt, groundsman (temporary), Grounds, as of 8/15
Frederick Whitney, dishwasher (temporary), Cafeteria, as of 8/15
H. Ross Moriarty, assistant food service manager, Food Services, as of 8/19
Vera R. Lowery, clerk-stenographer I, Stenographic Pool, as of 8/22
Judith A. Healey, clerk-typist II (temporary), Registrar's Office, as of 8/26
Hazel Neujahr, cook's helper, Cafeteria, as of 8/27 while on layoff
Gaydeen Horna, clerk-stenographer I, Alumni & Publicity, as of 8/29
Marilyn Hintzsche, clerk-typist II (temporary), Registrar's Office, as of 8/29
Shareen L. O'Neil, clerk-typist II (temporary), Business Services (Purchasing), as of 8/29

Esther Zwier, clerk-stenographer I, Stenographic Pool, as of 8/29
William L. Seebert, food production manager, Student Union, as of 8/31
Betty Bernahl, housekeeper (temporary), Williston Hall, as of 9/5
Ann B. Anderson, tabulating machine operator III, Statistical Services, as of 9/5
Shirley Callison, clerk-stenographer I, Stenographic Pool, as of 9/12 (temp.)
Laurentze Larsen, janitress (temporary), Williston Hall, as of 9/30
Betty A. Musker, library clerk III, Library, as of 9/30
Phyllis Dove, clerk-stenographer I, Stenographic Pool, as of 9/23 (temp.)

V. THE CURRICULUM

a) Television Class

In collaboration with many colleges and universities in the United States, Northern has scheduled a class in physics which is being offered on Channel 5 of NBC sponsored by AACTE and grants from many industrial foundations. Lectures and demonstrations are televised for a half-hour period beginning at 6:30 a.m., five days per week. Students enrolled with Northern register for Physical Science 450 and next semester they will enroll for Physical Science 451. Dr. John E. Bower, regular member of our faculty, is in charge of these two courses.

b) Approval of the following to teach courses in the Graduate School

1. Department of the Biological Sciences
Mr. C. Jackson Bennett, Ph.D., University of Wisconsin **

2. Department of Business
Miss V. Eleanor Casebier, Ph.D., Northwestern University
Mr. Floyd L. Crank, Ph.D., Northwestern University
Mr. Henry G. Yankow, Ph.D., Northwestern University

3. Department of the Earth Sciences
Mr. B. Ross Guest, Ph.D., University of Chicago
Mr. Ruben L. Parson, Ph.D., Clark University

4. Department of Education
Mr. Jess R. Beard, Ed.D., George Peabody College for Teachers
Mr. Ralph A. Belnap, Ed.D., University of Wyoming
Mr. Robert R. Brown, Ed.D., Boston University
Mr. Silas W. Clifton, Ed.D., Colorado State College of Education
Mr. Robert H. DeZonia, Ph.D., University of Illinois **
Mr. Oswald Goering, Re.D., Indiana University
Mrs. Edith H. Grotberg, Ph.D., Northwestern University
Mr. Robert L. Nash, Ed.D., Colorado State College of Education
Mr. S. Alexander Rippa, Ed.D., Harvard Graduate School of Education
Mr. Morton D. Waimon, Ed.D., Teachers College, Columbia University

5. Department of English
Mr. Edward T. Herbert, Ph.D., University of Wisconsin
Mr. Martin I. Kallich, Ph.D., Johns Hopkins University
Miss Virginia D. Moseley, Ph.D., Columbia University
Mr. Warren U. Ober, Ph.D., Indiana University

6. Department of Foreign Languages
Mr. A. Manuel Vazquez-Bigi, LLD., Universidad de Cordoba, Argentina *

7. Department of Mathematics
Miss Beatrice E. Merkhofer, Ph.D., University of Chicago

8. Department of Physical Education for Women
Miss Margaret M. Duncan, Ed.D., Teachers College, Columbia University
Miss Jeannette J. Gund, Ph.D., University of Iowa

9. Department of Physical Sciences
Miss Gynith C. Giffin, Ph.D., University of Illinois
Mr. Robert A. Kloss, Ph.D., University of Wisconsin

10. Department of the Social Sciences
Mr. Waldo W. Burchard, Ph.D., University of California
Mr. John W. Mann, Ph.D., Teachers College, Columbia University
Mr. Gerald D. Nash, Ph.D., University of California

11. Department of Speech
Mr. William M. Shearer, Ph.D., University of Denver

12. Department Unassigned (Philosophy)
Mr. Jerome Richfield, Ph.D., University of Cincinnati

* Dr. Vazquez-Bigi does not, as yet, have his Ph.D. degree. He does, however, have an LLD from the University of Cordoba which has been recognized as equivalent to a Ph.D.

** Formal granting of Ph.D. degrees has not been made, but work has been completed.

IX. MISCELLANEOUS

1. Miscellaneous Equipment for Student Health and Speech Building

**One (1) Hanovia Infra-red heat lamp - floor model on casters

Ginders Hospital Supply, Rockford	$ 63.55*
The Kelley Co., Barrington	No Bid
A. S. Aloe Co., St. Louis, Missouri	No Bid

**Hanovia specified to match existing equipment

**Five (5) Hamilton waste receivers

Ginders Hospital Supply, Rockford	$ 105.75*
The Kelley Co., Barrington	No Bid
A. S. Aloe Co., St. Louis, Missouri	No Bid

** Hamilton specified to match existing equipment

Five (5) cabinets - one (1) each installed in five (5) examination rooms

Moderne Kitchens, Glen Ellyn - kitchen weight	$1,116.00*
Larson Kitchens, Rockford - kitchen weight	1,175.00
Ginders Hospital Supply Co., Rockford - kitchen weight	1,350.00
St. Charles Mfg. Co., St. Charles - hospital weight	1,425.00
Ginders Hospital Supply, Rockford, hospital weight	1,988.00
Simon Co., DeKalb	No Bid
Corco, Chicago	No Bid
Hickman Office Equipment, DeKalb	No Bid
Doenges Stationery Corp., DeKalb	No Bid

Present balance in Contingency Fund	$3,068.57
Proposed purchases	1,285.30
Balance in Contingency	$1,783.27

* -- Low Bid

2. Purchase of Miscellaneous Commodities for the Northern Elementary and Junior High School

48 dozen water glasses, 10 oz. capacity, heat treated, no-nik, height 3 7/8"
48 dozen plates, plastic 8" light green color, Texas ware

Imperial Restaurant Supply Co., Chicago	$ 99.28*
Schuham Co., Chicago	113.60
M. L. Brill, Chicago	116.38

Payable from Construction Funds, Northern Elementary and Junior High School

Contingency Fund	$7,544.42
Less proposed purchases	99.28
Balance in Contingency	$7,445.14

3. Purchase of Ninety-six (96) Adjustable Chairs for Typing Classes in Department of Business

According to instructions from Northern's Advisory Committee, quotations were requested from various manufacturers, with the following results:

Orr Publishing Co., Ingleside - Adjusteze - $14.95 each	$1,435.20*
Hickman Office Supply, DeKalb - Cosco @ $19.36 each	1,858.56
Reams Typewriter Co., DeKalb - Royal @ $19.50 each	1,872.00
Doenges Stationery Corp., DeKalb - Cramer @ $21.70 each	2,083.20

A sum of $35,000.00, to be ultimately paid from Contingency, was allocated by the Internal Budget Committee with the approval of the administration, for the purchase of furniture and equipment for the Business Education Department.

Balance in Contingency	$5,894.71
Less proposed purchases	1,435.20
Balance in Contingency	$4,459.51

4. Purchase of Gymnastic Equipment for Northern Field House

Bids were solicited for gymnastic equipment, including installation, with the following results:

Architectural Iron, Inc., Rockford	$ 725.00 *
Oscar Dahlquist, Rockford	No Bid
Chilton's Sport Shop, DeKalb	No Bid
Bailey and Himes, Champaign	No Bid
Fred Medart Co., St. Louis, Missouri	No Bid
I. P. Rieger Co., Bellwood	No Bid

Suppliers are not interested because this equipment must be attached to the roof of the field house. This is a difficult project and only engineering firms are equipped to complete it. Since the work requires a technical background to assure that the equipment is satisfactorily assembled, most firms are not interested in assuming the responsibility for a firm quotation. Funds for this project are available in Series 1956 Bond issue, Construction Fund.

Balance in Series '56 Construction Fund	$6,476.63
Less proposed purchases	725.00
Balance in Contingency	$5,751.63

5. Purchase of Lumber and Materials - Lorado Taft Field Campus

Bids were solicited to supply lumber and materials for the second unit of the building program (classroom on east side of Grover House) as previously authorized by the board at the May, 1958 meeting, with the following results:

Ogle Lumber Co., Oregon	$3,450.00*
Oregon Lumber Co., Oregon	3,548.05
Buser Lumber Co., Mt. Morris	3,765.12
Sycamore Lumber Co., DeKalb	3,813.50
DeKalb Lumber Co., DeKalb	3,935.95

Payable from Commodities budget, Lorado Taft Field Campus

6. Purchase of One (1) Rebuilt Ebony Model A, Steinway Grand Piano for the Department of Music

Lyon-Healy, Chicago $2,245.50*

Lyon and Healy, Chicago, is the only music company in this area that completely rebuilds Steinway grand pianos with a staff trained in the Steinway factory, using genuine Steinway parts as specified by the original manufacturer. We have purchased rebuilt Steinway instruments previously and find them very satisfactory. A new one of comparable quality would cost us two to three times as much ($4,000 to $6,000.) This instrument will be used by advanced piano students. Payable from the operating budget, Music Department, Equipment, General Revenue.

All bids in this report have been solicited in accordance with approved purchasing regulations.

*Signifies low bid recommended.

Leslie A. Holmes
President

Report of
WESTERN ILLINOIS UNIVERSITY
October 19-20, 1958

I. Students

A. Enrollment, Second Summer Term 1958

	Men & Boys	Women & Girls	Total	Equated to Full-Time	Total One Year Ago
1. University Students					
Graduates	233	87	320		221
Seniors	202	117	319		225
Juniors	136	95	231		197
Sophomores	80	54	134		112
Freshmen	38	27	65		63
	689	380	1,069	1,031	818
Tours					
Round-the-World		1	1		
Scandinavia and General European	2	28	30		
General European		31	31		
Story of the West	4	23	27		
South America	2	29	31		
Hawaiian Island	1	17	18		
Mexico		37	37		
Alaska	1	14	15		
	10	180	190		75
Workshops (non-credit)					
Dressmaking I		17	17		
Dressmaking II		24	24		
		41	41		
Totals	699	601	1,300		893

2. Enrollment of veterans (included in foregoing)

	Men & Boys	Women & Girls	Total	Equated to Full-Time	Total One Year Ago
P. L. 16	4		4		
P. L. 550	266	1	267		
P. L. 634		1	1		
Military Scholarships	101	1	102		
	371	3	374		307

B. Enrollment, Fall Quarter 1958

1. University

Regular Students					
Graduates	47	25	72		32
Seniors	218	101	319		332
Juniors	324	153	477		464
Sophomores	427	212	639		658
Freshmen	783	418	1,201		903
	1,799	909	2,708	2,685	2,389
Saturday and Evening Classes					
Graduates	93	71	164		160
Seniors	1	17	18		29
Juniors	1	7	8		22
Sophomores	4	2	6		3
Freshmen		3	3		2
	99	100	199	59	216
Sub-total	1,898	1,009	2,907	2,744	2,605

2. Extension

Canton-Psych. 423, 423G	8	33	41		
Galesburg - Art 324		26	26		
Havana - Pol. Sc. 443, 443G	2	16	18		
Jacksonville - Geog. 354, 354G	7	18	25		
Kewanee - Speech 498, 498G	3	17	20		
Mendota - Soc. Sc. 437, 437G	4	28	32		
Pittsfield - Eng. 429, 429G	3	26	29		
Rock Island - Ed. 437, 437G	18	27	45		
Winchester - Sociology 320		16	16		
	45	207	252		271

3. Campus Laboratory School

High School	94	120	214		211
Elementary	193	195	388		373
	287	315	602		584
Grand Total	2,230	1,531	3,761		3,460

	Men	Women	Total	One Year Ago
4. Enrollment of veterans (included in foregoing)				
P. L. 16	4		4	4
P. L. 550	320		320	393
P. L. 634	5	1	6	4
Military Scholarships	70	2	72	24
	399	3	402	425

C. Teacher Education Scholarship Lists

1. I certify to the Teachers College Board that the 180 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated August 1, 1958 to be submitted to the Auditor of Public Accounts, attended the Western Illinois University during the second summer term 1958 under the provisions of Section 30-1 of The School Code.

2. I certify to the Teachers College Board that the 6 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated August 1, 1958 to be submitted to the Auditor of Public Accounts, completed the requirements for a degree in 1958 and are entitled to graduation fees under the provisions of Section 30-1 of The School Code.

3. I certify to the Teachers College Board that the 1,019 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated October 6, 1958 to be submitted to the Auditor of Public Accounts, are attending the Western Illinois University during the fall quarter 1958 under the provisions of Section 30-1 of The School Code.

D. Military Scholarship List

1. I certify to the Teachers College Board that the 101 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated August 11, 1958 to be submitted to the Auditor of Public Accounts, attended the Western Illinois University under the provisions of Section 30-5 of The School Code during the second summer term 1958.

E. Graduates, July 1958

1. Master of Science in Education (29)
2. Bachelor of Science in Education (63)
3. Bachelor of Science in Liberal Arts and Sciences (2)

F. Graduates, August 1958

1. Master of Science in Education (41)
2. Bachelor of Science in Education (57)
3. Bachelor of Science in Liberal Arts and Sciences (6)

G. Total Graduates, 1958

1. Master of Science in Education	95
2. Bachelor of Science in Education	353
3. Bachelor of Science in Liberal Arts and Science	11
Total	459

H. Statement of per capita cost for the year ending June 30, 1958:

Total net expenditures for 1957-58: $2,192,856.49

	Qr. Hr. Enrollment	Equivalent in 48 Qr. Hr. Enrollment
Total enrollment:	135,480	2,822.5

Per capita cost 1957-58: $2,192,856.49 + 2,822.5 = $776.56

Per capita cost 1956-57:	701.53
Per capita cost 1955-56:	710.80
Per capita cost 1954-55:	741.75
Per capita cost 1953-54:	834.64
Per capita cost 1952-53:	925.95

II. Faculty

A. Resignations

1. Mr. David Silvestri, who was approved at the July Board meeting for for employment as Faculty Assistant in English at $100 per month, requested release from his contract for the 1958-59 academic year.

2. Mr. Charles Behrends, who was employed as Faculty Assistant in Physical Education for the fall quarter 1958, submitted his resignation as of September 30, 1958.

B. Leave of Absence*

1. Miss Lauretta J. Robinson, Assistant Professor and Supervising Teacher of English, requests leave of absence on full salary for the spring quarter 1959 to travel and study.

C. Replacements

1. Mr. Fred W. Zimmerman was employed as Instructor in the Department of Industrial Arts beginning September 1958 at $640 per month. Mr. Zimmerman's degrees are: B. Ed., Southern Illinois University; M.Ed., Kent State University; Ed.D., Bradley University. He has ten years of teaching experience in public schools, the last five of which were at Evansville, Indiana. He filled a vacancy created by the death of Rayman Miller.

2. Mr. Richard D. Gibb will be employed as Assistant Professor in the Department of Agriculture effective December 1, 1958 at $780 per month to replace Walter Rogers, resigned. Mr. Gibb received the B.S. and M.Ed. degrees from the University of Illinois and expects to complete the requirements for the Ph.D. at Michigan State University during the current quarter. Mr. Gibb was employed at Western for a substitute position in 1955-56 and has taught vocational agriculture in high schools at Wyoming and Ohio, Illinois.

3. Miss Alberta Flynn was employed as Instructor and Supervising Teachers in Sixth Grade effective September 1, 1958 at $540 per month. She received the B.S. and M.S. degrees from Western, and she has taught ten years in the elementary schools of Versailles and Mt. Sterling. She replaced Eleanor Gingerich who was transferred to Second Grade.

4. Mrs. Jo Ann Gecsy was employed as Instructor and Supervising Teacher of Art effective September 1, 1958 at $600 per month to replace Dorothy Graham, resigned. Mrs. Gecsy's degrees are B.S., Ohio University, and M.F.A., Temple University. She has taught in the public schools of Akron and Logan, Ohio, and one summer was arts and crafts counselor in a summer day camp.

5. Mr. Samuel E. Deeds was employed as a substitute for Mr. Alfred Shryock for the 1958-59 academic year at $540 per month. Mr. Deeds received the B.A. and M.S. degrees from Bradley University. He taught in Pekin Junior High School for one year, and for the past four years he has been employed as a mathematician by the Caterpillar Company.

6. Mr. Verner B. Johnson was employed September 1, 1958 as Instructor in Industrial Arta at $600 per month. Mr. Johnson received the B.S. degree from State Teachers College of Duluth, Minnesota, and the M.A. from the University of Minnesota; in addition he has one summer's work at Wayne University. He has been an industrial arts teacher at Thief River Falls, Minnesota, since 1947. Mr. Johnson fills a vacancy created by the retirement of Wayne Wetzel.

7. Mr. Gerald D. Glasco was employed as Instructor in the Department of Agriculture at $560 per month for the fall quarter. He will teach agricultural economics replacing Walter Rogers until the permanent appointee reports for duty on December 1. Mr. Glasco received the B.S. from Southern Illinois University and the M.S. from the University of Illinois.

D. New Positions (as provided in the Internal Budget)

1. Dr. A. Lawrence O'Toole was employed effective September 1, 1958 as Professor in the Department of Mathematice. His degrees are: B.A., University of Toronto; M.S., Ph.D., University of Michigan; Ed.D., Harvard University. His experience includes sixteen years of teaching mathematics, six years in U. S. government service, and nine years as mathematical, statistical and psychological consultant in business and industry. Dr. O;Toole's salary is $1,000 per month.

2. Dr. J. W. Smith was employed September 1, 1958 as Associate Professor in the Department of Physics at $800 per month. He received the B.S. degree from Illinois Wesleyan, the M.A. from the University of Colorado, and the Ph.D. from the University of California. He has taught at Central Wesleyan College, University of Tennessee, University of Arizona, Harvard University, Roosevelt College and Idaho State College.

3. Miss Rhea Shields was employed September 1, 1958 as Instructor in the Department of Home Economics. Miss Shields received the B.S. from Indiana University and the M.S. from Purdue University. She taught in the high schools of Hagerstown and Huntington, Indiana; served on the extension staffs of Ohio State University and Purdue University; and has been director of home economics for Robertshaw Fulton Controls Co., Arvin Industries, Deepfreeze Appliance Division of Motor Products, and Carrollton Manufacturing Company. Her salary will be $680 per month plus $40 maintenance.

4. Mr. Charles W. Meline was employed September 1, 1958 as Instructor in the Department of Industrial Arts at $580 per month. He received the B.S. degree from Moorhead State College and the M.A. from Colorado State College. For the past five years he has taught industrial arts in the senior high school of Fargo, North Dakota.

(The internal budget provided for three part-time faculty assistants. Since it was impossible to obtain graduate students, Advisory Committee approval was secured to employ a full-time qualified staff member for this work.)

5. For the position of Dean of Public Services and Associate Professor of Business Education we wish to recommend Mr. Carlson E. Crane who will begin his duties on December 1, 1958. Mr. Crane received the B.S. in Economics and Business Administration from the University of Connecticut; I.A. in Industrial Administration and the M.B.A. in Business Administration from the Harvard Graduate School of Business. He will have completed the requirements for the Ed. D. at New York University by December 1 and is scheduled to receive the degree at the January 1959 commencement. Mr. Crane has been on the staff of the University of Connecticut since 1947, serving as assistant director of University Extension and Summer Session until June 1955; since that time he has been co-director of the Division of University Extension, Summer Session and Continuing Education. In addition he has experience in accounting with an insurance company and a bank, as sales representative for seed and hardware companies, and as on-the-job training coordinator for the Connecticut State Department of Education. Mr. Crane's salary will be $920 per month. (This position was approved by the Board July 21, 1958, and the president empowered to make necessary adjustments in the internal budget to provide for same.)

E. Faculty Assistants as provided in the Internal Budget for 1958-59

1. Gloria Mae Mercer, B.S. - English at $100 per month (replacing david Silvestri).

2. Robert L. Harland, B.S. - Biological Sciences at $85 per month.

3. Charles R. Behrends, B.S. - Physical Education at $100 per month for fall quarter only. (Resigned 9/30/58.)

4. Frank Leigh Ashenhurse II, B.S. - Physical Education at $100 per month for October and November only (replacing C. Behrends).

F. Request to establish new positions

1. Permission is respectfully requested to establish the position of Dean of Education to administer the program in education, health, physical education and recreation at a salary of $900 per month on a twelve-months basis, such position to be filled as soon as a qualified person can be secured.

2. Due to an excessive teaching load in the Department of Mathematics, it is imperative that we add a full-time faculty member. For the winter quarter we wish to recommend Mr. Alvin Felts of Canton, Illinois. Mr. Felts received the Bachelor's degree from Southern Illinois University and the Master's from the University of Illinois. He is now retired from the Canton public schools, but he is permitted to teach sixty days per year and retain his retirement annuity. Since he has already taught one day this year, he will begin his employment at Western on December 2 (the second day of the winter quarter) which will make a total of fifty-nine days of teaching in the winter quarter which will end on March 6. He will be paid a total of $1,470 for the fifty-nine days as follows: December $470; January $500; February $500. We are now engaged in securing candidates for the permanent position beginning with the spring quarter.

Our Personal Services funds for the current year have been budgeted rather closely, and it is possible that it will be necessary to request a transfer from Contingencies near the end of the fiscal year.

G. Personnel recommendations as approved by the Board, September 19, 1958

1. Permission was granted Mr. A. Oren Gould, Assistant Professor and Supervising Teacher of Music, to change his sabbatical leave of absence from the fall and winter quarters, 1958-59, on full salary to the entire 1958-59 academic year on half salary.

2. Permission was granted to extend the contract of Mrs. Elizabeth Potter, Faculty Assistant, through the spring quarter 1959 at $400 per month as a replacement for Mr. Gould.

3. Permission was granted to the following full-time staff members to take courses for credit:

   Howard Clayton - French 120, 121, 122 (fall, winter and spring)
   Glenn Houck - Education 500 (fall quarter)
   Dolores Kator - Business Education 503 (first semester)
   Hjordes Johnson - Education 528 (first semester)
   Rhea Shields - French 120, 121, 122 (fall, winter and spring)
   Ella K. Van Etten - History 568 (first semester)
   William A. Watts - Mathematics 322 (fall quarter)

H. Addition to substitute teacher list

1. Charles Barrett, B.Ed., Western Illinois University; M.S., University of Illinois

I. Advanced degree

Mr. William L. Burton, Assistant Professor of Social Science, was awarded the Ph.D. degree by the University of Wisconsin on August 22, 1958.

J. Administrative Appointments on an Annual Basis and for the Year 1958-59

1. Miss Lyndal Swofford, Ed.M., from Acting Head Librarian to Head Librarian, 1958-59.

2. Miss Sarah Miner, M.S., from Acting Head, Department of Home Economics, to Head, Department of Home Economics, 1958-59.

3. Mr. Dempsey E. Reid, Ed.D., to Head, Department of Industrial Arts, 1958-59.

4. Mr. Robert W. Shelton, Ph.D., from Acting Head, Department of Chemistry, to Head, Department of Chemistry, 1958-59.

5. Mr. Arthur L. Fritschel, Ed.D., from Acting Head, Department of Education, to Head, Department of Education, 1958-59. This appointment is subject to the development of a School of Education at which time there may be created in this area a number of appropriate departments. The School of Education may include the present Departments of Education and Physical Education, Health and Recreation and such other agencies as may be assigned to the School of Education as it is ultimately structured.

6. Mr. H. Glenn Ayre, Ph.D., from Director of Liberal Arts and Sciences and Head of Mathematics Department, to Dean of Arts

and Sciences and Professor of Mathematics.

7. Mr. Joseph J. Stipanowich, Ed.D., to Head of the Department of Mathematics.

III. Other Employees

A. Resignations

1. Mr. Lloyd W. Smith, Janitor, WCS-34, regisnged effective August 31, 1958 to accept a teaching position.

2. Mrs. Edna G. George, WCS-93, Maid assigned to Seal Hall, resigned effective August 1, 1958.

3. Mrs. Carolee Smith, WCS-106, Clerk Typist I in the Office of Admissions and Registrar, resigned effective September 7, 1958.

4. Mr. Edward Crowe, WCS-42, resigned effective June 16, 1958. He had been on disability leave since August 22, 1957.

5. Mrs. Anita L. Sherer, WCS-57, Clerk Stenographer II in the Public Relations Office, effective August 31, 1958. (In the July report Mrs. Sherer was granted leave of absence for the year September 1, 1958 to August 31, 1959.)

6. Miss Mildred Irene McCullough, WCS-105, Clerk Stenographer I in the Office of the Athletic Director, resigned effective September 13, 1958.

7. Hazel L. Keithley, WCS-130, Maid in Bennett Hall, resigned effective September 30, 1958.

8. Mrs. Noami E. Rockwell, WCS-56, Clerk Stenographer I in the Office of Admissions and Registrar, resigned effective October 3, 1958.

B. Leaves of Absence

1. Mary Ferne Hillyer, WCS-19, Cook, was granted a leave of absence without salary for one year beginning September 1, 1958. Mrs. Hillyer had been laid off since June 9.

2. Mrs. Shirley E. Fahnestock, WCS-115, Clerk Typist I in the Business Office, was granted leave of absence without salary for the period August 1 to September 8, 1958 due to illness.

C. Lay-offs

1. Marguerite M. Chenoweth, WCS-32, Laundry Worker, was laid off effective September 8, 1958. She was a substitute for Eunice C. Kipling who returned from disability leave.

D. Termination of Employment

1. Lynne A. Hackett, temporary Clerk Typist I in the Placement Bureau, completed her temporary work assignment as of August 31, 1958.

E. Reinstatements

1. Mrs. Marie L. Horrell, who was laid off June 9, 1958, was reinstated as Cook, WCS-72, effective August 11, 1958 at $230 per month.

2. Mrs. Shirley E. Fahnestock, WCS-115, returned to her position as Clerk Typist I in the Business Office as of September 8, 1958.

3. Mrs. Edith S. Leasman, WCS-63, Cook, who was laid off on June 9, 1958, was re-employed effective September 8, 1958 at $215 per month.

4. Mrs. Eunice C. Kipling, WCS-32, Laundry Worker, returned to duty on September 1, 1958 following disability leave. Her salary is $225 per month.

5. Mrs. Lois M. Wade, WCS-11, Cook's Helper, who was laid off June 9, 1958, was reinstated effective September 8, 1958 as Cook, WCS-19, at $205 per month. (She replaced Mary F. Hillyer, Cook, who is on leave of absence.)

F. Replacements

1. Miss Mildred I. McCullough was employed effective July 22, 1958 as Clerk Stenographer I, WCS-105, at $225 per month to replace Patricia Regain in the Office of the Director of Athletics.

2. Mrs. Margie B. Shryack was employed August 1, 1958 at $220 per month as Maid, WCS-93, in Seal Hall to replace Edna G. George, resigned. Mrs. Shryack was formerly employed in a substitute position and has completed her probationary period.

3. Mr. John T. Bartlow was employed September 1, 1958 as Janitor, WCS-46, at $290 per month. He filled a vacancy created by the resignation of Lloyd W. Smith. Mr. Bartlow was previously employed as a temporary Groundsman.

4. Mr. Garland W. Ash was employed September 1, 1958 as Groundsman, WCS-12, at $290 per month. He replaces Arthur T. Cromer, retired. He was formerly employed as a temporary Groundsman.

5. Miss Carol J. Hilton was employed effective August 11, 1958 as Clerk Stenographer II, WCS-57, in the Office of Public Relations to replace Anita L. Sherer, resigned.

6. Mrs. Pauline I. Chatterton was employed as Clerk Typist I, WCS-106, in the Office of Admissions and Registrar effective August 25, 1958 to replace Carolee Smith, resigned, at $220 per month.

7. Vivian M. Roberts was employed August 18, 1958 as Maid in Grote Hall, WCS-25, at $190 per month to replace Lula Hubbard, retired.

8. Mr. Lloyd W. Miller was employed September 1, 1958 as Carpenter, WCS-41, at $2.85 per hour to replace Guy Moore, retired.

9. Zelma M. Shryack was employed September 8, 1958 as Cook, WCS-7, at $190 per month to replace Edna Burton, retired.

10. Mrs. Alice M. Schleier was employed as Assistant Residence Hall Director in Grote Hall, WCS-100, at $250 per month to replace Frances Runkle, resigned.

11. Wanda I. Stone was employed September 13, 1958 as Clerk Stenographer I, WCS-105, in the Office of the Athletic Director at $225 per month to replace Mildred McCullough, resigned.

12. Arliss L. Andresen was employed September 15, 1958 as Cook, WCS-61, at $190 per month to replace Altie Stockwell, resigned.

13. Marguerite M. Chenoweth was employed October 1, 1958 as Maid, WCS-130, at $190 per month to replace Hazel L. Keithley, resigned.

14. Janice E. Driskell was employed October 6, 1958 as Clerk Stenographer I, WCS-56, in the Office of Admissions and Registrar at $225 per month to replace Naomi Rockwell, resigned.

G. New Positions

1. Mr. Mervin F. Cale was employed October 1, 1958 as Policeman, WCS- , at $305 per month. This position was provided in the internal budget for 1958-59.

2. Alice F. Eldridge was employed October 6, 1958 as Clerk Typist I, WCS- , in the Office of Admissions and Registrar at $220 per month. This position was approved by the Board on September 19, 1958.

H. Changes in Classification, Status and/or Salary

1. Miss Susan G. Banks was employed as Women's Locker Room Attendant, WCS-132, effective September 1, 1958 at $245 per month. She formerly held a temporary appointment to this position.

2. The classification of Mrs. Polly A. Newman was changed from Clerk III, WCS-44, to Inventory Supervisor, WCS-133, effective September 1, 1958, and her salary increased from $290 to $300 per month to meet the minimum for the new classification.

3. Salary rates of the following employees were increased effective September 12, 1958 to conform with prevailing rate increases for this classification:

   John M. Hobart, Carpenter, WCS-82, from $2.85 to $3.10 per hour
   Lloyd W. Miller, Carpenter, WCS-41, from $2.85 to $3.10 per hour
   Rates for carpenters will go to $3.20 per hour effective May 1, 1959.

4. The classification of Mr. William K. Hambly will be changed from Assistant Farmer, WCS-26, to Groundsman, WCS-36, effective November 1, 1958, and his salary increased from $285 to $290 per month. Mr. Hambly replaces Rellie Lowderman, Groundsman, who is on disability leave.

5. Mr. George Wendell Spring will be employed November 1, 1958 as Assistant Farmer, WCS-26, at $255 per month to replace William K. Hambly. Mr. Spring will complete a six-months temporary assignment as Groundsman on October 31.

I. Request to establish new positions

1. Permission is requested to employ an additional Maid in the men's wing of the new residence hall effective November 1, 1958. It was originally planned to use only one maid in this wing, but it has been found that the work load is too great for one person. This maid will also be assigned to the ladies' restrooms and guest rooms in the building. The salary will be $190 for the first six months and then $220 and will be paid from Bond Revenue R-56 funds.

2. Beginning December 1, 1958, or shortly thereafter, we shall need three additional clerical employees to serve as secretaries to the Dean of Public Services, Dean of Student Personnel Services, and Dean of Education. The classification of Clerk Stenographer II (salary range $225-325) is desired for each of these positions; however, if qualified people are not available, the positions will be filled with individuals having Clerk Stenographer I (salary range $185-275) ratings.

J. New positions for Student Center and Dormitories (R-56)

1. As approved by the Board, June 9, 1958:

a. Mr. Harold L. Frowein was employed as Fountain Supervisor, WCS-127, effective August 15 at $420 per month.

b. Mr. Charles N. Bliven was employed as Assistant Fountain Supervisor, WCS-126, effective August 15 at $275 per month.

c. The following were employed as Maids effective August 11, 1958 at $190 per month:

Marjorie E. Alexander, WCS-128
Geraldine L. Reeves WCS-129
Hazel L. Keithley, WCS-130
Vearl W. Smith, WCS-131

2. As approved by the Advisory Committee, August 25, 1958:

a. Marilyn J. Waddell was employed as Fountain Attendant, WCS- , on October 1, 1958 at $190 per month.

VIII. Student Life

There is much that needs to be done to improve student life on the campus at Western. The appointment of a Dean of Student Services will serve to strenghten the program of the University in this area. This position has been approved, and an appointment is expected shortly. Several very good candidates have been interviewed, and two of them will be invited to the campus for interviews prior to a final selection. This office will then be responsible for the coordination of all student services rendered by the University or any of its agencies to all undergraduate students.

IX. Miscellaneous

A. Purchases

1. Bids were received as listed on the following items:

Baldwin-Hamilton Piano, Model #243
Baldwin-Hamilton Piano, Studio Grand, Model L

Byerly Bros., Peoria	
Item 1, mahogany finish	$638.40
walnut finish	648.20
Item 2, ebony finish	2,467.50
mahogany finish	2,537.50
Baldwin Piano, Chicago	
Item 1	746.25
Item 2, ebony finish	2,718.75
mahogany finish	2,793.75
Mendel Riley Music Co., Champaign	
Item 1	812.00
Item 2	3,195.00

It is recommended that the low bids of Byerly Music Company be accepted, i.e., $638.40 on Item 1 (mahogany) and $2,467.50 (ebony). These selections were approved by the Head of the Music Department. The expenditure will be made from General Revenue-Equipment as provided in the Internal Budget for the Music Department.

This item was advertised in the Dixon Evening Telegraph.

2. Invitations to bid were issued on Equipment and Small Tools for the Garage to be located in the new service building. (Detailed list will be available at the board meeting.)

The quotations (less electrical testing equipment which was eliminated at this time) were checked item by item, and its recommended that the order be split between the following firms due to price saving:

Macomb Tire and Battery, Macomb		
	Commodities	$81.98
	Equipment	1,157.01
		1,238.99
M & H Auto Supply, Macomb		
	Commodities	102.61
	Equipment	820.00
		922.61

Bids were also sent to:

LaSalle Electric Supply, LaSalle	Incomplete Bid
Cummings & Emerson, Peoria	Incomplete Bid - not as specified
Macomb Automotive, Macomb	No reply

This item was advertised in the Dixon Evening Telegraph.

It is recommended that the bid of Macomb Tire and Battery in the amount of $1,238.99 and the bid of M & H Auto Supply in the amount of $922.61 be accepted. These items, which total $2,161.60, will be paid from the appropriation for the New Service Building, Senate Bill #712, in which fund there is an available balance of $4,928.40.

A. L. Knoblauch
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Western Illinois University
Macomb, Illinois

October 20, 1958

The regularly scheduled meeting of the Teachers College Board convened at 8:30 A.M., Monday, October 20, 1958, in the Student Center Parlor, on the campus at Western Illinois University, Macomb, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. J. A. Houle, Jr.
Mrs. Harriet Lowden Madlener
Dr. Vernon L. Nickell
Mr. William E. Reed
Mr. Chauncey B. Watson, Sr.

The following members were absent:

Mr. Morton H. Hollingsworth
Mr. Clarence R. Ropp

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. A. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Illinois State Normal University

Dr. Quincy Doudna, President
Eastern Illinois University

Dr. A. L. Knoblauch, President
Mr. James M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee, Mr. O. T. Banton of the Lindsay-Schaub newspapers, and Mr. Paul Carson of the Macomb Daily Journal were also present representing newspaper coverage of this meeting.

The first matter of business before the Board was the approval of the minutes of the meeting of September 19, 1958.

Mr. Houle moved that the minutes of the meeting of September 19, 1958, be approved. Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 69, as Executive Officer, which was a statistical analysis based upon the Presidents' reports. Dr. Browne gave the full-time equated enrollment for this fall as follows:

Northern	4,866.4
I.S.N.U.	3,275.0
Western	2,744
Eastern	2,452

There was discussion of the costs per college student and it was brought out that these figures included the cost of the campus laboratory schools. Dr. Browne said it would be possible to remove the costs properly chargeable to educating these children and report the costs separately.

Mr. Richard F. Dunn, Legal Counsel, reported that the court had dismissed a law suit filed in McLean County against this Board for damages said to have been incurred in an accident on the campus at Illinois State Normal University.

Mr. Dunn reported on the matter at Northern Illinois University of the damage to the electrical system in the field house, caused by the telephone company but which the telephone company has refused to repair. He asked the Board to authorize employing of engineering consultants to inspect the damage and prepare specifications in order that the Board can advertise for bids to repair this damage.

Mr. Watson moved that this Board employ the Behling Engineering Firm, Rockford, to inspect the electrical system of the field house at Northern Illinois University and prepare plans and specifications from which this Board can advertise for bids to repair the damage caused by the DeKalb Telephone Co. Mr. Summers seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

QUARTERLY REPORTS OF PRESIDENTS

Northern Illinois University

Dr. Holmes presented his quarterly report for Northern Illinois University. He stated that of their enrollment increase, which is over 900, 653 are full-time students. He called attention to the television class in which Northern is participating and stated that the enrollment is 19. Dr. Holmes reported that in accordance with permission granted at the September, 1958, Board meeting, temporary appointments have been made who are largely faculty wives and he added that each of these is teaching in his special field.

Mr. Watson moved approval of the quarterly report for Northern Illinois University as submitted by Dr. Holmes. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented the quarterly report for Illinois State Normal University. He asked to have the following names added to the list of Graduate Assistants:

James S. Bruno	John Kontogionnis
Robert Edwin Carter	Roland E. Tinsley
Howard T. Davis	John Wolter

Dr. Bone asked to add the following name of staff member taking university course:

Eugene L. Craft
Electrical Appliance Repair

Dr. Bone reported that Normal has 41 students who have paid the fee for the television course.

Dr. Nickell moved approval of the quarterly report for Illinois State Normal University as submitted and amended by Dr. Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Dunn reported that following instructions from the Board he had investigated the possibility of acquiring land for Illinois State Normal University. He said that the land had been sold and that he had written to the concern that had bought the land and told them the Board was interested in discussing the possibility of purchase.

Dr. Bone reported that due to a change in structure, a new television antenna was needed for the Dunn-Barton Halls, and presented the following bids:

R. D. Forbes	$ 1,389.95
R. W. Cont Radio Electronics	2,210.70

and recommended the acceptance of the low bid of R. D. Forbes in the amount of $1,389.95 for this project.

Mr. Summers moved that the Board approve the purchase of a television antenna for Dunn-Barton Halls in the amount of $1,389.95. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Chairman Walker asked that the Building Committee report be given at this time because some members had to leave the meeting early.

Mr. Summers, Chairman of the Building Committee, moved that the Board approve changes suggested by Hewitt & Bastian, Peoria architects, in plans for 32 apartment units to house married students at Western Illinois University and authorize architects to proceed with final plans and specifications. The project is to be built within limits of the following revenue: From Federal Housing and Home Finance Agency - $206,000; From Auxiliary Enterprises Fund of Western Illinois University - up to $75,000. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	No	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was carried.

Mr. Summers moved that the Board authorize the Central Office to file revised data with Federal Housing and Home Finance Agency relative to the proposed changes in the married student housing units at Western Illinois University. Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	No	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was carried.

Pursuant to the recommendation of the architect, the Secretary then presented the following resolution:

RESOLUTION AWARDING CONTRACTS

WHEREAS the Teachers College Board pursuant to an advertisement for bids on the construction of the proposed two apartment buildings to provide housing and necessary appurtenant facilities for approximately 60 student families heretofore published on the 22nd day of September, 1958, did on the 15th day of October 1958, at 1:30 o'clock, P.M., at its offices in the City of Charleston, Illinois, receive bids for the construction of two apartment buildings to provide housing and necessary appurtenant facilities for approximately 60 student families, which said bids were taken under advisement by the Teachers College Board; and

WHEREAS the base bid of Mautz and Oren, for general work, when decreased by the alternates taken in sequence specified to-wit: alternates, A, B, E, F, and G, is the lowest bid submitted by any responsible bidder; and

WHEREAS the base bid of Wente Plumbing and Heating Company, for mechanical work when decreased by the alternates taken in sequence specified to-wit: alternates C and D, and when increased by alternates K and L, is the lowest bid submitted by any responsible bidder; and

WHEREAS the base bid of Harrison F. Blades, for electrical work, when decreased by the alternates taken in sequence specified to-wit: alternates C and D, and increased by alternates N, O, and R, is the lowest bid submitted by any responsible bidder:

NOW, THEREFORE BE IT RESOLVED by the Teachers College Board:

That the contract for General Work in the amount of $288,850.00 be awarded to Mautz and Oren, detailed as follows:

Base Bid		$309,850.00	
Deductive Alternates			
A. Omit sliding doors between kitchen and living room	$4,700.00		
E. Omit ceramic tile in baths	4,000.00		
G. Substitute fir plywood for birch plywood on closet sides and backs	2,200.00		
Negotiated change order on roof deck - substituting steel deck and providing acoustical ceilings	8,000.00		
Negotiated change order on omission of exhaust fans	1,000.00		
Negotiated change order on omission of porcelain insulating panels and substituting asbestos board insulating panels	1,100.00		
Total Deduct		21,000.00	
Net Amount of Contract			$288,850.00

That the contract for Mechanical Work in the amount of $118,570.00 be awarded to Wente Plumbing and Heating, detailed as follows:

Base Bid		$114,985.00	
Deductive Alternates			
C. Omit kitchen exhaust fans	$3,750.00		
D. Substitute convectors for fan coil units	1,500.00		
Total Deduct		5,250.00	
Additive Alternates			
K. Provide water main extension	$5,860.00		
L. Provide sewer extension	2,975.00		
Total Additive		8,835.00	
Net Amount of Contract			$118,570.00

That the contract for Electrical Work in the amount of $41,645.00 be awarded to Harrison F. Blades, detailed as follows:

Base Bid		$ 38,789.00	
Deductive Alternates			
C. Omit kitchen exhaust fans	$ 851.00		
D. Substitute convectors for fan coil units	2,329.00		
Total Deduct		3,180.00	
Additive Alternates			
N. Window Air Conditioner outlets	$ 328.00		
O. TV Antenna Outlets	2,900.00		
R. Substitute underground electrical service for overhead electrical service	2,808.00		
Total Additive		6,036.00	
Net Amount of Contract			$ 41,645.00

That these awards shall not be effective until the awardees have been notified in writing by the Secretary of the Teachers College Board of the award of the pertinent contract.

Member Summers made a motion, seconded by Member Stipes, that the above resolution be adopted and that the Chairman and Secretary be authorized and directed to execute and deliver for and on behalf of the Teachers College Board of the State of Illinois contracts as aforesaid, upon the filing of proper performance bonds with the Secretary of this Board, and approved by the Chairman, which motion carried by the following vote:

Ayes:	Mr. Dunbar, Mrs. Madlener, Mr. Reed, Mr. Stipes, Mr. Summers, Mr. Walker, Mr. Watson
Nays:	Mr. Houle
Absent:	Mr. Hollingsworth, Dr. Nickell (temporarily), Mr. Ropp

The Secretary then presented and read to the Board the following resolution:

WHEREAS the architect's original estimate on the cost of construction and allocation of funds for said cost of construction to complete:

Project No. Ill. 11-CH-64(D) - Eastern Illinois University, $500,000 Student Family Apartments - Revenue Bonds of 1957,

was as follows:

	Original Estimates
1. Preliminary expense	$ 500.00
2. Land and right-of-way	- - -
3. Construction	442,100.00
4. Arch. - Eng. services	26,500.00
5. Legal and Admin. expense	5,000.00
6. Interest during construction	10,000.00
7. Moveable equipment	- - -
8. Government inspection and audit	2,600.00
9. Project contingency	13,300.00
TOTAL CONSTRUCTION COST	$500,000.00

and

WHEREAS since said estimate was made and adopted by this Board bids have been taken on all phases of construction of said project; and

WHEREAS the said bids now permit the preparation of a more accurate estimate of the project costs;

NOW, THEREFORE, BE IT RESOLVED that the estimate of costs of construction based on said bids be revised, and the allocation of funds therefor be and the same is hereby revised as follows:

	Revised Estimates
1. Preliminary expense	$ - - -
2. Land and right-of-way	- - -
3. Construction	455,065.00
4. Arch. - Eng. services	26,944.00
5. Legal and Admin. expense	5,000.00
6. Interest during construction	10,000.00

	Revised Estimates
7. Moveable equipment	- - -
8. Government inspection and audit	$ 2,600.00
9. Project contingency	391.00
TOTAL CONSTRUCTION COST	$500,000.00

and after full discussion thereof, Member Summers made a motion, seconded by Member Reed, that said resolution be adopted, which motion carried by the following vote:

Ayes: Mr. Dunbar, Mrs. Madlener, Mr. Reed, Mr. Stipes, Mr. Summers, Mr. Walker, Mr. Watson

Nays: Mr. Houle

Absent: Mr. Hollingsworth, Dr. Nickell (temporarily), Mr. Ropp

Mr. Summers moved that the Board approve extras in the contracts of Evans Construction Co. and Home Electric Co. up to a total of $500 for an augmented speaker system in the auditorium of the Fine Arts Building at Eastern Illinois University. (To be paid from Building Contingency Fund.) Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Pass	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve preliminary plans submitted by Samuelson and Sandquist, architects, for a new women's physical education building at Northern Illinois University, and authorize them to proceed on a contingency basis only with final plans and specifications. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Holmes presented the following bids covering the installation of oil heating equipment in the new laboratory school and recommended the awarding of a contract to the low responsible bidder:

Rockford Plumbing and Heating	$2,094.00
Nelson Piping Co.	2,550.00
Ideal Plumbing and Heating	No Bid

Mr. Summers moved that the Board award a contract to Rockford Plumbing and Heating Co., in the sum of $2,094, low bid, for oil heating equipment in the new laboratory school at Northern Illinois University. Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Houle	Aye
Mr. Hollingsworth	Absent	Mrs. Madlener	Aye

Dr. Nickell	Aye	Mr. Stipes	Aye
Mr. Reed	Aye	Mr. Summers	Aye
Mr. Ropp	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board award a contract to Ogle Construction Co., low bidder, of Oregon, Illinois, for site grading work on the west campus at Northern Illinois University, at a total contract price of $6,368.40. (To be paid from funds appropriated for the development of the west campus.) Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that, based on the following bids:

Berg Electric, Rochelle	$574.00
Cook and Son, DeKalb	654.00
Baker Electric, DeKalb	750.00

the Board award a contract to Berg Electric Co. of Rochelle, in the sum of $574.00 for new lights and wiring for a classroom in McMurry Hall, Northern Illinois University. (To be paid from funds appropriated for the Rehabilitation of McMurry Building.) Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers moved that the Board accept the proposition of J. L. Simmons, Inc., general contractors for the residence hall group at Northern Illinois University, concerning built-in furniture, to the effect that if:

1. The furniture could be made now and stored in a bonded warehouse.

2. The location of the warehouse would be identified and that the storage facilities would be adequate for the purpose.

3. Adequate insurance would be maintained on the equipment so stored.

4. Inspection would be made of the equipment stored before partial payments would be approved.

5. Consent of the contract surety would be obtained.

the Board would then be willing to consider such equipment as being stored on the site and pay the contractor 75% of the value of such equipment; provided further that such payment would in no wise be construed as a partial or final acceptance of the equipment, that the Board would not be liable for any costs incurred because of such storage or added handling of the equipment nor suffer any penalties whatsoever because of this procedure. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board authorize reducing the retainage on the Cunningham contract for the laboratory school at Northern Illinois University, which is more than 99% completed, to $5,000.00. Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Stipes moved that the rental on married student housing at Northern Illinois University be established at $67.50 for efficiency units and $77.50 for one-bedroom apartments. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	No	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was carried.

Mrs. Madlener and Mr. Watson left.

Eastern Illinois University

Dr. Doudna presented his quarterly report on Eastern Illinois University together with addendum.

Mr. Summers moved approval of the quarterly report together with the addendum for Eastern Illinois University, as presented by Dr. Doudna. Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Absent		

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch presented the quarterly report for Western Illinois University.

Mr. Dunbar moved approval of the quarterly report as submitted by Dr. Knoblauch. Mr. Summers seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Absent		

The motion was unanimously carried.

Dr. Knoblauch asked Board approval of a summer institute for elementary school teachers sponsored by the National Science Foundation.

Mr. Stipes moved approval of the summer institute for elementary school personnel, sponsored by the National Science Foundation. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Absent		

The motion was unanimously carried.

Chairman Walker thanked Dr. Knoblauch and praised most highly the excellent dinner prepared by Mrs. Knoblauch with the assistance of Mrs. Dunbar.

Chairman Walker commended the college paper, The Western Courier, noting particularly the article concerning the meeting of this Board.

There being no further business to come before the Board, Chairman Walker adjourned the meeting until the next regularly scheduled meeting in Chicago on November 17, 1958.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Room 1615, State of Illinois Building
Chicago, Illinois

November 17, 1958

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, November 17, 1958, in Room 1615 of the State of Illinois Building, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members answered present:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Jr., Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mrs. Harriet Lowden Madlener
Dr. Vernon L. Nickell
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mr. J. A. Houle, Jr.

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Dr. J. Robert Hainds, Dean of Instruction
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur H. Larsen, Vice-President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Mr. James M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee, Mr. O. T. Banton of the Lindsay-Schaub newspapers, and Mr. Dave Haake of the Bloomington Pantagraph were also present representing newspaper coverage of this meeting.

The first matter of business before the Board was the approval of the minutes of the meeting of October 20, 1958.

Mr. Watson moved that the minutes of the meeting of October 20, 1958, be approved. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 70, as Executive Officer, which consisted of four parts, namely: Part I, Progress on Building Construction; Part II, Earnings by Student Teachers; Part III, Foundation Audits; Part IV, Miscellaneous. In discussing Part II, Earnings by Student Teachers, members agreed this should be referred to the Council of Presidents for consideration. Dr. Browne pointed out that in Part IV, Miscellaneous, he had requested permission to prepare and have printed a brief Biennial Report.

Mr. Stipes moved that Report No. 70 of the Executive Officer be approved as presented. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Browne reported action taken by the Joint Council of Higher Education of the six state-supported institutions of higher learning in Illinois, and presented a "Memorandum of Understanding Among the Presidents of the State-Supported Institutions of Higher learning in Illinois."

Memorandum of Understanding Among the
Presidents of the State-Supported
Institutions of Higher Learning in Illinois

The presidents, through the Joint Council on Higher Education of the six state-supported institutions of higher learning in Illinois, affirm their full intention to keep each other informed of plans for new programs, such as the establishment of a new department, college or school, the inauguration of a new service, the opening of a branch; or changes in, or enlargements of, existing programs at any one of the universities that might affect any of the other universities; and to provide opportunity for timely mutual discussion of such matters. The purpose of these discussions shall be to attempt to arrive at the best application of the resources which may become available to any of the universities toward providing the most sound educational programs and service possible in the state.

More specifically, it is understood between said presidents that proposals for new legislation enlarging the scope of the authority of any of the universities or requests for appropriations for new programs at any of them shall be submitted to the others prior to the actual making of the requests. This will be done in order to have a discussion toward the end of attempting to reach a consensus as to whether such enlargements are in the public interest. It is also understood that such discussions are desirable in the interest of avoiding, in every instance reasonably possible and consistent with the important interests of each university, the necessity of public opposition on the part of any one of them to proposals of the others.

It is further understood that, failing to reach such a concurrence or consensus, each president will give the others due notice in the early states of formulation of the position to be taken by his university with regard to

such proposals, together with a statement of his reasons therefor. Furthermore, any reactions of the other institutions will be immediately conveyed to the governing boards.

It is further understood that the several universities will remain alert to, and shall seek out, appropriate and practicable opportunities for cooperative programs to be operated by any two or more of them jointly.

October 10, 1958.

Mr. Stipes moved to accept the above-quoted memorandum as a matter of record. Dr. Nickell seconded the motion and it was unanimously carried.

INFORMAL REPORTS OF PRESIDENTS

Northern Illinois University

Dr. Holmes presented his informal report for Northern Illinois University with the following requests:

1. Permission to accept the low bid of C. F. Roth Sales Co., Chicago, in the amount of $1,396.20 for five #49 chairs covered in Naugahyde; two #49 chairs covered in Prestini fabric; three #23 sofas (one covered in Naugahyde and two covered in fabric Merit); one #335 bench with three plastic covered cushions; two #350 F-2 tables, black legs with white top, for the Student Health and Speech Building. (To be paid from Construction Account.)

2. Permission to accept the low bid of Jackson Camera Co., Chicago, in the amount of $600.00 for one 16mm Motion Picture Camera - Cine-Kodak Special 11 Without Lenses and with 1-200 ft. film chamber for Instructional Materials Department. (To be paid from General Revenue - Equipment.)

3. Permission to accept the low bid of Ludwig Wilson Co., Chicago, for one Lawlor-ette Model L T 16 Floor Scrubber, completely equipped, in the amount of $633.60, for Building Maintenance Department. (To be paid from General Revenue - Equipment.)

4. Permission to issue a supplement to P. O. DH 4448, in the amount of $8.09, for the difference in price for a heavier glove, for the Northern Elementary and Junior High School. (To be paid from Laboratory School - Equipment.)

5. Request a transfer of $7,500.00 from Contingency Funds to Contractual Services for postage.

6. Permission to employ an additional librarian for the Northern Elementary and Junior High School. (To be paid from General Revenue - Personal Services.)

7. Permission to employ additional non-academic help as follows: Cook's helper at Cafeteria; Clerk-Typist II, University Food Services; Laundry Worker; Tabulating Operator I. (To be paid from General Revenue - Personal Services.)

Mrs. Madlener moved the approval of the informal report of Northern Illinois University. Mr. Hollingsworth seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Holmes reported that Northern had received a grant from the National Science Foundation in the amount of $67,000 for a special course for high school teachers of chemistry.

Mr. Watson reported that Governor William G. Stratton is coming to visit Northern on December 15. He extended an invitation to all Board members to be present at that time and to enjoy the dinner planned for that evening.

Illinois State Normal University

Dr. Bone presented his informal report on Illinois State Normal University with the following requests:

1. Acceptance of the low bid of Faucett-Umphrey Corp. of Bloomfield, Indiana, in the amount of $8,112, plus an 8% allowance to the general contractor, J. L. Wroan & Sons, amounting to $650.00 for a net contract addition to J. L. Wroan of $8,762.00 for 96 desk-shelf room dividers for the Married Student Housing Apartments. (To be paid from Building Contingency, Married Student Housing.)

2. Acceptance of the low bid of J. L. Wroan & Sons, Normal, in the amount of $3,895.00, for additional sidewalks and steps for the Married Student Housing Project, as an addition to contract.

3. Contract additions for the Centennial Building as follows:

Electrical work, reinstatement of Alternate #E-5, Auditorium Intercom Equipment	$ 736.00
Electrical work, reinstatement of Alternate #E-6, Auditorium Public Address System	625.00
General work, Furnish and install combination tack strip and picture rail along third floor corridor in Art-Speech wing	102.00
General work, reinstatement of Alternate #33, light control draperies in Classrooms A-301 and A-302	585.00
Plumbing and Heating work, reinstatement of Alternate #M-4 for final connections to the proposed kitchenette units	70.00
Electrical work, Home Electric Co., for final connections of kitchenette unit	114.00
Electrical work, Home Electric Co., for changing to fluorescent fixtures in Room A-110	35.00
Heating and Ventilating, Burroughs Plumbing & Heating Co., add one 5-foot section of fin tube radiation, and add one 20" x 3" double deflection grille with volume adjuster, in Room A-110	393.00
General work, Evans Construction Co., suspend ceiling in Room A-110 to conceal ducts and piping	35.00
General work, Evans Construction Co., add louvers and glass panels in eight doors in the Art-Speech wing which are being converted to offices	302.00
	$2,997.00

(To be paid from Building Contingency Fund.)

4. Request a transfer of Contingency Funds to Equipment as follows:

For Library Books and Periodicals	$12,000
For Equipment for Centennial Building	40,000
For Science Equipment	10,000
	$62,000

5. Acceptance of the low bid submitted by American Hospital Supply, Evanston, in the amount of $9,638.15, for 56 microscopes with accessories, less trade-in of 24 monocular microscopes for the Biological Science Department. (To be paid from Income Fund - Equipment.)

6. Acceptance of the low bid submitted by Miller Industrial Supply Co., Decatur, in the amount of $1,575.00, for one 10" Metal Turning Lathe plus accessories, less the trade-in of a Lodge and Shipley Lathe for the Industrial Arts Department. (To be paid from General Revenue - Equipment.)

Dr. Nickell moved approval of the informal report of Illinois State Normal University, as presented by Dr. Bone. Mr. Ropp seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Dr. Bone called attention to Illinois State Normal University's Report, "Blue Print for Ten Years," which has been distributed to Board members.

Eastern Illinois University

Dr. Doudna presented the informal report for Eastern Illinois University with the following requests:

1. For new position, campus policeman, for which money is available in operating budget.

2. For permission to make a temporary position a permanent one for an electrician employed as a replacement.

3. For permission, subject to approval of the Building Committee, to spend not over $1,500.00 for furnishing and installing the finish gravel in the areas around the University Union. (To be paid from Contractual Services and Commodities.)

4. For change order in the amount of $1,639.00 to Evans Construction Co., for furnishing and installing gravel around the Art-Speech wing of the Fine Arts Building. (To be paid from Contingency Fund.)

An expenditure of up to $500 for changes in loud speakers in the auditorium of the Fine Arts Building, approved at the October 20, 1958, Board meeting, will not be made.

5. For change order for furnishing and installing additional 24-foot length of chalkboard on the east wall of Classroom T-12 of Fine Arts Building to Evans Construction Co. in the amount of $268.00. (To be paid from Contingency Fund.)

6. For permission to accept the bid of Van Bell Electric Co, Charleston, in the amount of $265.00 for two 30" gas ranges for use in the Home Arts room of the Elementary Junior High School Building, to be purchased on a school contract basis. (To be paid from Contingency Fund.)

7. For permission to accept the bid of Maginn Office Supply, Champaign, in the amount of $435.00, for two Stenoretts and accessories for use in the Laboratory School office. Two equal bids were received, Maginn Office Supply was chosen by drawing of lots. (To be paid from Contingency Fund.)

8. For change order in the amount of $665.00 to Wroan Construction Co., for concrete slab protection of drives serving the Union. (To be paid from Contractual Services.)

9. For permission to have plans drawn and specifications prepared for replacing the sidewalks in front of the library at an estimated cost of $2,500, and to receive bids and have the Advisory Committee authorize acceptance of bid from lowest responsible bidder and award contract. (To be paid from Rehabilitation Fund.)

10. For request to transfer $10,000 from Contingency Funds to Contractual Services in order to make payments to cooperating teachers.

11. For permission to accept the low bid of Peerless Camera Co., in the amount of $1,459.00, for one Arriflex 16mm. camera. (To be paid from Income Fund, Educational Operations - Equipment.)

12. For permission to accept the low bid from Garrett Tubular Products, in the amount of $1,494.80, for 40 adjustable typing stands, and in the amount of $592.00 for 40 adjustable chairs. (To be paid from General Revenue - Equipment.)

13. For permission to accept the low bid of Remington Rand, Terre Haute, in the amount of $738.35, for Microfilm machine. (To be paid from General Revenue - Equipment.)

14. Permission to accept the low bid of C. C. Hubbard Machine Co., Decatur, in the amount of $900.00, for a single surface planer, 16" x 16" and attachments. (To be paid from General Revenue - Equipment.)

15. For permission to accept the low bid of Zimmerman Chevrolet Co., of Charleston, in the amount of $789.00, with trade-in of 1957 Ford, for a 1959 Chevrolet. (To be paid from General Revenue - Equipment.)

16. For permission to accept the low bid of Rasmussen Chevrolet of Mattoon, in the amount of $1,426.16, with trade-in of 1956 Chevrolet, for one 1959 Chevrolet. (To be paid from General Revenue - Equipment.)

17. For permission to advertise for and receive bids on a new 1958 four-door, eight-cylinder, car with automatic transmission, and for the Advisory Committee to approve purchase from the lowest responsible bidder.

18. For permission to accept the low bid of Illini Pest Control, Mattoon, in the amount of $1,050.00, for eradication of insects in all buildings and fumigation of all dormitories, for a period of one year. (To be paid from Contractual Services.)

Mr. Summers moved approval of the informal report of Eastern Illinois University as presented by Dr. Doudna. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Doudna called attention to Eastern Illinois University's report, "Eastern Faces the Future", prepared by the Campus Planning Committee.

A Resolution entitled "Resolution Concerning Costs of Heat, Electricity and Gas Service to be supplied for the New Apartment Building to be Constructed on the Campus of Eastern Illinois University at Charleston, Illinois" was introduced by Mr. Richard F. Dunn, Legal Counsel for the Teachers College Board. Said resolution was then read in full as follows:

RESOLUTION CONCERNING COSTS OF HEAT, ELECTRICITY AND GAS SERVICE TO BE SUPPLIED FOR THE NEW APARTMENT BUILDING TO BE CONSTRUCTED ON THE CAMPUS OF EASTERN ILLINOIS UNIVERSITY AT CHARLESTON, ILLINOIS

WHEREAS, the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, has by resolution adopted the 23rd of June, 1958, provided for an issue of $500,000.00 married student apartments revenue bonds of 1957 to provide funds to construct six apartment buildings to provide housing and necessary appurtenant facilities for approximately 60 married student families, completely equipped and furnished to provide adequate housing facilities for the occupants therein and for said University upon a part of the campus thereof, and

WHEREAS, at said meeting of said Board the 23rd day of June, 1958, a certain resolution was adopted entitled:

RESOLUTION ESTABLISHING CHARGES FOR THE USE OF AND FOR THE SERVICE SUPPLIED BY THE NEW APARTMENT BUILDING TO BE CONSTRUCTED ON THE CAMPUS OF EASTERN ILLINOIS UNIVERSITY AT CHARLESTON, ILLINOIS

and

WHEREAS, in addition to the charges aforesaid, the tenants in said apartment buildings and each and every apartment thereof are required to pay in addition to the rentals fixed in the above entitled resolution the costs of heat, electricity and gas, NOW, THEREFORE,

BE IT RESOLVED by the Teachers College Board for the State of Illinois for Eastern Illinois University at Charleston, Illinois, that in addition to collecting from the tenants of the said apartment buildings the rental charges fixed in the resolution adopted by this Board the 23rd day of June, 1958, a copy of which has heretofore been filed with the Housing and Home Finance Agency of the United States Government that there shall be collected from such tenants the costs of heat, electricity and gas, and that the costs of such heat, electricity and gas shall be collected from the said tenants at the same time that the regular monthly rental heretofore established is collected.

Dr. Nickell then moved the adoption of the Resolution as introduced and read. Mr. Summers seconded the motion, and, on roll call, the following voted "Aye":

Mr. Dunbar	Mr. Ropp
Mr. Hollingsworth	Mr. Stipes
Mrs. Madlener	Mr. Summers
Dr. Nickell	Mr. Walker
Mr. Reed	Mr. Watson

The Chairman thereupon declared the motion carried and the Resolution adopted as introduced and read.

The following Resolution was then presented by Mr. Dunn:

R E S O L U T I O N

WHEREAS, this Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, has heretofore committed itself to the annexation of all of the University property to the City of Charleston, Illinois; and

WHEREAS, it has been called to the attention of this Board that much of the legal procedure necessary to such annexation can be eliminated if a consent is procured from the Governor of the State of Illinois for such annexation, all as provided in and by paragraph 7--2 of Chapter 24 of the Illinois Revised Statutes, NOW THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Eastern Illinois University that the Governor of the State of Illinois be requested to sign a written consent for the annexation to the City of Charleston, Illinois, of all of the real property of said University which is not already within the corporate limits of the City of Charleston, and that a certified copy of this Resolution be presented to the Governor by Richard G. Browne, Executive Officer of this Board, together with the proper form of written consent for the signature of the Governor.

Dr. Nickell moved the adoption of the foregoing Resolution as introduced and read. Mr. Summers seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch presented the informal report for Western Illinois University and made the following request:

1. Acceptance of the low bid of Macomb Electric Co., Macomb, in the amount of $3,758.00, for electrical work for construction of the Service Building. (Payment to be made from Senate Bill #712, Governor's Release #61 - $2,925.00; and General Revenue - Contractual Services (Repairs and Improvements) - $833.00)

Mr. Dunbar moved approval of the informal report of Western Illinois University, as presented by Dr. Knoblauch. Dr. Nickell seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee had studied the proposed budgets submitted by the colleges and in view of the projected enrollment increase of 3,254 students, recommended approval of the following operating budgets:

For Eastern Illinois University	- $ 7,503,250	- Increase:	$ 1,850,600
For Illinois State Normal University	- 11,190,506	- Increase:	2,357,771
For Northern Illinois University	- 11,835,768	- Increase:	4,007,373
For Western Illinois University	- 7,220,064	- Increase:	1,771,784
For Central Office	- 173,560	- Decrease:	36,640
Total	$37,923,148	- Increase:	$ 9,950,888

Mr. Stipes stated that this was the report of the Finance Committee, Mr. Dunbar, Mr. Houle and himself.

Following but little discussion, Mr. Stipes moved the approval of the recommendation of the Finance Committee for operating budgets for the four colleges and the central office. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Present
	Mr. Watson	Aye	

The motion was unanimously carried with Mr. Watson voting present.

Mr. Stipes discussed the matter of taking bids on insurance and recommended that in the future all new bond revenue projects or any expirations of insurance on present bond revenue projects be bid upon.

Mr. Gregg, Business Manager at Eastern Illinois University, stated that Eastern had advertised for and received bids from ten firms for insurance on dormitories at Eastern for fire and extended coverage. Mr. Stipes moved that the insurance coverage on these buildings be divided equally among the two low bidders whose bids were as follows:

Name	Dormitories	Union Building	Pemberton Hall
Frank T. Miller Mattoon	$3,828.70	$1,811.20	$3,685.00
Charles R. Miller Charleston	3,828.70	$1,811.20	$3,685.00

Mr. Summers seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunn pointed out that this constituted a change in Board policy and should be so recorded in order that the schools could so notify the insurance companies in the pools.

Mr. Stipes moved that the Board advertise for and receive bids in the future on new and renewal insurance, fire, extended coverage and business interruption, and that it should be established as a policy of this Board. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, moved approval of the request of Illinois State Normal University to make the following additions and deletions to its graduate school courses:

Courses to be dropped:

Department of Biological Science
Biological Resources 424
The Child, A Pediatric Study 453

Department of English
Elizabethan Non-Dramatic Literature 418

Courses to be added:

Department of Biological Science
Field Botany 425 (2)
Field Zoology 426 (2)
Aquatic Biology 427 (2)

Department of English
European Literature 1200-1850 351 (3)
Independent Reading 490 (2)

Department of Health and Physical Education
Selected Studies in Health and Physical Education 300 (1-6)

Mrs. Madlener seconded the motion, and it was unanimously adopted.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, reported that the Committee had studied a request from Northern Illinois University and submitted the following recommendations:

1. The Committee recommends to the Board that the following requests be approved:

Authorization of a six-year teacher training program in the areas already approved for graduate study as outlined to the Graduate Committee by the University

in the report entitled, "Presentation of a Proposed Sixth Year Program and Other Graduate School Curricular Requests, to the Committee on Graduate and General Curriculum of the State Teachers College Board."

Approval of the areas of music and art for graduate work.

Granting of M.A. and M.S. degrees and the issuance of certificate of advanced standing when a student completes all the requirements in each case.

2. The Committee recommends the request of Northern to drop the following graduate courses:

Earth Science 549
Education 554
English 565
Social Sciences 540 and 545

3. The Committee recommends the request of Northern to add the following courses at the 500 - 600 level be approved for the graduate program in the areas listed and with credit as shown:

Biological Sciences: 517 (3); 562 (3); 553 (3)

Business: 516 (4); 517 (2); 518 (2) 519 (2); 525 (2); 542 (2); 545 (3); 546 (1 to 2); 590 (2 or 3); 591 (2 or 3); 600 (3); 610 (3); 631 (2); 661 (3); 662 (3); 663 (3)

Earth Sciences: 548 (3); 550 (3); 652 (3); 667 (3); 668 (3)

Education: 533 (3); 534 (3); 654 (3); 655 (3); 657 (3)

English: 502 (2); 503 (2)

Industrial Arts: 585 (1 to 3)

Physical Education for Men: 511 (3); 537 (2); 538 (3); 542 (3); 631 (2); 634 (3); 635 (3); 671 (1 to 2)

Physical Education for Women: 500 (3); 512 (3); 532 (3); 545 (3); 549 (3); 550 (3); 612 (3); 632 (3); 643 (3); 673 (1 to 3)

Physical Sciences: 505 (8); 511 (2); 512 (2 to 4); 521 (2); 522 (2); 529 (3); 531 (3); 534 (3); 537 (3); 541 (2); 542 (2); 543 (2); 544 (2); 546 (2); 547 (2); 565 (3); 570 (3); 580 (3); 582 (3); 613 (1 to 3); 619 (1 to 6); 636 (1 to 3); 659 (5 to 8); 664 (3); 676 (3)

Social Sciences: 521 (2); 540A (2); 540B (2); 540C (2); 541 (3); 542 (3); 544 (3); 547 (3); 565 (3); 571 (2); 572 (2); 573 (2); 574 (2); 586A (2 to 3); 586B (2 to 3); 586C (2 to 3); 586D (2 to 3); 586E (2 to 3); 586F (2 to 3); 587 (2); 588 (2); 626 (2); 636 (2); 640A (3); 640B (2); 641 (3); 642 (3); 643 (3); 666 (2); 684 (2 to 4)

Speech: 518 (3); 534 (2); 582 (3); 591 (3); 607 (3); 608 (3); 611 (3); 616 (3); 632 (3); 640 (3); 699 (1 to 5)

4. The Committee recommends the request of Northern to allow graduate credit for the following courses already approved for undergraduate credit at the 400 level:

Biological Sciences: 409 (3); 414 (2); 451 (3); 457 (3); 458 (1); 461 (3); 491 (2)

Business: 426 (2); 434 (2); 435 (2); 437 (2); 441 (2); 451 (2); 452 (2); 453 (3); 454 (2); 456 (2); 462 (2); 463 (2)

Earth Sciences: 400 (4)

Education: 412 (2); 413 (2); 414 (1); 417 (1); 437 (3); 438 (3)

English: 410 (3); 411 (3)

Industrial Arts: 486 (2); 487 (3); 488 (3)

Philosophy: 400 (3); 420 (3); 460 (3); 490 (3)

Physical Education for Women: 446 (2); 448 (3); 467 (3); 468 (3)

Physical Sciences: 401 (4); 402 (4); 408 (2); 409 (8); 411 (3); 424 (2); 426 (2); 436 (2); 437 (3); 442 (2); 443 (2); 456 (3); 460 (3); 461 (3); 462 (3); 466 (3); 467 (3); 472 (2); 477 (3)

Social Sciences: 427 (3); 437 (3); 440 (3); 444 (2); 465 (3); 466 (3); 469 (3); 484 (3); 485 (3); 486 (3); 487 (2)

Speech 401 (3)

University Course: 401 (1 to 9)

Dr. Nickell stated that courses approved for both graduate and undergraduate level would require more work at the graduate level.

Dr. Nickell reported that Northern's request to grant M.A. and M.S. degrees and to issue certificate of advanced standing has been cleared through the Council of Presidents.

After very little discussion, Dr. Nickell moved approval of the recommendations of the Graduate and General Curriculum Committee. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, on recommendation of the architect, moved approval of an addition to the contract of J. L. Simmons Co., in the amount of $2,287.00, for the installation of an Otis Elevator instead of an Advanced Elevator in the dormitory now under construction at Northern. Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved approval of an addition to the contract of Hays Plumbing and Heating Co. of Champaign, in the amount of $500.00, for additional sewer lines at the new dormitory in the Women's Residence Group now under construction at Northern Illinois University. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board reject all bids received for the proposed Married Student Housing Units at Northern, instruct the architects to redesign the project at no additional architect's fees and to provide for an approximate 25% reduction in construction costs, and re-submit plans and specifications to the Board at the January meeting. Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve additions to contracts for construction of the Fine Arts Building at Northern as follows:

Tonyan Co., General Contractor, Sound Proof Materials	$1,490.00
Nelson Piping Co , Plumbing in Sound Proof Room	276.00
Virgil Cook Electric Co., Electrical Work in Sound Proof Room	489.00

(To be paid from Building Contingency Fund.) Mr. Stipes seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that a letter be written to the Auditor General explaining these additions to contract should have been included in the original plans, and calling attention to the fact that these items are of emergency status. Mr. Reed seconded the motion, and it was unanimously carried.

Mr. Summers moved that the Board approve an addition to the contract of Virgil Cook Electric Co., in the amount of $625.14, for plug-in strips in the corridor walls of the Art Area of the Fine Arts Building. (To be paid from Building Contingency Fund.) Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
Mr. Watson	Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve an addition to the contract of Virgil Cook Electric Co., in the amount of $600.00 for telephone vaults in the Fine Arts Building. (To be paid from Building Contingency Fund.) Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board authorize Illinois State Normal University to make application to the Property Control Section of the State of Illinois for permission to dispose of four houses within the Smith Hall Area of the campus. Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board receive for study the report by Illinois State Normal University entitled, "Blue Print for Ten Years", a forecast submitted by President Bone of probable growth at Illinois State Normal University during the period 1958-1968. Mr. Ropp seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board receive for study the report by Eastern Illinois University, "Eastern Faces the Future", as presented by President Doudna, for the ten year period 1958-1968. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Summers moved that the Board reject preliminary plans submitted by Schaeffer, Wilson & Evans, Bloomington, architects, for proposed multi-story women's dormitory at Normal, and instruct the architects to re-design the project, at no additional architects' fees, so as to stay within a probable budget of $3,500,000 which is available for this project, submitting such plans as soon as possible to

a special meeting of the Advisory Committee and the Building Committee. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye

Mr. Watson Aye

The motion was unanimously carried.

Mr. Dunn suggested that in the future this Board consider the awarding of one general contract and that one contractor be put in charge of all sub-contractors.

Mr. Dun further suggested that in connection with self-liquidating projects there be some provision for having the building ready for occupancy at the beginning of a semester or quarter under the terms of contract.

Mr. Dunbar thanked the Chairman, Mr. Walker, for a most enjoyable party on Sunday evening. Mr. Watson seconded the motion, and it was unanimously carried.

There being nothing further to come before the Board at this time, upon motion duly made and seconded, the meeting was adjourned until the next regularly scheduled meeting in Chicago on January 19, 1959.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

REPORT OF
EASTERN ILLINOIS UNIVERSITY

January 19, 1959

I. STUDENTS

A. Winter Quarter Enrollment 1958-59

1. University - On Campus

a. Full-time students	Men	Women	Total	Total One Year Ago
Freshmen	578	305	883	682
Sophomores	362	180	542	544
Juniors	307	159	466	421
Seniors	239	129	368	393
Unclassified	14	4	18	15
Graduates	31	5	36	16
Total	1531	782	2313	2071
b. Part-time students				
Graduates	23	20	43	48
Undergraduates	9	33	42	31
Total	32	53	85	79
c. Part-time students				
Graduates	--	--	--	40
Undergraduates	--	--	--	56
Total	--	--	--	96
Total On Campus				
Individuals	1563	835	2398	2246
Full-time Equiv.	1539	795	2334	2115

2. University - Off Campus

(This does not constitute new enrollment but is the complete report of off-campus enrollments for the first half of the 1958-59 academic year.)

	Men	Women	Total	Total One Year Ago
Education 552 (Albion)	5	6	11	
Education 465 (Arcola)	2	22	24	
Education 490 (Casey)	5	17	22	
Education 481 (Effingham)	7	16	23	
Physical Ed. 345 (Kansas)	0	14	14	
Education 447 (Louisville)	2	24	26	
Education 465 (Mt. Carmel)	16	33	49	

	Men	Women	Total	Total One Year Ago
Geography 451 (Newton)	1	5	6	
Industrial Arts 225 (Vandalia)	2	6	8	
Botany 345 (Olney)	13	1	14	
Art 550 (Mattoon)	4	13	17	
Physics (T.V. Program)	10	3	13	
Health Ed. 332 (Decatur)	17	0	17	
Total Off-Campus Enrollment				
Individuals	84	160	244	109
Full-time Equiv.	21	40	61	27

B. Undergraduate Classes of Less than Ten
(Based on Fall Quarter, 1958, Enrollment)

Art 455 - 9 students - advanced course
Botany 225 - 9 students - pre-ag students
Botany 235 - 8 students - limited to 12 students
Chemistry 361 - 7 students - advanced course
Education 440 - 8 students - one of four sections; the other three had twenty to thirty students
Education 458 - 5 students - taken only by the student teachers in home economics
Education 480 - 4 students - evening course for graduates
English 310J - 6 students - advanced journalism
English 325 - 6 students - new course in Shakespeare
French 333 - 5 students - third year French
Latin 120 - 8 students - first year Latin
Latin 210 - 7 students - second year Latin
Spanish 233 - 6 students - intermediate Spanish
Geography 340 - 5 students - taken only by geography majors
Geography 387 - 7 students - conservation course
Geography 454 - 6 students - evening course for graduates
Home Economics 232 - 5 students - overflow from spring quarter
Industrial Arts 375 - 444 - 3 students - wood turning and tool maintenance
Library 250 - 7 students - library courses are always small
Library 325 - 3 students - library courses are always small
Physical Education 357 - 9 students - coaching golf
Physical Education 454 - 5 students - officiating
Physical Education 500 - 5 students - graduate course
Physical Education 356 - 8 students - outdoor crafts
Physical Education 512 - 3 students - graduate course
Physical Education 563 - 4 students - graduate course
Physics 461 - 7 students - advanced course, limited to twelve
Physics 467 - 9 students - advanced course
Social Science 464 - 4 students - advanced course
Social Science 489 - 8 students - advanced course
Social Science 495 - 5 students - advanced course
Social Science 498 - 6 students - advanced course
Social Science 552 - 2 students - graduate course
Speech 130 - 8 students - one of three sections, limit fifteen
Speech 244 - 8 students - taken by sophomore majors
Speech 250 - 9 students - limited to ten
Speech 339 - 7 students - advanced debate, taken by junior majors
Zoology 227 - 5 students - parisitology
Zoology 446 - 8 students - limited to eight

Summary

Art	1	Industrial Arts	1
Botany	2	Library	2
Chemistry	1	Physical Education	6
Education	3	Physics	2
English	2	Social Science	5
Foreign Lang.	4	Speech	4
Geography	3	Zoology	2
Home Economics	1		

Total - 39 courses - or 9% of all classes

II. FACULTY

A. Added Staff

1. Mrs. Elizabeth Bennett, A.B., was employed as a Faculty Assistant and Instructor of Foreign Language in the Laboratory School, at a salary of $125.00 per month, effective December 1, 1958.

2. Harold F. Marker, M.S., was employed as an Instructor of Mathematics, at a salary of $290.00 per month, for six months for one-half time duty during the winter and spring quarters.

3. Mrs. Esther D. Ross, M.S. in Ed., was employed as Instructor in English, at a salary of $180.00 per month for three months, for one-third time duty for the winter quarter.

4. Mrs. Lucina Gabbard, M.A., was employed as Instructor in English, at a salary of $346.66 per month for three months for two-thirds time duty during the winter quarter.

5. Mrs. Catharine T. Smith, M.S., was employed as Instructor in Zoology, at a salary of $173.33 per month for three months, for one-third time duty for the winter quarter.

B. Staff Member desiring to take University Course for Credit

1. Mrs. Sue Scott, Director of Pemberton Hall, requests permission to take Education 469 during the winter quarter, 1958-59.

C. Leaves of Absence for 1959-60

1. Sabbatical Leaves

The following persons are recommended for sabbatical leaves:

a. Marise Daves, Instructor of Physical Education for Women, one-half salary for the academic year.

b. Julia Denham, Instructor of Physical Education for Women, one-half salary for the academic year.

c. E. Chenault Kelly, Associate Professor of English, one-half salary for the academic year.

d. Donald A. Kluge, Instructor and Dean of Men, one-half salary for the academic year.

e. Lynn Trank, Assistant Professor of Art, one-half salary for the academic year.

f. Lorene Ziegler, Assistant Professor and Supervisory Teacher of Sixth Grade, one-half salary for one-half the academic year.

g. James M. Thompson, Professor and Head of the Department of Business Education, full salary for the winter quarter.

h. Wayne L. Thurman, Associate Professor of Speech, full salary for the second half of the academic year.

2. Leaves Without Salary

The following persons are recommended for leaves of absence without salary.

a. Lawrence A. Allen, Instructor of Library, continued leave through August 31, 1959, for graduate study at the University of Chicago.

b. Gertrude Hendrix, Assistant Professor and Coordinator of Student Teaching, continued leave for three additional years, through August 31, 1962, to continue her work at the University of Illinois.

III. UNIVERSITY CIVIL SERVICE EMPLOYEES

A. Leaves of Absence

1. Mitchell Moffett, Watchman, permanent disability leave as of November 8, 1958.

2. Jean B. Story, Clerk Typist II, leave without salary, beginning January 5, 1959.

3. Patricia Gaines, Clerk Typist I, leave without salary, beginning February 1, 1959.

B. Dismissed

1. Frederick E. Aufdenkamp, Janitor, dismissed as of November 30, 1958, during probationary period.

C. New Employees

1. Barbara E. Kelley, Clerk Stenographer I in the Dean of Men's Office, at a salary of $185 per month, beginning November 3, 1958. (This position was approved at the October 20th board meeting.)

2. James M. Poulter, Watchman, at a salary of $290 per month, beginning October 27, 1958. (This position was approved at the September 19th board meeting.)

3. Gladys A. Hicks, Grill Cook in the University Union, at a salary of $240 per month, beginning November 24, 1958. (This position was approved at the July 21st board meeting.)

4. Earl Holmes, Grill Cook in the University Union, at a salary of $300 per month, beginning November 24, 1958. (This position was approved at the July 21st board meeting.)

5. Franklyn A. Davis, Grill Cook in the University Union, at a salary of $240 per month, beginning November 29, 1958. (This position was approved at the July 21st board meeting.)

6. Marilyn Wynn, Clerk Typist I in the University Union, at a salary of $175 per month, beginning December 1, 1958. (This position was approved at the July 21st board meeting.)

7. Clem Padgett, Janitor in the University Union, at a salary of $290 per month, beginning December 8, 1958. (This position was approved at the July 21st board meeting.)

8. Raymond E. Catron, Janitor in the University Union, at a salary of $290 per month, beginning December 13, 1958. (This position was approved at the July 21st board meeting.)

D. Replacements

1. Alvin Talbott, Janitor, at a salary of $290 per month, beginning December 4, 1958, replacing Frederick Aufdenkamp, dismissed.

2. James W. Lang, Watchman, at a salary of $290 per month, beginning December 21, 1958, replacing Mitchell Moffett on permanent disability leave as of November 8, 1958.

3. Karl Sanders, Electrician, transferred from temporary to permanent status as of January 1, 1959, at the prevailing rate, replacing Erroll B. Wood, on disability leave. (See November 17th report.)

E. Temporary Appointments

1. Blanche Swango, Temporary Part-time Cook's Helper at the University Union, at a salary rate of $180 per month, beginning December 17, 1958.

2. Suzanne Summers, Temporary Clerk Typist I, at the rate of $175 per month, beginning January 7, 1959, replacing Mrs. Jean Story, on leave.

F. Changes in Classification and Salary

1. Ruth Peckham, changed to Clerk I as of October 1, 1958.

2. Beverly Sterling, Food Production Manager in University Union and Acting Director of Food Services, increase in salary for the month of December only at $575, to compensate (by $100) for extra responsibility as Acting Food Service Director during Mrs. Gaertner's absence.

G. New Positions

1. Permission is requested to add a half-time person in the Office of the Associate Dean, Teacher Education and Placement.

For the first time this year we are screening very carefully persons who have been admitted to the university before they are admitted to one of the curricula for the preparation of teachers. Decisions regarding their admission will be reached by a faculty committee. There will be considerable clerical work in assembling the various information that the committee must have before it can decide on applications presented. This added person would handle the clerical work involved. Adequate money remains in the budget.

2. Authority is requested to employ a new janitor or janitress for the University Union. We had authorization to employ two men. This we have done. We are not yet certain that we shall need another person, but it appears likely that we shall. We request permission to add the person, if and when our needs indicate that we should. I feel it is highly important to the success of the Union Project to keep the building spotlessly clean. We have been trying to use some student help in this connection, but is is very uneven in effectiveness.

3. Permission is requested to employ an additional Clerk Stenographer I for the business office. This would make it possible to have one girl transcribe all dictation in the office and, it is hoped, will speed up handling of correspondence. Next summer we expect to ask for an assistant to handle civil service personnel matters and busines management of student housing, but we cannot do this until some remodelling can be done in the Business Office.

IV. ORGANIZATION

A. Calendar for 1959-60

Fall Quarter

Saturday, September 5 - Faculty Day
Monday, September 7 - Parents' Day
Tues. through Thurs., September 8-10 - Freshmen Orientation
Friday, Saturday A.M., September 11-12 - Registration
Monday, September 14, 8:00 A.M. - Classes Begin
Friday, October 9 - Eastern Division Meeting
Saturday, October 10 - Homecoming
Wed., November 25, 12:00 Noon - Thanksgiving Recess Begins
(P.M. classes meet in A.M.)
Monday, November 20 - Classes Resume
(Classes ordinarily scheduled for Friday will meet)
Tuesday, December 1 - Examinations Begin
Friday, December 4 - Fall Quarter Closes

Winter Quarter

Monday, December 7 - Freshmen Testing
Tuesday, December 8 - Registration
Wednesday, December 9 - Classes Begin
Friday, December 18, 5:00 P.M. - Christmas Vacation Begins
Monday, January 4 - Classes Resume
Friday, March 4, 1:00 P.M. - Examinations Begin
Thursday, March 10 - Winter Quarter Closes

Spring Quarter

Monday, March 14 - Registration
Thursday, April 14, 3:00 P.M. - Easter Recess Begins
Wednesday, April 20, 8:00 A.M. - Classes Resume
Sunday, May 29 - Baccalaureate
Wednesday, June 1, 3:00 P.M. - Final Examinations Begin
Sunday, June 5 - Commencement
Tuesday, June 7 - Spring Quarter Closes

Summer Quarter

Monday, June 13 - Registration for Summer Quarter
and Eight Week Summer Session
Friday, August 5 - End of Eight Week Summer Session
Wednesday, August 31 - End of Summer Quarter

VI. BUILDINGS AND GROUNDS

A. Fine Arts Building

1. Transfer of Funds

In order to accomplish the changes requested below it will be necessary to transfer funds from the movable equipment account to the project contingency fund. In order to provide some cushion for possible additional needs, we are requesting authority

to transfer $3,000.

2. Change Orders

The following changes are submitted for your consideration:

a. General Contract (Evans Construction Company)

For furnishing and installing a door frame, building the door up out of the wood siding material and installing the hardware, in the drama workshop room.		
	Add	$ 20.00
For constructing a reverberation chamber for an organ installation		
	Add	$1166.00
Installing access panels for water and heating system. These were intentionally omitted originally because of difficulty in determining their proper location		
	Add	$ 385.00

b. Plumbing and Heating Contract (O. R. Phillipy & Sons)

Installing new one and one-half inch gas line from the existing four-inch line in the tunnel to the kiln room		
	Add	$ 724.64
Total Additions		$2295.64

Financial Status of Project:

Contingencies and Surplus	$1301.03
Transfer Requested	$3000.00
	$4301.03
Above changes	$2295.64
Balance in Contingencies and Surplus	$2005.39

B. University Union Building

The following changes are submitted for your consideration:

1. General Contract (J. L. Wroan Construction Company)

For furnishing and installing two announcement boards		
	Add	$ 337.71
For construction of a magazine rack and billiard control desk		
	Add	$1007.00
Plastering and painting walls of serving counter areas, in lieu of the use of stainless		

steel which would have been installed by the kitchen equipment contractor

Add	$ 218.34

For two display cases for use of the display of gift items to be sold at the counter outside the Union office.

Add	$ 898.00

Adding door closers with brackets to the four exterior doors in the cafeteria and changing the deadlocks to spring-actuated deadlatches with hold-back catches. (This is to prevent use of exit doors as entrances with resultant confusion in the cafeteria dining room and also tracking in of dirt.)

Add	$ 248.50

2. Plumbing and Heating Contract (Ray Moore, Inc.)

Install service sink instead of lavatory in janitor's closet off the main kitchen

Add	$ 52.64

3. Kitchen Equipment Contract (Servco Equipment Co.)

Credit offered by Victory Metal Manufacturing Company on revised quotation

Deduct	$2143.40

Cutting down owner's Bastian-Blessing filler shelf (obtained from ISNU) for snack bar

Add	$ 52.80

Furnish magnetic starters, push button stations, and disconnects for certain equipment to the electrical contractor for installation

Add	$ 135.57

4. Elevator Contract (Otis Elevator Company)

Installation of a special hold-open device for the elevator doors

Add	$ 117.00

Total Additions	$3067.56
Total Credit	$2143.40
Net Additions	$ 924.16

Financial Status of Project:

Contingencies and Surplus	$3854.89
Net Additions Listed Above	924.16
Balance in Contingencies and Surplus	$2930.73

C. Rehabilitation of Industrial Arts Department

We are making the following recommendations for purchases based on approval of the board given at the April 21, 1958, meeting. Approval was given for an amount not to exceed $3500.

1. Bids have been received as follows on nine Day-Brite fluorescent units and eighteen canopy assemblies:

a. Danville Electric Supply Company, Danville	$ 477.90
b. Decatur Electric Supply Co., Decatur	$ 510.75
c. General Electric Supply Co., Terre Haute	$ 512.46

We recommend purchase from the Danville Electric Supply Company at the low bid of $477.90, with payment to be made from rehabilitation funds.

2. Bids have been received as follows on twenty-one Miller two-lamp fluorescent units with hangers:

a. Decatur Electric Supply, Decatur	$ 389.90
b. General Electric Supply, Terre Haute	$ 389.90
c. Danville Electric Supply, Danville	No Bid

Purchase to be determined by lot, with payment to be made from rehabilitation funds.

Financial Status of Project:

Amount Approved Not to Exceed	$3500.00
Previous Purchases	$2172.73
Balance	$1327.27
Above Purchases	$ 867.80
Balance	$ 459.47

D. Rehabilitation of Steam Generating Plant

We request approval of the following change:

a. Electrical Contract (Superior Electric Company)

For removal and relocation of buried conduit

Add $ 80.00

After approval of the above amount, there will be a balance of $160.81 in this appropriation. Approval of this change will permit the architects to issue final certificates of payment and turn the project over to the university.

E. Elementary-Junior High School Building (Robert G. Buzzard School)

1. Movable Equipment

a. Bids have been received as follows on one electric fluid duplicator:

(1) Maginn Office Supply Co., Champaign	$ 315.00

(2) Standard Duplicating Corp., Terre Haute $ 476.90

(3) Allied Inc., Springfield $ 340.00

We recommend purchase from Maginn Office Supply Co. at the low bid of $315.00, with payment to be made from Contingencies and Surplus of the building funds.

b. Bids have been received as follows on one typewriter desk, one conference table, a stationery rack, 14 office chairs, and one telephone cabinet:

(1) Warner's Office Supply, Mattoon $ 725.28

(2) S. Buckman Furniture, Spring Valley $ 735.55

(3) Illini Supply, Decatur $ 754.18

(4) All Steel Equipment Co., Aurora $ 794.41

We recommend purchase from Warner's Office Supply at the low bid of $725.28, with payment to be made from Contingencies and Surplus of the building funds.

c. Bids have been received as follows on one micro-projector and attachments:

(1) Ken-A-Vision Mfg. Co., Raytown, Mo. $ 197.74

(2) Schaar & Company, Chicago No Bid

(3) Wilkens-Anderson, Chicago No Bid

(4) E. H. Sargent & Company, Chicago No Bid

We recommend purchase from Ken-A-Vision Mfg. Co. at a cost of $197.74, with payment to be made from Contingencies and Surplus of the building funds.

d. Bids have been received as follows on two speaker assemblies, two manual players and two high-fidelity amplifiers:

(1) Radio Doctors, Champaign $ 513.90

(2) Newark Electric Co., Chicago $ 546.00

(3) Allied Radio, Chicago $ 561.28

(4) C. T. Evinger, Terre Haute $ 573.60

We recommend purchase from Radio Doctors at the low bid of $513.90, with payment to be made from Contingencies and Surplus of the building funds.

e. Bids have been received as follows on twelve reversible chalkboards:

(1) Allied School Equipment, Springfield $ 400.50

(2) Shick Supply & Equipment, Danville $ 404.00

(3) A. C. McClurg, Chicago $ 432.24

(4) Lee School Supply, Terre Haute	$ 490.00
(5) Beckley-Cardy Company, Chicago	$ 537.50

We recommend purchase from Allied School Equipment at the low bid of $400.50, with payment to be made from Contingencies and Surplus of the building funds.

f. Bids have been received as follows on two General Electric steam and dry irons:

(1) G. E. Supply Corp., Terre Haute	$ 25.14
(2) Replogle's Appliance Store, Charleston	$ 26.00
(3) Stitt Appliance Store, Charleston	No Bid

We recommend purchase from G. E. Supply Corp. of Terre Haute at the low bid of $25.14, with payment to be made from Contingencies and Surplus of the building funds.

Financial Status of Project:

Contingencies and Surplus	$19,922.68
Above Purchases	2,177.56
Balance in Contingencies and Surplus	$17,745.12

VIII. STUDENT LIFE

The following is quoted from the December 1958, issue of the Eastern Alumnus:

"The Eastern Forensics teams, under the direction of Jon Hopkins, opened their 1958-59 competition at the Western Kentucky State College Debate Tournament in Bowling Green, Kentucky, last month with a second place finish.

"Wins in the tourney were over Asbury College, Kentucky Wesleyan, Western Kentucky State, Murray State and Bellarmine College. Their only loss came in the hands of champion Vanderbilt University.

"In the 70-school Bradley University Tournament in Peoria, November 21-23, the Eastern debaters tied with Michigan State and Ohio State for third place. The extemporaneous speaking team ended in a three-way tie with Augustana College and Illinois Normal for first place."

IX. MISCELLANEOUS

A. National Science Foundation Award

A grant of $29,700 was awarded to the Mathematics Department by the National Science Foundation. This is for the purpose of supporting an eight-weeks summer institute for high school teachers of mathematics. The program will be conducted by members of the university mathematics department. It will be under the direction of Dr. Lawrence Ringenberg, Head of the Department. There will be no cost to the university and the salaries of the participating faculty members from Eastern will be paid from the grant.

B. Piano

Permission is requested to secure bids on a nine-foot Steinway piano.

This would be for the gymnasium stage. We now have an old, rebuilt Chickering piano there which would be transferred to the Old Auditorium. Eastern has never had a really top-notch piano. This makes it impossible for us to attract the very best artists for musical productions in connection with the Artists Series. Also, we have two excellent pianists on our staff, both of whom have doctor's degrees in their field. We feel that we should be in a position to present programs of the very highest quality and cannot do so at present.

A piano of this type lists at about $7,000, including taxes, but we would expect a substantial discount on a bid. Purchase would be made from Equipment funds we hope to save from several departmental budgets. If approved, we would have bids available for consideration of the board at its February meeting.

C. Tractor and Attachments

Advertisement was made and bids were received as follows on one tractor and attachments, including end loader and eleven-foot gang mower, with the trade-in of one Worthington tractor and one Willys Jeep. The tractor is needed to replace a machine that no longer gives adequate service and also is too small to care for the added land being maintained.

1. Brown Implement Company, Mattoon	$4608.95
Less trade-in	-700.00
	$3908.95
2. Eubank Tractor Sales, Greenup	$4592.26
Less trade-in	550.00
	$4042.26
3. Eads Farm Equipment Company, Paris	No Bid

We recommend purchase be made from the Brown Implement Company at the low bid of $3908.95, with payment to be made from Equipment funds.

D. Library Equipment

Bids have been received as follows on one Atlas stand, two wood files, one book truck, and two catalog card cases:

1. Library Bureau, Remington Rand, Indianapolis	$1313.20

The above company is the only source of this equipment. We recommend that purchase be made at a cost of $1313.20, with payment to be made from Equipment funds.

E. Automobile

Bids have been received as follows on an additional automobile:

1. Thudium Motors, Charleston	(1958 Plymouth)	$2090.85
2. Dana Hudelson, Champaign	(1959 Studebaker)	$1913.47
3. F. & S. Motor Sales, Charleston	(1959 Ford)	$2064.34
4. Paul Andrews, Oakland	(1959 Ford)	$2172.52
5. Zimmerman Chevrolet, Charleston	(1959 Chevrolet)	$2090.00

6. Rasmussen Chevrolet, Mattoon (1959 Chevrolet) $2110.84

7. Glenn Comer, Charleston (1959 Rambler) $2110.00

We recommend purchase of the 1959 Studebaker at the low bid of $1913.47, with payment to be made from Equipment funds.

(Note: We got permission in the November meeting of the board to get bids on 1958 cars. By the time the ads were placed we found few available. We, therefore, included in our ad request for bids on 1959 cars. All bids obtained on cars for either year are included above. Within the circumstances, we ask permission to purchase the low bid 1959 car and reject the bid on the 1958 car, which was bid higher than three of the 1959 cars.)

F. Cash Register

Permission is requested to secure bids on a National Cash Register of the type in use at Normal and Northern. This would cost approximately $4,000 and funds were budgeted by the Business Office in view of recommendations of the auditors.

G. Projector

Bids have been received as follows on one Weinberg Watson projector and attachments:

1. Camera Equipment Company, New York $1045.00

2. Bass Camera Company, Chicago No Bid

3. Bolotin Camera Company, Chicago No Bid

We recommend purchase at a cost of $1045.00 from the Camera Equipment Company, with payment to be made from Equipment funds.

H. Working Capital Fund

On recommendation of Mr. Samoore, I requested the Business Office to establish an account in the local bank for the purpose of paying directly small bills, probably those less than $100.00. This is to be known as the "Eastern Illinois University Working Capital Fund" and the initial deposit is $10,000. This amount will be replenished as it is depleted by sending vouchers to Springfield covering several small items on one statement.

Quincy Doudna
President

REPORT OF
ILLINOIS STATE NORMAL UNIVERSITY

January 19, 1959

I. STUDENTS

A. First Semester 1958-1959 Classes with Enrollments of Less than Ten

Department	Size of Class			
	Undergraduate		Graduate	
	0-4	5-9	0-4	5-9
Agriculture	1	1	0	0
Art	1	3	1	0
Biological Science	0	0	1	2
Business Education	0	0	0	1
Education and Psychology	3	6	0	4
English	2	1	1	1
Foreign Language	1	7	1	0
Geography	0	1	0	1
Health & Physical Education (men & women)	0	3	0	4
Health & Physical Education (men)	3	1	0	0
Health & Physical Education (women)	0	0	0	0
Home Economics	0	4	2	0
Industrial Arts	0	1	0	2
Library Science	0	1	0	0
Mathematics	0	0	0	0
Music	3	10	3	0
Physical Science	0	2	0	1
Social Science	0	2	2	1
Speech	2	4	2	0
Total	16	47	13	17

Only about 9 percent of all undergraduate courses have enrollments under 10. Almost 75 percent of these classes are open to juniors and seniors and therefore are very specialized. This reduction in small classes is a significant one and is a continuation of the trend developing over the past several years amounting at the undergraduate level to a 10 percent reduction in each of the last two years.

B. Beginning Freshman Enrollment and Rank in Class by Departments, September 1958

Department	Highest Third	Middle Third	Lowest Third	Not Known	Total Freshmen
Agriculture	13	22	5	0	40
Art	7	3	0	0	10
Biological Science	8	10	2	0	20
Business Education	61	27	5	0	93
Elementary & Junior High School	167	72	6	0	245
English	46	10	1	0	57
Geography	2	2	0	0	4
German	1	0	0	0	1
Health & P.E. (men)	16	42	8	0	66
Health & P.E. (women)	37	27	3	0	67
Home Economics	35	14	0	1	50
Industrial Arts	6	20	3	0	29
Latin	4	0	0	0	4
Mathematics	62	16	0	2	80
Music	16	3	3	0	22
Physical Science	18	7	1	0	26
Social Science	25	25	1	0	51
Spanish	7	2	0	0	9
Special Education	62	35	4	0	101
Speech	7	2	1	0	10
Undecided	37	26	2	1	66

Total	637	365	45	4	1051

* This does not include transfer, unclassified, or special students.

1958		1957	
Highest one-third	60.6%	Highest one-third	60%
Middle one-third	34.7%	Middle one-third	33%
Lowest one-third	4.3%	Lowest one-third	6%
Rank not available	.4%	Rank Not available	1%
Total	100.0%		100%

II. FACULTY

A. Leave of Absence

1. Non-Sabbatical

a. Miss Allie Ward Billingsley, Assistant Professor of Foreign Languages, for the second semester of the 1958-1959 school year, in order to finish requirements for her doctor's degree.

B. Appointments

1. Replacements

a. Mrs. Ruth Daly, as Instructor in Foreign Languages, effective January 26, 1959, at a salary rate of $600.00 per month for the second semester of the 1958-1959 school year, to take the place of Miss Allie Ward Billingsley, on leave. Mrs. Daly has her master's degree from Florida State University at Tallahassee, and has had teaching experience at Berea College, Berea, Kentucky, and at the University of Tennessee.

b. Mrs. Candace A. Helgeson, as a Faculty Assistant in English, effective October 30, 1958, at a salary rate of $520.00 per month, to handle classes caused by the death of Dr. Esther Vinson on October 27, 1958. This is a temporary appointment effective until a permanent appointment can be made.

c. The following students are recommended for approval as faculty assistants to carry out the program and serve in places used in past years at a salary rate of $100.00 per month for the second semester of the 1958-1959 school year unless otherwise indicated:

Kenneth Coffman, Special Education (effective November 1,1958)
Garrot Conn, Music
Arthur Eades, Education and Psychology

2. Reinstatements

a. Mrs. Georgia Houghton, as a substitute teacher in social studies in University High School, effective December 1, 1958, for three weeks, at a salary of $375.00, to take the place of Miss Frances Alexander, who is ill.

b. Mr. Vincent Wilhelmi, to continue as a faculty assistant in the Department of Education and Psychology and the Metcalf School, for the second semester of the 1958-1959 school year, at a salary rate of $200.00 per month.

C. New Positions

I am asking for the following new positions to become effective January 26, 1959. We would like permission to allow substitution as to department in case our needs should become greater in another department than the four

designated below:

1 teacher of English
1 teacher of Biological Science
1 teacher of Physical Science
1 teacher of Social Science
1 off-campus supervisor

III. OTHER SCHOOL EMPLOYEES

A. Resignations

1. Mrs. Melba Dameron, Assistant Fountain Supervisor, effective October 29, 1958, to accept other employment.

2. Mrs. Roxa Dunbar, Health Service Nurse, effective October 31, 1958, to accept other employment.

3. Mrs. Betty R. Ewen, Accounting Clerk II, effective January 31, 1959, for health reasons.

4. Miss Barbara Fann, Personnel Assistant II in the Educational Test Service, effective November 28, 1958, to go back to school.

5. Mr. George R. Hardesty, Assistant Fountain Supervisor, effective November 23, 1958, to accept other employment.

6. Mrs. Betty Z. Long, Cook's Helper, effective November 9, 1958, for personal reasons.

7. Mrs. Charmaine J. Saldin, Purchasing Assistant I, effective December 31, 1958, due to moving from the community.

8. Miss Karen L. Schelle, Clerk Stenographer I in the Admissions Office, effective November 14, 1958, to accept another position.

B. Continuation of Disability Leave

1. Mrs. Wilma Hannie, from January 25, 1959, for an indefinite period.

C. Disability Leave

1. Mrs. Ruth S. Rupp, Clerk Typist III in the University Health Service, effective November 1, 1958 to May 1, 1959, for health reasons.

D. Change in Salary

1. Miss Judith Arends, Duplicating Machine Operator I, from a salary rate of $185.00 per month, to $195.00 per month, effective December 1, 1958.

2. Mrs. Irene Bates, Clerk Stenographer II in the Publicity Office, from a salary rate of $240.00 per month to $250.00 per month, effective December 1, 1958.

3. Mr. Raymond Blunk, Groundsman, from a salary rate of $290.00 per month to $320.00 per month, effective December 20, 1958.

4. Mrs. June Campbell, Health Service Nurse, from a salary rate of $320.00 per month to $330.00 per month, effective December 1, 1958.

5. Mrs. Johann Dean, Switchboard Operator, from a salary rate of $210.00 to $220.00 per month, effective January 1, 1959.

6. Miss Sally J. Edwards, Clerk Typist I in the Educational Test Service,

from a salary rate of $185.00 per month to $195.00 per month, effective January 1, 1959.

7. Miss Mary Feist, Assistant Fountain Supervisor, from a salary rate of $240.00 per month to $260.00 per month, effective November 1,1958.

8. Mr. George Jones, Kitchen Helper, from a salary rate of $210.00 per month to $250.00 per month, effective January 1, 1959.

9. Mrs. Helen Killian, Clerk Stenographer II in the Department of Education and Psychology Office, from a salary rate of $275.00 per month to $285.00 per month, effective January 1, 1959.

10. Miss Marilyn Leggett, Clerk Stenographer II in the Office of the Dean of the Faculty, from a salary rate of $185.00 per month to $200.00 a month, effective December 1, 1958.

11. Miss Norma M. Powell, Clerk Stenographer II in the Registrar's Office, from a salary rate of $240.00 per month to $245.00 per month, effective January 1, 1959.

12. Mr. Carlton M. Remsburg, Electrician, from a per hour rate of $3.30 to $3.45, $586.50 per month, effective December 15, 1958.

13. Miss Nancy Snearly, Clerk Stenographer I in the Office of the Assistant Dean of Men, from a salary rate of $210.00 per month to $220.00 per month, effective January 1, 1959.

14. Miss Karnen Sprehe, Clerk Stenographer I in the Recorder's Office, from a salary rate of $185.00 per month to $195.00 per month, effective January 1, 1959.

15. Mrs. Betty J. Stephenson, Clerk Stenographer II in the Music Office, from a salary rate of $275.00 per month to $290.00 per month, effective December 1, 1958.

16. Mrs. Eva Thomas, Janitress, from a salary rate of $215.00 per month to $245.00 per month, effective December 9, 1958.

17. Mr. Christian D. Zimmerman, Electrician, from a per hour rate of $3.30 to $3.45, $586.50 per month, effective December 15, 1958.

E. Change in Classification and Salary

1. Mrs. Ethel L. Anderson, from Library Clerk II at a salary rate of $230.00 per month to Health Service Nurse at a salary rate of $320.00 per month, effective November 1, 1958, to take the place of Mrs. Roxa Dunbar, resigned.

2. Mr. Earl Bowman, from Groundsman at a salary rate of $320.00 per month to Nurseryman at a salary rate of $335.00 per month, effective November 1, 1958.

3. Mrs. Marjorie Cross, from Editorial Assistant at a salary rate of $350.00 per month, to Editorial Writer at a salary rate of $365.00 per month, effective December 1, 1958.

4. Mr. John Erbe, from Grounds Gardener at a salary rate of $330.00 per month to Grounds Foreman at a salary rate of $335.00 per month, effective November 1, 1958.

5. Mrs. Ethel A. Hayden, from Clerk Typist II at a salary rate of $240.00 per month to Clerk Typist III in the Health Service Office at a salary rate of $250.00 per month, effective October 15, 1958, to take the

place of Mrs. Ruth Rupp, on disability leave.

F. Appointments (Replacements)

1. Mrs. Eleanor White Antenen, as Personnel Assistant II in the Educational Test Service, at a salary rate of $260.00 per month, effective December 11, 1958, to take the place of Miss Barbara Fann, resigned.

2. Miss Marilyn Jean Baker, as Clerk Typist II in the Office of Admissions and Recorder, at a salary rate of $220.00 per month, effective December 8, 1958, to take the place of Miss Karen Schelle, resigned.

3. Mrs. Marcia R. Brimm, as Assistant Fountain Supervisor in the Student Union, at a salary rate of $240.00 per month, effective November 19, 1958, to take the place of Mrs. Melba Dameron, resigned.

4. Miss Margaret V. Harris, as Accounting Clerk II in the Business Office, at a salary rate of $285.00 per month, effective December 1, 1958, to take the place of Mrs. Betty Ewen, resigned.

5. Mrs. Yvonne M. Hougham, as Personnel Assistant II in the Office of the Personnel Officer, at a salary rate of $265.00 per month, effective November 1, 1958, to take the place of Mrs. Charlene Morrice, resigned.

6. Mrs. Gloria D. Jenkins, as Clerk Typist II in the Health Service, at a salary rate of $225.00 per month, effective January 2, 1959, to take the place of Mrs. Ethel A. Hayden, transferred to another position.

7. Mrs. Willie M. Livesay, as Library Clerk II, at a salary rate of $230.00 per month, effective November 4, 1958, to take the place of Mrs. Ethel L. Anderson, transferred to the University Health Service.

8. Mrs. Lillian E. Ploense, as Assistant Fountain Supervisor in the Student Union, at a salary rate of $240.00 per month, effective November 21, 1958, to take the place of Mr. George Hardesty, resigned.

9. Mr. Walter Franklin Stowers, as Grounds Gardener, at a salary rate of $300.00 per month, effective January 2, 1959, to take the place of Mr. John Erbe, transferred to another position.

G. New Position

1. A new position in the Walker Hall Food Service is recommended. Early this fall, special arrangements were made for several students to establish schedules which would enable them to provide necessary custodian services in the kitchen and to handle the dish machine operation.

   The students have not worked out, and it has been impossible to maintain the desired sanitary standards. A new position would provide more adequate and continuous help, eliminating the problems encountered with students coming and going to classes.

IV. THE ORGANIZATION

A. The Calendar

The following calendar is presented for the school year 1959-1960, and the summer of 1960:

First Semester, 1959-1960

Sunday, September 13--Convocation for Parents and New Students, 4:00 P.M.
Monday, September 14--Student teachers report, 9:00 A.M.
--Freshmen report, 9:00 A.M.

General Faculty Meeting, 4:00 P.M.
Monday, September 14--Registration for late afternoon, evening, and Saturday classes, 7:00 P.M.
Tuesday, September 15 - Thursday, September 17--Registration
Friday, September 18--Classes begin
Monday, October 12--Central Division Meeting of Illinois Education Association
Friday, October 23 - Saturday, October 24--Annual Homecoming
Monday, November 16--D-F Reports due, 9:00 A.M.
Wednesday, November 25--Thanksgiving Vacation begins, 12:00 Noon
Monday, November 30--Classwork resumes
Saturday, December 19--Christmas Vacation begins after scheduled classes
Monday, January 4--Classwork resumes
Saturday, January 23 - Thursday, January 28--Final Examinations
Friday, January 29--First semester ends

Second Semester, 1959-1960

Monday, February 1--Student Teachers report, 9:00 A.M.
Tuesday, February 2--Registration for late afternoon, evening, and Saturday classes, 7:00 P.M.
Wednesday, February 3 - Thursday, February 4--Registration
Friday, February 5--Classes begin
Monday, April 4--D-F Reports due, 9:00 A.M.
Saturday, April 9--Spring Vacation begins after scheduled classes
Tuesday, April 19--Classwork resumes
Monday, May 30--Memorial Day Holiday
Wednesday, June 1--Theses and Research Papers due from candidates for Degrees on June 11
Saturday, June 4 - Thursday, June 9--Final Examinations
Friday, June 10--Second semester ends
Saturday, June 11--One-hundred-first Annual Commencement

Summer Session, 1960

Monday, June 20--Registration for eight-weeks session
Tuesday, June 21--Classes begin
Monday, July 4--Independence Day Holiday
Tuesday, August 2--Theses and Research Papers due from candidates for Degrees on August 12

Thursday, August 11 - Friday, August 12--Final Examinations
Friday, August 12--Eight-weeks session closses
--Commencement
Monday, August 15--Registration for Post Session
--Classes begin, 2:00 P.M.
Friday, September 2--Post session closes

VI. BUILDINGS AND GROUNDS

A. Married Student Housing Project

The architects intentionally omitted ceiling molding for the sake of economy on the 48 second floor apartments where gypsum board ceilings meet the concrete block walls. The contractors have attempted to make a neat joint at this point but have been unsuccessful. It is felt that in order to make a satisfactory appearing job, it will be necessary to use a molding between the ceiling and the side wall.

This work would be an addition to the contract of J. L. Wroan & Sons, Inc., in the amount of $913.00 for labor and material involved.

B. Centennial Building

Certain access panels in the ceilings of the Centennial Building were not provided for in the original plans. In order to give access to valves and other equipment which we will need to maintain and service, it is almost necessary that these panels be installed. This can be done now while the ceilings are going up for considerably less money than to do it at a later date. In order to install the access panels now an addition to the Evans Construction Co., contract would be necessary in the amount of $284.00.

IX. MISCELLANEOUS

A. Purchases

1. Bids were advertised on general physics laboratory equipment and received as follows:

*Central Scientific Co., Chicago, Illinois	$4,611.55
*W. M. Welch Scientific Co., Chicago, Illinois	1,778.00
*Stansi Scientific Co., Chicago, Illinois	333.00

*None of the companies listed was able to supply all of the physics laboratory equipment. Therefore, whenever possible, the low bid on each individual piece of equipment was accepted.

Recommendation: We recommend the acceptance of all three bids. (To be paid from General Revenue, Physical Science Equipment Fund.)

2. Bids were received on miscellaneous nuclear physics laboratory equipment as follows:

Central Scientific Co., Chicago, Illinois		$1,633.45
W. M. Welch Scientific Co.,Chicago, Illinois	$952.59	
8 No bid items	444.00	1,396.59
Stansi Scientific Co.,Chicago, Illinois	$195.00	
16 No bid items	1,300.00	1,495.95
E. H. Sargent & Co.,Chicago, Illinois	$ 116.75	
19 No bid items	1,490.95	1,607.70
Haag Laboratories, Inc., Blue Island, Illinois		No Bid
Chicago Apparatus Co., Chicago, Illinois		No Bid
Fisher Scientific Co., Chicago, Illinois		No Bid
Wilkens-Anderson, Chicago, Illinois		No Bid
Arthur S. LaPine, Chicago, Illinois		No Bid

Recommendation: We recommend the acceptance of the only complete bid submitted, that of the Central Scientific Co., Chicago, Illinois, in the amount of $1,633.45. (To be paid from General Revenue, Physical Science Equipment Funds.)

3. Advertised bids for equipment and furnishings for the Centennial Building were opened Monday, January 5. Because of the large number of bidders, it was not possible within time available to evaluate and condense bids to a suitable form for presentation in this report. We propose to present these bids in detail to the Advisory Committee, and, when approved, then present a report to the Board grouping items so that the number of pages of material to go into the printed minutes will be held to a minimum.

Robert G. Bone
President

REPORT OF
NORTHERN ILLINOIS UNIVERSITY

January 19, 1959

I. STUDENTS

Explanatory note on size of classes

The table below excludes registrations for private lessons in music, for independent study on the graduate level, and for student teaching. The number of classes under 5 shows appreciable decline over the number a year ago.

	First Semester	
Number of Classes Under 10	1957-1958	1958-1959
Undergraduate	12	21
Undergraduate and graduate	4	11
Graduate	-	-
Total	16	32
Number of Classes Under 5		
Undergraduate	3	3
Undergraduate and graduate	6	-
Graduate	1	-
Total	10	3

The classes listed on the following pages with enrollments under 10 were necessary to enable majors to meet their needs and to complete a program of classes. A few "400's" under the caption "Undergraduate and Graduate" also involve graduate students who need these courses to complete sequences in their programs. There are a few exceptions, as follows:

Art 311 is a special advanced course in drawing. Three other art courses are pre-requisite.

Business 458L is an internship in which students work full time for a nine-week period as an intern in a business firm. Supervision of these students is carried as overload by members of the Department of Business.

English 335J and 435J were necessary to permit students who minor in journalism to complete the minor. 435J was taught by Dr. William Froom, director of regional services, in addition to his regular load.

Home Economics 325 was necessary to permit students majoring in the Biological Sciences and Physical Education to complete requirements for certification.

Industrial Arts 423 was taught by members of the Industrial Arts Department in addition to regular load to enable qualified students to work with the design, construction, and finishing of upholstered furniture so that they would be equipped to teach that specialty in the secondary school.

Library Science 302 was necessary to enable students to complete their minor in Library Science. A major is not offered.

Physical Education for Men 442 was necessary to enable students to complete a sequence necessary for graduation.

Physical Education for Women 344L and 445L were necessary to enable seniors who had practice teaching assignments during the first nine weeks to complete the semester's work.

Physical Sciences 100 is an integrated course in the physical sciences offered for the first time and believed worth encouraging.

Speech 320 and 423 were necessary to permit students who major in speech correction to gain public school and clinical experience. Both courses were

taught in addition to regular load by members of the Department of Speech.

First Semester, 1958-1959 - Classes with Fewer Than 10

Department	Undergraduate Course Number	Number of Students
Art	311	9
	323-324	9
English	335J	5
Home Economics	325	7
Industrial Arts	206-405	9
	220	7
	310 (Sec. 1)	8
	310 (Sec. 2)	8
	344	5
	360L	6
	410-411	5
	460-461-462	9
Library Science	302	6
Music	314	5
	321	7
	420	9
Physical Education for Men	442	7
Physical Education for Women	344L	6
	445L	9
Physical Sciences	100	8
Speech	320	9
	Undergraduate and Graduate	
Earth Sciences	455	8
English	435J	6
Foreign Languages	451	6
Physical Sciences	470	7
	471	9
	475	7
	480	7
Social Sciences	432L	8
	482	9
Speech	423	9
	425-524	9

First Semester, 1958-1959 - Classes With Fewer Than 5 - Undergraduate

Business	458L	3
Industrial Arts	423	2
Music	305	4

II. FACULTY

1. Leave of Absence Because of Illness
   Dr. Otto J. Gabel, professor, Department of Education, beginning with November 24, 1958, for the remainder of the first semester, 1958-1959. His work is being absorbed by members of the department.

2. Retirement
   Miss Norma Stelford, assistant professor, Department of Mathematics, who has been on the staff since 1923, with the close of the autumn semester, 1958-1959.

3. Change of Status
   Dr. Annette S. Lefkowitz, visiting professor, consultant in Nursing Education, was reported in the October board report as assistant professor. Dr. Lefkowitz now has her doctorate from Columbia University and is classified as professor at no change in salary.

4. Temporary Appointment

Dr. Frances Miller, assistant professor, Department of Education, replacing Dr. Frances Huey who is on leave of absence, is a temporary appointment. This replacement was listed in the July board report.

5. Replacements

Miss Margaret E. Adams, instructor, Department of English, for one course beginning November 19 at a salary of $260 for two months or $130 per month, replacing Mr. J. Hal Connor who is completing arrangements for a television course over Station WREX-TV, Rockford. Miss Adams has her bachelor's degree from Oberlin College, Ohio and her master's degree from Middlebury College, Vermont. She has had many years' teaching experience in the schools of DeKalb and Sycamore.

Miss Charlotte D. Gould, faculty assistant, Department of Mathematics, replacing Mr. Garnet D. Oliver who will be on leave of absence during the spring semester, 1959, at a salary of $2340 for 4½ months. This is a temporary appointment. Miss Gould has her bachelor's degree from Teachers College, Columbia University and has had twelve years' teaching experience in the schools of Iowa and North Dakota.

Miss Mildred Nachbauer, instructor, Department of Mathematics, replacing Miss Norma Stelford who retired, at a salary of $2520 for 4½ months. This is a temporary appointment. Miss Nachbauer earned her bachelor's degree at Northern Illinois University and her master's degree at the University of Illinois. She has taught at the Riverside-Brookfield High School.

6. Substitutes - Northern Illinois Elementary and Junior High School

The following persons substituted for regular faculty members at the rate of $15 per day:

September 29: Mrs. Vernon Ludeman for Miss Rosemary Anderson who was ill.
October 7, 8, 9: Mrs. Muriel Weirick for Mrs. Patricia Canon who was ill.
October 13: Mrs. Mildred Winn for Mrs. Mary L. Riccio who was ill.
November 6, ½ of November 7: Mrs. Norma Oberlin for Mr. Dale Weeks who was ill.
Nov ember 14: Mrs. Howard Matz for Miss Jean Watts who was ill.
November 24, 25, 26: Mrs. Muriel Weirick for Miss Emily Burton who was ill.
December 1, 2: Mrs. LaVonne S. Smith for Mrs. Edra Lipscomb who was ill.

7. Co-ordinator of Student Financial Aids

We should like to recommend the employment of a person to assume the responsibility of administering all student financial aids.

One major assignment will be that of supervising the National Defense Student Loan Fund. In addition, he will supervise all teacher education and veterans scholarships. Other duties will be to administer various private scholarships and his work will also involve that of supervising all student help.

We expect this person to be qualified to teach part-time.

To be employed only if funds are available.

III. OTHER SCHOOL EMPLOYEES

New Positions

Sharen Lue Bemis, Library clerk I, Library @ $210 per month, as of 10/1, to be awarded an increase not to exceed $15 per month at end of probationary period

if performance warrants the same, per September Board report

Donald E. Carlson, stationary engineer, Physical Plant, @ $490 per month, as of 10/1, per September Board Report

Margaret Kay Hickey, clerk-typist II, Placement, @ $210 per month, as of 10/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per September Board Report

Frances R. Gustafson, cashier II, Business Services, @ $250 per month, as of 10/6, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per September Board Report

Adeline M. Tate, typing clerk II, Director of Housing, @ $225 per month, as of 11/3, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per July Board Report (in lieu of clerk-typist I)

Mary Alice Cadie, cook's helper, Cafeteria, @ $190 per month, as of 12/8, per November Board Report

Grace C. Cruise, laundry worker, Physical Plant, @ $200 per month, as of 12/10, per November Board Report

Replacements

Joseph R. Homan, stationary fireman helper, Physical Plant, @ $360 per month, as of 10/1, replacing Martin Erickson, transferred

Robert J. Rhoades, stationary engineer, Physical Plant, @ $490 per month, as of 10/1, replacing Fred Homan, on sick leave

Harlan E. Cain, assistant director Business Services, Business Services, @ $725 per month, as of 10/13, replacing Tony Niccum, resigned 10/31

Dianna G. Larson, clerk-typist II, Alumni & Publicity, @ $210 per month, as of 10/13, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Gail Kemper, resigned 10/31

Geraldine Lee Bellich, clerk-typist II, Registrar's Office, @ $210 per month, as of 10/13, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Eileen Kiser, resigned 10/31

Evalyn E. Cheadle, clerk-typist II, Audio-Visual Services, @ $225 per month, as of 10/15, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Mary Ann Sanderson, resigned 10/17

Barbara J. Davis, tabulating machine operator I, Statistical Services, @ $210 per month, as of 10/28, to be awarded an increase not to exceed $15 per month, at end of probationary period if performance warrants the same, replacing Ann B. Anderson, resigned 9/5

George McClure, watchman (temporary), Physical Plant, @ $290 per month, as of 11/7, replacing Ronald Brooke, resigned 11/6

Ronald Brooke, janitor, Adams Hall, @ $290 per month, as of 11/7, replacing Irvin Liddick, on sick leave

Glenda Rickords, clerk-typist III, Extension, @ $250 per month, as of 11/17, resigned 11/7 - rehired

Janet J. Sauter, clerk-stenographer II, Education, @ $235 per month, as of 12/1,

to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, replacing Janis Blankenhorn, resigned 12/12

Barbara J. Kemp, clerk-stenographer I, Stenographic Pool, @ $240 per month, as of 12/1, replacing Janet Sauter, transferred

Audrey J. Brown, clerk-stenographer II (temporary), Home Economics, @ $1.35 per hour for 76 hours, as of 12/3, replacing Betty Wagoner transferred to Physical Science full time

Patricia Taylor, clerk-typist II, Business Services (Purchasing), @ $210 per month, as of 12/18, replacing Patsy Elam, resigned 12/19

Sara Stewart, clerk-stenographer II, Library, @ $240 per month, as of 12/22, replacing Ann Blanck, resigned 12/9

Change of Status

Kathryn Pavelich, clerk-typist II, Grounds, @ $235 per month, from temporary to permanent, as of 10/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same, per September Board Report

Florence Williams, cook, Student Union, to Cafeteria, @ $230 per month, as of 10/1

Lillian Peterson, housekeeper, Williston Hall, to janitress, as of 10/1, no change in salary

Senja Seppala, housekeeper, Williston Hall, to janitress, as of 10/1, no change in salary

Olive Loescher, housekeeper, Adams Hall, to janitress, as of 10/1, no change in salary

Charlotte LaCosse, housekeeper, Neptune Hall, to janitress, Physical Plant, as of 10/1, no change in salary

Geraldine Mitchell, cook, Food Services, to Student Union, @ $230 per month, as of 10/1

Robert J. Rhoades, stationary fireman, Physical Plant, @ $435 per month, to stationary engineer, @ $490 per month, as of 10/1

Jane H. Brooke, bookkeeping machine operator I, Business Services, @ $215 per month, to bookkeeping machine operator II, @ $250 per month, as of 10/1

Shirley L. Dirksen, nurse (temporary irregular), Lorado Taft, @ $55 per week for two weeks, as of 10/1

Olga M. Waldhier, tabulating machine operator III (temporary irregular), Statistical Services, @ $1.75 per hour for 76 hours, as of 10/1

Emmett Youngren, janitor, Neptune Hall, to Physical Plant, as of 10/1, no change in salary

Arlene H. Hampa, janitress, Physical Plant, to Neptune Hall, as of 10/1, no change in salary

Cecil Conley, janitor, Physical Plant, to Neptune Hall, as of 10/1, no change in salary

Richard V. Grant, accountant I, Business Services, @ $450 per month, to accountant II, @ $475 per month, as of 10/1

Donald Coulter, janitor, Physical Plant, from $290 per month to $320 per month, as of 10/1, per union contract

Martin O. Erickson, stationary fireman helper, Physical Plant, @ $360 per month, from temporary to permanent, as of 10/1

Lawrence LaCosse, janitor crew leader, Neptune Hall, to Physical Plant, as of 10/1, no change in salary

Peter Kizis, watchman, Physical Plant, from $290 per month to $320 per month, as of 10/15, per union contract

Olga Waldhier, tabulating machine operator III (temporary irregular), Statistical Services, @$1.75 per hour for 92½ hours, as of 11/1

Paulette D. Lofthouse, library clerk II, Library, from $225 per month to $230 per month, as of 11/1, completion of probationary period

Helen E. Marshall, clerk-typist II, Registrar's Office, from $210 per month to $225 per month, as of 11/5, completion of probationary period

Shirley L. Dirksen, nurse (temporary irregular), Lorado Taft, @ $55 per week for one week, as of 12/1

Janet J. Sauter, clerk-stenographer I, Stenographic Pool, @ $225 per month, to clerk-stenographer II, Education, @ $235 per month, as of 12/1, to be awarded an increase not to exceed $15 per month at end of probationary period if performance warrants the same

Edna Ross, janitress, Neptune Hall, from $215 per month to $245 per month, as of 12/1, per union contract

Betty J. Wagoner, clerk-stenographer II, Physical Science, @ $125 per month, other half of salary ($125) to be paid from a National Science Foundation Grant #6822, as of 12/1

Orville Halverson, janitor, Physical Plant, from $290 per month to $320 per month, as of 12/9, per union contract

Barbara J. Lichty, tabulating machine operator I, Statistical Services, from $210 per month to $220 per month, as of 12/9, completion of probationary period

Linda D. Sanderson, library clerk I, Library, from $210 per month, to $220 per month, as of 12/9, completion of probationary period

MaryAnne Marshall, clerk-stenographer I, Office of Principal of University School, from $215 per month to $225 per month, as of 12/9, completion of probationary period

Herbert Williams, janitor foreman, Physical Plant, from $330 per month to $360 per month, as of 12/9, per union contract

Joyce Matkovic, clerk-stenographer II, Music, from $250 per month to $260 per month, as of 12/10, per July Board Report

Diane Modloff, duplicating machine operator I, Business Services (Duplicating), from $205 per month to $215 per month, as of 12/16, completion of probationary period

John R. Pickens, storekeeper, Business Services, from $320 per month to $350 per month, as of 12/16, completion of probationary period

Donald H. Schaefer, routeman helper, Business Services, from $295 per month to $325 per month, as of 12/16, completion of probationary period

Vernie B. Saltzgiver, kitchen laborer (temporary), Student Union, @ $210 per month, as of 12/12, temporary appointment renewal

Leave of Absence

Effie M. Wiggins, cook, Neptune Hall, from 10/1 through 10/31

Fred Homan, stationary engineer, Physical Plant, from 10/24 to indefinite

William H. Walsh, policeman, Grounds, from 10/30 to indefinite

Anna Lindemann, cook, Neptune Hall, from 11/13 to indefinite

Effie M. Wiggins, cook, Neptune Hall, from 12/1 to indefinite

Reba Kizis, clerk-typist II, Registrar's Office, from 12/5 though 1/31

Return from Leave of Absence

Effie M. Wiggins, cook, Neptune Hall, as of 10/13

Janis M. Blankenhorn, clerk-stenographer II, Education, as of 11/3

Change in Name

Linda D. Schmidt, to Linda D. Sanderson, as of 11/1

Barbara A. Suddeth, to Barbara A. Lindgren, as of 12/1

Retirement

Leta Groves, clerk-stenographer II, Men's Physical Education, as of 10/1, on Disability Leave since 10/22/53

Discharge

Marvin Schroeder, kitchen laborer, Gilbert Hall, as of 10/31

Resignations

Constance Horton, clerk-stenographer II, Registrar's Office, as of 10/10

MaryAnn Sanderson, clerk-stenographer II, Audio-Visual Services, as of 10/17

D. Gail Kemper, clerk-typist II, Regional Services, as of 10/31

Eileen N. Kiser, clerk-typist II, Registrar's Office, as of 10/31

Tony E. Niccum, assistant director of Business Services, as of 10/31

Wayne F. Teague, kitchen laborer, Neptune Hall, as of 10/31

Ronald Brooke, watchman, Physical Plant, as of 11/6

Glenda L. Rickords, clerk-typist III, Extension, as of 11/7

Charles E. Walker, kitchen laborer, Adams Hall, as of 11/7

Olga Waldhier, tabulating machine operator III (temporary irregular), Statistical Services, as of 11/14

Ann Blanck, clerk-stenographer II, Library, as of 12/9

Janis Blankenhorn, clerk-stenographer II, Education, as of 12/12

Joanne Strub, clerk-typist II, Veteran's Office, as of 12/12

Patsy Elam, clerk-typist II, Business Services (Purchasing), as of 12/19

Karen Busse, clerk-stenographer I, Admissions, as of 12/31

V. THE CURRICULUM

1. Report to the Curriculum Committee of the Board

We have asked the Curriculum Committee of the Board to recommend to the Board that Northern Illinois University be permitted to award the Master of Music, the Master of Fine Arts degrees and the degree of Bachelor of Science in Nursing. Action on these degrees was deferred from the November meeting to this meeting. Details of these requests have been sent to the Curriculum Committee.

2. Extension Centers for Graduate Credit

a) We should like to recommend Belvidere as a graduate center. We want to offer a course - Social Science 469 - to a class of approximately 50 who are working toward their master's degrees. Planning of this workshop has been done jointly by the Office of the County Superintendent of Schools, the Illinois Council on Economic Education, and Northern. Facilities in Belvidere are excellent. The library is good, classrooms are well above average, and the cooperation of all administrators has been assured.

b) Cicero and Berwyn are two cities we should like to recommend for graduate centers. This is a densely populated area and administrators as well as teachers feel a great need for graduate courses. Both high schools contain excellent classrooms and library facilities and both schools are under the leadership of one superintendent. The two schools operate as a unit and we should like approval to offer a course in one of the schools next semester.

3. Addition to Graduate Faculty

Dr. Soyna F. Spiesman, Ph.D., American University, Washington, D. C.
Dr. Spiesman is associate professor, Department of Social Sciences.

4. Faculty Assistants -- positions previously approved by the board

Donald Martin - Department of Social Sciences - $600 for 8 months beginning October 20 or $75 per month

Alexander H. Jolly - assigned to director of professional publications - $675 for 4½ months beginning February 2 or $150 per month for 4 months and $75 for June

VI. BUILDINGS AND GROUNDS

Additional Residence Halls

a) Following a suggestion given at the November board meeting, we have contacted Schaeffer, Wilson & Evans regarding a new group of residences to accommodate approximately 1,000 students. These architects have indicated in writing that they will provide complete architectural-engineering services for a fee of 4½% of the project cost, including supervision. This work, to be done on a contingency basis as in the past, is ½% less than the fee on the residences now under construction. We should like to recommend the employment of Schaeffer, Wilson & Evans on the above basis.

b) We should also like to recommend that this firm of architects be permitted

to plan, on a contingency basis, a second group of residences of approximately 1,000 students, to be started a year following the residences mentioned in (a) above.

Rehabilitation Projects

a) Science Building Steel Stairway

The following bids were received on December 16 for installing a steel stairway in the science building. The installation of these additional stairs which are in accordance with the original building plans, will make possible the use of the fifth and sixth floors for classroom and laboratory use.

Johnson & Jacobson, DeKalb	$ 7,640.00*
DeKalb Blacksmith, DeKalb	8,050.00
R. V. Monahan Construction Co., Chicago	No bid

*We should like to recommend the acceptance of the low bid of Johnson & Jacobson for $7,640.00. Funds for this project have been allocated from the Central Office Rehabilitation appropriation.

Request for Change Order - Fine Arts Classroom Building

The Art Department has requested that the exhaust system in the kiln room of the new building be redesigned (Room B-135). The system, as originally designed, is inadequate for the type of kiln to be used. The architect was requested to secure a firm bid from the Nelson Piping Co., with results as follows:

Item #1 - for a Debothezat induced draft fan with rings and dampers	$ 1,490.00	
Credit for the PRE-18 blower as originally specified	536.00	
	$ 954.00	
Architect's fees	57.24	
Addition to Contract #70-B-41		$1,011.24

Item #2 - Other charges for completing the above installation:

Electrical work	$ 198.00	
Installation of curbs and special steel	122.00	
Stack extension	250.00	
Steel frame and supports	228.00	
Duck work	69.00	
Automatic air damper	34.00	
Labor	286.00	
Charges for completing Item #2	$ 1,187.00	
Architect's fees	71.22	
Addition to Contract #70-B-41		1,258.22
Total addition to Contract #70-B-41		$2,269.46

Balance in Contingency	$ 50,328.13
Less above	2,269.46
Contingency balance	$ 48,058.67

We should like to request the above changes be permitted and formal change orders be prepared.

VIII. STUDENT LIFE

Application to Participate in the National Defense Student Loan Program

An application to participate in the National Defense Student Loan Program was submitted on December 29, 1958.

Federal funds in the amount of $42,930 for the remainder of the current academic year and the 1959 summer session were requested. The total anticipated amount needed is $47,700. Ten percent of this amount, or $4,770, is available from the Northern Illinois University Foundation at an interest rate of 3%.

An amount of $135,000 in federal funds has been requested for 1959-1960 with an additional $15,000 available from the Northern Illinois University Foundation. Funds in the amount of $28,000 are available from the Northern Illinois University Foundation, if necessary, for use with the National Defense Student Loan Fund.

IX. MISCELLANEOUS

Purchase of Lumber and Materials - Lorado Taft Field Campus

Bids were solicited to supply lumber and materials for an addition to building at Lorado Taft Field Campus, as previously authorized by the board, with the following results:

Hallgren Lumber Co., DeKalb	$4,079.55*
DeKalb Lumber & Supply, DeKalb	4,294.65
Oregon Lumber Co., Oregon	4,420.30
Ogle Lumber Co., Oregon	4,454.58
Buser Lumber Co., Mt. Morris	No Bid
Sycamore Lumber Co., Sycamore	No Bid
Frank Pease Lumber Co., Malta	No Bid

We should like to recommend the acceptance of the low bid of the Hallgren Lumber Co., for $4,079.55. Payable from budgeted funds - Lorado Taft Field Campus, Commodities, General Revenue.

Purchase of One (1) Atlas #6328 Clausing 12" Lathe #2-4478 - Industrial Arts Department

and the following parts: Switch, Chuck #7603, Chuck #7605, Chuck #40-60, Tool Holder #7568, Tool Holder #7569, Tool Holder #7570, #7571 Cut-Off Tool Holder, #7575 Tool Holder, #7576 Tool Holder, Lathe Dogs ½", Arbor for 40-60 Chuck, Lathe Dogs 3/4", #7661 Rest, and #2862 Motor:

Brodhead-Garrett Co., Cleveland, Ohio	$1,515.63*
Lee Supply & Tool Co., Chicago	1,698.16
Chicago Supply & Tool Co., Chicago	1,735.00
Atlas Sales Co., Chicago	1,823.00
Mill Supply & Machinery Co., St.Louis	1,852.00
AAA Saw & Tool Supply Co., Chicago	No Bid

We should like to recommend that the low bid of $1,515.63 be awarded to Brodhead-Garrett Co., of Cleveland, Ohio. Payable from budgeted funds - Industrial Arts Department, Equipment, General Revenue.

Purchase of Furniture and Equipment - Business Education Department

Twenty-five (25) 17" #2175 Right Tablet Arm Chairs (Peabody)

Allied School Equipment, Springfield	$ 416.00 *
James F. Simon Co., DeKalb	No Bid
H. V. Young, St. Louis, Mo.	No Bid
Peoria School Equipment Co., Peoria	No Bid

Twenty-five (25) 18" #2185 Right Tablet Arm Chairs (Peabody)

Allied School Equipment, Springfield	$ 416.00 *
James F. Simon Co., DeKalb	No Bid

H. V. Young, St. Louis, Mo.	No Bid
Peoria School Equipment Co., Peoria	No Bid

Twenty-one (21) Peabody #1127 - 24" x 54" work tables (grey legs)

Allied School Equipment, Springfield	$ 594.30 *
James F. Simon Co., DeKalb	No Bid
H. V. Young, St. Louis, Mo.	No Bid
Peoria School Equipment Co., Peoria	No Bid

We should like to recommend acceptance of the low bid in each case for the Allied School Equipment Co., Springfield. Funds are available for 47 tablet arm chairs @ $16.64 each from Rehabilitation, McMurry Hall funds, and 3 tablet arm chairs and the remainder of this equipment to be paid for from available funds in Equipment, Business Education Department.

Balance in Contingency	$ 792.00	
Less above 47 chairs @ $16.64	782.08	
Contingency Balance	$ 9.92	
Payable from Contingency	$ 782.08	
Payable from Business Education Department	644.22	
Total of recommended purchases		$1,426.30

All bids in this report have been solicited in accordance with approved purchasing regulations.

* Signifies low bid recommended.

Leslie A. Holmes
President

REPORT OF
WESTERN ILLINOIS UNIVERSITY
January 19, 1959

I. STUDENTS

A. Enrollment, Winter Quarter, 1958-59

	Men & Boys	Women & Girls	Total	Equated to full-time	Total One Year Ago
1. University Students (on campus)					
Regular Students					
Graduates	47	15	62		49
Seniors	281	115	396		353
Juniors	318	158	476		456
Sophomores	414	221	635		634
Freshmen	625	353	978		856
	1685	862	2547	2524	2348
Saturday and Evening Classes					
Graduates	91	67	158		160
Seniors		17	17		29
Juniors	2	5	7		27
Sophomores	4	4	8		5
Freshmen		3	3		2
	97	96	193	52	223
Sub-Total	1782	958	2740	2576	2571

2. Extension, First Semester 1958-59 (See October Report)	45	207	252	271
3. Campus Laboratory School				
High School	94	120	214	211
Elementary	193	195	388	373
Grand Total	2114	1480	3594	3426

4. Enrollment of Veterans (included in foregoing)

	Men	Women	Total	One Yr. Ago
P.L. 16	4		4	4
P.L. 550	311		311	384
P.L. 634	5		5	5
Military Scholarships	87	2	89	32
Total	407	2	409	425

B. Teacher Education Scholarship List

1. I certify to the Teachers College Board that the 970 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated January 8, 1959, to be submitted to the Auditor of Public Accounts, are attending the Western Illinois University during the winter quarter 1958-59 under the provisions of Section 30-1 of The School Code.

C. Military Scholarship Lists

1. I certify to the Teachers College Board that the 86 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated October 21, 1958, attended the Western Illinois University during the fall quarter 1958 under the provisions of Section 30-5 of The School Code.

2. I certify to the Teachers College Board that the 89 persons of the addresses indicated, a list of whom was sent to the Central Office together with the voucher dated January 8, 1959, are attending Western Illinois University during the winter quarter 1958-59 under the provisions of Section 30-5 of The School Code.

D. Small Classes

1. Undergraduate classes with less than ten students

Audio Visual Education 326	6
Biology 452	5
Botany 323	6
Business Education 374	8
Business Education 491	7
Chemistry 330	9
Chemistry 438	9
Education 425	9
Education 435	9
English 114	6
French 224	9
Geography 435	7
Industrial Arts 171	8
Industrial Arts 331	6
Latin 227	3
Physical Education 118	8
Physical Education 402	7
Physical Education 415	8
German 224	6
Home Economics 124	7

Physics 232	7
Physics 354	9
Spanish 330	7

2. Graduate classes with less than ten students

Biology 536	1
Biology 536-7	3
Botany 535	1
Chemistry 515	4
Chemistry 533	4
English 581	8
Physical Education 500	5
Zoology 535	1

Sixteen of these courses are upper division major requirements in sequence; most are offered only once each academic year.

II. FACULTY

A. Resignation

1. Mr. Alvin Felts, who was approved by the Board at the October meeting as a temporary teacher in the Department of Mathematics for the winter quarter, requested release from his contract due to ill health.

B. Leave of Absence

1. Dr. Jack A. Peterson, Professor of Education and Director of Research, was granted two-weeks leave of absence beginning December 1, 1958, for military training duty. He was paid for one week and took one week without salary.

C. Termination of Contract

1. Mr. James Gilmore was employed as Faculty Assistant for the 1958-59 academic year on condition that he complete the requirements for the B. S. degree prior to September 1, 1958. Mr. Gilmore did not fulfill this condition, and his employment was, therefore, terminated effective October 31, 1958.

D. Death of Faculty Member

It is with deep regret that we report the death of Dr. Kent Pease, Professor of English, on December 28, 1958. Dr. Pease was hospitalized the week of December 1 and returned to work the following week. He re-entered the hospital and was absent from duty the week of December 15. He joined Western's staff in 1938, and his current assignment was teaching journalism courses and directing the Courier staff. Western is richer because Dr. Kent Pease passed this way, and the university community will miss him in the years that lie ahead.

E. Appointments

1. Mr. Frank Leigh Ashenhurst II was employed as Faculty Assistant in the Department of Health and Physical Education for the winter quarter 1958-59 at $100 per month. He replaced James Gilmore.

2. Dr. John W. Henderson was employed effective January 1, 1959, as Dean of Student Personnel Services and Professor of Education at a salary of $840 per month. His degrees are: B.S., Juniata College; M.A., Ed.D., Michigan State University. During 1951-52 he was assistant placement officer at Michigan State; from 1955 to the present his work at Michigan State included educational conference organization, student counseling, food services, housing, and his most recent position was assistant dean

of student personnel. From 1952 to 1955 he was educational and evaluation consultant for the Provost Marshal Generals School. This new position was approved by the Board at the July 1958 quarterly meeting.

3. Mr. Melvin S. Lang was employed effective January 1, 1959, as Instructor and Supervising Teacher of Mathematics at $600 per month. Mr. Lang received the B.S. degree from the State Teachers College of Valley City, North Dakota, and completed the requirements for the Master's degree at Colorado State College of Education during the fall quarter 1958. He has taught in the public schools of Luverne and Gackle, North Dakota. This new position was approved by the Board at the October 1958 quarterly meeting (and is the one for which Mr. Felts was originally employed).

4. Mr. James F. Macdonald was employed December 1, 1958, as Faculty Assistant in the Department of Biological Sciences at $100 per month for the winter and spring quarters. Mr. Macdonald completed the requirements for the B.S. degree during the fall quarter and is presently enrolled for graduate work. This position is provided in the internal budget but was not filled during the fall quarter.

F. Failure to Meet Conditions of Employment

1. Mr. Robert Baumann was given a contract as Faculty Assistant for the 1958-59 academic year at $100 per month on condition that he would complete two courses required for the Bachelor's degree during the fall quarter. We have statements from Dr. Foreman, Provost, and Dr. Runden, Acting Director of the Graduate Division, that Mr. Baumann was unable to enroll for one of the required courses during the fall quarter. He is taking this course during the current (winter) quarter, and in view of this the members of the Advisory Committee for Western gave their approval to continuing Mr. Baumann's employment during the remainder of the year.

G. Substitute Teachers

1. Due to the illness of one staff member, it was necessary to have a full-time substitute in the Department of Home Economics beginning October 27, 1958. For this we secured Advisory Committee approval to employ Mrs. Margaret Cordell at the rate of $400 per month. Mrs. Cordell received the Bachelor's degree in home economics from Florida State University, and she taught several years in Florida high schools.

2. Additions to the substitute teacher list to be employed when needed at the rate of $15 per day:

   Alta Oldham Sargent, B.Ed., Western Illinois University (major in home economics)
   Joan DeVal McDonald, B.S., Western Illinois University (major in physical education)

H. Faculty Requests to Take Courses for Credit

The following full-time staff members have requested permission to take courses for credit:

Lois P. Mills - Geography 406G, second semester 1958-59 (evening class)
Hjordes Johnson - Education 510 (Saturday) and Education 500 (evening class), second semester 1958-59
William Watts - Mathematics 423, winter quarter 1958-59 (This request was not received until December 2; therefore, Mr. Watts enrolled subject to the Board's approval or disapproval of credit being allowed)
Dolores Kator - Psychology 523G, spring quarter 1959 (afternoon class; time to be made up by working every Saturday morning)

Helen L. Hoing - Education 400G, second semester 1958-59 (evening)
Victor Simpson - Education 532, second semester 1958-59 (evening)
Glenn Houck - Education 528, second semester 1958-59 (evening)

I. Changes in Assignment of Duties

1. It is recommended that Dr. Julian L. Archer of the School of Education faculty be appointed Dean of Graduate Studies as of March 1, 1959. This is a half-time position, and he would retain his academic ranking and the balance of his assignment will be in the School of Education. This appointment will involve no change in salary.

2. It is recommended that Dr. Ruth L. Zimmerman, who is now serving as Dean of Women and Professor of Education, be transferred to the English Department, School of Arts and Sciences, to teach literature and journalism. Dr. Zimmerman is qualified by interest, experience and training to handle the course work that will be assigned to her in this newer capacity. Dr. Zimmerman has resigned as Dean of Women, and her request for the change described above is now on file.

3. It is recommended that the position of Dr. M. N. Thisted be so structured as to make his services available to all of the students of the university under the direction of the Dean of Student Personnel Services.

III. Other Employees

A. Resignations

1. Mrs. Joan O. Stout, Clerk Tupist I in the Library, WCS-103, resigned effective January 6, 1959.

2. Zelma M. Shryack, Cook WCS-7, resigned effective January 5, 1959.

B. Leaves of Absence

1. Mrs. Alice F. Eldridge, Clerk Typist I in the Registrar's Office, WCS-134, was on leave without salary from November 1 to December 8, 1958, due to illness.

2. Mrs. Edith Leasman, Cook, WCS-63, was granted leave of absence without pay for two months beginning January 5 because of illness.

C. Dismissal

1. Marjory E. Alexander who began work as a Maid, WCS-128, on August 11, was dismissed effective November 30 due to unsatisfactory work.

D. Deaths

We regret to report the deaths of an employee and a former employee. Earl Stewart, who had served as a janitor on Western's staff since August, 1941, passed away on December 6 following a month's illness. Mr. Stewart was active in youth activities, and his contributions will be missed. On November 24 occurred the death of Mr. Elbert Leighty, who served on the custodial staff from March, 1929, until May, 1953, when he was granted disability leave. Mr. Leighty had been on retirement status since September, 1956.

E. Layoffs

1. Mr. William J. Holmes, Stationary Fireman's Helper, WCS-116, was laid off effective October 16, 1958. Mr. Holmes had been employed during the disability leave of Mr. Ellis Locke, and Mr. Locke returned to duty on October 16.

2. The following employees were laid off for the period December 20, 1958, through January 4, 1959, due to lack of work during the holiday vacation period:

   Arliss L. Andresen, Cook, WCS-61
   Clara Midge Broyles, Cook, WCS-5
   Ruth Hainline, Assistant Food Production Manager, WCS-86
   Marie L. Horrell, Cook, WCS-72
   Nell Purdum, Cook, WCS-52
   Roberta Miller, Cook, WCS-39
   Nellie M. Rhodes, Cook, WCS-54
   Lois M. Wade, Cook, WCS-19
   Eunice Kipling, Laundry Worker, WCS-32
   Irene J. Wear, Laundry Worker, WCS-70

   The following were on layoff status from December 20 to 31, 1958, for the same reason:

   Edith S. Leasman, Cook, WCS-63
   Zelma M. Shryack, Cook, WCS-7

F. Changes in Salaries and/or Assignment of Duties

1. The salary of Gervase R. DeHaven, Electrician, WCS-13, was increased from $3.25 to $3.45 per hour effective October 22, 1958, to conform to the prevailing rate for this area.

2. The salary of Garland W. Ash, Groundsman, WCS-12, was increased to $320 per month effective November 20, 1958, when he completed the six-months probationary period.

3. Mr. Hilbert M. Manninger, Janitor, WCS-121, completed his probationary period on December 10, 1958, and his salary was increased to $320 per month effective that date.

4. It is recommended that Mr. W. K. Shake be relieved of his duties as Assistant Business Manager and appointed to the position of General Plant Superintendent effective February 1, 1959, with duties to be assigned by the administration. There will be no change in Mr. Shake's salary or pay roll classification.

5. It is recommended that Mr. Ralph E. Campbell, who is presently classified as Purchasing Assistant II, be appointed as Assistant Business Manager, effective February 1, 1959, with duties to be defined by the administration. It is further recommended that Mr. Campbell's salary be increased from $500 to $600 per month as of that date.

G. Appointments and Reinstatements

1. Mr. Ellis Locke returned to duty as Stationary Engineer, WCS-35, on October 16, 1958, following disability leave of absence which began in May, 1957.

2. The classification of Mr. Walter L. Waller, WCS-68, was changed from Stationary Engineer to Stationary Fireman effective October 16, 1958, and his salary reduced from $490 to $435. Mr. Waller had replaced Mr. Ellis Locke during his disability leave and was reinstated in his former position upon Mr. Locke's return to duty.

3. Helen L. Tingley was employed as a temporary Cook effective November 1, 1958, at $1.091 per hour. She will work on irregular schedule and only when her services are needed.

4. Doris D. Jackson was employed as a temporary Cook effective November 1,

1958, at $1.091 per hour. She also will work on an irregular schedule when her services are needed.

5. Helen C. Vail was employed as Maid, WCS-137, effective November 17, 1958, at $190 per month. This is a new position approved by the Board at the October quarterly meeting.

6. Mr. William J. Holmes was re-employed as Stationary Fireman Helper, WCS-116, effective November 17, 1958, at $385 per month. He is substituting for a heating plant employee who is ill and during vacation periods of two other employees.

7. Irene D. Brewer was employed as Maid, WCS-128, effective December 1, 1958, at $190 per month to replace Marjory Alexander.

8. Sharon L. Chenoweth was employed as Clerk Stenographer II, WCS-138, effective December 9, 1958, at $235 per month. She is serving as secretary to the Dean of Public Services, this new position having been approved by the Board at the October meeting.

9. Mabel M. Curtis was employed as provisional Clerk Typist I, WCS-103, effective January 8, 1959, at $225 per month to replace Joan Stout, resigned.

H. Suspension of Employee

1. Mrs. Clara M. Broyles, Cook, WCS-5, was suspended for two days, December 18 and 19, 1958, under Civil Service Rule 2, Section 11.4.

I. Request to Create New Positions

1. The collection and distribution of mail at the university has been a problem for some time. Coupled with this has been the problem of the location of the mailing service facility and the extreme shortage of space for purposes of this type at Western. Fortunately, during recent weeks we have been able to convert a men's lavatory and some of the central administrative facilities to a more satisfactory mailing service and telephone exchange arrangement plus the creation of an additional three offices out of the offices originally used by the central administration.

   These changes involve the establishment of a central mailing service for the university and U.S. mails. For this purpose we are requesting the creation of the position of Mailing Service Supervisor at a starting salary of $325 per month. We have adequate funds in Personal Services to employ this person as soon as we gain the consent of the Board and can find an acceptable candidate for the position. This will be a Civil Service position and will also involve careful screening plus an interview and the regular examination.

2. The functions assigned to the security staff at Western have increased during the past few years to the extent that we now find it necessary to create a separate headquarters for this group on a ground floor level. Such a facility can now be made available in the Public Services Building, and we should establish this office as soon as possible. The security personnel are available; however, it will be necessary to employ a competent secretary in order to staff the office at least five and one-half days of the week. This person will do general secretarial work and would be responsible for contacting the security officers whenever necessary plus the collection and accounting for of fines and fees in connection with campus parking violations, checking out license numbers of violators, keeping record of security personnel beats, issuing of staff parking permits, monthly reports on traffic violations, issuing visitors' parking permits, etc. Other clerical duties will be assigned to this office by the Dean of Public Services. We have

adequate funds in Personal Services to employ this individual. The position will have the classification of Clerk Typist I with a beginning salary of $225 per month.

3. For several years Dr. Ayre has served as director of the program in arts and sciences. While serving in this capacity he has had to depend almost entirely on student labor. This has been an unsatisfactory arrangement. During the recent holidays it was possible to create a new office for Dr. Ayre, and in his capacity as Dean of the School of Arts and Sciences he has need for a full-time secretary. We are requesting the creation of the position as secretary to the Dean of the School of Arts and Sciences. It is proposed that the classification for the position be Clerk Stenographer II (salary range $225 - $325) at a beginning salary of $235 per month. Adequate funds are available in Personal Services for the addition of this position.

4. To provide for more efficient operation of the physical plant permission is requested to provide a secretary for the General Plant Superintendent and staff. Of necessity these men must be out of the office a great deal, and it is necessary that someone be available to answer the phone and to contact personnel for emergency repairs. There is also a great deal of work in this area in regard to requisitioning of supplies and equipment, inventories, issuance of work orders, work assignments of personnel, etc. Sufficient funds are available in Personal Services for this additional employee whose classification will be Clerk Stenographer I (salary range $185-$275) or, if a stenographer is not available, Clerk Typist I (salary range $175-$250).

IV. ORGANIZATION

A. Calendar for 1959-60 academic year:

Fall Quarter opens	September 8, 1959
Fall Quarter closes	November 27, 1959
Winter Quarter opens	November 30, 1959
Winter Quarter closes	March 4, 1960
Spring Quarter opens	March 7, 1960
Spring Quarter closes	June 3, 1960*
First Summer Term opens	June 6, 1960
First Summer Term closes	July 15, 1960
Second Summer Term opens	July 15, 1960
Second Summer Term closes	August 19, 1960
Homecoming	October 8-11, 1959
Thanksgiving Recess	November 26-29, 1959, incl.
Christmas Holidays	December 19, 1959 to January 3, 1960, incl.
Spring Recess	April 10-17, 1960, incl.
Fifty-eighth Annual Commencement	June 5, 1960*

*Subject to change

VI. BUILDINGS AND GROUNDS

A. Power House

We have on file a recent recommendation from the state boiler inspector that two of the O'Brien boilers that we are now using should be replaced because they are too small and possibly dangerous. This information also indicates that a number of other repairs should be made in the power house including changes in the piston steam pumps and related equipment. We believe that the entire equipment and facility situation in the power

house should be carefully studied by a competent heating engineer and that as a result of this investigation the university should prepare an estimate to be used as a basis for a request to the legislature for an emergency permanent improvement appropriation. This item will apparently be too large for the university to handle out of any of its existing funds.

B. Power in the L. Y. Sherman Administration Building

The C.I.P.S. Co., in conjunction with Mr. Shake, recently conducted a study of the wiring and transformers in this building, and this revealed that the transformers are no longer adequate for the proper distribution and conversion of the electrical power in this facility. This condition is so serious that it needs immediate attention. In fact, the transformers actually get so hot that they could become a fire hazard at any time. We, therefore, request permission to employ an electrical engineer who can assist us in making plans and drawing specifications so that we may request bids for the correction of this condition as soon as possible. We also request permission to pay for this project out of the rehabilitation and modernization of buildings fund that is made to the Board and distributed to the various institutions. At this time we have no estimate as to the cost of this project.

C. Lighting Installation in the Machine Shop Area of the Industrial Arts Department

This department has been equipped with lighting facilities at various different stages, and there is no uniform or satisfactory pattern of lighting in the shop. Dr. Griesenbrock of that department working with the C.I.P.S. Co. engineering department, at no cost to the institution, has developed a plan whereby this situation can be corrected. We believe that, using Mr. Samoore as the engineer for the project, we could submit these specifications for bids and complete this project. We would suggest that the project be paid for out of the rehabilitation and modernization of buildings fund referred to above. If this possibility is not open to us, then we could pay for it out of Contractual Services-General Revenue operating funds. We estimate the expenditure at approximately $2,000.

D. Student Housing

We respectfully request permission to proceed with preliminary investigations in the direction of securing additional student housing at Western Illinois University at the earliest possible date. This would involve studying housing needs, financing, and the possible tentative employment of an architect on a contingency basis.

IX. MISCELLANEOUS

A. Installation of steam line and pump discharge line from the Heating Plant to the Bus Garage

Bids were received as follows on the foregoing project:

Hollister Plumbing and Heating, Macomb	$ 2,709.00
Fouts Plumbing and Heating, Macomb	3,177.00
Moline Heating & Construction Co., Moline	3,506.00
Gibson Heating & Plumbing Co., Macomb	No bid
Petersburg Plumbing & Heating Co., Petersburg	No bid

This project was advertised in the Dixon Evening Telegraph

It is recommended that the low bid of Hollister Plumbing and Heating be accepted. This project will be paid from General Revenue-Contractual Services as provided in the internal budget for the Heating Plant.

B. Purchase of Carry-All Limousine

The following bid was received on the purchase of one 1957 14-passenger Carry-All Limousine powered by 1/2 ton Chevrolet truck engine, body manufactured by Arbruster less trade-in of one 1951 37-passenger Aerocoach bus powered by Cummings diesel engine:

Peoria Charter Coach Co., Peoria	
Carry-All	$5,000.00
Less trade-in	2,501.00
	$2,499.00

This item was advertised in the Dixon Evening Telegraph.

It is recommended that this purchase be made from the Peoria Charter Coach Co. The expenditure will be made from General Revenue-Equipment.

The Aerocoach bus is not at present in safe condition to operate and is in need of major repairs. The Carry-All is in excellent condition, and it is the consensus that it can be used for many activities that now require the use of two or three cars. This purchase would result in economy of operation and also would represent an improvement in capital investment.

C. Tablet Arm Chairs

Invitations to bid were issued and bids received as indicated on 150 Tablet Arm Chairs less trade-in of 190 wooden tablet arm chairs:

Dunsworth Book Store, Macomb	$1,575.00	
Less trade-in	142.50	
	$1,432.50	
Less 2%	143.25	$1,403.85
Allied School Supplies, Springfield		
With wood book rack	$2,392.50	
Less trade-in	552.00	$1,840.50
Without book rack	$2,190.00	
Less trade-in	552.00	$1,638.00
R. E. Stuart Office Equipment, Macomb	$2,080.50	
Less trade-in	180.50	$1,900.00
Macklin Sales Co., Momence	$2,125.00	
Less Trade-in	190.00	$1,935.00
Chicago Seating Co., Chicago	$2,430.00	
Less trade-in	380.00	$2,050.00
S. Buckman & Sons, Spring Valley		No Bid

This item was advertised in the Dixon Evening Telegraph.

It is recommended that the low bid of Dunsworth Book and Stationers be accepted. This will be paid from General Revenue-Equipment (General Administrative Expense).

A. L. Knoblauch
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
LaSalle Hotel
Chicago, Illinois

January 19, 1959

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, January 19, 1959, in Parlor B of the LaSalle Hotel, Chicago, Illinois. Mr. Royal A. Stipes, Jr., Vice-Chairman of the Board, presided.

Vice-Chairman Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mr. J. A. Houle, Jr.
Mrs. Harriet Lowden Madlener
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncy B. Watson, Sr.
Mr. George T. Wilkins

The following member was absent:

Mr. Lewis M. Walker

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur H. Larsen, Vice-President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Dr. Earl Foreman, Provost
Mr. James M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee; Mr. O. T. Banton, of the Lindsay-Schaub newspapers; and Mr. Tom Gumbrell, of the Bloomington Pantagraph, were also present representing newspaper coverage of this meeting.

Mr. Stipes explained that Mr. Walker's absence was due to illness but that it was not serious.

Mr. Stipes welcomed the new Board member, Mr. George T. Wilkins, Superintendent of Public Instruction.

Mr. Summers moved that the minutes of the meeting of November 17, 1958, be approved. Mrs. Madlener seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 71, as Executive Officer, which consisted of two parts: Status of Operating Appropriations, December 31, 1958; and Miscellaneous.

Dr. Browne discussed briefly the status of the operating oppropriations and college enrollments given in Item 1 under Part II of his Report.

Dr. Browne recalled that the matter of withdrawals had been discussed at a previous Board meeting and referred to the Council of Presidents. Item 2 under Part II of Dr. Browne's report set forth the recommendation.

Mr. Houle moved that the Teachers College Board adopt the regulation recommended by the Council of Presidents, which is as follows: "When a student withdraws from school within ten calendar days following the first day of regular classes, his registration fees shall be refunded. There will be no refund of bond and activity fees and no refund of any fees after the above date. (Effective following new catalogue printings)." Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

After discussion of Item 3, Teachers College Board - Policy on Purchasing, Dr. Browne said he would re-word certain portions and bring it to the next meeting.

Mrs. Madlener moved that the Teachers College Board approve employment of Mrs. Martha Fletcher at a salary of $380 per month, as of January 12, 1959; and approve a raise in salary to $380.00 per month for Miss Denysia Bastas, effective January 1, 1959, as set forth in the Executive Officer's report. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Absent
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Members discussed schedule of meetings and the following was agreed upon:

February 16	Chicago
March 23	Chicago
April 20	Charleston
May 18	DeKalb
July 20	Macomb

Mr. Stipes thanked Dr. Browne for a very fine report.

REPORTS OF COMMITTEES

Mr. Reed, reporting for the Graduate and General Curriculum Committee, moved that the Teachers College Board accept the Committee recommendation and approve the request of Northern Illinois University to grant a degree of Master of Fine Arts and a degree of Master of Music. Mrs. Madlener seconded the motion and it was carried.

Mr. Reed read a letter addressed to President Holmes, of Northern Illinois University, from the Director of the Department of Registration and Education, granting approval to establish an experimental program in basic nursing at Northern Illinois University.

Mr. Reed moved that the Teachers College Board approve the request of Northern Illinois University to award a Bachelor of Science degree in Nursing upon the completion of a four-year course. Mr. Watson seconded the motion and it was carried.

Mr. Dunn reported to the members on the widening of Lincoln Street, Charleston, Illinois, as it affects the campus of Eastern Illinois University, and offered the following resolution:

RESOLUTION AUTHORIZING CONVEYANCE OF REAL ESTATE TO
DIVISION OF HIGHWAYS of the STATE OF ILLINOIS

WHEREAS a portion of the real property forming the campus of Eastern Illinois University at Charleston, Illinois, lies in the Southwest Quarter of Section 14, Township 12 North, Range 9 East of the Third Principal Meridian, in Coles County, Illinois, and

WHEREAS the State of Illinois, Division of Highways, proposes to widen and modernize Lincoln Street, Charleston, Illinois, in conjunction with and as a part of the new Federal Aid Route 17, which extends from the east edge of Mattoon, Illinois, east through the City of Charleston, Illinois, and junctions with S.B.I. Route 130, east of Charleston, Illinois, and

WHEREAS plans showing the proposed widening of Lincoln Street have been placed on file with this Board and said widening from the east line of Fourth Street in Charleston extending eastward to the west line of Seventh Street in said City show that certain portions of the campus of Eastern Illinois University, at Charleston, Illinois, lying along the south side of Lincoln Street between Fourth and Seventh Streets are necessary to be taken and are required by said Division of Highways to become a part of said Lincoln Street as so widened, and

WHEREAS said Division of Highways is a division of the government of the State of Illinois and this Board is a body corporate and politic of the State of Illinois, and

WHEREAS said Division of Highways has in writing requested that this Board convey to the State of Illinois for the use of the Department of Public Works and Buildings, a portion of said campus which lies along the south side of Lincoln Street and being a part of the Southwest Quarter of Section 14, Township 12 North, Range 9 East of the Third Principal Meridian, so that said street may be widened, and

WHEREAS this Board has inspected the said premises and the plans for said widening improvement and is familiar with the location of the premises so sought to be acquired for the purposes above set forth, and

WHEREAS this Board is of the opinion that there will be no material damage to said campus for the maintenance and operation of said University and this Board therefore believes that said request should be granted, NOW THEREFORE,

BE IT RESOLVED that this Board convey by appropriate warranty deed to the State of Illinois, for the use of the Department of Public Works and Buildings, for the purposes above set forth, the following described tract:

> Beginning at the NW corner of the SW¼ of Section 14, Township 12 North, Range 9 East of the 3rd P.M.; thence Easterly along the North line of said ¼ section 852.72 feet; thence Southerly parallel with the West line of said ¼ section 254.4 feet; thence Westerly parallel to the North line of said ¼ section 36.72 feet; thence Northerly parallel to the West line of said ¼ section 147.4 feet to a point 107 feet South of the North line of said ¼ section; thence Northwesterly 42.43 feet to a point 77 feet South of the North line of said ¼ section; thence Westerly parallel to the North line of said ¼ section 724 feet to a point 60 feet East of the West line of said SW¼ and 77 feet South of the North line of said SW¼; thence Southwesterly 28.28 feet to a point 97 feet South of the North line of said ¼ section and 40 feet East of the West line of said ¼ section; thence Southerly parallel to the West line of said ¼ section 235.6 feet; thence Westerly parallel to the North line of said ¼ section 40 feet to a point which is on the West line of said ¼ section and is 332.6 feet South of the NW corner of said ¼ section; thence Northerly along the West line of said ¼ section 332.6 feet to the place of beginning; containing 1.91 acres, more or less, which includes 0.78 acres, more or less, lying within the limits of existing streets.

and

WHEREAS the taking of the above described premises for the purpose aforesaid will make it necessary to make substantial changes along that part of said campus adjacent to the South line of Lincoln Street as so improved which changes the said Division of Highways has agreed to make without expense to this Board, and

WHEREAS in order to make said changes it will be necessary to grant to said Division of Highways an easement and privilege to enter upon certain parts of said campus as shown upon a certain plat filed with this Board by said Division of Highways, NOW THEREFORE,

BE IT FURTHER RESOLVED that this Board also grant to said Division of Highways the right, easement and privilege to enter upon the said campus for the purpose aforesaid, which right, easement and privilege shall terminate upon completion of said work and that said right, easement and privilege be so conveyed as a part of the deed for conveyance of the tract above described, and

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Board be and they are hereby authorized to sign, execute and deliver said conveyance to said Division of Highways and the Secretary shall attach thereto the Seal of this Board.

Mr. Summers moved that the Teachers College Board adopt the resolution as presented by Mr. Dunn. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Dunn reported that the original easement between Arnold and Mary Hoffman and the Board, which easement had been executed by the Chairman and Secretary of the Board and which covered the sanitary sewer to serve the married student housing units, contained an error and presented the following resolution.

RESOLUTION AUTHORIZING RELEASE OF EASEMENT GRANT
AND
DIRECTING ACCEPTANCE OF CORRECTED EASEMENT GRANT

WHEREAS, on the 29th day of December, 1958, Arnold J. Hoffman and Mary K. Hoffman, husband and wife, made, executed and delivered to the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, a certain Easement Grant which was subsequently accepted by this Board, and recorded in Book 352 at page 274 in the office of the Recorder of Deeds for Coles County, Illinois, at Charleston, Illinois, through the following described premises:

> Beginning at a point 32 rods North of the Southeast corner of the Northeast Quarter of the Northeast Quarter of Section 22, Township 12 North, Range 9 East of the Third Principal Meridian; thence West parallel with the South line thereof to the line of the old Charleston and Greenup Road; thence North along the line of said road about 367 feet to a stake; thence East 7.75 chains to the present Charleston and Greenup Road; thence South to the place of beginning, in Coles County, Illinois;

and

WHEREAS it has been called to the attention of the Board that an error was made in a portion of the description of said easement locating a manhole, and

WHEREAS a corrected Easement Grant has now been executed by said Arnold J. Hoffman and Mary K. Hoffman, NOW THEREFORE,

BE IT RESOLVED that for and in behalf of the Teachers College Board of the State of Illinois for Eastern Illinois University at Charlestion, Illinois, the Chairman and the Secretary of this Board be and they are hereby authorized to accept the corrected Easement Grant and to release said original Easement Grant recorded as first above set out.

Mr. Dunbar moved that the Teachers College Board adopt the resolution as presented by the legal counsel. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Dunn reported that the city of Charleston was desirous of receiving certain easements from Eastern Illinois University in connection with the sewage improvement program of the City of Charleston and presented the following resolution:

RESOLUTION AUTHORIZING EASEMENT GRANT
TO THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS

WHEREAS, this Board has been advised by the City of Charleston of Coles County, Illinois, that it is about to construct some main line outlet sewers and other sewer improvements for the said City of Charleston which will service the removal of sanitary sewage from the City of Charleston and from the premises of this Board; and

WHEREAS, the said City of Charleston has applied to this Board for easements, partly permanent in nature and partly for construction purposes, through three different parcels of the campus at Eastern Illinois University at Charleston, Illinois; and

WHEREAS, this Board is of the opinion that it is to the best interest of Eastern Illinois University at Charleston, Illinois, that this Board grant the easements requested to the City of Charleston, Coles County, Illinois, NOW THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, that an Easement Grant be made, executed and delivered by this Board to the said City of Charleston, Coles County, Illinois, providing that the said City of Charleston, Coles County, Illinois, in writing, accept the terms of said Easement Grant, said proposed Easement Grant being in words and figures as follows:

EASEMENT GRANT

The Grantor, THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR EASTERN ILLINOIS UNIVERSITY AT CHARLESTON, ILLINOIS, for and in consideration of One and No/100 Dollars and advantages to accrue to the Grantor from the construction of the sewer improvement for which the easements herein are granted, does hereby grant and convey to the CITY OF CHARLESTON, ILLINOIS, a municipal corporation of Coles County, Illinois, its successors and assigns, forever, the easement and right to do the following:

1. To construct, operate, inspect and maintain a ten inch, salt glazed, vitrified tile, or other approved tile, sanitary sewer in, on, over, along and through the following described tract of land: Part of the Northwest Quarter of the Northwest Quarter of Section 23 and part of the Southwest Quarter of the Southwest Quarter of Section 14, all in Township 12 North, Range 9 East of the Third Principal Meridian, the center line of which sewer is described as follows:

> Beginning at a point in the East line of the Charleston and Greenup Road (now Fourth Street) Nine Hundred Fourteen (914) feet North of the intersection of said road with the South line of the Northwest Quarter (NW¼) of the Northwest Quarter (NW¼) of Section Twenty Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian; (a) thence East Eight Hundred Twenty Two (822) feet; (b) thence North Eight Hundred Fifty Nine (859) feet; (c) thence East Four Hundred Thirty Eight (438) feet to the West line of Ninth Street.

The permanent easement hereby granted for this sewer extends five feet on each side of said center line.

The temporary or construction easement hereby granted for this sewer is forty feet in width, being 20 feet on each side of said center line (a) above described, ten feet on the east side and 30 feet on the west side of said center line (b) above described, and ten feet on the south side and 30 feet on the north side of center line (c) above described.

2. To construct, operate, inspect and maintain a 33 inch, salt glazed, vitrified tile, or other approved tile, sanitary sewer in, on, over, along and through the following described tract of land: Part of the East Three-Quarters of the Southeast Quarter of Section 15, Township 12 North, Range 9 East of the Third Principal Meridian, the center line of which sewer is described as follows:

> Beginning at a point in the South line of Grant Avenue Twelve Hundred Seventy Four and Five Tenths (1274.5) feet West of the intersection of the South line of Grant Avenue with the West line of Fourth Street; (a) thence South Twenty (20) feet; (b) thence South 69° 50' West Three Hundred (300) feet.

The permanent easement hereby granted for this sewer extends five feet on each side of said center line.

The temporary or construction easement hereby granted for this sewer is forty feet in width, being 30 feet on the east side of said center line (a) and ten feet on the west side of said center line (a) last above described, and being 30 feet on the southerly side of said center line (b) and 10 feet on the northerly side of said center line (b) last above described.

3. To construct, operate, inspect and maintain a 42 inch, salt glazed, vitrified tile, or other approved tile, sanitary sewer in, on, over, along and through the following described tract of land: Part of the Northwest Quarter of the Northwest Quarter of Section 23, Township 12 North, Range 9 East of the Third Principal Meridian, the center line of which sewer is described as follows:

> Beginning at a point Eight Hundred Ninety Four (894) feet North and Twelve Hundred Seventy One and Five Tenths (1271.5) feet East of the intersection of the East line of the Charleston and Greenup Road (now Fourth Street) and the South line of the Northwest Quarter (NW¼) Northwest Quarter (NW¼) of Section Twenty Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian, thence North Four Hundred Eleven Feet.

The permanent easement hereby granted for this sewer extends five feet on each side of said center line.

The temporary or construction easement hereby granted for this sewer is 38.5 feet in width, being 8.5 feet on the east side of said center line and 30 feet on the west side of said center line.

The Grantee herein upon acceptance in writing of this conveyance is hereby granted full right and authority through its agents, servants and employees to enter at all times upon said premises for the purpose of constructing, repairing, replacing and maintaining said sewers and their appurtenances, and upon completion of its work will backfill all ditches or trenches and restore the surface of the land disturbed by such construction, repairing, replacement, operation or maintenance to a neat and clean condition and will reseed all such surfaces to grass. In the event any sidewalks, driveways or other structures of Grantor located on said tracts of land are in any way disturbed by any activities of the Grantee pursuant to this grant, same are to be restored to former condition by Grantee at its expense.

By acceptance of this easement the City of Charleston of Coles County, Illinois, agrees that all of the work hereinbefore described shall be done at the expense of said City and at no expense to the Grantor herein, and that all work on said tract shall be done carefully so as to cause as little damage as possible to the premises of the Grantor and that the City

of Charleston will save, protect and keep harmless the Grantor herein and the remainder of Grantor's adjacent lands, and improvements thereon, from any liens of any kind for either work or materials used or employed in said work, and that when such work is finished it will cause all unused material, machinery, equipment and workmen to be removed from said premises, and in the event any damage is caused to the adjoining premises of the Grantor in the process of any work contemplated by this easement, the City of Charleston agrees to compensate the Grantor for any and all damage so occurring.

The Grantor specifically reserves to itself the fee simple title to the lands above described, subject only to the easement herein granted.

IN TESTIMONY WHEREOF, the said the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, hath hereunto caused its corporate seal to be affixed, and these presents to be signed by its Chairman and attested by its Secretary, this 19th day of January, A.D. 1959.

THE TEACHERS COLLEGE BOARD OF THE STATE
OF ILLINOIS FOR EASTERN ILLINOIS
UNIVERSITY AT CHARLESTON, ILLINOIS

ATTEST:

BY_____
Chairman

_____
Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF McLEAN)

I, Richard F. Dunn, a Notary Public in and for said County in the State aforesaid, DO HEREBY CERTIFY, That Lewis M. Walker personally known to me to be the Chairman of the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, and Alexander Summers personally known to me to be the Secretary of said body corporate and politic, whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledge that as such Chairman and Secretary they signed and delivered the said instrument of writing as Chairman and as Secretary of said body corporate and politic and caused the seal of said body to be affixed thereto, pursuant to authority given by the said Board as their free and voluntary act and as the free and voluntary act and deed of said body corporate and politic for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 19th day of January, A. D. 1959.

_____
Notary Public

Mr. Hollingsworth moved that the Teachers College Board adopt the above resolution to grant an easement through the campus of Eastern Illinois University in the location shown in the plats which have been approved by the administration at Eastern Illinois University, said resolution to be signed by the chairman and secretary of the Teachers College Board. Mr. Summers seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, presented the following resolution:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Illinois State Normal University Revenue 2 3/4% Bonds, Series 50.

WHEREAS John Nuveen & Co., have offered to sell $10,000 of said bonds maturing 10/1/76 at 86.53 and accrued interest, said offer being as follows:

"December 10, 1958

"Teachers College Board of the State of Illinois
Room 111
State Office Building
Springfield, Illinois

Attention: Mr. Arthur Samoore

"Gentlemen:

"Referring to my telephone conversation with Mr. Samoore, we offer you $10,000 Teachers College Board of the State of Illinois for Illinois State Normal University Revenue 2 3/4% Bonds due 10-1-76 at a dollar amount of $8,653, plus $61.88 accrued interest from 10-1-58 to 12-22-58, for a total amount of $8,714.88.

"We will deliver these bonds to the First National Bank of Chicago on 12-22-58. I am enclosing our regular confirmation and statement, and by separate letter I will advise you the numbers of these bonds.

Very truly yours,

JOHN NUVEEN & CO.

/s/ Donald C. Malmquist"

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 10/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept the offer of John Nuveen & Co.,; and

WHEREAS the acceptance of said offer will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offer of John Nuveen & Co., be accepted and the $10,000 bonds so purchased be retired and canceled.

2. That the accounting officer of this Board be and he is hereby directed to take such steps as are necessary to carry out the provisions of Section 1 hereof.

Mr. Ropp moved that the foregoing resolution be adopted. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, presented the capital improvements budget, as follows:

BUILDINGS

Library	Western	$ 1,900,000
Science Building	Northern	2,750,000
Science Building	Eastern	1,400,000
Addition to Library	Northern	825,000
Physical Education Building	ISNU	1,500,000
(An additional $500,000 to be raised by a bond issue)		
Women's Physical Education Building	Northern	1,975,000
Classroom Building	Northern	1,025,000
Science Building	ISNU	1,400,000
Administration Building	Northern	700,000
Physical Plant Building	ISNU	200,000
Health Building	Western	200,000
		$13,875,000

DORMITORIES (With 20% of cost to come from State appropriations; balance from bond issues)

Men's Dormitory	Northern	$ 800,000
Men's Dormitory	Western	400,000
		$ 1,200,000

LAND AND SITE WORK

Additional Land	ISNU	250,000
Site Work on old Farm	ISNU	400,000
Houses between campuses	Northern	250,000
Two small properties	Eastern	45,000
		$ 945,000

REHABILITATION

Boiler	Eastern	$ 175,000
Main Building	Eastern	248,000
Library (Air Conditioning)	Eastern	110,000
General Rehabilitation		500,000
		$ 1,033,000

Boilers Western (to be determined later)

TOTAL $17,053,000

Mr. Dunbar moved that the Teachers College Board adopt the report of the Finance Committee on Capital Improvements. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, presented the following resolution and moved its adoption:

WHEREAS, safety of the more than 15,000 students and personnel is one of the most urgent problems related to the operation of the four universities, and

WHEREAS continuous vigilance is required to make a safety program effective, and

WHEREAS, the four universities lack a centrally managed safety program or safety coordinator,

NOW THEREFORE BE IT RESOLVED that the Teachers College Board add to its budget for the 1959-61 biennium the sum of $20,000 for the following purposes:

1. To employ a qualified safety engineer for the four universities with headquarters at Springfield;

2. To conduct a safety education program directed from the Central Office;

3. To pay travel expenses of the Safety Director.

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of an addition to contract of Nelson Piping Co., of Rockford, in the amount of $40,068.00 for air conditioning of the Fine Arts Building at Northern Illinois University. (To be paid from funds appropriated for this building.) Mr. Houle seconded the motion roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of architect's fees in the amount of $2,404.08, for Raymond Orput & Associates, of Rockford, in connection with the air conditioning of the Fine Arts Building at Northern Illinois University. (To be paid from funds appropriated for this building.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that this Board authorize Beling Engineering Consultants, of Rockford, to prepare final plans and specifications for repairs and additions to the electrical system in the Northern Field House, and to advertise for bids as soon as possible. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of Lankton, Ziegele & Terry, of Peoria, as architects to do preliminary planning of proposed physical education building at Illinois State Normal University with the understanding that all work performed by this firm is to be on a contingency basis. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of Lundeen & Hilfinger, of Bloomington, as architects for the proposed addition to the Science Building at Illinois State Normal University with the understanding that all work performed by this firm is to be done on a contingency basis. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of Keith Middleton, of Bloomington, as architect for the proposed physical plant building

at ISNU, with the understanding that all work is to be performed on a contingency basis. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of the name "University Apartments" to describe the married student housing units now under construction at Eastern Illinois University. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was carried.

Mr. Summers moved to authorize Eastern Illinois University to employ Lundeen & Hilfinger, Architects, Bloomington, Illinois, to prepare plans and specifications and to advertise for bids for a new stairway and fire door on the east end of the Livingston C. Lord Administration Building. (To be paid from the Contractual Services appropriation.) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved to authorize Eastern Illinois University to employ Livergood, Caldwell, Sweetnam & Associates, of Decatur, to draw plans and specifications for a press box at the athletic field. (To be paid from the Contractual Services Appropriation.) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved acceptance of the revised plans for married student housing at Western Illinois University, as submitted by Hewitt & Bastian, Architects, Peoria, subject to final approval by Western's Advisory Committee and by Housing and Home Finance Agency, and authorize the architects to advertise

for bids at the earliest possible time. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was carried.

Mr. Summers, Chairman of the Building Committee, moved that specifications be drawn and bids advertised for to cover the following rehabilitation projects:

Illinois State Normal University -	Fire Doors, Main Building	$ 6,000.00
	Electrical Loop	23,938.00
Northern Illinois University -	Tuckpointing: Library, Science Bldg., and Administration Bldg.	10,000.00
Western Illinois University -	Electrical work in L.Y. Sherman Administration Building	15,000.00

Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Illinois State Normal University be authorized to advertise for bids for fire doors for the Industrial Arts Building. (To be paid from appropriation for Razing of Old Main) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Brown, Manthei, Davis and Mullins, Consulting Engineers, Champaign, be authorized to conduct a survey of the heating plant facilities at Western Illinois University, at a cost not to exceed $1,500.00, and report their findings to the Board as soon as possible. (To be paid from Western's appropriation for Contractual Services.) Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Eastern Illinois University be authorized to engage properly qualified architects on a consultant basis to work out plans and specifications for landscaping, at a fee not to exceed $3,000 annually. (To be paid from Contractual Services.) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Illinois State Normal University be authorized to engage properly qualified architects on a consultant basis to work out plans and specifications for landscaping, at a fee not to exceed $3,000 annually. (To be paid from Contractual Services.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Childs & Smith, Architects, be authorized to draw plans and specifications to finish two rooms in the Robert G. Buzzard Elementary School, Eastern Illinois University, and submit them to the next Board meeting. (To be paid from the appropriation for completion of Laboratory School.) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Brown, Manthei, Davis and Mullins be engaged to draw plans and specifications for additional transformers and wiring in the L. Y. Sherman Administration Building, Western Illinois University, and submit to the Board as soon as possible. (To be paid from funds appropriation for Rehabilitation.) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Brown, Manthei, Davis and Mullins be engaged to draw plans and specifications for the proposed electrical loop at Illinois State Normal University and submit them to the Board as soon as possible. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Keith Middleton, Architect, Normal, be engaged to draw plans and specifications for fire doors in Industrial Arts Building and in McCormick Gymnasium at Illinois State Normal University, and submit the plans to the Board as soon as possible. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved that Lankton, Ziegele & Terry, of Peoria, be authorized to readvertise for bids for stage lighting in the Fine Arts Building at Western Illinois University, with the understanding that the present specifications may be revised as needed. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

QUARTERLY REPORTS OF PRESIDENTS

Northern Illinois University

Dr. Holmes presented his quarterly report on Northern Illinois University. Following but little discussion, Mrs. Madlener moved the acceptance of the Quarterly Report for Northern Illinois University, as presented by Dr. Holmes. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

In accordance with request made by Dr. Holmes, Mr. Houle moved that permission be granted to Northern Illinois University to employ one policeman in lieu of a groundsman, as specified in the internal budget. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented his quarterly report with additions and corrections on Illinois State Normal University.

Mr. Ropp moved the acceptance of the quarterly report with additions and corrections for Illinois State Normal University, as presented by Dr. Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Dr. Bone reported that bids had been received for the removal from the campus at Illinois State Normal University of Smith Hall Dormitory, Bus Garage, Carpenter Shop, and three dwellings. Bids were opened on January 13, 1959, and are as follows:

Wm. Tabor, Bloomington	--	$ 14,700
Wm. McAnelly, Bloomington	--	4,800
LaRue Construction Co., Normal	--	3,800

Mr. Summers moved that the contract be awarded to the LaRue Construction Co., Normal, in the sum of $3,800, to remove from the campus at Illinois State Normal University, Smith Hall, Bus Garage, Carpenter Shop, and three residence dwellings located at 405 South University Street, 407 South University Street, and 408 South Main Street, all located on the site of the proposed new residence hall. (To be paid from ISNU Auxiliary Enterprise Funds.) Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Dr. Bone reported that the plans and specifications for the proposed multi-story women's dormitory at Illinois State Normal University have been approved by the Advisory Committee.

Mr. Summers moved approval of the plans and specifications for the proposed multi-story women's dormitory at Illinois State Normal University, as

submitted by Schaeffer, Wilson & Evans, Bloomington, Architects; and to advertise for bids and immediately thereafter to advertise for bond bids. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Ropp moved approval of names for buildings at Illinois State Normal University, as follows:

1. Hudelson Agricultural Museum, honoring Clyde Hudelson who was head of the Department of Agricultural Education from 1919-1957;

2. Hovey Hall for the Administration Building, honoring Chas. E. Hovey, first President of ISNU and a Brigadier General in the Civil War;

3. Cardinal Court for the Married Student Housing, a name carried over from the temporary housing;

4. Davis Drive and Pike Drive for the drives off Gregory Street, honoring two of the men who gave major amounts of land for ISNU.

Mr. Watson seconded the motion and it was carried.

Dr. Bone presented an addendum to his Report asking the acceptance of the bids of, and awarding of contracts to, the following lowest responsible bidders for movable equipment for the Centennial Building, to be paid from the appropriation for Equipment. These items have been previously approved by the Advisory Committee.

1.	260 Tablet Arm Chairs -- Paxton Typewriter Co., Bloomington	$ 3,081.00
2.	Office Furniture & Theatre Seating -- Paxton Typewriter Co., Bloomington	6,546.60
3.	Classroom & Office Desks & Chairs -- Buckman Furniture Co., Spring Valley	7,218.17
4.	Standard Roller Bearing Loom -- Kessenich Looms, Wauwatosa, Wisconsin	158.00
5.	Sabina Folding Loom -- Loom Craft Studio, Wilmington, Ohio	93.60
6.	Hammitt 2 Harness Loom - J. L. Hammitt, Cambridge, Mass.	91.00
7.	4 Purrington Looms -- Rollo Purrington, Haydenville, Mass.	353.60
8.	2 Structo Artcraft Looms -- Kessenich Looms, Wauwatosa, Wis.	120.00
9.	156 Royal Metal Stools -- Paxton Typewriter Co., Bloomington, Illinois	823.67
10.	Misc. Arts & Crafts Equipment -- Brodhead-Garret, Cleveland, Ohio	2,508.02
11.	Beverly Metal Cutting Shears -- Macon Supply, Decatur	55.10
12.	Bench Vises -- Macon Supply, Decatur -- 20 each	275.00
13.	Yates American Bandsaw-- Miller Industrial Co., Decatur	204.00
14.	Tilting Arbor Saw -- Miller Industrial Co., Decatur	299.50
15.	Drill Press, 15" -- Miller Industrial Co., Decatur	138.00
16.	Stand for Jig Saw -- Miller Industrial Co., Decatur	32.00
17.	Builder's Saw -- Danville Ind. Supply, Danville	41.97
18.	Stanley Electric Drill -- Schlitt Supply, Springfield	24.95
19.	Mitre Box -- Macon Supply, Decatur	47.20
20.	2 Lapidary Outfit Model -- Miller Industrial Co., Decatur	177.00
21.	Shaft Machine -- Macon Supply, Decatur	78.43
22.	Potters Kick Wheels -- Geo. Fetzer Ceramics, Columbus-4 ea.	620.00
23.	74 Class room Stacking Chairs -- E. M. Bailey, Pontiac	625.30

24.	Alpine Contro-Therm Precision Kiln for Natural Gas with accessories -- A. D. Alpine, Culver City	$ 2,097.80
25.	Ball Mill for Grinding Ceramic Glazes with Accessories, Crafttools, Inc., New York	76.50
26.	81 Buckstaff Work Tables -- Jack Sheean, Bloomington	2,951.26
27.	7 Standard Royal Typewriter (or equivalent) -- Van's Typewriter, Peoria	1,190.00
28.	6 Cramer's Oms Typing Stand -- Jack Sheean, Bloomington	148.50
29.	12 Polecats (adjustable supports between ceiling and floor) with adjustable panel clamps -- Polecats, Inc., Old Saybrook, Connecticut	241.80
30.	Double Geared Sturges Etching Press -- Graphic Chem. & Ink, Villa Park	1,250.00
31.	Lithographic Press -- Robt. Blackburn, New York	395.00
32.	2 Speaker's Stand -- Dick Blick, Galesburg	215.90
33.	7 Table Unit Trimming Board -- A. Flanagan Co., Chicago	322.00
34.	2 Spray Guns & Cups -- DeVibiss Co., Toledo, Ohio	76.40
35.	12 2" Thick Foam Rubber Pads -- Reed Furn. Upholstery, Bloomington	174.00
36.	3 Kenmore Portable Electric Stoves -- Sears Roebuck & Co., Chicago	36.30
37.	Silver Soldering Equipment -- National Welding, Bloomington	341.60
38.	10 Slide Holding Frames -- Multiplex Display Fixture Co., St. Louis	51.50
39.	3 Baffles for Loud Speaker -- Newark Elec. Co., Chicago	83.75
40.	Pilot Record Player & Companion Speaker -- Byerly Music Co., Peoria	233.10
41.	Misc. Camera & Projection Equipment -- Bernard Arkin, New York	1,253.87
42.	20 Hamilton Upright Pianos -- Byerly Music Co., Peoria	11,112.00
43.	1 Set all-Purpose Choral Risers and 1 set all-purpose band risers -- Menger Music Equipment Co., Owatonna, Minn.	2,263.50
44.	Steinway Piano, 9 Ft. Concert Grand -- Byerly Music, Peoria	3,252.00
45.	314 Clarin Music Dept. Folding Chair without arms -- Jack Sheean, Bloomington	1,359.62
46.	94 Clarin Music Dept. Folding Chairs with arms -- Jack Sheean, Bloomington	1,493.66
47.	3 High Fidelity Record Players -- Allied Radio Corp., Chicago	978.69
48.	High Fidelity Tape Recorder -- Eastin Pictures, Davenport, Iowa	595.00
49.	Webcor Tape Recorder -- Eastin Pictures, Davenport, Iowa	149.50
50.	Tuner and Accessories -- Illini Audio Visual, Peoria	264.99
51.	15 Mirrors, 18" x 18" -- Brown Paint & Glass, Bloomington	53.05
52.	3 Full Length Mirrors -- Sears Roebuck, Bloomington	26.76
53.	4 Floor Machines & Vacuum Machines -- Industrial Chem., Decatur	803.48
54.	4 Sanitary Napkin Dispenser -- Rochester Germicide, Chicago	92.00
55.	8 Heavy Duty Step Ladders -- Sears Roebuck, Bloomington	72.40
56.	Tack Boards, wall hanging & Blackboard, movable type -- Allied Equipment, Inc., Springfield	37.45
57.	Benches and miscellaneous small items -- Dependable Equip., New York	638.63
58.	Shelves -- Jack Sheean, Bloomington	152.72
59.	Stools -- Jack Sheean, Bloomington	78.75
60.	Hot Plates -- Springfield Elec. Supply, Bloomington	69.69
61.	Settee, 2 Chairs & Table -- Buckman Furniture Co., Spring Valley	237.32
62.	Stage Lighting -- Eastern Stage Lighting Co., New York	3,039.50
63.	Cyclorama Floodlight -- Century Lighting, New York	202.59

Mr. Ropp moved acceptance of the addendum for the report for Illinois State Normal University, as presented by Dr. Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Eastern Illinois University

Dr. Doudna presented his quarterly report on Eastern Illinois University. It was pointed out that under VI, C, 2 there are listed two equal bids, but purchase should be made from Decatur Electric Supply, rather than the out-of-state firm.

Dr. Doudna asked that under IX, C be deleted and the following inserted in lieu thereof:

"Permission is requested to purchase replacement of the major portions of the soda fountain in the University Union Building from Swain & Myers, of Decatur, at $1,492.13. This is the only supplier since Eastern is purchasing a part of an existing unit. Permission is requested to pay for this from auxiliary enterprises."

Mr. Summers moved the acceptance of the Quarterly Report for Eastern Illinois University as presented by Dr. Doudna with correction as outlined above. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch presented the Quarterly Report on Western Illinois University and asked to add the following names under II, H. - Faculty Requests to Take Courses for Credit:

Beth Steffler -- English 576, second semester 1958-1959 (evening)
Samuel Deeds -- Mathematics 500, second semester 1958-1959 (evening)

After some discussion, Mr. Dunbar moved the acceptance of the Quarterly Report for Western Illinois University as presented by Dr. Knoblauch with the exception of Item 1 under I -- Request to Create new Positions, under III, Other Employees. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Absent
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved to approve a new position for a mailing service supervisor at Western Illinois University at a starting salary of $325 per month, as described in Western's Quarterly Report in Section III, I, 1. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	No	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	No	Mr. Summers	No
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Absent
Mr. Wilkins	Aye		

The motion carried.

Dr. Browne expressed his personal welcome to the new Board member, Mr. Wilkins.

There being nothing further to come before the Board at this time, the meeting was adjourned until the next regularly scheduled meeting in Chicago, on February 16, 1959.

R. A. Stipes, Jr.
Vice-Chairman

Alexander Summers
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
LaSalle Hotel
Chicago, Illinois

February 16, 1959

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, February 16, 1959, in Parlor B of the LaSalle Hotel, Chicago, Illinois. Mr. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called and the following members answered present:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Jr., Vice-Chairman
Mr. Alexander Summers
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mrs. Harriet Lowden Madlener
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.

The following members were absent:

Mr. J. A. Houle, Jr.
Mr. George T. Wilkins

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur H. Larsen, Vice-President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Dr. Hobart H. Heller, Dean of Faculty
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. Earl Foreman, Provost
Mr. James M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee; Mr. O. T. Banton, of the Lindsay-Schaub newspapers; Miss Helen Fleming, of the Chicago Daily News; and Mr. Gruber of the United Press, were also present representing newspaper coverage of this meeting.

Mr. Walker stated that, in accordance with a request made by the Illinois State Chamber of Commerce, time had been allotted for Dr. David C. Hanna, Manager, Education Department, to present the recent study, "State College and University Admission and Tuition", to the Board members. Mr. William Knault, Director of Research for Field Enterprises and a member of the Education Committee of the Illinois State Chamber of Commerce, stated that they recognized the many problems in higher education today and said it was their hope that this study would be of some assistance. Dr. Hanna commented on the study, explaining how the data was obtained and pointed out the recommendation that stricter

attention be given entrance requirements.

Mr. Walker thanked Mr. Knault and Dr. Hanna for coming to this meeting and expressed appreciation to the Chamber of Commerce for this study.

Mrs. Madlener moved that the minutes of the meeting of January 19, 1959, be approved as presented. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

INFORMAL REPORTS OF THE PRESIDENTS

Eastern Illinois University

Dr. Doudna presented his informal report for Eastern Illinois University with the following requests:

1. Acceptance of the bids of the following lowest responsible bidders for movable equipment for the Fine Arts Center:

48 files, 14 swivel chairs, 27 desks, 7 bookcases, 32 chairs and 6 tables - Warner's Office Equipment, Mattoon	$ 9183.12
2 typewriters - Warner's Office Supply, Mattoon (determined by lot)	360.00
1 concert grand piano, 3 tone cabinets, 2 Hammond organs, 1 strobotuner, 1 piano glider - Samuels Music Co., Effingham, Illinois	10033.00
1 Baldwin Electric Organ with tone cabinet - Baldwin Piano Co., Cincinnati, Ohio	3195.00
110 chairs, 1 table, 60 stools, 6 upholstered benches - S. Buckman Furniture Co., Spring Valley	4003.24
6 chairs, 2 davenports, 10 tables, 27 stools, 4 benches - Baker's Furniture Co., Charleston	1492.54
1 turntable, 1 stereo pickup arm, 1 stero cartridge, 1 Crest manual player - World Radio, Council Bluffs, Iowa	182.18
1 Viking tape back, 3 amplifiers, 6 headphones, 1 oscilloscope, 5 table model phonographs, 2 Crest manual players - Allied Radio, Chicago	840.44
1 pre-amplifier, 2 basic amplifiers, 2 speaker systems - C. T. Evinger, Terre Haute, Indiana	790.70
105 tablet arm chairs, 108 steel folding chairs - Jack Sheean, Bloomington	2686.05
4 floor lamps, 2 table lamps - S. Buckman Furniture Co., Spring Valley	105.74
40 bench-type seats, 25 tables, 1 student bench assembly, 4 wall counter assemblies, 1 tool storage case, 2 student	

benches, 1 storage assembly - Technical Furniture Co., Statesville, N.C.	$ 11971.90
8 lamps - Baker's Furniture Co., Charleston	142.40
220 tablet arm chairs, 387 stacking chairs - Allied School Equipment, Springfield	6197.60
Draperies for A207 - Young's, Mattoon	137.73
1 Fisher amplifier - C. T. Evinger, Terre Haute, Indiana	164.23
1 Garrard changer, 1 G.E. Hi-Fi cabinet, 1 Webcor tape recorder - Allied Radio, Chicago	269.70
1 motion picture projector, 2 filmstrip and slide projectors, 2 speaker enclosures, 7 roll-a-lock equipment tables, 1 delineascope, 1 projection screen, 1 tape recorder - Eastin Pictures, Davenport, Iowa	1584.55
21 drawing and art tables, 20 stools, 4 smoburns - Allied School Equipment, Springfield	1418.79
3 chalkboards, 4 portable stands - Lee School Supply	122.55
1 all steel typewriter stand - Beckley-Cardy Co., Chicago	9.95
3 ladders - McMaster Carr Co., Chicago	132.87
Miscellaneous screws, braces, bolts, floor plates, etc., for stage - Mutual Hardware Corp., New York	216.24
4 Art Craft looms - Structo Mfg. Co., Freeport	270.00
1 Dickinson kiln and accessories - Dickinson Kilns, Inc., Los Angeles, Calif.	2083.50
Display rack assembly and parts - Polecats, Inc., Old Saybrook, Conn.	231.90
25 drawing tables - Lewis Artists Supply, Detroit, Michigan	2547.75
2 kilns - Electric Hotpack Co., Philadelphia	175.00
10 painters easels - H. B. Klopfeustein, Crestline, Ohio	410.00
7 multi-purpose tables - Blackwell-Wielandy Co., St. Louis	336.00
1 paper cutter - Grand Central Artists, New York	75.00
1 etching press - Graphic Chemical & Ink Co., Villa Park	1290.00
5 metal locker benches, 4 Sheldon Island Craft benches - E. H. Sheldon Co., Muskegon, Mich.	3669.25
2 Skutt potter's wheel - Skutt & Son, Olympia, Wash.	366.14
1 Jeweler's workbench and outfit, 1 damp-proof cabinet, 1 individual dust hood - Brodhead-Garrett Co., Cleveland	556.00
2 sprayer outfits, 4 metal enameling kilns - Lee School Supply, Terre Haute	164.00

1 sprayer, 1 sabre saw, 1 plastic drawer cabinet, 1 tool cabinet, 2 polishing lathes and buffer, 1 storage cabinet, 2 vises, 1 desk, 2 gas welding benches, 4 benches - Brodhead-Garrett Co., Cleveland	$ 1496.86
2 16" band saws and 1 jig saw - Mill Supply & Machinery, St. Louis	1194.65
1 drill press - W. D. Allen Mfg. Co., Chicago	182.00
36 studio pianos - Miller Music Co., Bloomington	16845.20

(Subject to the transfer of funds from Contingencies to Equipment)

2. Approval of request to transfer $80,000 from Contingencies to Equipment in the operating budget.

3. Acceptance of the bids of the following lowest responsible bidders payable from General Revenue - Equipment:

a.	2 Halsey Taylor electric cooler fountains - Field & Shorb Co., Decatur	$1012.00
b.	2 Spinet model Pianos - Samuels Music Co., Effingham	1156.00
c.	2 consultation tables for card catalog use in the library - Library Bureau, Remington Rand, Indianapolis	1331.90
d.	1 Steinway Grand Piano - Emerson Piano House, Decatur	5135.00
e.	1 posting, receipting & cash control machine - National Cash Register, Decatur (Determined by lot)	3627.80
f.	Annual Lamp Order - LaSalle Electric Supply Division, LaSalle	6467.48

4. Approval of request to transfer $2,000 from Contingencies to Commodities in the Operating Budget.

Mr. Summers moved approval of the informal report for Eastern Illinois University as presented by Dr. Doudna. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Dr. Doudna reported that it was his belief that the recent controversy over the firing of the editor of the school paper had been settled. Chairman Walker made the following statement: "From the beginning of this dispute I considered it, personally, as an administrative problem. I have heard nothing and I have read nothing since to change my mind. I had complete confidence that the matter would be resolved and was not a matter for discussion at a Board meeting in the LaSalle Hotel. The dispute has been settled as expected. Unless there are objections, this Board will consider the matter closed. Hearing no objections from anybody, the dispute at Eastern is closed."

Northern Illinois University

Dr. Holmes presented his informal report for Northern Illinois University with the following requests:

1. Change in Admission Policies

Only those transfer students who have a cumulative average of "C" or above will be accepted for admission.

Students who have not attended any college and who are in the lowest quarter of their high school graduating class will be accepted for admission on probation only if the application and high school transcript are in the Office of Admissions at least two weeks prior to the start of New Students' Week.

2. Approval to change the date of Commencement to Sunday, June 7, as it is listed in their catalog.

3. Approval to grant reduction in retention fees to the amount of $4,392.16, in the contract of Virgil Cook for Utility Extensions on the west campus.

4. Approval of change order in Fine Arts Classroom Building:

Credit:	For omitting all footing tile except in the boiler room area		$1,900.00
Extras:	For replacing 225' of 10" sewer tile with 15" tile @ $1.50 per foot	$337.50	
	35' of additional 15" storm sewer @ $6.25 per foot	218.75	
	2 additional manholes @ $300 each	600.00	
	Total extras		$1,156.25
	Total credit to contract		$ 743.75

5. Acceptance of Boiler Room in Fine Arts Classroom Building making it possible for the University's operating engineers to operate the unit.

6. Acceptance of the following quotations for supplying reconditioned musical instruments for classroom use in the University School:

1 Oboe - Palmer Music House, DeKalb	$161.95
1 Alto Clarinet, 1 French Horn, 1 Bass Clarinet - Lyons Band Instrument Co., Chicago	265.00
1 Bassoon - Karnes Music Co., Evanston	240.00
1 Sousaphone Bbb - Mel Elliott Store, DeKalb	200.00

(To be paid from Equipment Funds, Laboratory School Appropriation)

7. Approval of purchase of additional section of Stadium File in the amount of $663.00 from Remington Rand, Chicago. (Payment to be made from General Revenue - Equipment)

8. Approval of purchase of Art Metal Folder in the amount of $537.85 from James F. Simon Co., DeKalb. (Payment to be made from General Revenue - Equipment)

Mr. Stipes moved approval of the informal report for Northern Illinois University as presented by Dr. Holmes. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented the informal report for Illinois State Normal University with the following requests:

1. Acceptance of the bids of, and awarding of contracts to, the following lowest responsible bidders for Equipment for the Centennial Building (to be paid from the appropriation for Equipment). These items have previously been approved by the Advisory Committee.

13 American Seating open front book-box or equal - Buckman Furn., Spring Valley	$ 129.35
2 Slide-bolster innspring lounger - Sears Roebuck, Bloomington	84.66
4 Portable Polishing Dust collector & investing and casting equipment for silver - E. Linick & Co., Chicago	1913.50
2 Temperature holding enameling kiln - L&L Mfg. Co., Chester, Pa.	149.60
12 Glendale Studio Easel - Coop Bookstore, Normal	254.59
1 Dwyer Kitchen (Electric) Countertop - standard - Murphy Bed & Kitchen, Chicago	416.27
12 16"x48" and 8 16"x72" foam rubber pads covered in Naugahyde - Putnam Co., Bloomington	436.48
9 sheets 4'x8' plywood, Masonite, 5 sheets & 12 pieces of 2"x2", 24 pieces of 1"x12" - Alexander Lumber, Normal	192.16
600 ft. 5/8" solid square iron rod, 500 ft. 1½"x1½"x1/8" angle iron - Morris Tick Co., Bloomington	163.12
Misc. small art craft tools - Brodhead-Garret, Cleveland, Ohio	430.74
1 Executive Chair, upholstered in Naugahyde - Paxtons, Bloomington	215.00
1 Secretarial Chair - Paxtons, Bloomington	53.80
1 Boat shaped Table - E&I Coop, Garden City, N.Y.	190.24
6 Files, 2 drawers - Barker Sales Co., Springfield	492.00
3 LeClerc Looms and accessories - Penland Crafts, Penland, N.C.	537.52

2. Acceptance of the low bid of Schaar & Co., Chicago, in the amount of $4,569.62, payable from the appropriation for Equipment - Income Fund, for 25 microscopes less trade-in of 9 monocular microscopes.

3. Acceptance of the low bid of Goodwin Bros. Ford, Minonk, for 4 1959 2-door automobiles and 1 9-passenger station wagon in the amount of $5,727.77. (Payable from General Revenue - Equipment)

4. Approval of request to transfer $25,000 from Contingency to Equipment.

5. Approval of request to transfer $3,000 from Contingency to Printing.

Mr. Ropp moved approval of the informal report of Illinois State Normal University as submitted by Dr. Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Absent

The motion was unanimously carried.

Western Illinois University

Dr. Foreman presented the informal report for Western Illinois University with the following requests:

1. Approval of the following full-time faculty members to enroll in evening classes, second semester 1958-59:

   Robert N. Miller - Physical Education 505
   Joel D. Collier - Physical Education 505
   Robert E. Vanni - Physical Education 505
   Guy Ricci - Physical Education 505

2. Approval of the following faculty appointments:

   Mrs. Charity Ruden, Ph. D., as part-time instructor in Education at a salary of $300 per month for the spring quarter, 1959.

   Miss Jo Anne Thompson as Faculty Assistant at a salary of $400 per month to take over the work of Miss Lauretta Robinson who will be on Sabbatical Leave during the spring term.

Mr. Dunbar moved approval of the informal report of Western Illinois University as presented by Dr. Foreman. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 72, as Executive Officer, which consisted of two parts: Trends in Number of Small Classes; and Miscellaneous.

Dr. Browne recalled that a statement proposed to illustrate and clarify certain aspects of the "Purchasing Rules and Regulations" had been presented in his January report to the Board. He presented the following re-wording of this proposed statement:

"Specific Board approval is required on all purchases, contracts, and expenditures amounting to $1,500 or more, or Advisory Committee approval if over $1,000 but less than $1,500, except for utility services, food for dining halls, library books, texts, and other commodities and service agreements of a non-competitive nature which are listed in the approved internal budget."

Mr. Hollingsworth moved that the Teachers College Board accept the statement presented by Dr. Browne to amend current Board Practices (Page 35, Item 31) to illustrate and clarify the "Purchasing Rules and Regulations", (Page 7, Paragraph A 1) adopted by this Board. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Dr. Browne presented recommendations from the American Association of University Professors, with respect to faculty participation, which had been sent to Mr. Ropp as Chairman of the Policies Committee. After discussion, the Board decided no action should be taken on these recommendations.

Dr. Browne reported that the contract with Schaeffer, Wilson & Evans, architects, to do preliminary planning at the rate of 4½% of the project cost, on a contingency basis, for two new dormitories at Northern Illinois University, has been checked by the legal counsel, Mr. Richard F. Dunn, and found to be in order.

Mr. Summers moved that the Teachers College Board approve a contract with Schaeffer, Wilson & Evans to do preliminary planning for two new dormitories at Northern Illinois University, at the rate of 4½% of the project cost. Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Dr. Browne read a letter he had received from Dr. Robert Johns, Executive Director of the Commission of Higher Education, asking for an opinion from the Board on Senate Bills 24, 25 and 26, which propose to set up a College of Agriculture and one of Engineering, and to establish a separate board for Northern Illinois University.

Mr. Summers moved that the Teachers College Board ask the Executive Officer to acknowledge the letter from Dr. Robert Johns, Executive Officer of the Commission of Higher Education, and inform him that the Board did not wish to express an opinion or take any action in regard to Senate Bills 24, 25 and 26. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Present
Mr. Wilkins	Absent		

The motion was carried.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, moved approval of the revised final drawings and specifications for married student housing units at Northern Illinois University and to authorize the architects, Raymond P. Orput Associates, of Rockford, to advertise for bids and receive same on March 11, at DeKalb, at 2:00 P.M. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved approval of the following architects to do preliminary work on a contingency basis:

Science Building, Northern - to be located between Normal Road and Castle Drive north of Lincoln Highway, in the woods - Graham, Anderson, Probst & White, Chicago
Library Addition, Northern - to be located adjacent to the Library - Gilbert A. Johnson, Rockford
Classroom Building, Northern - to be located adjacent to Reavis Hall - Perkins & Will, of Chicago
Administration Building, Northern - to be located between Normal Road and Castle Drive north of Lincoln Highway, in the woods - Lundeen & Hilfinger, Bloomington

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved acceptance of the Health Center Building, at Northern Illinois University, as recommended by the architects, Samuelson & Sandquist, of Lincolnwood. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to award a contract to Great Lakes Co., of Chicago, low responsible bidder, in the sum of $7,160.00, for tuckpointing work on the Administration, Library and Science Buildings at Northern Illinois University. (To be paid from the rehabilitation fund) Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to authorize Northern Illinois University, to employ an interior decorating firm to plan for decorating the public areas and the director's apartments in the Women's Residence Hall Group, with the stipulation that the firm could not submit a bid for materials which subsequently may be purchased. Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to approve payment of a fee of $976.13 to Beling Co., of Rockford, for services performed in electrical survey work at the Field House at Northern Illinois University. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to award contract to Virgil Cook & Son, DeKalb, in the sum of $12,885.00, low bid, for electrical fixtures in the Administration Building, Science Building and Industrial Arts Building, at Northern Illinois University. (Payment to be made from General Revenue - Contractual Services) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to authorize Brown, Manthei, Davis and Mullin to do a survey of damage to the electrical system at the Field House at Northern Illinois University. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to approve locating the two new proposed dormitories, for which plans are being drawn by Schaeffer, Wilson & Evans, on a site south of the married student housing apartments, at Northern Illinois University. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to award a contract on or before March 8, to the Whitaker Electric Co., of Rockford, low bidder, in the sum of $5,945.00 plus low bids on a unit basis for certain other work for repairs to the electrical service in the Field House at Northern Illinois University, with the understanding that the University may waive the clause in the bid form which specified that certain portions of the work must be done during the Easter vacation and may do the work at a later time in this biennium but as soon after the Easter vacation as possible. Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to authorize Brown, Manthei, Davis & Mullins to draw final plans and specifications for a new electrical supply system at Illinois State Normal University, and to advertise for bids as soon as possible and receive same on Thursday, March 19, at 2:00 P.M., at Normal. Mr. Stipes seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to approve final plans and specifications for the completion of two unfinished rooms in the R. G. Buzzard Laboratory School at Eastern Illinois University, and to authorize the architects, Childs & Smith, of Chicago, to advertise for bids as soon as possible. (Payment to be made from the Building's appropriation fund) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to approve the location of the proposed new Science Building, as recommended by the administration, on the southeast corner of the Main Campus Area immediately southeast of the Library Building, at Eastern Illinois University. Mr. Reed seconded the motion and it was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved to authorize Brown, Manthei, Davis & Mullins, of Champaign, to develop plans and specifications for new boilers at Western, estimated to cost approximately $400,000, with the understanding that such work is to be done on a contingency basis subject to the appropriation of money by the legislature for the project, and with the understanding that plans are to be developed as outlined in

Cost Estimate A, submitted by the engineers. This project is to be added to the capital improvement request for next biennium. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, moved the adoption of the following resolution:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Illinois State Normal University Revenue 2 3/4% Bonds, Series 50.

WHEREAS John Nuveen & Co., have offered to sell $35,000 of said bonds maturing 10/1/69 at 91.27 and accrued interest; and $35,000 of said bonds maturing 10/1/70 at 90.50 and accrued interest, said offers being as follows:

"January 21, 1959

"Mr. Arthur Samoore
Teachers College Board
State Office Building
Springfield, Illinois

Dear Mr. Samoore:

"This is to confirm our telephone conversation offering you $35,000 Teachers College Board, State of Illinois, for state Normal University Revenue bonds dated 4-1-50, 2 3/4% due 10-1-69 at 91.27. We will deliver these bonds to the First National Bank of Chicago in the same way as we have in the past on January 28, 1959. Total principal is $31,944.50 and accrued interest from 10-1-58 to 1-28-59 is $312.81, or a total of $32,257.31.

"I will assume that you have the bond numbers and therefore I will not need to advise you by separate letter what the numbers of these bonds are.

"Thank you very much for your prompt action on these bonds and I was certainly happy to catch you on Monday so I could meet you in person.

"Very truly yours,

JOHN NUVEEN & CO.
/s/ Donald C. Malmquist
Donald C. Malmquist"

and

"February 4, 1959

"Mr. Arthur Samoore
Teachers College Board
State Office Building
Springfield, Illinois

Dear Mr. Samoore:

"This is to confirm our telephone conversation offering you $35,000 Teachers College Board, State of Illinois, for State Normal University Revenue Bonds dated 4-1-50, 2 3/4% due 10-1-70 at 90.50. We will deliver

these bonds to the First National Bank of Chicago in the same way as we have in the past on February 12, 1959. Total principal is $31,675.00 and accrued interest from 10-1-58 to 2-12-59 is $350.24, or a total of $32,025.24.

"I will assume that you have the bond numbers and therefore I will not need to advise you by separate letter what the numbers of these bonds are.

"Thank you again for your quick reply on these bonds.

"Very truly yours,

JOHN NUVEEN & CO.
/s/ Donald C. Malmquist
Donald C. Malmquist

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 10/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept the offers of John Nuveen & Co.; and

WHEREAS the acceptance of said offers will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offers of John Nuveen & Co., be accepted and the $70,000 bonds so purchased be retired and canceled.

2. That the accounting officer of this Board be and he is hereby directed to take such steps as are necessary to carry out the provisions of Section 1 hereof.

Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Stipes reported that the item in the amount of $400,000 included in the budgets for health insurance had been deleted by the Budgetary Commission.

ELECTION OF OFFICERS

Mr. Walker stated that the next order of business was the election of a chairman for a two-year term, the election of a vice-chairman and a secretary for one-year terms.

Mr. Stipes nominated Lewis M. Walker Chairman and moved that nominations be closed. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Present
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Walker commented as follows: "Whatever success we may have had does not belong to me. It belongs to the committees. I am very, very pleased with the work of the committees -- the building committee, finance committee, curriculum and graduate work committee and all the rest -- every phase of this work is important, and everybody works at it and takes their job seriously. I appreciate the confidence you have in me."

Mr. Dunbar nominated Mr. Stipes for Vice-Chairman. Mr. Watson seconded the motion and it was unanimously carried.

Mr. Watson nominated Mr. Summers for Secretary. Mr. Reed seconded the motion and it was unanimously carried.

Dr. Browne announced that the next meeting would be at the Conrad Hilton Hotel, and after discussion, members agreed to a group supper on Sunday night in a private dining room.

There being nothing further to come before the Board at this time, the meeting was adjourned until the next regularly scheduled meeting in Chicago on March 23, 1959.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Conrad Hilton Hotel
Chicago, Illinois

March 23, 1959

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, March 23, 1959, in Parlor 18, Conrad Hilton Hotel, Chicago, Illinois. Mr. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called and the following members answered present:

Mr. Lewis M. Walker, Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mr. J. A. Houle, Jr.
Mr. William E. Reed
Mr. Chauncey B. Watson, Sr.
Mr. George T. Wilkins

The following members were absent:

Mr. R. A. Stipes, Jr.
Mr. Morton H. Hollingsworth
Mrs. Harriet Lowden Madlener
Mr. Clarence R. Ropp

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Mr. Anthony Lorusso, Operations Engineer
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur Larsen, Vice-President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Dean H. F. Heller, Dean of Faculty
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Dr. Robert L. Ferguson, Professor
Mr. James M. Grigsby, Business Manager

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee; Mr. O. T. Banton, of the Lindsay-Schaub newspapers; Mr. Hutchinson, of the Chicago Daily News; and Mr. Gruber, United Press International, were also present representing newspaper coverage of this meeting.

Referring to the minutes of the meeting of February 16, 1959, Mr. Summers asked for various corrections.

Mr. Dunbar moved that the minutes of the meeting of February 16, 1959, be approved as corrected. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Watson	Aye
Mr. Reed	Aye	Mr. Walker	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 73, as Executive Officer, which consisted of two parts: Class Enrollments - 1952-1958; and Legislation in the 71st General Assembly.

Dr. Browne presented in Part I of his Report devices by which drop-outs might be reduced, and presented a table showing drop-outs at the four colleges beginning with the year 1952. Dr. Browne stated that drop-outs should not be used to evaluate the effectiveness of a college program because of the many factors that might cause "drop-outs."

Part II of Dr. Browne's Report listed legislation now before the General Assembly.

Dr. Browne reported that the contract with Lankton-Ziegele-Terry & Associates, architects, Peoria, Illinois, for the Library Building at Western Illinois University, had been checked by Mr. Dunn and was ready for signature.

Mr. Dunbar moved that the Teachers College Board authorize the officers of the Board to sign contract with Lankton-Ziegele-Terry & Associates, architects, Peoria, Illinois, for the Library Building at Western Illinois University, at a fee of 6%, reduced by $5,000 already paid, contingent upon legislation appropriating the funds. Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Chairman Walker announced that he would not make committee appointments at this meeting and asked all members to continue to serve as they are until the April meeting when committees will be appointed.

INFORMAL REPORTS OF THE PRESIDENTS

Northern Illinois University

Dr. Holmes presented his informal report with the following requests:

1. Permission to be absent from the Sunday session of April Board meeting to attend the sessions of the first World Forum of Aerospace Education to be held April 14-19 at Las Vegas, Nevada.

2. Request by the Faculty Advisory Council for reconsideration of the location of the Administration and Science Buildings to preserve the present status of the Montgomery Arboretum.

3. Transfer of $5,700 from Contingency to Refunds.

4. Approval to purchase material for draperies for Williston Hall, women's

residence, from Raphale Co., Inc., Holland, Michigan, in the amount of $1,680.00, and to have the labor done by The Reliable Store, DeKalb, in the amount of $391.00, lowest responsible bidders. Payable from Operation and Maintenance, Series '50.

Mr. Watson moved that the Teachers College Board accept the informal report for Northern Illinois University, as presented by Dr. Holmes. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Watson moved approval of the request of Northern Illinois University to purchase lumber and materials for the Lorado Taft Field Campus to be used for an addition to a building, from the Oregon Lumber Co., Oregon, in the amount of $3,724.57, which is the low bid. Payable from operating budget, Lorado Taft Field Campus, Commodities, General Revenue. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was carried.

Illinois State Normal University

Dr. Bone presented the informal report for Illinois State Normal University with the following requests:

1. New Position, Closed-Circuit Television Director, to devote half-time to television work and half-time to teaching an academic subject

2. Approval of Dr. C. W. Sorenson as Dean of the Graduate School, with a salary of $1,080 a month for twelve months; and approval of new position of secretary for the Graduate Dean.

3. New Position, Clerk Receptionist and Typist, in President's Reception Room

4. Acceptance of the low bid of the Frank Insurance Agency, Des Moines, Iowa, in the amount of $2,627.85, total five-year premium, for insurance for the married student housing project. Payable from Series 1957 bond issue.

5. Acceptance of the low bid of the R. W. Gipson Agency, Inc., Bloomington, in the amount of $183.00, on the basis of 1/12 limitation, for rent insurance for married student housing project. Payable from Series 1957 bond issue.

6. Acceptance of the low bid of Lyons Band Instrument Co., Chicago, in the amount of $1,591.19 less 2%, for musical instruments. Payable from Special Equipment Fund, Centennial Building.

7. Acceptance of the low bid of Bruce Co., Springfield, in the amount of $11,250.00 less 2% for 6 grand pianos. Payable from Special Equipment Fund for Centennial Building.

8. Acceptance of the low bid of George Agle & Sons, Inc., Bloomington, in the amount of $1,716.90 for feed. Payable from General Revenue, Commodities.

9. Acceptance of the low bid of Kerrick Grain Co., Normal, in the amount of $3,047.50, for corn and oats. Payable from General Revenue, Commodities.

10. Acceptance of the low bid of the Six Point Implement Co., Bloomington, in the amount of $3,227.85, for a tractor equipped with sweeper brush, snow blade and heavy duty end loader. Payable from General Revenue, Equipment.

11. Acceptance of the low bid of Suter TV Supply, Bloomington, in the amount of $2,437.80, for control room equipment: audio amplifier, desk and cabinets turntable, microphones, speakers, relay rack, tape recorder, miscellaneous wall plugs and cords. Payable from Special Equipment Fund, Centennial Building.

12. Acceptance of the bid of IBM Corp., Peoria, in the amount of $1,880.00 for 8 IBM Typewriters to complete equipping one classroom in the Business Education Department. Payable from General Revenue, Equipment.

Mr. Watson moved approval of the informal report for Illinois State Normal University as presented by Dr. Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Eastern Illinois University

Dr. Doudna presented the informal report for Eastern Illinois University with the following requests:

1. Acceptance of the low bid of Young's Department Store, Mattoon, in the amount of $2,404.14, for Draperies for Lincoln-Douglas Halls. Payable from Reserve for Depreciation of Furniture & Furnishings, Series 1950.

2. Acceptance of the low bid of Chicago Apparatus Co., Chicago, in the amount of $2,255.50 for Microscopes for Botany Department. Payable from Operating Funds, Equipment.

3. Approval of request to transfer $5,000 from Contingencies to Equipment.

Mr. Summers moved approval of the informal report of Eastern Illinois University as presented by Dr. Doudna. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch presented the informal report for Western Illinois University

with the following requests:

1. Approval to change classification of nonacademic personnel as follows:

   Donna Barrett, Secretary to Principal of Laboratory School, from Clerk Stenographer I, $230 per month, to Clerk Stenographer II, $240 per month, effective April 1, 1959.

   Julia Huddleston, Secretary in Education and Guidance Departments, from Clerk Stenographer I, $225 per month, to Clerk Stenographer II, $240 per month, effective April 1, 1959.

2. Permission to use university-owned buses on the following field study tours:

   Canadian Rockies-Pacific Northwest, June 16-July 17
   New England-Canadian, June 18-July 17
   New England-Canadian, July 23-August 21

   The two New England-Canadian tours will cover 4,000 miles in thirty days; twelve of the thirty days will be spent in Canada and will involve 1,200 miles of travel on Canadian highways. The Canadian Rockies-Pacific Northwest tour will require thirty-two days and cover 6,700 miles; six of these days will be spent covering 800 miles on Canadian roads.

3. Permission to increase room and board charges in the dormitories to $17.50 per week, effective September 1, 1959. (An addendum will be placed in the current catalogs)

4. Acceptance of the low bid of Leon Short & Son, in the amount of $2,051.14 for a Worthington 7-gang fairway mower complete with frame and hitch. Payable from General Revenue-Equipment.

5. Acceptance of the low bid of International Harvester Co., Peoria, in the amount of $2,070.17, for institutional rental of farm implements (set up and delivered) to be used on the University Farm for the period April 1, 1959, to March 31, 1960. Payable from General Revenue, Contractual Services.

6. Acceptance of the low bids for equipment for the Fine Arts Building, as follows:

<u>General Equipment, Art Department</u>

3-Panel Illuminated Bulletin Boards, Dick Blick, Galesburg	$ 241.50
10 Wall-type Metal Wardrobe Racks, Mackin Sales, Momence	258.50
4 Variable Speed Electric Potters Wheels, Skutt & Son, Olympia, Wash.	732.28
6 Folding Tables, Blackwell Wielandy, St. Louis, Missouri	138.60
6 All Wood Display Units, Broadhead Garrett, Cleveland, Ohio	676.20
47 All-purpose Steel Chairs, Stacking, Dunsworth Book Store, Macomb	252.73
6 Table Looms, 6 Floor Looms, J.L. Hammet, Cambridge, Mass.	1,129.00
7 Inkle Looms, Lily Mills Co., Shelby, N.C.	47.25
Masterpiece Seal Press for Mounting, H.T.Herbert Co., Long Island,N.Y.	256.13
4 Multiplex Display Fixture, Multiplex Display Fixture Co., St.Louis, Mo.	826.48
Art Classroom Storage Units, Broadhead Garrett, Cleveland, Ohio	4,998.00
90 All Metal Art Lockers, Allied School Equip., Springfield	1,417.50
Studio Pottery Scale, American Art & Clay Co., Indianapolis,Indiana	67.00
Glue and Stain Tables, & metal Bench, Parent Metal Prod., Philadelphia	230.66
2 Two-Burner Table Stoves, Co-op. Elec. Supply, Chicago	35.04
12 Easels and Paper Cutters, Dick Blick, Galesburg	541.30
Projectors & Screens, Educational Aids, Evanston	470.40
Craftool Printmaker, Broadhead Garrett, Cleveland, Ohio	483.53
Polecats Clamps Crossbars, PoleCat, Inc., Old Saybrook,Conn.	607.07
Litho Stones & Accessories, Craftool, Inc., New York, N.Y.	168.22
6 Conference Tables, Mackin Sales, Momence	288.00
Gem Maker, Lapidary, Broad Garrett, Cleveland, Ohio	217.00
7 Modeling Stand, 10 Steel Tabouret, F.Weber Co., Philadelphia, Pa.	735.15

Electric Enameling Kiln, Arts & Crafts, College Park, Md.	$ 71.77
Front Loading Kiln, 2300°, Harrop Ceramic Service, Columbus, Ohio	1,223.59
High Temperature Electric Kiln, Ielini Ceramic Service, Chicago	1,235.47
20 Art Tables, E. H. Sheldon Co., St. Louis, Mo.	2,340.00
5 Art Tables, E. H. Sheldon, St. Louis, Mo.	562.75
12 Work Tables, Walrus Mfg. Co., Decatur	1,165.32
24 Art Horses, Broadhead Garrett, Cleveland, Ohio	399.84
48 Student Benches, Broadhead Garrett, Cleveland, Ohio	658.56
16 Student Benches, Broadhead Garrett, Cleveland, Ohio	203.84
5 Instructors' Tables, Walrus Mfg. Co., Decatur	1,489.25
2 Projection Stands, Walrus Mfg. Co., Decatur	197.18
16 Vises, E. H. Sheldon Co., St. Louis, Mo.	410.40
4 Work Benches, Walrus Mfg. Co., Decatur	670.44
1 Welding Bench, Broadhead Garrett, Cleveland, Ohio	58.80
2 Craft Benches, Broadhead Garrett, Cleveland, Ohio	527.24
3 Spray Booths, Mill Supply & Mach. Co., St. Louis, Mo.	352.50
2 Studio Air Brush & Compressor, Dick Blick Co., Galesburg	171.90
3 Stanley Electric Drills, Broadhead Garrett, Cleveland, Ohio	79.09
2 Stanley Saber Saws, Broadhead Garrett, Cleveland, Ohio	96.04
1 Spray Outfit, Dick Blick Co., Galesburg	59.95
4 Machinist Vise, Mill Supply & Machine Co., St. Louis, Mo.	135.80
3 Machinist Vise, Mill Supply & Machine Co., St. Louis, Mo.	67.80
4 Angle Stock Carts, Broadhead Garrett, Cleveland, Ohio	101.92
1 Belt & Disc Sander, Mill Supply & Machine Co., St. Louis, Mo.	199.50
1 Belt & Disc Sander, Broadhead Garrett, Cleveland, Ohio	202.86
1 Jig Saw, Broadhead Garrett, Cleveland, Ohio	162.68
1 Toggle Switch & Motor, Broadhead Garrett, Cleveland, Ohio	51.45
6 Deluxe Moto Shop, Broadhead Garrett, Cleveland, Ohio	258.72
1 Drill Press, Broadhead Garrett, Cleveland, Ohio	230.05
2 Electric Double Grinder, Broadhead Garrett, Cleveland, Ohio	245.00
1 Exhaust Fan, Broadhead Garrett, Cleveland, Ohio	192.08
2 Flexible Shaft Machine, Broadhead Garrett, Cleveland, Ohio	112.70
1 Spray Pak. Kit, Broadhead Garrett, Cleveland, Ohio	44.10
<u>General Equipment, Music Department</u>	
1 Baldwin Studio Grand Piano, Byerly Bros., Peoria	2,467.50
9 Baldwin-Hamilton Upright Pianos, Byerly Bros., Peoria	5,335.20
1 Baldwin Grand Piano (Used), Byerly Bros., Peoria	3,252.00
30 Manhasset Music Stands, Chas. Gamble Music Co., Galesburg	225.00
10 Adjustable Piano Chairs, Sit Rite Adj. Chair Co., Dallas, Texas	385.25
2 Portable Phonograph, Baptist Electronics, Jacksonville	272.34
14 Instrument Storage Cases, 3 case fronts, 4 uniform & hat storage cases, 1 tote tray storage case, 1 instrument repair center including parts bins, pegboard backs, tools, etc., folder cart & music storage cases, Walrus Mfg. Co., Decatur	7,738.91
10 Studio Chairs, Brenner Furn. Co., Macomb	419.34
Portable Folding Band Platforms, R. E. Stuart, Macomb	534.15
Steel Office Furniture for Music, Speech & Art Departments, R. E. Stuart, Macomb	4,210.08
Classroom Furniture for Speech & Art Department, Mackin Sales Co. Momence	3,919.80

Total Movable Equipment - $57,555.70, payable from Income Fund-Equipment

Storage Cabinets, etc., Built in According to Specifications, Walrus Mfg. Co., Decatur - $22,325.00. Fixed Equipment, Payable from Fine Arts Building Appropriation

Approval of request to release $15,000 for electrical work for new electrical service and distribution in the Administration Building from the appropriation for Rehabilitation and Modernization of Existing Buildings, Senate Bill 712, 70th General Assembly

Chairman Walker raised a question on Item 2, request to take bus out of country. Dr. Knoblauch stated that he knew from personal experience that the roads mapped

out for these tours are satisfactory. Mr. Dunbar stated that the rates for the tour are high enough that the people are paying for the trip. Dr. Knoblauch added that all those going on the trip would be going for college credit. Further discussion brought out that out-of-the country trips could be authorized at the Board's discretion.

Mr. Dunbar moved approval of the informal report of Western Illinois University as presented by Dr. Knoblauch. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

REPORTS OF COMMITTEES

Buildings and Grounds Committee

Mr. Summers, Chairman, reported that he had received a number of letters and communications regarding the site for the Science and Administration Buildings at Northern Illinois University which was approved at the meeting of the Board on February 16, and in view of these letters and communications, he presented the following resolution:

WHEREAS, the Teachers College Board in its February meeting voted to locate the proposed new administration and science buildings of Northern Illinois University in an area known as the Montgomery Arboretum, as recommended by the Administration of the University, and

WHEREAS, it is stated by some that an undetermined number of trees and plant life would be removed to accommodate these buildings, and

WHEREAS, numerous individuals and groups have protested against the disturbance of the Arboretum area,

NOW THEREFORE BE IT RESOLVED that the Board authorize its Building and Grounds Committee to make an intensive study in conjunction with the Administration at Northern, of potential sites for the said buildings.

Mr. Watson moved the adoption of the Resolution presented by Mr. Summers. Mr. Summers seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Members agreed that the site should be selected at the May meeting which is scheduled to be held at Northern and will give Board members an opportunity to inspect the site.

Mr. Summers moved that the Teachers College Board accept the following lowest responsible bids for materials in the Health, Speech & Hearing Services Building at Northern Illinois University:

Skorberg's Furniture Store, DeKalb, for Carpeting in the Audiological Room - $24.00
Agnes' Interior Nook, DeKalb, for Draperies - $1,254.25

Payable from the Construction Fund for the Building.

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved that the Teachers College Board accept the bid of American Seating Co., Broadview, lowest responsible bidder, for 689 auditorium seats for the Auditorium and Choral Room in the Fine Arts Building at Northern Illinois University in the amount of $16,977.34. Payable from the Construction Fund for this Building. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of equipment for the Northern Elementary and Junior High School Building, from the lowest responsible bidders, as follows:

1 Vaulting Pole - 10', Howard Rose Co., Bloomington	$ 15.80
4 Target Stands, Chilton's Sport Shop, DeKalb	12.00
10 Fire Extinguishers, Northern Ill. Janitor's Supply, DeKalb	371.65
1 Highstown rug with pad, 12'x 12', Wirtz & Wirtz, DeKalb	155.00
1 Delta 12" Wood Lathe, Barrett Hardware, Joliet	480.60
1 Pilot Press, American Wood Type Mfg. Co., Long Island, N. Y.	190.00
2 Lead & Slug Racks for a Hamilton Type Cabinet, Castcraft-Type Founders of Chicago	90.00
1 Craftsman Finger-Touch Lead & Rule Cutter, Castcraft-Type Founders of Chicago	45.00
1 Seiber Hand Punch with ¼" Dies, Turner Printing Machinery Co., Chicago	69.85
Type and Spacing Material, Castcraft-Type Founders of Chicago	283.25
1 Pair High Jump Standards, 1 Pair High Jump Standards, 1 Pair Pole Vault Standards, 1 Vaulting Box, 1 Broad Jump Take-Off Board, 1 Official High School Rubber Discus, 1 Junior Rubber Discus, Bailey & Himes, Champaign	150.34
1 Vaulting Pole - 8', 1 shot-12 lbs., 1 shot-8 lbs., 3 cross bars, Bailey & Himes, Champaign	36.90
4 Softball Home Plates; 4 Softball pitcher's plates, Chilton's Sport Shop, DeKalb	64.00
2 Sets Softball Bases & 4 Archery Targets, Bailey & Himes, Champaign	38.90
4 Softball backstops, 1 Horizontal Ladder, 1 Triple Horizontal Bar, 8 Belt Swing Seats, Standard Playground Equipment Co., Anderson, Indiana	538.69
2 Climbing Poles & 1 Sandbox, Champion Recreation Equip. Corp., Highland Park	107.50
2 Westinghouse Supreme 2-ton Window Air-conditioners and 2 Westinghouse Conversion Kits, Westinghouse Electric Supply Co., Rockford	561.00

Payable from the Construction Fund for the Building.

Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of plant material in an amount not to exceed $1,500 for use in the area of the University School with the planting work to be done by the Northern Illinois University Grounds Department. Payable from the Construction Fund for the Building. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to award a contract to Rockford Plumbing & Heating Co., Rockford, lowest responsible bidder, in the sum of $923.00, for relocation of the roof exhaust fan in the Elementary and Junior High School Building at Northern Illinois University, in order to eliminate excessive noise which now exists in the auditorium. Payable from the Construction Fund for the Building. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the purchase from the lowest responsible bidders of the following equipment for the Women's Residence Hall Group, Northern Illinois University:

1,000 Stacking Chairs, Linn Bros., Rockford	$ 16,490.00
1,120 No-Sag Dormitory Bed Springs, Karoll's Inc., Chicago	12,723.20
1,120 Student Mattresses, Grand Rapids Mattress Co., Grand Rapids	17,024.00
1,120 Student Desk Chairs, Desks, Inc., Chicago	10,696.00
280 Student Desks, Rochelle's Inc., Chicago	16,259.60
20 Pedestal Leg Folding Table, Allied School Supply Co., Springfield	448.00
2 Table Caddies, Desks, Inc., Chicago	52.80

Payable from Women's Residence Hall Group - Equipment Fund, Series 1957

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to award contract to L. J. Salch, Bloomington, lowest responsible bidder, in the amount of $21,837.00, for fire screens and fire doors for the Industrial Arts Building and McCormick Gymnasium, at Illinois State Normal University. Payable from Appropriation for Old Main - $11,979.00 and Rehabilitation - $9,858.00. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to approve architect's fees in the sum of $1,529.00 for Keith Middleton, Architect, Bloomington, for services in connection with providing the fire doors and fire screens in the Industrial Arts Building and McCormick Gymnasium at Illinois State Normal University. Payable from Rehabilitation Fund. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to award a contract to West Construction Co., Bloomington, lowest responsible bidder, in the amount of $15,076.00, (base bid of $14,219.00 plus Alternate #2 of $857.00), for sidewalk connecting the Centennial Building with the main walk in front of Milner Library and the sidewalks for the Married Student Housing Project along Gregory and Main Streets, at Illinois State Normal University, and to approve fees in the sum of $754.00 to Lundeen & Hilfinger, Architects, Bloomington. Payable from Contractual Services - $3,813.00; Auxiliary Enterprise Funds - $9,017.00; and Graduation Fees - $3,000.00. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to award a contract to Belleville Electric Co., Belleville, lowest responsible bidder, in the sum of $38,995.00, for a primary underground electrical distribution system on the main campus at Illinois State Normal University, designed to serve new areas on the west campus as well as the main campus; and to approve payment of engineering fees in the sum of $2,340.00 to Brown, Manthei, Davis & Mullins, of Champaign. Payable from Rehabilitation Funds - $18,551; Contractual Services - $22,784. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to approve allocation of funds and authorize taking of bids where needed for the following projects:

Gregory Street Improvements: $9,000 payable from Auxiliary Enterprises

Centennial Building Site Work: $8,000 (Estimated) payable from Contractual Services

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the following change orders for the Fine Arts Center Building at Eastern Illinois University:

a. General Contract - Evans Construction Co., Springfield, Weatherstripping six doors to the organ & ensemble rehearsal rooms -- $118.00
b. Electrical Contract - Home Electric Co., Bloomington, Electrical installations for the reverberation chamber in connection with the installation of the organ equipment -- $111.45

Payable from the Construction fund for the building. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to award a contract to the lowest responsible bidder, Warner's Office Equipment Co., Mattoon, in the amount of $527.04, for 8 hanging bookcases for use in the Fine Arts Center Building at Eastern Illinois University. Payable from the Construction fund for the building. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved to approve purchase from Parish Electronics, Springfield, lowest responsible bidder, in the sum of $769.40, Stromberg-Carlson Hi-Fi Equipment for use in the Fine Arts Center Building at Eastern Illinois University. Payable from the Construction Fund for the building. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved to approve purchase of seated chorus risers, from Wenger Mfg. Co., Owatonna, Minnesota, in the amount of $1,134.50, lowest responsible bidder, for use in the Fine Arts Center Building at Eastern Illinois University. Payable from the construction fund for the building. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved to approve preliminary plans for wider stairways and smoke screen doors proposed in the Livingston C. Lord Administration Building at Eastern Illinois University, as submitted by Lundeen & Hilfinger, Architects, Bloomington, and authorize Eastern Illinois University to advertise for bids with the understanding that separate bids are to be received for stairways, and for smoke screen doors. Mr. Houle seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved to approve preliminary plans and specifications submitted by Lankton, Ziegele & Terry, Architects, Peoria, for the proposed new library building at Western Illinois University and to authorize the architects to proceed with further planning on a contingency basis only. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved to award a contract to Macomb Electric Co., of Macomb, lowest responsible bidder, for stage lighting in the Fine Arts Building, Western Illinois University, in the amount of $13,150.00; and to approve an award of $789.00, representing additional architect's fees to Lankton, Ziegele & Terry, Architects, of Peoria, for services in connection with the stage lighting project in the Fine Arts Building. Payable from the Construction Fund for the building. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Summers moved to award a contract to Art-O-Lite Co., Inc., Galesburg, lowest responsible bidder, in the sum of $27,442.00, for electrical work, for new electrical service and distribution in the Sherman Administration Building, Western Illinois University; and to approve an engineering fee of $1,646.52, to be paid Brown, Manthei, Davis & Mullins, Champaign. $15,000 to be paid from the appropriation for Rehabilitation and Modernization of Existing Buildings and balance from Western's operating funds, Contractual Services. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Summers moved to approve request for release of $117,000.00 at Western Illinois University, from Income Fund-Contingencies and to authorize taking of bids when required for the following items:

Contractual Services		
Postage	$ 2,500	
Transformers and Electrical Service, Sherman Bldg.	15,000	
Operating requirements for 3 months including contractual services money to replace floor in Laboratory School Gymnasium	5,000	
Shades & blinds for Fine Arts Building	5,000	
Landscaping, Fine Arts Building	5,000	$32,500
Commodities		
Operating requirements for 3 months including money to purchase flooring & materials for Laboratory School Gymnasium floor	15,000	
New Building Supplies	5,000	20,000
Equipment		
Fine Arts Building (including estimates for stage & drama workshop equipment for which bids have not yet been obtained		62,000
Printing		
Operating requirements for 3 months		2,500
		$ 117,000

Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Summers moved approval of the date of April 16, at 1:00 P.M., at Macomb, for receiving and opening of bids for Married Student Housing at Western Illinois

University. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was carried.

Mr. Summers moved to approve an extra in the amount of $59.00 as an addition to contract of Evans Construction Co., Springfield, for weather stripping doors to two organ rooms and to the ensemble rehearsal room of the Centennial Building, at Illinois State Normal University. Payable from the Construction Fund for the Building. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved approval of an addition in the amount of $550.00 to the contract of J. L. Wroan & Sons, Inc., Normal, to furnish and install four circular sand boxes for the children's play areas in the Married Student Housing Project at Illinois State Normal University. Payable from Series '57. Mr. Watson seconded the motion.

There was some discussion of this addition to contract which brought out that the sand boxes would be cement in accordance with plans approved by the federal government.

Roll was called and the vote was as follows:

Mr. Dunbar	No*	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	No
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

* Mr. Dunbar explained he voted no because of the safety factor, that he felt sandboxes constructed of cement were dangerous.

The motion was carried.

The next matter on the agenda was concerned with the construction of improvements to existing student residence halls at Illinois State Normal University.

Mr. Summers moved that the following resolution be adopted:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the preliminary plans for the construction of improvements to Fell Hall, an existing student residence hall located on the campus of Illinois State Normal University, at Normal, Illinois, to be financed from the proceeds of a proposed issue of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, as prepared by Lundeen & Hilfinger, Architects, Bloomington, Illinois, and placed on file with the Secretary of this Board, be and the same are hereby approved.

BE IT FURTHER RESOLVED that the plans and specifications for the improvements to Dunn Hall, Barton Hall and Walker Hall, existing student residence halls located on the campus of Illinois State Normal University at Normal, Illinois, to be financed from the proceeds of a proposed issue of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, as prepared by Schaeffer, Wilson & Evans, Architects, Bloomington, Illinois, be and the same are hereby ratified, approved and confirmed.

Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Summers then presented the Notice of Sale and Official Statement on the proposed issue of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, for Illinois State Normal University at Normal, Illinois, as prepared by Barcus, Kindred & Co., said Notice of Sale and Official Statement being as follows:

NOTICE OF SALE

$3,600,000 Illinois State Normal University

Student Residence Hall Revenue Bonds, Series of 1959

Sealed proposals for the purchase of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, of The Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, will be received by delivery to the undersigned at the Office of the Director of the Department of Finance, Room 1100, State of Illinois Building, 160 North LaSalle Street, Chicago 1, Illinois, until 12:00 noon, Central Standard Time, on March 23, 1959, or by delivery to the undersigned at 2:00 P.M., Central Standard Time, on the same date in Private Dining Room No. 18, Fourth Floor, Conrad Hilton Hotel, Chicago, Illinois, at which latter time and place all bids will be publicly opened, read and considered by said Board.

Said bonds will be dated April 1, 1959, of the denomination of $1,000 each, numbered from 1 through 3600, and will mature on July 1 in each of the years and in amounts as follows:

$40,000-1963	$ 85,000-1979	$135,000-1990
45,000-1964 and 1965	90,000-1980	145,000-1991
50,000-1966 through 1968	95,000-1981 and 1982	150,000-1992
55,000-1969 and 1970	100,000-1983	155,000-1993
60,000-1971 and 1972	105,000-1984	165,000-1994
65,000-1973	110,000-1985	170,000-1995
70,000-1974 and 1975	115,000-1986	180,000-1996
75,000-1976	120,000-1987	185,000-1997
80,000-1977 and 1978	125,000-1988	195,000-1998
	130,000-1989	

Bonds maturing on July 1 in each of the years 1970 through 1998 shall be redeemable as a whole or in part in their inverse numerical order prior to their maturity on July 1, 1969, or on any interest payment date thereafter at par plus accrued interest plus the following premiums:

4% if redeemed on July 1, 1969 through January 1, 1974;
3% if redeemed on July 1, 1974 through January 1, 1979;
2% if redeemed on July 1, 1979 through January 1, 1984;
1% if redeemed on July 1, 1984 and thereafter.

Interest will be payable January 1, 1960, and semiannually thereafter, both principal and interest to be payable at the Harris Trust and Savings Bank, Chicago, Illinois.

Said bonds are issued to pay the cost of constructing a new student residence hall upon a part of the campus of said University, and making improvements to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, existing student residence halls located on the campus of said University. Said bonds are to be payable from and secured by a closed first lien on the net revenues of the student residence hall to be constructed and equipped from the proceeds of said bonds, and are additionally secured by a pledge of and lien on the available net revenues of existing residence halls designated Fell Hall, Dunn Hall, Barton Hall and Walker Hall, junior and subordinate in all respects to the lien on and pledge of the revenues derived from the operation of said four existing residence halls securing the outstanding Student Residence Halls Revenue Bonds, Series of 1950, and the outstanding Student Residence Hall Revenue Bonds, Series of 1954.

No bids of less than par and accrued interest will be considered. Bids must be for all of the bonds bearing interest at a rate or rates not to exceed Five Per Cent (5%) per annum. In determining the best bid, the interest cost will be computed by determining the interest from April 1, 1959, to absolute maturity at the rate or rates specified by the bidder and deducting therefrom any premium offered. Bidders may specify the rate or rates of interest in multiples of 1/8 of 1%, but all bonds of the same maturity shall bear the same single interest rate.

The sale and award of the bonds will be subject to the final approving legal opinion of Chapman and Cutler, Attorney, Chicago, Illinois, said opinion to be furnished without expense to the purchaser. The bonds will be delivered to the purchaser in Chicago, Illinois.

The right is reserved to reject any or all bids, and any bid not complying with this notice of sale will be rejected. Each bid must be enclosed in a sealed envelope addressed to The Teachers College Board of the State of Illinois, and should be marked on the outside "Proposal for Illinois State Normal University Bonds" and must be accompanied by a certified or cashiers check drawn upon an incorporated bank or trust company to the order of said The Teachers College Board of the State of Illinois for $36,000 as a good faith deposit to secure The Teachers College Board against any loss from the failure of the bidder to comply with the terms of his bid. No interest will be allowed on the amount of the good faith deposit, and the checks of all bidders except the one to whom the award is made will be returned immediately.

Further information may be obtained from the undersigned, or Barcus, Kindred & Company, 231 South La Salle Street, Chicago 4, Illinois, Fiscal Agent for The Teachers College Board.

Dated the 16th day of March, 1959.

/s/ ALEXANDER SUMMERS
Secretary of The Teachers College
Board of the State of Illinois

$3,600,000

Illinois State Normal University

Student Residence Hall Revenue Bonds, Series of 1959

Dated April 1, 1959 Due Serially July 1, 1963-98

AUTHORITY FOR ISSUANCE

These bonds will be issued by The Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, pursuant to

the provisions of an act authorizing the Board to build, equip, and improve residence halls, dining facilities, and other structures with the proceeds of bonds payable from the revenues thereof (Sections 59a to 59e, Chapter 127, Illinois Revised Statutes 1957), approved by the General Assembly of the State of Illinois, and pursuant to a resolution to be adopted by the Board, the form of which is included as part of this official statement.

PURPOSE

Part of the proceeds of these bonds will be used to augment a $500,000 State appropriation for the construction of a new 810-student capacity residence hall complete with kitchen and dining facilities, and part will be used to improve four existing residence halls known as Fell, Dunn, Barton, and Walker Halls. The estimated cost of the project is shown below:

Construction Cost	$3,242,439*
Furnishing	402,600
18 Months' Capitalized Interest (at 4½%)	243,000
Architectural and Financial Expense and Contingencies	274,961
Total Project Cost	$4,163,000
Source of Funds:	
These Revenue Bonds	$3,600,000
State Appropriation	500,000
Interest on Invested Construction Fund	63,000**
Total	$4,163,000

*Based on firm construction bids received March 12, 1959. Contracts covered by 100% performance bonds will be awarded upon completion of this financing. Completion is scheduled for September 1960.

**Estimated at 3% per annum on an average of $1,400,000 construction fund moneys invested during the 18-month construction period, based on utilizing the $500,000 State appropriation before using investable bond proceeds.

SECURITY

These bonds will be payable from and secured by a closed first lien on the net operating revenues of the new 810-student capacity building to be constructed with their proceeds and will be additionally secured, subject only to the prior requirements of $2,460,000 outstanding Series 1950 and Series 1954 bonds, by a pledge of and lien on the net operating revenues of the four existing residence halls known as Fell, Dunn, Barton, and Walker Halls with a combined capacity of 1,088 students. In the bond resolution The Teachers College Board covenants continuously to operate, use, and maintain in an efficient and economical manner all five of these residence halls at all times when the University is in session; to charge and collect for the use and occupancy thereof such rates as will be fully sufficient to pay principal and interest on these bonds when due; to create and maintain a $200,000 Bond Reserve Account and a $200,000 Depreciation Account; and to adopt appropriate rules and regulations (subject only to the occupancy priority requirements of the outstanding Series 1950 and Series 1954 bonds with respect to Fell, Dunn, Barton, and Walker Halls and Student Family Apartments Revenue Bonds of 1957 with respect to 96 family apartment units) requiring a sufficient number of students to occupy and use the buildings to keep them occupied as nearly as possible to 100% of capacity.

DEBT SERVICE REQUIREMENTS

Shown below are the debt service requirements on these $3,600,00 bonds at an assumed interest rate of 4½%.

Year End July 1	Principal	Interest	Total
1960 . . .	--	*	*
1961 . . .	--	$121,500*	$121,500*
1962 . . .	--	162,000	162,000
1963 . . .	$ 40,000	162,000	202,000
1964 . . .	45,000	160,200	205,200
1965 . . .	45,000	158,175	203,175
1966 . . .	50,000	156,150	206,150
1967 . . .	50,000	153,900	203,900
1968 . . .	50,000	151,650	201,650
1969 . . .	55,000	149,400	204,400
1970 . . .	55,000	146,925	201,925
1971 . . .	60,000	144,450	204,450
1972 . . .	60,000	141,750	201,750
1973 . . .	65,000	139,050	204,050
1974 . . .	70,000	136,125	206,125
1975 . . .	70,000	132,975	202,975
1976 . . .	75,000	129,825	204,825
1977 . . .	80,000	126,450	206,450
1978 . . .	80,000	122,850	202,850
1979 . . .	85,000	119,250	204,250
1980 . . .	90,000	115,425	205,425
1981 . . .	95,000	111,375	206,375
1982 . . .	95,000	107,100	202,100
1983 . . .	100,000	102,825	202,825
1984 . . .	105,000	98,325	203,325
1985 . . .	110,000	93,600	203,600
1986 . . .	115,000	88,650	203,650
1987 . . .	120,000	83,475	203,475
1988 . . .	125,000	78,075	203,075
1989 . . .	130,000	72,450	202,450
1990 . . .	135,000	66,600	201,600
1991 . . .	145,000	60,525	205,525
1992 . . .	150,000	54,000	204,000
1993 . . .	155,000	47,250	202,250
1994 . . .	165,000	40,275	205,275
1995 . . .	170,000	32,850	202,850
1996 . . .	180,000	25,200	205,200
1997 . . .	185,000	17,100	202,100
1998 . . .	195,000	8,775	203,775
		1963-98 Annual Average	$203,750

*Interest is capitalized to October 1, 1960.

PLEDGED REVENUES AND DEBT SERVICE COVERAGE

Shown below are the estimated revenues which are pledged to these Series 1959 bonds. Estimates for the new 810-student capacity building are based upon its occupancy only during the 36-week regular University session with a 10% allowance for vacancy, which produces 26,244 net student-weeks. The capacity of this new building and style of operation will be approximately the same as the present Dunn, Barton, and Walker Halls combined, and the operating expense for the new building, therefore, has been based upon actual experience of these three existing halls as shown on the following page.

NEW BUILDING OPERATIONS

Gross Revenue at $19 per Student-Week $498,636

Operating Expense:	
Regular Session at $10 per Student-Week.	$262,440
Summer Months with Hall Closed	30,000
Total for Year	$292,440
Net from New Building	$206,196
Net from Existing Buildings after Series 1950 and 1954 Bond Requirements	$151,097*
TOTAL NET AVAILABLE to These Series 1959 Bonds	$357,293
DEBT SERVICE on These Series 1959 Bonds as 4½s:	
Maximum Interest ($162,000) Covered.	2.2x
Average Total Charges ($203,750) Covered	1.8x
Maximum Total Charges ($206,450 in 1977) Covered	1.7x

*See below.

Note that the foregoing estimate of revenues assumes operations only during the 36-week regular University session for all buildings except Fell Hall.

REVENUES AVAILABLE FROM EXISTING BUILDINGS

During the summer of 1958, the dining hall of connecting Dunn and Barton Halls was converted to dormitory rooms, increasing its capacity by 114 students to a total of $426; and Walker Hall's kitchen and dining hall sufficiently remodeled to permit feeding both the residents of Walker Hall (capacity 410) and Dunn-Barton Halls. The increased capacity and lowered operating expenses resulting from the improved efficiency of combined feeding operations will materially increase the net revenues of these halls.

The actual net revenue before depreciation and debt service for Dunn, Barton, and Walker Halls combined during the year ended June 30, 1958, was $186,733. Shown below is an estimate of the combined operating revenues of these three halls, reflecting (a) the $19 per week rate which will be instituted upon completion of the new building being financed with these Series 1959 bonds, and (b) operating expense based on actual experience of these three halls during the first five months of their combined operations. This estimate is based on these halls' being operated only during the 36-week regular University session with a 10% vacancy allowance, which produces 27,087 student-weeks.

Gross Revenue at $19 per Student-Week	$514,653	
Operating Expense:		
Regular Session at $10 per Student-Week	$270,870	(a)
Summer Months with Halls Closed	30,000	(b)
Total for Year	$300,870	
Net Before Depreciation and Debt Service	$213,783	

NOTES----(a) During the first five months of combined operations of these three halls (ending February 28, 1959), the actual total operating expense per student-week was $9.54. (b) The actual total operating expense other than cost of food sold for these three buildings during the three months of July, August, and September, 1958, was $28,295.

Upon completion of the new building being financed with these Series 1959 bonds, rates for all dormitories at the University will be increased to $19 per week. Shown below are the actual revenues of Fell Hall for the year ended June 30, 1958, together with a pro forma statement reflecting the 8.6% increase in rates from the $17.50 weekly charge made during the year ended June 30, 1958, and $19.

	Actual Year End June 30, 1958	Pro Forma at Higher Rates
Gross Operating Revenues:		
Board and Room Charges	$185,838	$201,820
Other	6,525	6,525
Total	$192,363	$208,345
Operating Expenses	129,231	129,231
Net Before Depreciation and Debt Service	$ 63,132	$ 79,114

Shown below is the estimated annual surplus available for these Series 1959 bonds from the operations of all four existing buildings.

Estimated Net Before Depreciation and Debt Service:	
Dunn, Barton, and Walker Halls	$213,783
Fell Hall	79,114
Four Existing Halls Combined	$292,897
Less Maximum Annual Debt Service on Series 1950 and 1954 Bonds Combined	141,800*
Surplus Available for These Series 1959 Bonds	$151,097

*See below for detailed Series 1950 and 1954 requirements.

SERIES 1950 AND 1954 BOND REQUIREMENTS

The revenues from existing Fell, Dunn, Barton and Walker Halls are pledged to this issue of Series 1959 bonds, subject to the prior requirements of outstanding Series 1950 and Series 1954 bonds. There are now outstanding $880,000 Series 1950 and $1,580,000 Series 1954 bonds. In addition to the principal and interest requirements on these outstanding bonds, their authorizing resolutions provide for Bond Reserve and Depreciation Funds. The March 13, 1959, balance in each of these Bond Reserve and Depreciation Funds is in excess of the total requirement, as shown in the following schedule. Should any of these funds be depleted, it must, as provided in the outstanding bond resolutions, be replenished by resumption of specified annual deposits. The aggregate of such annual deposits for all four funds, as shown in the following schedule, would be only $59,000.

	Series 1950	Series 1954	Combined
BOND RESERVE FUND:			
Annual Deposit	$12,500	$ 30,000	$ 42,500
Maximum Requirement	55,000	180,000	235,000
Present Balance	55,540	180,000	235,540
DEPRECIATION FUND:			
Annual Deposit	$ 7,500	$ 9,000	$ 16,500
Maximum Requirement	50,000	90,000	140,000
Present Balance	50,244	90,055	140,299

TOTAL BOND RESERVE AND DEPRECIATION FUNDS:

Annual Deposit	$ 59,000
Maximum Requirement	375,000
Present Balance	375,839

Combined annual principal and interest requirements on the outstanding $880,000 Series 1950 and $1,580,000 Series 1954 bonds are shown as follows:

Year End October 1	Principal	Interest	Total
1959 . . .	$ 55,000	$ 78,300	$133,300
1960 . . .	55,000	76,350	131,350
1961 . . .	55,000	74,400	129,400
1962 . . .	55,000	72,513	127,513
1963 . . .	55,000	70,625	125,625
1964 . . .	65,000	68,738	133,738
1965 . . .	65,000	66,513	131,513
1966 . . .	65,000	64,463	129,463
1967 . . .	70,000	62,413	132,413
1968 . . .	70,000	60,188	130,188
1969 . . .	40,000	57,963	97,963
1970 . . .	40,000	56,563	96,563
1971 . . .	70,000	55,163	125,163
1972 . . .	70,000	52,975	122,975
1973 . . .	85,000	50,788	135,788
1974 . . .	90,000	48,113	138,113
1975 . . .	90,000	45,263	135,263
1976 . . .	85,000	42,413	127,413
1977 . . .	90,000	39,663	129,663
1978 . . .	100,000	36,775	136,775
1979 . . .	105,000	33,613	138,613
1980 . . .	110,000	30,275	140,275
1981 . . .	115,000	26,800	141,800
1982 . . .	115,000	23,150	138,150
1983 . . .	120,000	19,500	139,500
1984 . . .	125,000	15,800	140,800
1985 . . .	80,000	11,975	91,975
1986 . . .	75,000	9,600	84,600
1987 . . .	80,000	7,350	87,350
1988 . . .	80,000	4,950	84,950
1989 . . .	85,000	2,550	87,550
1959-89 Annual Average			$123,410

TOTAL BONDED INDEBTEDNESS

In addition to the Series 1950 and 1954 issues, there are two outstanding issues of Teachers College Board bonds for Illinois State Normal University as indicated in the following list, which shows all outstanding Illinois State Normal University bonds.

	Original Issue	Now Outstanding
Series 1950 Student Residence Hall Revenue Bonds	$1,150,000	$ 880,000
Series 1954 Student Residence Hall Revenue Bonds	1,650,000	1,580,000
Series 1955 Student Union Building Revenue Bonds	700,000	680,000
Series 1957 Student Family Apartments Revenue Bonds	890,000	700,000

The security for Series 1950 bonds is a pledge of the net operating revenues of existing Fell, Dunn, and Barton Halls. The security of the Series 1954 bonds is a pledge of the net operating revenues of existing Walker Hall plus a pledge, subject to the requirements of the Series 1950 bonds, of the revenues of Fell, Dunn,and Barton Halls. Fell, Dunn, Barton and Walker Halls are the only existing dormitories at the University.

The security of Series 1955 bonds is a pledge of the net revenues including student fees derived from the operation of the student union building. The security of the Series 1957 bonds is a pledge of the net revenues to be derived from the operation of eight buildings now under construction, which will contain 96 apartment units.

DEBT HISTORY

The Teachers College Board of the State of Illinois has, since 1947 when enabling legislation was first passed, issued revenue bonds to finance 15 projects at the colleges under its control. In each case the Board has required that the facilities, as soon as built, be operated in such a way as to produce revenues substantially in excess of all requirements, including those for various reserves.

Four of these 15 bond issues have been for facilities at Illinois State Normal University. The most recent of these, the Series 1957 issue, was for the purpose of constructing eight buildings containing 96 apartments, which are still under construction and which are expected to begin operations on schedule this year. Construction bids on these buildings were lower than anticipated, and $190,000 of the $890,000 bonds have been retired with surplus construction funds.

The student union building constructed with the proceeds of the Series 1955 bonds began operations in September 1956. Shown below is a record of its operations since that time.

Year End June 30th	1957	1958
Gross Operating Revenue	$205,657	$273,458
Operating Expenses	154,824	218,962
Net Operating Revenue Before Depreciation and Debt Service	$ 50,833	$ 54,496
Interest Income on Invested Funds	125	343
Total Available for Debt Service	$ 50,958	$ 54,839
Principal and Interest Requirements	$ 16,200 (a)	$ 32,200 (b)

Notes - (a) Not including interest which was capitalized to October 1, 1956. (b) Including first principal maturity. Maximum annual total debt service requirements on the Series 1955 bonds are $34,388.

Series 1950 and 1954 debt service requirements are shown combined in the following schedule, together with the combined operations of Fell, Dunn, Barton, and Walker Halls, the latter of which began operation in September of 1955.

Year End June 30th	1956	1957	1958
Gross Operating Revenue	$646,756	$666,356	$697,375
Operating Expenses	437,390	450,651	459,928
Net Operating Revenue Before Depreciation and Debt Service	$209,366	$215,705	$237,447
Interest Income on Invested Funds	5,150	10,325	12,417
Total Available for Debt Service	$214,516	$226,030	$249,864
Principal and Interest Requirements	$ 94,335	$105,125	$132,914

DESCRIPTION OF UNIVERSITY

Illinois State Normal University, a State supported institution, is located near the geographic center of Illinois in the city of Normal, which, together with the adjoining city of Bloomington, had a combined 1950 census population of 44,135. Founded in 1857, Illinois State Normal University is the oldest of the four Illinois teachers colleges and was the tenth normal school to be established in the United States. It awards bachelors and masters degrees of science in education, and both its undergraduate and graduate programs are accredited by the North Central Association of Colleges and Secondary Schools and by The American Association of Colleges for Teacher Education. The University operates a high school and an elementary school with enrollments of approximately 400 and 600, respectively, including a special education school providing kindergarten through eighth grade classes for exceptional children,

all in addition to the University enrollment, which was 3,570 in the fall of 1958. The University has a faculty of approximately 350 members.

The campus consists of 71 acres plus an adjoining 192-acre experimental farm. The University's June 30, 1958, balance sheet shows land valued at $452,436 and over $16 million in buildings, improvements, and equipment. In addition to this value, a new $1¼ million classroom building is now under construction and due for completion this year.

No tuition is charged students attending the University. Fees are charged each student to cover registration, activities, health service, books, and student union. These fees total $70 per semester for students who are residents of Illinois, and $155 per semester for out-of-state students.

ENROLLMENT

The following record of enrollment includes only full-time students. Total enrollment, including part-time students on the campus, at the beginning of the fall term 1958 was 3,570.

Year	Fall Term	Summer Term
1953-4	2,072	1,051
1954-5	2,408	1,280
1955-6	2,776	1,342
1956-7	2,941	1,448
1957-8	2,899	1,692
1958-9	3,202	- -

DESCRIPTION OF PROJECT

The residence hall to be built in part with the proceeds of this bond issue has a capacity of 810 students. It is to be a 10-story building consisting of two tiers of dormitory rooms joined by a tier of lounges, each lounge being two stories in height. There will be two automatic elevators in each tier of dormitory rooms. The building, modern in design and facilities, will be of concrete frame construction with porcelain coated steel paneling exterior curtain walls and aluminum window frames, all of which is expected to result in extremely low maintenance cost. The building also includes a kitchen and dining hall adequate to serve 1,600, such oversizing having been designed to accommodate both the residents of the new hall and those of a similar adjoining dormitory planned to be built in the future.

UNIVERSITY HOUSING FACILITIES

Upon completion of the apartments now under construction with the proceeds of the Series 1957 bonds, the present barracks apartments will be razed. The revenues of all the then remaining housing facilities at the University will be pledged to bonds in connection with which a covenant has been made by The Teachers College Board to pass such rules and regulations as are required to insure occupancy of the facilities. The priority of these occupancy covenants runs in chronological order with the bonds on behalf of which the covenant is made. Shown below is the capacity of all University housing facilities, including the proposed new residence hall to be constructed with the proceeds of these Series 1959 bonds, arranged in order of their occupancy requirement.

First Required Occupancy (Series 1950 and 1954 Bonds):		
Fell Hall	252	
Dunn Hall	213	
Barton Hall	213	678
Next Required Occupancy (Series 1954 Bonds):		
Walker Hall		410
Next Required Occupancy (Series 1957 Bonds):		
Apartments Now Under Construction		96*
Sub-Total		1,184

Proposed New Residence Hall	810
Total Required Occupancy	1,994

*Only facility the revenues of which are not pledged to these Series 1959 bonds.

HOUSING DEMAND

The 810-student capacity of the proposed new residence hall to be constructed with the proceeds of these Series 1959 bonds constitutes only 63.6% of the demand remaining after all residence halls with a prior required occupancy are filled to capacity, as shown below.

Total Enrollment --Fall of 1958	3,570
Less Students Living at Home, Commuting, or Working for Board and Room	1,113
Students Needing to be Housed	2,457
Less Capacity of Existing Dormitories and Apartments Under Construction	1,184
Available for Occupancy of New 810-Student Capacity Dormitory	1,273

BOARD AND ROOM RATES

Residence hall board and room rates are uniform for all facilities on the campus. Rates were increased with the beginning of the 1958-9 school year and will be further increased for all residence halls, including the proposed 810-student capacity new building, upon completion of the new building, as shown below.

	Per Week	Per Term (18 Weeks)	Per Year (36 Weeks)
Prior to September 1958	$17.50	$315	$630
Since September 1958	18.61	335	670
Upon Completion of New Building	19.00	342	684

ILLINOIS STATE NORMAL UNIVERSITY

TOTAL ASSETS

As of June 30, 1958

CURRENT FUNDS:		
General and Educational --		
Cash - Working Cash Fund	$ 10,000.00	
- Income Fund.	324,014.09	
Unexpended State Appropriations.	4,500,534.70	
Total General and Educational . . .		$ 4,834,548.79
Restricted - Auxiliary Enterprises -		
Cash	$ 7,993.78	
Investments.	235,000.00	
Receivables.	81,205.49	
Inventory - Textbooks, Less Depreciation	25,326.27	
Plant and Equipment, Net	117,942.64	
Total Auxiliary Enterprises		467,468.18
Total Current Funds		$ 5,302,016.97
PLANT FUNDS:		
Unexpended Appropriation - Permanent Improvements	$2,005,088.61	
Invested in Plant - Land, Buildings, Other Improvements, Construction in Progress, Equipment	13,642,998.39	
Total Plant Funds.		$15,648,087.00

TEACHERS COLLEGE BOARD REVENUE BOND FUNDS:			
Cash	$487,484.35		
Investments.	646,549.06		
Receivables	21,689.86		
Inventories	13,408.73		
Total Current Assets		$1,169,132.00	
Reserves -			
Cash	$ 67,651.73		
Investments.	457,280.66	524,932.39	
Buildings and Equipment, Net . .		3,496,318.60	
Deferred Charges		66,377.06	
Total Revenue Bond Funds			$ 5,256,760.05
AGENCY FUNDS:			
Cash		$ 104,735.61	
Investments.		5,017.37	
Total Agency Funds . .			109,752.98
LOAN FUNDS:			
Cash		$ 1,323.75	
Investments.		3,543.35	
Notes Receivable		5,928.80	
Total Loan Funds. . . .			10,795.90
TOTAL ALL FUNDS . . .			$26,327,412.90

ILLINOIS STATE NORMAL UNIVERSITY
TOTAL LIABILITIES

As of June 30, 1958

CURRENT FUNDS:			
General and Educational --			
Deferred Income - State Appropriations		$4,347,993.00	
Surplus		486,555.79	
Total General and Educational			$ 4,834,548.79
Restricted - Auxiliary Enterprises -			
Accounts Payable		$ 1,717.34	
Accrued Wages Payable.		5,625.50	
Advance Payments - Room and Board		1,140.00	
Deferred Income		4,869.58	
Reserve for Repairs - Rental Houses		7,480.85	
		$ 20,833.27	
Capital Surplus.	$ 371,076.37		
Unallotted Income	75,558.54	446,634.91	
Total Auxiliary Enterprises			467,468.18
Total Current Funds			$ 5,302,016.97
PLANT FUNDS:			
Unexpended Plant Funds		$ 2,005,088.61	
Investment in Plant		13,642,998.39	
Total Plant Funds			$15,648,087.00
TEACHERS COLLEGE BOARD REVENUE BOND FUNDS:			
Accounts Payable	$ 96,732.15		
Accrued Interest Payable . . .	32,459.09		
Deferred Income	23,951.04		
Advance Payments - Room and Board	39,665.00		
Refunds Payable	330.00		
Total Current Liabilities		$ 193,137.28	
Long-Term Liabilities - Bonds Payable -			
Series 1950	$ 985,000.00		
Series 1954	1,605,000.00		
Series 1955	690,000.00		

Long-Term Liabilities - Bonds Payable - (Continued)			
Series 1957	$ 890,000.00	4,170,000.00	
Surplus		893,622.77	
Total Revenue Bond Funds			$ 5,256,760.05
AGENCY FUNDS:			
Student Activity Funds . . .		$ 38,239.71	
Student Organization Funds. .		18,750.04	
Other Funds		52,763.23	
Total Agency Funds			109,752.98
LOAN FUNDS - Balances			10,795.90
TOTAL ALL FUNDS. . .			$26,327,412.90

ILLINOIS STATE NORMAL UNIVERSITY
TOTAL INCOME and EXPENDITURES

Year Ended June 30, 1958

CURRENT INCOME:	
Educational and General -	
Student Fees	$ 180,717.48
State Appropriations	3,924,007.03
Sales and Services	23,836.52
Other Sources	2,480.28
Total Educational and General	$ 4,131,041.31
Auxiliary Enterprises.	127,548.45
Student Aid	54,500.00
Revenue Bond Funds	990,512.92
Total Current Income	$ 5,303,602.68
CURRENT EXPENDITURES:	
Educational and General -	
General Administration	$ 152,534.83
General Expense	588,759.03
Instruction	2,375,781.65
Extension	15,564.88
Library and Museum	100,086.81
Physical Plant	481,706.96
Total Educational and General	$ 3,714,434.16
Auxiliary Enterprises.	101,162.00
Student Aid	55,875.00
Revenue Bond Funds (Including Interest Paid)	825,371.08
Expenditures for Plant from Current Funds.	172,458.15
Total Current Expenditures	$ 4,869,300.39
EXCESS OF INCOME OVER EXPENDITURES	$ 434,302.29

FLOW OF FUNDS

Section 7 of the resolution authorizing these $3,600,000 Series 1959 bonds, which prescribes the disposition of pledged revenues, is briefly summarized below.

Into a separate Revenue Fund held by the Treasurer of the State of Illinois shall be deposited within three days after receipt, all pledged revenues, to be held for use only in accordance with the provisions of the bond resolution, which establishes the following manner and order of application.

1. Monthly deposits to an Operation and Maintenance Account of such an amount as is necessary to pay the reasonable cost of maintaining, operating, and repairing the new building for such month. After retirement of all Series 1950 and Series 1954 bonds, when the gross operating revenues of the existing Fell, Dunn, Barton, and Walker Halls will be deposited into the Revenue Fund, the operating expenses of these four existing buildings will be paid from this Operation and Maintenance Account.

2. Monthly deposits into the Bond Account in amounts equal to 1/6 of the interest and 1/12 of the principal then next due on these Series 1959 bonds for use only in paying such principal and interest when due.

3. Semiannual deposits into the Bond Reserve Account beginning July 1, 1961, of $10,000 until a balance of $200,000 has been accumulated, at which figure said account shall thereafter be maintained by resumption of $10,000 semiannual payments if depleted, for use only in paying principal and interest on these Series 1959 bonds when moneys in the Bond Account are insufficient therefor. Money in the Bond Reserve Account may be invested in direct obligations of or securities fully guaranteed by the United States of America having a maturity not exceeding ten years from the date of investment.

4. Semiannual deposits into the Depreciation Account beginning July 1, 1961, of $10,000 until there has been accumulated the sum of $200,000, at which figure this account shall thereafter be maintained by resumption of $10,000 semiannual payments if depleted, for use in paying the cost of extraordinary repairs, upkeep, and replacements in, on or about the new building; provided that if the funds in the Bond Account and Bond Reserve Account should at any time be reduced below the respective amounts required to be on deposit therein transfers shall be made from the Depreciation Account to eliminate any such deficiency. Moneys in the Depreciation Account may be invested in direct obligations of or securities fully guaranteed by the United States of America maturing not more than five years from the date of investment.

5. Surplus revenues remaining in the Revenue Fund at the close of each fiscal year after all transfers and deposits specified above have been made and after any deficiencies in such transfers and deposits have been remedied may be used for any lawful purpose.

BOND RESOLUTIONS

The remaining pages of this official statement contain the resolutions in full by which the following bond issues have (or, in the case of the Series 1959 bonds, will be) authorized, presented in the following order:

Series 1959 (See Page 292 of this minutes)

Series 1950 (See Page 192 of the Proceeding of the Teachers College Board for 1950)

Series 1954 (See Page 600 of the Proceeding of the Teachers College Board for 1953-54)

Mr. Watson moved that the Notice of Sale and Official Statement on the proposed issue of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, for Illinois State Normal University at Normal, Illinois, as prepared by Barcus, Kindred & Co., be ratified, approved and confirmed by this Board. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Summers presented the Notice of Sale and Official Statement on the proposed issue of $625,000 Apartment Buildings Revenue Bonds, Series of 1959, for Northern Illinois University at DeKalb, Illinois, as prepared by Barcus, Kindred & Co., said Notice of Sale and Official Statement being as follows:

NOTICE OF SALE

$625,000 NORTHERN ILLINOIS UNIVERSITY
Apartment Buildings Revenue Bonds, Series of 1959

Sealed proposals for the purchase of $625,000 Apartment Buildings Revenue Bonds, Series of 1959, of The Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, will be received by delivery to the undersigned at the Office of the Director of the Department of Finance, Room 1100, State of Illinois Building, 160 North LaSalle Street, Chicago 1, Illinois, until 12:00 noon, Central Standard Time, on March 23, 1959, or by delivery to the undersigned at 2:00 P.M., Central Standard Time, on the same date, in Private Dining Room No. 18, Fourth Floor, Conrad Hilton Hotel, Chicago, Illinois, at which latter time and place all bids will be publicly opened, read and considered by said Board.

Said bonds will be dated April 1, 1959, of the denomination of $1,000 each, numbered from 1 through 625, and will mature on April 1 in each of the years and in amounts as follows:

$10,000 - 1961-1970, Inclusive
15,000 - 1971-1978, Inclusive
20,000 - 1979-1983, Inclusive
25,000 - 1984-1989, Inclusive
30,000 - 1990-1993, Inclusive
35,000 - 1994

Bonds maturing on April 1 in each of the years 1970 through 1994 shall be redeemable in whole or in part in their inverse numerical order prior to their maturity on April 1, 1969, and on any interest payment date thereafter at par plus accrued interest plus the following premiums:

4% if redeemed April 1, 1969 through October 1, 1973;
3% if redeemed April 1, 1974 through October 1, 1978;
2% if redeemed April 1, 1979 through October 1, 1983;
1% if redeemed April 1, 1984 and thereafter.

Interest will be payable October 1, 1959, and semiannually thereafter, both principal and interest to be payable at The Northern Trust Company, Chicago, Illinois.

Said bonds are issued to pay the cost of constructing four two-story apartment buildings to provide housing and necessary appurtenant facilities for married students on the campus of said University. Said bonds are to be payable from and secured by a closed first lien on and pledge of the net revenue derived from the operation of said apartment buildings.

No bids of less than par and accrued interest will be considered. Bids must be for all of the bonds bearing interest at a rate or rates not to exceed Five Per Cent (5%) per annum. In determining the best bid, the interest cost will be computed by determining the interest from April 1, 1959, to absolute maturity at the rate or rates specified by the bidder and deducting therefrom any premium offered. Bidders may specify the rate or rates of interest in multiples of 1/8 of 1%, but all bonds of the same maturity shall bear the same single interest rate.

The sale and award of the bonds will be subject to the final approving legal opinion of Chapman and Cutler, Attorneys, Chicago, Illinois, said opinion to be furnished without expense to the purchaser. The bonds will be delivered to the purchaser in Chicago, Illinois.

The right is reserved to reject any or all bids, and any bid not complying with this notice of sale will be rejected. Each bid must be enclosed in a sealed envelope addressed to The Teachers College Board of the State of Illinois, and should be marked on the outside "Proposal for Northern Illinois University Bonds" and must be accompanied by a certified or cashiers check drawn upon an incorporated bank or trust company to the order of said The Teachers College Board of the State of Illinois for $6,250 as a good faith deposit to secure The Teachers College Board against any loss from the failure of the bidder to comply with the terms of his bid. No interest will be allowed on the amount of the good faith deposit, and the checks of all bidders except the one to whom the award is made will be returned immediately.

Further information may be obtained from the undersigned, or Barcus, Kindred & Company, 231 South LaSalle Street, Chicago 4, Illinois, Fiscal Agent for The Teachers College Board.

Dated the 16th day of March, 1959.

/s/ Alexander Summers
Secretary of The Teachers College
Board of the State of Illinois

$625,000
NORTHERN ILLINOIS UNIVERSITY
Apartment Buildings Reven e Bonds, Series of 1959

BOND YEARS

Bonds Due 4/1	Amount	Years From 4/1/59	Bond Years	Cumulative Bond Years
1961	$10,000	2	20	20
1962	10,000	3	30	50
1963	10,000	4	40	90
1964	10,000	5	50	140
1965	10,000	6	60	200
1966	10,000	7	70	270
1967	10,000	8	80	350
1968	10,000	9	90	440
1969	10,000	10	100	540
1970	10,000	11	110	650
1971	15,000	12	180	830
1972	15,000	13	195	1,025
1973	15,000	14	210	1,235
1974	15,000	15	225	1,460
1975	15,000	16	240	1,700
1976	15,000	17	255	1,955
1977	15,000	18	270	2,225
1978	15,000	19	285	2,510
1979	20,000	20	400	2,910
1980	20,000	21	420	3,330
1981	20,000	22	440	3,770
1982	20,000	23	460	4,230
1983	20,000	24	480	4,710
1984	25,000	25	625	5,335
1985	25,000	26	650	5,985
1986	25,000	27	675	6,660
1987	25,000	28	700	7,360
1988	25,000	29	725	8,085
1989	25,000	30	750	8,835
1990	30,000	31	930	9,765
1991	30,000	32	960	10,725
1992	30,000	33	990	11,715
1993	30,000	34	1,020	12,735
1994	35,000	35	1,225	13,960
	$625,000		13,960	

Northern Illinois University, with a total enrollment of over 5,500, is the largest of the four State educational institutions under the control of The Teachers College Board. Formerly called Northern Illinois State College, it is located about 60 miles west of Chicago at DeKalb, a city of approximately 10,000 population not including University students. Established in 1895, it is accredited by the North Central Association of Colleges and Secondary Schools, the National Commission of Accrediting and the National Council for Accreditation of Teacher Education as a baccalaureate and master's degree-granting institution. The University faculty has over 350 members. Fixed assets are valued in excess of $15 million with cash and capital appropriations on hand (not including this proposed bond issue) for adding over $5 million.

The campus consists of 340 acres, approximately 187 of which have been acquired within the last six years. Intensive development of this new addition to the campus includes a $1½ million residence hall, a $1¼ million physical education building (field house), a $2 million laboratory school building and $950,000 classroom building which are already completed and, now under construction, a $4 million residence hall group and a $1¼ million fine arts classroom

building. The apartments to be constructed with the proceeds of this bond issue will be built in this new area, convenient to all campus facilities and approximately 1½ miles from the DeKalb business district.

No tuition is charged students attending the University. Fees are charged to cover registration and activities (including use of the student union and field house) which presently total $65 per student per regular semester or $130 for a full academic year. Summer session fees total $32.50. Higher fees are charged out-of-state students.

Legal Authority:- These bonds will be issued by The Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, pursuant to the provisions of an act authorizing the Board to build and equip housing facilities and other structures with the proceeds of bonds payable from the revenues thereof (Sections 59a to 59e, Chapter 127, Illinois Revised Statutes 1957), approved by the General Assembly of the State of Illinois; and pursuant to a resolution to be adopted by the Board.

The Teachers College Board of the State of Illinois, organized pursuant to Chapter 122 of the laws of the State of Illinois, is comprised of nine members appointed for overlapping six-year terms by the Governor with the advice and consent of the Senate, and, as ex-officio members, the Superintendent of Public Instruction and the Director of the Department of Finance of the State of Illinois. The present organization of the Board is:

Appointed Members

Lewis M. Walker, Chairman	Gilman
R. A. Stipes, Jr., Vice-Chairman	Champaign
Alexander Summers, Secretary	Mattoon
Carl Dunbar	Macomb
J. A. Houle, Jr.	Hinsdale
Harriet Lowden Madlener	Oregon
William E. Reed	Oak Park
Clarence Ropp	Normal
Chauncey B. Watson, Sr.	DeKalb

Ex-Officio Members

George T. Wilkins, Superintendent of Public Instruction	Springfield
M. H. Hollingsworth, Director, Department of Finance	Springfield

Under the control of this Board are four institutions: Northern Illinois University, DeKalb; Illinois State Normal University, Normal; Western Illinois University, Macomb; and Eastern Illinois University, Charleston.

Purpose of Bond Issue:- The proceeds of these bonds will be used to finance the construction of four apartment buildings with a total of 80 apartments, consisting of 40 efficiency units and 40 one-bedroom units, at the following estimated cost:

Construction Cost Including Built-In Equipment	$481,635*
Furnishings	47,000
18 Months' Capitalized Interest (at 4½%)	42,188
Architectural & Financial Expense & Contingencies	54,177
Total Project Cost	$625,000

* Based on firm construction bids received 3/11/59. Contracts covered by 100% performance bonds will be awarded upon completion of this financing. Completion is scheduled for January 1960.

Description of Project:- The project consists of apartments for 80 families consisting of 40 efficiency apartments and 40 one-bedroom apartments.

There are 4 two-story buildings of 20 apartment units each with a connecting central utility core housing laundry and storage facilities for tenants.

Closets and wardrobes will be built into each apartment, as will a kitchenette unit including range, refrigerator and garbage disposal. Each apartment's bathroom will include a tub-shower combination and a built-in medicine cabinet. The efficiency units, in addition to the main room, will have a dressing room of sufficient size (6'x10') to permit its use as a separate study room or infant's bedroom. Each unit will be furnished with a dinette table and chairs, couch bed, lounge chair, study desk and chair and occasional tables. Those apartments which have a bedroom will have an additional bed in the bedroom.

The design of the building provides attractive modern housing and also provides for economy of operation and maintenance. Exterior walls will be face brick, interior walls painted concrete blocks, ceilings painted concrete and floors asphalt tile on concrete. The heating system will consist of individual wall units in each apartment. The buildings will be surrounded by lawns and will be provided with playround and parking space. Their location on the edge of the campus will make them sufficiently secluded for pleasant family living but within easy walking distance of all campus buildings including the new laboratory school, which could be attended by school-age children of apartment residents.

Security of Bonds:- These $625,000 bonds are all equally secured by a closed first lien on the net operating revenues of the apartment buildings to be constructed with their proceeds. The Teachers College Board covenants continuously to operate, use and maintain these apartment buildings in an efficient manner and at reasonable cost and to adopt such parietal rules and regulations as are necessary to assure maximum occupancy and use of the buildings by married students or others, subject only to the requirements of outstanding bonds requiring prior occupancy of certain dormitories (there are no family housing units with an occupancy requirement prior to that of the buildings being constructed with the proceeds of these $625,000 bonds), and to charge and collect rents and charges for the use of said apartment buildings fully sufficient to pay when due the principal and interest on these bonds and to maintain a Bond Reserve Account and a Building Maintenance and Equipment Reserve Account as provided in the bond resolution.

Debt Service Requirements on these $625,000 bonds at an assumed interest rate of 4½%:-

Year End 4/1	Principal	Interest	Total
1960	-0-	$28,125*	$28,125*
1961	$10,000	28,125*	38,125*
1962	10,000	27,675	37,675
1963	10,000	27,225	37,225
1964	10,000	26,775	36,775
1965	10,000	26,325	36,325
1966	10,000	25,875	35,875
1967	10,000	25,425	35,425
1968	10,000	24,975	34,975
1969	10,000	24,525	34,525
1970	10,000	24,075	34,075
1971	15,000	23,625	38,625
1972	15,000	22,950	37,950
1973	15,000	22,275	37,275
1974	15,000	21,600	36,600
1975	15,000	20,925	35,925
1976	15,000	20,250	35,250
1977	15,000	19,575	34,575
1978	15,000	18,900	33,900
1979	20,000	18,225	38,225
1980	20,000	17,325	37,325
1981	20,000	16,425	36,425
1982	20,000	15,525	35,525

Year End 4/1	Principal	Interest	Total
1983	$20,000	$14,625	$34,625
1984	25,000	13,725	38,725
1985	25,000	12,600	37,600
1986	25,000	11,475	36,475
1987	25,000	10,350	35,350
1988	25,000	9,225	34,225
1989	25,000	8,100	33,100
1990	30,000	6,975	36,975
1991	30,000	5,625	35,625
1992	30,000	4,275	34,275
1993	30,000	2,925	32,925
1994	35,000	1,575	36,575
1961-94 Annual Average			$36,032

* Interest to 10/1/60 is capitalized.

Need for Project:- There has been a steady increase in enrollment of married students at the University. The number of married student families had reached 365 by last fall. There are also 111 faculty members who rent their housing facilities and whose families are small enough to permit their being accommodated in the proposed apartment units (87 have no children and 24 have only one or two children).

The only family housing facilities now owned by the University consist of converted barracks buildings obtained from the federal government after World War II, which are to be razed upon completion of the new apartment buildings. There are 48 apartment units in these barracks, 36 of which have been reserved for students and 12 of which have been held available for new faculty members on a temporary basis. These barracks units have rented unfurnished at $40 and $50 per month (depending upon size) to students, and at graduated rates up to $80 per month to faculty members.

Rentals paid by married students living off-campus are substantially higher than those charged for these barracks apartments. Of the married students replying to a recent questionnaire, 61% now pay over $70 per month for housing and 30% over $80.

Although the proposed apartments are planned primarily for housing families, they could be adapted to housing single students. The capacity of all University residence halls, including the two now under construction and expected to be completed next fall, totals 2,160 students, compared to present full-time enrollment of over 4,500.

Rental Charges:- The initial schedule of monthly charges for the proposed apartments, furnished and including heat and utilities, is:

Efficiency Units	- $67.50
One-bedroom Units	- $77.50

It is of interest to note that the average monthly rental of the efficiency and one-bedroom units ($72.50) is only about 10% higher than the present dormitory room rate ($5.50 per week) applied to the apartments' average occupancy capacity for single students (3 per apartment based on 2 in each efficiency and 4 in each one-bedroom unit).

Annual Revenues and expenses of apartment project as estimated by University officials:

Gross Rental:	
40 Units at $67.50 per Month	$ 32,400
40 Units at $77.50 per Month	37,200
	$ 69,600
Less 10% Vacancy Allowance	6,960
Gross after Vacancy Allowance	$ 62,640

Operating Expenses:	
Heat	$ 5,200
Decorating & Maintenance	3,200
Water, Gas & Electricity at $10 per Month per Occupied Apartment	8,640
Total Operating Expense	$17,040
Net Before Depreciation & Debt Service	$45,600
Debt Service Coverage $625,000 Bonds as 4½s:	
Max Interest ($28,125) Covered	1.6x
Avg Tot Chgs ($36,032) Covered	1.3x

Vacancy is negligible in the University's present barracks apartments, which the occupants continue to rent over the summer, even if they are not attending summer session, in order to insure availability of the apartment during the following year. It is expected that the same results will be experienced with the new apartment buildings, which upon completion will constitute the only University owned family housing facilities.

Flow of Funds:-The resolution authorizing these bonds provides that as soon as any portion of the project becomes revenue-producing the gross revenues derived from the operation of the project shall within three days of receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by said official in a special fund and shall be expended and used only in the manner and order specified below:

1. Monthly, into the Operation and Maintenance Account shall be transferred such a sum of money as may be sufficient to pay the reasonable cost of operating and maintaining the project for the current month, and money so transferred shall be used only for such purposes.

2. Monthly, into the Bond Account shall be transferred a sum of money equal to 1/6 of the interest and 1/12 of the principal then next due on these bonds. Moneys credited to said Bond Account shall be used solely for the payment of principal and interest on these bonds.

3. Semiannually (on or before April 15th and October 15th), into the Bond Reserve Account shall be deposited $2,000 until there has been accumulated therein the sum of $36,000, at which figure the Bond Reserve Account shall thereafter be maintained by resumption of $2,000 semiannual payments if necessary until such time as the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all bonds of this issue then outstanding and unpaid. Moneys in the Bond Reserve Account shall be used to pay maturing principal and interest on these bonds whenever there exists a deficiency therefor in the Bond Account. Funds in the Bond Reserve Account may be invested in direct obligations of or securities fully guaranteed by the United States of America having a maturity not exceeding 10 years from the date of investment.

4. Semiannually (on or before April 15th and October 15th), into the Building maintenance and Equipment Reserve Account shall be transferred $2,000 until there has been accumulated therein the sum of $80,000, at which figure this account shall thereafter be maintained by resumption of $2,000 semiannual payments if necessary. Funds in this account shall be used solely to pay the cost of renovating or replacing furniture and movable equipment, or the cost of unusual or extraordinary maintenance, repairs, renewals and replacements of the building; provided that, in the event funds in the Bond Account and Bond Reserve Account are at any time reduced below the amount required to be on deposit therein, moneys in the Building Maintenance and Equipment Reserve Account shall be transferred to the Bond Account or Bond Reserve Account to the extent required to eliminate such deficiency. Moneys in the Building Maintenance and Equipment Reserve Account may be invested in direct obligations of or securities fully guaranteed by the United States of America having a maturity of not exceeding 5 years from the date of investment.

5. Surplus revenues remaining at the close of each fiscal year after all the above required transfers have been made and any deficiency in such transfers from previous fiscal years have been remedied, may be used for any legal purpose.

Full-Time Fall Enrollment at Northern Illinois University:-

Year	Total Enrollment	Student Families Included in Total*
1954	2,154	121
1955	2,762	149
1956	3,476	187
1957	3,996	271
1958	4,649	365

*If both husband and wife are students, only one is included in these figures.

In addition to full-time enrollment shown above, the University has a substantial part-time on-campus enrollment (1,008 in the fall of 1958).

Debt History:- The Teachers College Board of the State of Illinois, has since 1947 when enabling legislation was first passed, issued revenue bonds to finance fifteen projects at the schools under its control. In each case the Board has required that the facilities, as soon as built, be operated in such a way as to produce revenues substantially in excess of all requirements including those for various reserves.

Five of these fifteen bond issues have been for facilities at Northern Illinois University. The first, payable from revenues of the student union building and dining hall, was fully retired substantially in advance of maturity from funds on hand.

The second issue at Northern, $1,350,000 Series 1950 Student Residence Halls Revenue Bonds, is payable from revenues of three dormitories constructed or improved with its proceeds. $140,000 of these bonds have matured, and $360,000 have been retired in advance of maturity with surplus earnings, leaving only $850,000 outstanding. Below are shown operating data relative to said bond issue for the last four fiscal years:

Year End 6/30 . . .	1955	1956	1957	1958
Operating Income	$436,094	$538,657	$575,854	$611,945
Operating Expense	311,546	366,105	400,042	432,537
Net Before Depr & Dt Serv	$124,548	$172,552	$175,812	$179,408
Princ & Int Reqmnts	$ 57,700	$ 58,846	$ 53,930	$ 51,772

The third Northern issue, $1,500,000 Series of 1953 Building Revenue Bonds, was issued for the purpose of financing construction of a new dormitory and additions to the student union building and dining hall, is payable from revenues of said buildings, and has now been reduced by maturity payments to $1,425,000. Shown below are operating data relative to said bond issue for the last four fiscal years:

Year End 6/30	1955 (a)	1956	1957	1958
Operating Income	$164,694	$461,927	$506,137	$529,090
Operating Expense	126,632	311,354	351,354	370,268
Net Before Depr & Dt Serv	$ 38,062	$150,573	$154,783	$158,822
Princ & Int Reqmnts	$ 4,815(b)	$ 57,700	$ 82,297	$ 81,294

Notes:- (a) Not including the principal source of revenue, construction of which was not completed until the fall of 1955. (b) Debt service to 6/1/55 was capitalized.

The fourth Northern issue, $400,000 Series 1956 Physical Education Building Revenue bonds, was issued to supplement a $950,000 State appropriation for the construction of a field house which was completed in the fall of 1957, and is payable from revenues of said field house. Net before depreciation for the fiscal year ended 6/30/58, the first full year of operation, was $39,388 and covered maximum annual principal and interest requirements ($21,300 in 1962) 1.8 times.

The last Northern issue, $4,000,000 Dormitory Revenue Bonds of 1957, was issued to construct two new dormitories with connecting dining hall and to improve three existing dormitories, and is payable solely from their revenues. The new

dormitories are now under construction and expected to go into operation in the fall of 1959.

Overall Institutional Operations:- Shown below is a condensed summary of total income and expenditures (not including capital items nor bond principal retirement) of Northern Illinois University for the fiscal year ended 6/30/58:

Income		
Educational & General Operations		
State Appropriations	$3,345,736	
Registration Fees & $14,111 Miscellaneous	299,959	$3,645,695
Revenue Bond Funds		
Series 1950	$ 611,945	
Series 1953	529,090	
Series 1956	43,538	
Series 1957	(a)	1,184,573
Auxiliary Enterprises		24,811
Total Income		$4,855,079

Expenditures		
Educational & General Operations		$3,418,630
Revenue Bond Funds (b)		
Series 1950	$ 459,309	
Series 1953	426,562	
Series 1956	15,570	
Series 1957	(a)	901,441
Auxiliary Enterprises		15,079
Total Expenditures		$4,335,150
Excess of Income Over Expenditures		$ 519,929

Notes:- (a) None. Bonds of this series were issued in June 1958. (b) Including interest payments.

State Appropriations for the Year Beginning 7/1/58:

Educational & General Operations	$4,482,659
Capital Improvements	2,064,675
Total Appropriations	$6,547,334

Overall Institutional Balance Sheet:-Shown below is a condensed combined balance sheet of Northern Illinois University's various funds as of 6/30/58:

Assets		
Educational & General Funds		
Cash and Receivables	$ 33,212	
Unexpended Appropriations	4,482,659	$4,515,871
Plant Funds		
Unexpended Appropriations	$2,064,675	
Land	407,899	
Buildings	7,536,456	
Equipment	1,473,183	
Construction in Process	1,802,126	
Miscellaneous Facilities	762,371	14,046,710
Rev Bd Fds (Series 1950,1953,1956 & 1957)		
Cash & US Govt Bds - Construction Funds	$3,641,962	
- Other Funds	753,808	
Inventory & Accounts & Int Receivable	56,293	
Deferred Charges	2,046	
Net Fixed Assets	3,652,562	8,106,671
Agency & Auxiliary Enterprise Funds		
Cash & US Govt Bonds	$ 334,823	
Accounts Receivable	1,030	
Net Fixed Assets	1,085	336,938
Total Assets		$27,006,190

Liabilities, Reserves and Surplus

Educational & General Funds		
Liabilities	$ 55,996	
Unencumbered Balance (Surplus)	4,459,875	$4,515,871
Plant Funds		
Unexpended Appropriations	$2,064,675	
Net Invested in Plant	11,982,035	14,046,710
Rev Bd Fds (Series 1950, 1953, 1956 & 1957)		
Current Liabilities & Deferred Income	$ 108,092	
Bonds Payable	6,725,000	
Surplus & Reserves	1,273,579	8,106,671
Agency & Auxiliary Enterprise Funds		
Current Liabilites & Deferred Income	610	
Reserve for Replacement of Buildings	33,740	
Balance	302,588	336,938
Total Liabilities, Reserves & Surplus		$27,006,190

Upon acceptance of a bid for these bonds, The Teachers College Board will adopt a resolution in substantially the following form:

Series 1959 (See Page 310 of these minutes.)

Mr. Watson moved that the Notice of Sale and Official Statement on the proposed issue of $625,000 Apartment Buildings Revenue Bonds, Series of 1959, for Northern Illinois University, at DeKalb, Illinois, as prepared by Barcus, Kindred & Co., be ratified, approved and confirmed by this Board. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

The Chairman announced that this was the time and place for the considering of bids received for the purchase of $3,600,000 Illinois State Normal University Student Residence Hall Revenue Bonds, Series of 1959, and pursuant to a Notice of Sale published in the Bond Buyer on March 16, 1959. The Secretary presented publisher's affidavit of publication of said Notice of Sale on March 16, 1959.

Mr. Summers moved that said Notice of Sale as so published be ratified, approved and confirmed by this Board. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary stated that the following bids were received for the purchase of $3,600,000 Illinois State Normal University Student Residence Hall Revenue Bonds, Series of 1959:

Bidder	Coupon Rates			Premium	Interest Cost Amount	%
John Nuveen & Co.,	$ 335,000	1963-1969	5%	$320.31	$4,032,900.00	4.2586
& Assoc.	455,000	1970-1976	4-3/8%			
	2,430,000	1977-1996	4-1/4%			
	380,000	1997-1998	4-1/8%			
White,Weld & Co.,	$ 510,000	1963-1972	5%	$1644.12	$4,133,129.12	4.36444
& Assoc.	1,355,000	1973-1987	4-1/4%			
	1,735,000	1988-1998	4-3/8%			
Blythe & Co.,Inc.	$ 280,000	1963-1968	5%	$1411.00	$4,083,703.07	4.31225
& Assoc.	510,000	1969-1976	4-1/2%			
	335,000	1977-1980	4-1/4%			
	865,000	1981-1988	4-3/8%			
	1,610,000	1989-1998	4-1/4%			
F.S.Smithers & Co.,	$ 280,000	1963-1968	5%	$312.48	$4,167,515.65	4.40075
McCormick & Co.,	670,000	1969-1978	4-1/2%			
& Assoc.	2,650,000	1979-1998	4-3/8%			

Mr. Houle moved that the bid of John Nuveen & Co., and Associates, for the purchase of said bonds be accepted. Mr. Summers seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary then presented a Resolution entitled:

> RESOLUTION creating an issue of $3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, of the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, prescribing all the details of said bonds, and providing for the security and payment thereof.

WHEREAS, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, upon full consideration and investigation finds and determines that it is advisable and necessary that a new student residence hall of 810 student capacity, complete with kitchen and dining facilities, be constructed in and for said University upon a part of the campus thereof, and that improvements be made to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, existing student residence halls located on the campus of said University, for the benefit of the students at said University; and

WHEREAS, the Teachers College Board has heretofore caused to be made plans and specifications for the construction of said new student residence hall and said improvements to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, and has heretofore adopted plans and specifications therefor which now remain on file in the office of the Secretary of the Teachers College Board; and

WHEREAS, this Board does now further find and determine that the estimated cost of the construction of said new student residence hall and said improvements to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, including all necessary costs and expenses incurred in connection therewith, is the sum of $4,163,000 and that it will be necessary to borrow the sum of $3,600,000 which, together with other funds available therefor, will provide funds to pay said cost estimate; and

WHEREAS, under the provisions of Section 59a through 59e of Chapter 127 of the Illinois Revised Statutes, 1957, and all other laws thereunto enabling, the Teachers College Board is authorized to issue revenue bonds for and on behalf of Illinois State Normal University at Normal, Illinois, for the purpose of paying part of the cost of the construction of said new student residence hall and said improvements to said designated existing student residence halls and to pledge the revenues derived from the use of said buildings:

NOW, THEREFORE, Be it and It Is Hereby Resolved by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, as follows:

Section 1. That there shall be constructed a new student residence hall of 810 student capacity in and for said Illinois State Normal University upon a part of the campus of said University, and that necessary improvements be made to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, existing student residence halls located on the campus of said University; all in accordance with plans and specifications therefor heretofore approved by the Teachers College Board for said Illinois State Normal University and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds to pay a part of the cost of constructing said new student residence hall and said improvements to Fell Hall, Dunn Hall, Barton Hall and Walker Hall, as hereinabove described, there shall be and there is hereby authorized and directed to be issued the negotiable coupon revenue bonds for said University, to be designated "Student Residence Hall Revenue Bonds, Series of 1959", in the principal amount of $3,600,000. The said Revenue Bonds shall bear date of April 1, 1959, shall be numbered from 1 through 3600, and shall be of the denomination of $1,000 each. The bonds numbered 1 through 335 shall bear interest at the rate of five per cent (5%) per annum; the bonds numbered 336 through 790 shall bear interest at the rate of four and three-eighths per cent (4 3/8%) per annum; the bonds numbered 791 through 3220 shall bear interest at the rate of four and one quarter per cent (4 1/4%) per annum; and the bonds numbered 3221 through 3600 shall bear interest at the rate of four and one-eighth per cent (4 1/8%) per annum, to be evidenced by coupons attached to said bonds, and said interest at the rates specified shall be payable January 1, 1960, and semiannually thereafter on the first days of July and January of each year and until said bonds shall have been fully paid. Said bonds shall mature on July 1 of each of the years and in amounts as follows:

$40,000	-	1963	$110,000	-	1985
45,000	-	1964 and 1965	115,000	-	1986
50,000	-	1966 through 1968	120,000	-	1987
55,000	-	1969 and 1970	125,000	-	1988
60,000	-	1971 and 1972	130,000	-	1989
65,000	-	1973	135,000	-	1990
70,000	-	1974 and 1975	145,000	-	1991
75,000	-	1976	150,000	-	1992
80,000	-	1977 and 1978	155,000	-	1993
85,000	-	1979	165,000	-	1994
90,000	-	1980	170,000	-	1995
95,000	-	1981 and 1982	180,000	-	1996
100,000	-	1983	185,000	-	1997
105,000	-	1984	195,000	-	1998

provided, however, that bonds numbered from 336 through 3600 shall be redeemable as a whole, or in part in the inverse order in which they are numbered, prior to their maturity on July 1, 1969, or on any interest payment date thereafter, at the option of the Teachers College Board, upon payment of the principal amount thereof, unpaid accrued interest to the designated date of redemption, and a premium for each bond redeemed in accordance with the following schedule:

4% if redeemed on July 1, 1969 through January 1, 1974;
3% if redeemed on July 1, 1974 through January 1, 1979;

2% if redeemed on July 1, 1979 through January 1, 1984; and
1% if redeemed on July 1, 1984 and thereafter.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, and such notice of redemption shall with substantial accuracy designate the date and place of redemption (to be the paying agent for said bonds), the numbers and amount of the bonds to be redeemed, and state that on the designated date of redemption said bonds will be redeemed by payment of principal thereof and unpaid accrued interest thereon to date of redemption, plus the applicable redemption premium, and that from and after the designated redemption date interest in respect of all bonds so called for redemption shall cease.

That such bonds and coupons shall be payable to bearer, provided, however, that such bonds may be subject to registration as to principal at any time prior to maturity in the name of the holder thereof on the books of the Secretary of the Teachers College Board in the City of Springfield, Illinois, such registration to be noted on the reverse side of the bonds by the said Secretary and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered bond shall be transferred to another registered holder or back to bearer only upon presentation to the Secretary of the Teachers College Board with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 3. Both principal of and interest on such Revenue Bonds shall be payable in lawful money of the United States of America at Harris Trust and Savings Bank, Chicago, Illinois, and said bonds shall be executed for and on behalf of Illinois State Normal University at Normal, Illinois, by the Chairman of the Teachers College Board and attested by the Secretary thereof under the seal of said Board, and shall be countersigned by the Treasurer of the State of Illinois, and before delivery shall be registered by the Auditor of Public Accounts in a registry record kept in his office for that purpose. The interest coupons attached to said bonds shall bear the facsimile signatures of the officials who execute said bonds, who, by the execution of said bonds, shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons.

Section 4. That said Revenue Bonds and coupons shall be in substantially the following form with appropriate omissions and insertions to give effect to differences in number, rate of interest, maturity and provision for prior redemption:

(Form of Bond)
UNITED STATES OF AMERICA
STATE OF ILLINOIS
THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR
ILLINOIS STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS
STUDENT RESIDENCE HALL REVENUE BOND, SERIES OF 1959

Number $1,000

The Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, or to the registered holder hereof if this bond be registered as to principal only as hereinafter provided, but only out of the revenues pledged for that purpose as hereinafter provided for, and not otherwise, the sum of One Thousand Dollars ($1,000) on July 1, 19 (unless this bond is subject to redemption prior to its maturity and has been called for prior redemption and funds are available for the payment thereof as herein provided) and to pay interest on said sum from the date hereof at the rate of per cent (%) per annum, payable January 1, 1960, and semiannually thereafter on the first days of July and January in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of

the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at Harris Trust and Savings Bank, Chicago, Illinois.

This bond is one of an authorized issue of $3,600,000, of which bonds numbered from 336 through 3600 are subject to redemption prior to maturity at the option of the Teachers College Board as a whole, or in part in the inverse order in which they are numbered, on any interest payment date on or after July 1, 1969, upon payment of the principal amount thereof, unpaid accrued interest to the designated date of redemption, and a premium for each bond redeemed in accordance with the following schedule:

4% if redeemed on July 1, 1969 through January 1, 1974;
3% if redeemed on July 1, 1974 through January 1, 1979;
2% if redeemed on July 1, 1979 through January 1, 1984; and
1% if redeemed on July 1, 1984 and thereafter.

Notice of redemption of any or all of said bonds shall be published at least once not less than thirty days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, stating the date and place of redemption (to be the paying agent for said bonds), the numbers and amount of bonds to be redeemed and the redemption price to be paid for each bond; and when this bond shall have been called for prior redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it is a part are all of like date, tenor and effect (except as to number, rate of interest, maturity, and provision for redemption prior to maturity) authorized by the Teachers College Board for Illinois State Normal University at Normal, Illinois, to pay, with other funds available therefor, the cost of the construction and equipment of a new student residence hall on the campus of said University and the cost of improvements to four existing student residence halls located on said campus known as Fell Hall, Dunn Hall, Barton Hall and Walker Hall, under and pursuant to the provisions of a Resolution adopted by the Teachers College Board on the 23rd day of March, 1959, and of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1957, and all other laws thereunto enabling.

This bond, and the issue of which it is one, is payable as to both principal and interest solely from and secured by a pledge of and a first lien on the net revenues derived from the operation of said new student residence hall to be constructed and equipped from the proceeds of the issue of which this bond is one; and is additionally secured by a pledge of and lien on the available net revenues remaining from the operation of said existing residence halls designated Fell Hall, Dunn Hall, Barton Hall and Walker Hall, junior and subordinate in all respects to the lien on and pledge of the revenues derived from the operation of said four residence halls securing the outstanding Student Residence Halls Revenue Bonds, Series of 1950, and the outstanding Student Residence Hall Revenue Bonds, Series of 1954, issued for the construction, equipment and improvement of said residence halls, and subject to all of the terms, provisions, conditions and limitations contained in said Resolution adopted March 23, 1959, authorizing the issue of bonds of which this bond is one.

This bond does not constitute an obligation of the State of Illinois within the meaning or application of any Constitutional or statutory limitation or provision, and the holder hereof shall never have the right to demand payment of this bond or interest hereon out of any funds other than the income and revenues pledged for payment thereof.

It is hereby certified and recited that in issuing this bond and the series of which it is a part, the Teachers College Board has covenanted and agreed to

operate, use and maintain continuously the student residence halls acquired, constructed and improved with the proceeds derived from the sale of said bonds at all times when said University is in session in an efficient and economical manner; to charge and collect for the use and occupancy thereof rents, fees and charges fully sufficient to pay when due the principal of and interest on this bond and the series of which it is one, and to maintain the Bond Reserve Account and the Depreciation Account created by the Resolution authorizing this bond, and to pay all operating and other expenses incident to the maintenance thereof; and to adopt appropriate rules and regulations, having due regard for the covenants made with respect to the aforementioned other outstanding bonds of said University, to require and enforce residence in said new student residence hall, and use of its facilities, so as to assure as nearly as possible one hundred per cent (100%) occupancy and use thereof.

This bond may be registered as to principal in the name of the holder on the books of the Secretary of the Teachers College Board, in the City of Springfield, Illinois, such registration to be evidenced by notation of said Secretary on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form, time and manner as required by law, and that the amount of this bond, together with all other bonds of the issue of which this is one, does not exceed any limit prescribed by the Constitution or the Statutes of the State of Illinois.

IN WITNESS WHEREOF, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, has caused this bond to be signed by the Chairman of the Teachers College Board, attested by the Secretary of said Board under the seal of said Board, and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of April, 1959.

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR ILLINOIS STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS

Attest:

By _____

_____
Secretary

Chairman

Countersigned:

_____
Treasurer, State of Illinois

(Form of Interest Coupon)

NUMBER $

On the first day of , 19 , *(unless the bond to which this coupon is attached has theretofore been called for prior payment and payment made or provided for) the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of Dollars ($) in lawful money of the United States of America at Harris Trust and Savings Bank, Chicago, Illinois, for interest due that day on its Student Residence Hall Revenue Bond, Series of 1959,

dated April 1, 1959, numbered

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR ILLINOIS STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS

Attest:

By_____

_____
Secretary

Chairman

Countersigned:

_____
Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 336 through 3600, inclusive, maturing after the callable dates of the bonds to which they are attached.)

(Form of Registration)

Date of Registration	In Whose Name Registered	Signature of Registrar

Section 5. That for the purpose of this Resolution the following words, terms and phrases shall have the following meanings:

(A) The Teachers College Board of the State of Illinois is herein designated the "Board" or "The Teachers College Board".

(B) Illinois State Normal University at Normal, Illinois, herein referred to as the "University".

(C) The new student residence hall of 810 student capacity, complete with kitchen and dining facilities, to be constructed upon a part of the campus of said University from the proceeds of the bonds herein authorized and other funds to be made available therefor, together with all improvements and repairs thereto, or replacements thereof, hereafter constructed or acquired, and all other facilities related thereto, are hereby collectively referred to as the "Project".

(D) The term "cost of construction of the Project" means the cost of the construction work at the site of the Project; the cost of architectural, engineering, legal, administrative, fiscal and other services rendered or performed in connection with the construction of the Project; the cost of land acquisition, including easements and rights-in-land necessary for the construction of the Project; interest on the bonds herein authorized during construction of the Project; the cost of equipment for the Project; and miscellaneous expenses necessary to the construction of the Project such as travel, inspection and auditing.

(E) The phrase "gross revenues" used in connection with the Project shall mean all rentals, charges, income, revenue and receipts to be received from the continued use and operation of the Project.

(F) The phrase "net revenues" or "net revenue" used in connection with the Project shall mean that portion of the gross revenues received from the continued use and operation of the Project remaining after providing sufficient funds for the reasonable and necessary cost of currently maintaining, operating, repairing and insuring the Project.

(G) The four existing residence halls including dining and other facilities, located on a part of the campus of said University and known and

designated as Fell Hall, Dunn Hall, Barton Hall and Walker Hall, and now owned, operated and maintained by said Board, together with all improvements, repairs and extensions thereto, or replacements thereof, hereafter constructed or acquired, are hereby collectively referred to as the "Existing System".

(H) The phrase "Series of 1950 Bonds" shall mean the authorized issue of $1,150,000 Student Residence Halls Revenue Bonds, Series of 1950, of The Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, authorized under Resolution adopted by said Board on April 17, 1950.

(I) The phrase "Series of 1954 Bonds" shall mean the authorized issue of $1,650,000 Student Residence Hall Revenue Bonds, Series of 1954, of The Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, authorized under Resolution adopted by said Board on June 14, 1954.

(J) The phrase "available net revenues of the Existing System" shall mean and include the aggregate of all the revenues derived from the operation or ownership of the Existing System remaining after, and subject and subordinate to,

(i) the prior payment of the reasonable and necessary expenses of currently maintaining, operating, repairing and insuring the Existing System; and

(ii) the prior payment of the principal of and the interest on the bonds from time to time outstanding of the authorized issue of said Series of 1950 Bonds and the prior payment of all sums to the Accounts created to secure the payment thereof under the terms of the Resolution authorizing said Series of 1950 Bonds adopted April 17, 1950, and available under Subsection 5 of Section 6 of said Resolution for payment of the principal of and interest on the bonds authorized hereunder subject and subordinate to the prior pledge of such revenues to further secure the payment of said Series of 1954 Bonds; and

(iii) the prior payment of the principal of and the interest on the bonds from time to time outstanding of the authorized issue of said Series of 1954 Bonds and the prior payment of all sums to the Accounts created to secure the payment thereof under the terms of the Resolution authorizing said Series of 1954 Bonds adopted June 14, 1954, and available under paragraph (H) of Section 8 of said Resolution for any lawful purpose.

After all of said Series of 1950 Bonds and the interest thereon shall have been paid in full, the gross revenues derived from the operation or ownership of that portion of the Existing System known as Fell Hall, Dunn Hall and Barton Hall shall be used and held for use as provided by the terms of said Resolution adopted June 14, 1954, authorizing said Series of 1954 Bonds; and, after all of said Series of 1954 Bonds and the interest thereon shall have been paid in full, then the gross revenues derived from the operation or ownership of Fell Hall, Dunn Hall, Barton Hall and Walker Hall, shall, in the aggregate, be deemed and considered and shall be used and held for use as the gross revenues of the Project within the meaning and provisions of this Resolution.

(K) The term "fiscal year" shall mean the period commencing July 1 and ending June 30 of each succeeding calendar year.

(L) The word "bond" shall mean each of the $3,600,000 aggregate amount of bonds authorized under the terms of this Resolution.

(M) The word "Treasurer" shall mean and include the Treasurer of the State of Illinois.

Section 6. Each of the $3,600,000 principal amount of bonds authorized hereunder is payable from and secured by a first lien on and pledge of the net revenues of the Project and is additionally secured by a lien on and pledge of the available net revenues of the Existing System, subject to the provisions of this Resolution, and said liens and said pledges are hereby irrevocably created and made for the protection of the holders of the bonds herein authorized;

provided, that nothing contained in this Resolution shall be so construed as to impair any of the contract rights vested in the holders of said outstanding Series of 1950 Bonds and Series of 1954 Bonds, as aforesaid, and if any provision or provisions of this Resolution shall ever be so construed by a court of competent jurisdiction, then such provision or provisions shall become ineffective to the extent of any such conflict and until such outstanding Series of 1950 Bonds and Series of 1954 Bonds shall have been paid and cancelled.

None of the $3,600,000 aggregate principal amount of bonds herein authorized shall be entitled to priority of one over the other in the application of the net revenues of the Project, or in the application of the available net revenues of the Existing System, regardless of the fact that some of said bonds may be delivered prior to the delivery of other bonds of said issue and regardless of the fact of differences in the date of maturity of said bonds or the date and terms and conditions of the prior redemption and payment thereof, or for any reason whatsoever, but all of the bonds of said total authorized issue of $3,600,000 principal amount are co-equal as to lien and share ratably without any preference, priority, or distinction as to the source or method of payment and security therefor.

Section 7. That so long as any of the said bonds herein authorized are outstanding, the Project and the Existing System shall be operated and maintained on a fiscal year basis commencing on July 1 and ending on June 30 of each succeeding year; provided, that the first fiscal year of the Project shall commence as soon as any portion of the Project becomes revenue producing.

For the purpose of accounting for the gross revenues to be derived from the operation of the Project and for the available net revenues of the Existing System, there are hereby established the following Accounts, and all moneys and investments therein shall be used and held for use in accordance with the following provisions:

(A) Revenue Fund

As soon as any portion of the Project becomes revenue producing, the gross revenue derived from the operation or ownership of the Project and the available net revenues of the Existing System, shall within (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by said official in a special fund hereby created and to be known as "The Teachers College Board Revenue Fund of 1959 for Illinois State Normal University at Normal, Illinois" (hereinafter referred to as the "Revenue Fund") and shall be expended and used by said Treasurer only in the manner and in the order as specified in Subparagraphs (B), (C), (D), (E) and (F) of this Section 7.

(B) Operation and Maintenance Account

On the first day of each calendar month said Treasurer shall transfer on his books from the Revenue Fund to a separate and special Account hereby created and designated the "Operation and Maintenance Account, Illinois State Normal University at Normal, Illinois, Student Residence Hall Revenue Bonds, Series of 1959" (hereinafter referred to as the "Operation and Maintenance Account") such a sum of money as may be directed by order of said Board sufficient to pay the reasonable cost of maintaining, operating and repairing the Project for said calendar month, including adequate provision for insurance and any fees due the paying agents on the bonds herein authorized, and the money so transferred shall be used for such purposes and no other.

If in any month for any reason there shall not be available for transfer from the Revenue Fund to the Operation and Maintenance Account an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount equal to any such deficiency shall be added to the amount otherwise required to be transferred from the Revenue Fund to said Operation and Maintenance Account in the next succeeding calendar month or months.

Until the payment of all of the Series of 1950 Bonds and interest thereon, all of the net revenues derived from the operation or ownership of that portion of the Existing System known as Fell Hall, Dunn Hall and Barton Hall (i) that remain after all transfers and deposits thereof have been made by said

Treasurer as required by the terms of said Resolution adopted April 17, 1950 authorizing the issue of said Series of 1950 Bonds and (ii) that remain after all transfers and deposits thereof have been made as required by the terms of said Resolution adopted June 14, 1954 authorizing the issue of said Series of 1954 Bonds, shall be deposited by said Treasurer into said Revenue Fund and shall be used and held for use as net revenues of the Project as in this Resolution provided; and until the payment of all of the Series of 1954 Bonds and interest thereon, all of the net revenues derived from the operation or ownership of the Existing System that remain after all transfers and deposits thereof have been made as required by the terms of the Resolution adopted June 14, 1954 authorizing the issue of said Series of 1954 Bonds, shall be deposited by said Treasurer into said Revenue Fund and shall be used and held for use as net revenues of the Project as in this Resolution provided.

After said Series of 1950 Bonds and interest thereon and said Series of 1954 Bonds and interest thereon have each been fully paid and cancelled in accordance with their terms, the gross revenues derived from the operation of the Existing System shall be deposited by said Treasurer into said Revenue Fund and the expenses of maintaining, operating, repairing and insuring said Existing System shall thereafter be paid from said Operation and Maintenance Account, and all rentals, charges, income, revenue and receipts thereafter remaining shall be used and held for use in the same manner as the net revenue derived from the operation or ownership of the Project as in this Resolution provided.

(C) Bond Account

On the first day of each month, after making the transfer provided in Subparagraph (B) above, the Treasurer of the State of Illinois shall then transfer on his books from the revenues remaining in the Revenue Fund to a special Account hereby created and designated "Bond Account, Illinois State Normal University at Normal, Illinois, Student Residence Hall Revenue Bonds, Series of 1959" (hereinafter referred to as the "Bond Account") a sum of money equal to one-sixth (1/6) of the interest then next due and one-twelfth (1/12) of the principal then next due on the outstanding bonds, and said Treasurer shall remit on or before the first day of July and the first day of January, in each year, to the place of payment designated in said bonds and the interest coupons appertaining thereto, the amount of principal and interest due on said dates, respectively. Said Treasurer shall make no further remittances to the paying agent for said bonds after there shall have been so remitted such amount to pay all of the bonds then outstanding and all of the interest thereon to maturity or to the date upon which such outstanding bonds may then have been called for prior redemption in their entirety.

All moneys credited to said Bond Account shall be and they are hereby irrevocably pledged to and shall be used solely for the payment of the interest on said bonds and for the payment, redemption and retirement of the principal of said bonds as in this Resolution provided, and when there shall be in said Bond Account moneys sufficient to pay the principal of and interest to maturity or redemption date on all bonds then remaining outstanding, said money in said Bond Account shall be used for such purpose, and no additional transfers need to be made thereto unless necessary to replace any moneys lost or otherwise dissipated. Said Treasurer shall, without further specific instructions from said Board, apply all money deposited in said Bond Account to the payment of the principal of and interest falling due on said bonds as such principal and interest becomes due, and it shall be the duty of said Treasurer to make such credit arrangements with the paying agent of said bonds as may be necessary to assure the prompt payment of said bonds and interest coupons presented at said place of payment.

(D) Bond Reserve Account

On or before the first day of July and the first day of January in each fiscal year, commencing July 1, 1961, after making the transfers and deposits provided for in Subparagraphs (B) and (C) hereof, and subject to all provisions therein specified for the maintenance of said deposits, said Treasurer shall transfer on his books from the revenues remaining in said Revenue Fund to a separate and special Account hereby created and designated as the "Bond Reserve Account, Illinois State Normal University at Normal, Illinois, Student

Residence Hall Revenue Bonds, Series of 1959" (hereinafter referred to as the "Bond Reserve Account") the sum of $10,000 until such time as there has been accumulated in said Bond Reserve Account funds in the sum of $200,000, at which figure the said Bond Reserve Account shall thereafter be maintained by resumption of said $10,000 semiannual payments, if depleted, until such time as the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all bonds authorized hereunder then outstanding and unpaid.

Moneys in said Bond Reserve Account shall be used by said Treasurer from time to time in the payment of interest on or principal of the bonds hereby authorized whenever there exists a deficiency in the amount of money on hand in the Bond Account necessary to pay maturing principal and interest after application of all funds available for that purpose under any provisions of this Resolution. Funds accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of Illinois without further authority from said Board in direct obligations of the United States of America or securities fully guaranteed by the United States of America, having a maturity not exceeding ten (10) years from the date of each said investment; provided, if it becomes necessary to use any money held in said Bond Reserve Account for the purpose herein specified said Treasurer shall, without further instructions from said Board, liquidate at prevailing market prices an amount of such investments to meet the interest and principal payments of said bonds. All moneys and investments in said Bond Reserve Account shall be and they are hereby irrevocably pledged to and shall be used solely for the payment of interest on said bonds and for the payment, redemption and retirement of the principal of said bonds as in this Resolution provided.

When there shall be in said Bond Account and in said Bond Reserve Account moneys sufficient to pay the principal of and interest to maturity or redemption date on all bonds then remaining outstanding, said money in said Accounts shall be used for such purpose, and no additional payments need to be made into said Bond Reserve Account unless necessary to replace any moneys transferred, lost or otherwise dissipated.

(E) Depreciation Account

On or before the first day of July and the first day of January in each fiscal year beginning July 1, 1961, after making the deposits provided in Subparagraphs (B), (C) and (D) hereinabove described, and so long as said Accounts contain funds sufficient to meet the requirements therefor, the Treasurer shall credit on his books from the revenues in said Revenue Fund to a separate and special Account hereby created to be designated "Depreciation Account, Illinois State Normal University at Normal, Illinois, Student Residence Hall Revenue Bonds, Series of 1959" (hereinafter referred to as the "Depreciation Account") the sum of $10,000 until there shall have been accumulated in said Depreciation Account the sum of $200,000, at which figure the Depreciation Account shall thereafter be maintained by resumption of said $10,000 semiannual payments, if depleted, subject to the limitations hereinabove provided. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in, on or about the Project; provided, that in the event the funds in the Bond Account and the Bond Reserve Account should be reduced at any time below the respective amounts required to be on deposit therein, then the funds so credited to said Depreciation Account shall be transferred by said Treasurer, without further authority or direction from this Board, to said Bond Account and to said Bond Reserve Account to the extent required to eliminate any deficiency in said Accounts, and all moneys so transferred shall thereafter be replaced by a resumption of the deposits herein specified until said Depreciation Account contains the sum so specified. Funds accumulated in said Depreciation Account may be invested and reinvested by said Treasurer in direct obligations of the United States of America or securities fully guaranteed by the United States of America, maturing not more than five (5) years from the date on which each investment is made, and said Treasurer shall, without further direction from said Board, liquidate at prevailing market prices such an amount of said investments as may be necessary to make such transfers to the Bond Account and the Bond Reserve Account, as herein specified.

(F) Surplus Revenues

At the close of each fiscal year and after all transfers and deposits hereinabove required to be made shall have been made and after any deficiencies in any such transfers and deposits which may exist from any previous fiscal year shall have been remedied, the balance of revenues in the Revenue Fund then remaining shall constitute surplus revenues and may be used by said Board for any lawful purpose, including the retirement of the bonds then outstanding, or the payment of debt service on revenue bonds hereafter issued subject to limitations contained in Section 9(F) hereof, as shall be expressed by Resolution duly adopted by said Board and filed with said Treasurer. All bonds so redeemed shall be cancelled.

(G) If in any month the net revenues of the Project and the available net revenues of the Existing System are insufficient to meet the amount of deposits required to be made in to the Bond Account and the Bond Reserve Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such deposits under the terms of this Resolution and the deposit of any such sum or sums into said Bond Account and said Bond Reserve Account as may be necessary to make up any such deficiency shall be in addition to the then current monthly or semiannual deposits herein specified to be made.

(H) All deposits hereinabove required to be made into the Bond Account and the Bond Reserve Account shall not be diminished by reason of any sums deposited into each of said Accounts from any other source or sources, it being the intent hereof that any sums so deposited from any other source or sources shall be held in said Bond Account and in said Bond Reserve Account as a further reserve for the prompt and punctual payment of the principal of and interest on the bonds herein authorized.

Section 8. It is hereby covenanted and agreed that said Board will require and will adopt such parietal rules and regulations as are necessary to assure maximum occupancy and use of the said Project and Existing System by students or others, notwithstanding any other housing facilities which now may be, or at any time hereafter may be, available at said University (with the exception only of the covenants and agreements made by said Board for the security of other bonds issued for housing facilities at said University and now outstanding in an aggregate principal amount of $3,160,000), until all of the bonds herein authorized have been paid fully as to both principal and interest. It is further covenanted and agreed that the rents, fees charges, admissions, rentals and housing expenses (including charges for utility and janitor services) chargeable to the occupants of, and students, faculty members and others using or being served by, or having the right to use or having the right to be served by, said Project and said Existing System, shall be so fixed and revised from time to time and shall be so collected that the proceeds thereof shall be sufficient at all times to provide funds sufficient (i) to meet the requirements for the payment when due of the principal of and interest on the bonds authorized hereunder; (ii) to maintain a Bond Reserve Account in the sum of $200,000 as described in Section 7 hereof; (iii) to maintain a Depreciation Account as described in Section 7 hereof; and (iv) to pay the reasonable cost of maintaining, operating, repairing and insuring the Project and Existing System.

It is further covenanted and agreed that the rates and charges imposed for the occupancy and use of facilities similar to the Project and the Existing System available for students in said University, and owned or controlled by said Board, will be not less or more favorable than the rates and charges imposed for the occupancy and use of the facilities which comprise the Project and the Existing System.

Section 9. That the Teachers College Board for Illinois State Normal University at Normal, Illinois, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein authorized to be issued as follows:

(A) That said Board will keep the Project, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed in the Project, in an amount not less

than the full insurable value of said Project or the amount of outstanding bonds, whichever is less. Such insurance policy or policies shall be payable to the Teachers College Board for Illinois State Normal University at Normal, Illinois, and all moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said Project to its former condition, then said funds shall be paid into the Bond Account, hereinabove described in Section 7 hereof, and held for the benefit of the bondholders as their interests may appear. Said Board agrees, further, to carry adequate insurance against the loss of use and occupancy of said Project from the perils of fire and lightning, the perils included under the extended coverage endorsement and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than $400,000; provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Bond Account. Upon the payment and retirement of the outstanding Series of 1950 Bonds and Series of 1954 Bonds, described in paragraphs (H) and (I) of Section 5 hereof, said Board covenants to insure the Existing System in accordance with the provisions hereof and hold and disburse all insurance proceeds in accordance with the terms hereof. All of said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

(B) That said Board will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping, furnishing and improving the aforesaid Project and Existing System; the expenditures for maintaining, operating and repairing the Project and Existing System, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all persons interested; and that said Board will furnish to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the Project and Existing System, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty (60) days after the close of each fiscal year, a complete financial statement in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

(C) That said Board agrees to maintain and preserve and keep the Project and the Existing System in good repair, working order and condition so that said Project and the Existing System will at all times be available for maximum use and occupancy, and that it will at all times continuously operate and manage said Project and the Existing System in an efficient manner and at reasonable cost.

(D) That said Board, at or prior to the issue of said bonds, will have an indefeasible title in fee simple to the site of said Project; and that it will not sell, lease, mortgage, pledge, or otherwise dispose of or encumber said Project or Existing System, or the site thereof, or any part thereof, or the revenue derived and to be derived therefrom (except as otherwise permitted in Section 7(F) hereof) until all of the bonds authorized hereunder have been fully paid in accordance with their terms.

(E) That said Board will employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of the Project and the Existing System, and such other persons as may be necessary for the proper and efficient operation, management and maintenance thereof. The cost of such services shall be included as other costs of operation and maintenance and shall be payable in like manner.

(F) That said Board agrees not to issue any additional bonds or incur any other indebtedness, payable from any revenues of the Project or the Existing System, unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of revenues under this Resolution for payment of the bonds authorized to be issued hereunder, including the Bond Reserve Account, as provided by Subsection (D) of Section 7 of this Resolution.

(G) That said Board agrees to faithfully and punctually perform all of the duties and obligations with reference to the Project and the Existing System, including provisions for the maximum use and occupancy thereof, as required by the provisions of this Resolution and the Statutes under which the said bonds are issued, including the construction, equipment, furnishing, and improvement thereof, and the operation and maintenance thereof as herein provided; the making and collecting of reasonable and sufficient fees and charges for the use thereof; the segregation of the income and revenues therefrom to the respective Accounts created under the provisions of this Resolution, and the proper application of said Accounts.

Section 10. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this Resolution and under the provisions of the Statutes hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of the Project or the Existing System, and the performance of any and all covenants made by The Teachers College Board in and by this Resolution.

Section 11. That the sale of the bonds to John Nuveen & Co. of Chicago, Illinois, and Associates is hereby in all things ratified, and confirmed, and the said bonds shall be prepared and executed as soon as may be after the adoption of this Resolution and, after being registered by the Auditor of Public Accounts, shall thereupon be delivered by said Treasurer to said purchaser upon payment thereof at the agreed purchase price of $3,600,320.31 and accrued interest in accordance with the terms of sale.

All proceeds derived at the sale and delivery of said bonds shall be deposited with the Treasurer of the State of Illinois and shall be accounted for as follows:

(i) It shall be the duty of the Treasurer of the State of Illinois to set aside in the Bond Account hereinabove created all accrued interest from the date of the bonds to the date of delivery and payment, together with a sum sufficient to pay interest on said bonds during the period of construction of said Project, and such sums so set aside shall be used solely for the purpose of paying the interest due on said bonds and are hereby made available for that purpose.

(ii) It shall be the further duty of said Treasurer to deposit the remaining proceeds received as principal at the delivery and payment of said bonds (after deduction made of said sum to pay interest on said bonds during the period of construction as aforesaid) in a separate and special Account hereby designated "Building Construction Fund Account of 1959 for Illinois State Normal University" (hereinafter designated "Construction Account") and all moneys and investments held in said Construction Account shall be used or held for use solely to the payment of the cost of construction of the Project and the improvement of the Existing System, as hereinabove described, and the beneficial interest to all moneys held in said Construction Account at the time of the original deposit therein and from time to time thereafter shall be in the holder or holders of said bonds; provided, however, that any surplus remaining in such Account upon completion of the construction, equipment, furnishing and improving of said Project and Existing System shall be transferred and credited to the Bond Reserve Account as hereinabove described in Section 7 hereof.

(iii) All moneys on hand in said Construction Account may, upon order of said Board, be invested and reinvested by said Treasurer in direct

obligations of, or obligations the principal of and interest on which are fully guaranteed by, the United States of America, maturing not less than fifteen (15) days prior to the scheduled needs of said Construction Account as determined by the architect in charge of the construction of the Project and of improvements to the Existing System, and it shall be the continuing duty of said Treasurer, without further authorization from this Board, to sell any of such investments for said Account when necessary to meet any payment due therefrom.

Section 12. The Chairman of said Board and the Secretary thereof and the Treasurer of the State of Illinois, are each hereby authorized and directed, without further order of said Board, to execute and deliver such certificates, proceedings and agreements as may be necessary or convenient to establish the Bond Account and the Bond Reserve Account herein created and described in Section 7 of this Resolution, and the Construction Account herein created, and to properly secure all proceeds thereof, and to evidence compliance with all the terms and conditions of this Resolution in the making of any withdrawals therefrom.

Section 13. That the provisions of this Resolution shall constitute a contract between The Teachers College Board for Illinois State Normal University at Normal, Illinois, and the holders of the bonds herein authorized to be issued, and each of them, and no change or amendment of this Resolution shall ever be made which will impair the interest of any holder or holders of the bonds then outstanding, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 14. That a certified copy of this Resolution shall be filed with the Treasurer of the State of Illinois and the Auditor of Public Accounts of the State of Illinois.

Section 15. That it is the intention hereof to confer upon The Teachers College Board of the State of Illinois the whole of the powers provided for in the enabling legislation hereinabove referred to, and if any one or more sections, clauses, sentences and parts of this Resolution shall for any reason be questioned in any court of competent jurisdiction, and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, but shall be confined to the specific section, clause, sentence and part so determined, and that all resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and that this Resolution shall take effect immediately upon its adoption.

Adopted and approved this 23rd day of March , 1959.

/s/ Lewis M. Walker
Chairman

Attest:

/s/ Alexander Summers
Secretary

Mr. Watson moved the adoption of the Resolution presented by the Secretary. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Chairman declared the motion carried and the Resolution adopted and approved.

The Secretary then presented the following Resolution:

RESOLUTION accepting bids for construction of a student residence hall at Illinois State Normal University at Normal, Illinois

WHEREAS bids have been received for the construction of a student residence hall at Illinois State Normal University more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

Work	Contractor	Contract Price
General work	Felmley-Dickerson Co. Bloomington, Illinois	$2,303,595.00
Electrical Work	Dunbar Electric Co. Kankakee, Illinois	327,574.00
Mechanical Work	Donzel W. Fortner Bloomington, Illinois	638,016.00
Food Service Work	Servco Equipment Co. St. Louis, Missouri	142,829.96

NOW, THEREFORE, BE IT RESOLVED by The Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by The Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, forms of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mr. Houle moved that the foregoing Resolution be adopted. Mr. Summers seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary presented the following Resolution:

WHEREAS, contracts have been awarded for the construction of a student residence hall at Illinois State Normal University, and

WHEREAS, certain changes in the construction of the residence halls are desired,

NOW, THEREFORE, BE IT RESOLVED by The Teachers College Board of the State of Illinois, as follows:

Section 1. That negotiations be entered into with Felmley-Dickerson Co., Bloomington, Illinois, for the purpose of issuing Change Order No. 1 which will decrease the contract by the amount of $83,915.00.

Section 2. That negotiations be entered into with Dunbar Electric Co., Kankakee, Illinois, for the purpose of issuing Change Order No. 1 which will decrease the contract by the amount of $48,301.00.

Section 3. That negotiations be entered into with Donzel W. Fortner, Bloomington, Illinois, for the purpose of issuing Change Order No. 1 which will decrease the contract by the amount of $53,560.00.

Mr. Summers moved the adoption of the foregoing Resolution. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary then presented the following Resolution:

WHEREAS, bids have been received for the furnishing of built-in furniture to be installed in the Student Residence Hall at Illinois State Normal University, and

WHEREAS, all bids received for this work are, in the opinion of the architect, too high,

NOW, THEREFORE, BE IT RESOLVED by The Teachers College Board of the State of Illinois that all bids received on Division VI - Students-Room-Built-in Furniture, be rejected.

Mr. Summers moved the adoption of the foregoing resolution. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary then presented the following Resolution:

RESOLUTION establishing charges for the use of and for the service supplied by the new student residence hall to be constructed on the campus of Illinois State Normal University at Normal, Illinois.

WHEREAS, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, has by resolution adopted this date provided for the issue of $3,600,000 Illinois State Normal University Student Residence Hall Revenue Bonds, Series of 1959, to provide funds to construct a new student residence hall on the campus of said University, completely equipped and furnished; and

WHEREAS, it is now necessary to establish charges for the use of such new student residence hall to be constructed on the campus of said University.

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, as follows:

Section 1. That there shall be and there are hereby established the following charges for the use of and for the service supplied by the new student residence hall to be constructed on the campus of Illinois State Normal University at Normal, Illinois:

For Board and Room:
$19.00 per person per week

For Incidental Food and Other Services:

Charges for food served other than regular meals served residence hall occupants and charges for other services rendered shall be set from time to time by the Director of Business Services of Illinois State Normal University and shall be sufficient at all times to produce gross revenues equal to not less than 110% of the direct operating expenses incurred in providing such service.

Said charges for the residence hall shall be payable not less than one week in advance and the Director of Business Services of said Illinois State Normal University at Normal, Illinois, shall collect all moneys due under the provisions hereof. Charges for incidental food and other services shall be payable at the time such food is served or other service rendered.

Section 2. All income, revenue and receipts derived from the operation of said new student residence hall so to be constructed as aforesaid shall be held by the Director of Business Services of Illinois State Normal University separate and apart from all other funds of said University, and all sums collected therefrom, without any deductions whatsoever, shall be delivered by said Director of Business Services to the Treasurer of the State of Illinois not more than three (3) days after receipt of the same.

Section 3. Said Director of Business Services shall be required to post a corporate surety bond in the amount of $100,000, which bond shall be conditioned upon his faithful performance of all duties required under this resolution and accounting for all moneys coming into his hands from the collections of the charges herein established.

Adopted this 23rd day of March, 1959.

_____
Chairman

ATTEST:

_____
Secretary

Mr. Reed moved the adoption of the foregoing Resolution. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Secretary then presented the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of $200,000 to protect "The Teachers College Board Revenue Fund of 1959 for Illinois State Normal University at Normal, Illinois", provided for in the resolution authorizing the issue of $3,600,000 Stude t Residence Hall Revenue Bonds, Series of 1959, adopted by this Board on March 23, 1959, payment for the premiums of said surety bond to be payable from the "Operation and Maintenance Account, Illinois State Normal University at Normal, Illinois, Student Residence Hall Revenue Bonds, Series of 1959" of said Fund.

Mr. Watson moved the adoption of the foregoing Resolution. Mr. Houle seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the State Treasurer be directed to pay to Barcus, Kindred & Co., as their fiscal agency fee, from the proceeds of the sale of $3,600,000 Illinois State Normal University at Normal, Illinois, Student Residence Hall Revenue Bonds, Series of 1959, dated April 1, 1959, the sum of $56,500, less the amount paid to Chapman & Cutler, Attorneys of Chicago, Illinois, for legal services rendered in connection with the issue of said bonds. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	Aye	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

The Chairman announced that this was the time and place for the considering of bids received for the purchase of $625,000 Northern Illinois University Apartment Buildings Revenue Bonds, Series of 1959, and pursuant to a Notice of Sale published in the Bond Buyer on March 16, 1959. The Secretary presented publisher's affidavit of publication of said Notice of Sale on March 16, 1959.

Mr. Summers moved that said Notice of Sale as so published be ratified, approved and confirmed by this Board. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

The Secretary stated that the following bids were received for the purchase of $625,000 Northern Illinois University Apartment Buildings Revenue Bonds, Series of 1959:

Bidder	Coupon Rates			Premium	Interest Cost Amount	Interest Cost %
John Nuveen & Co.	$ 80,000	1961-1968	5%	$100.00	$611,662.50	4.3815
	95,000	1969-1975	4-1/2%			
	145,000	1976-1983	4-3/8%			
	100,000	1984-1987	4-1/4%			
	205,000	1988-1994	4-3/8%			

Bidder	Coupon Rates			Premium	Interest Cost Amount	
White, Weld & Co.	$100,000	1961-1970	5%	$375.00	$631,206.25	4.52153
Julien Collins & Co.	30,000	1971-1972	4-1/8%			
Frantz, Hutchinson	30,000	1973-1974	4-1/4%			
& Co.	235,000	1975-1986	4-3/8%			
	230,000	1987-1994	4-5/8%			
Blythe & Co.,	$ 70,000	1961-1967	5%	$203.50	$614,740.25	4.40358
Barcus, Kindred &	120,000	1968-1976	4-1/2%			
Co., Chicago	435,000	1977-1994	4-3/8%			
Cruttenden Podesta	$625,000		4-5/8%	4887.50	$640,762.50	4.589989
& Co.						
F. S. Yantis & Co.,Inc.						
Mullaney, Wells & Co.						

Mr. Dunbar moved that the bid of John Nuveen & Co., for the purchase of said bonds be accepted. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was carried.

The Secretary then presented Resolution entitled:

> RESOLUTION creating an issue of $625,000 Apartment Buildings Revenue Bonds, Series of 1959, of the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, prescribing all the details of said bonds, and providing for the security and payment thereof.

WHEREAS, The Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, upon due consideration and investigation does now find and determine that it is advisable and necessary that there be constructed four two-story apartment buildings of 20 units each, containing 40 efficiency apartments and 40 one-bedroom apartments, to provide housing and necessary appurtenant facilities for married students, completely equipped and furnished to provide adequate housing facilities for the occupants thereof, in and for said University, and upon a part of the campus thereof; and

WHEREAS, said Teachers College Board has heretofore approved plans and specifications for the construction of said apartment buildings which now remain on file in the office of the Secretary thereof and estimates the cost of the construction of said apartment buildings and all necessary costs and expenses incurred in connection therewith to be the sum of $625,000, including the cost of moveable equipment and furnishings; and

WHEREAS, under the provisions of Sections 59a through 59e of Chapter 127 of the Illinois Revised Statutes, 1957, and all other laws thereunto enabling, said Teachers College Board is authorized to issue revenue bonds for and on behalf of said Northern Illinois University for the purpose of paying said cost of the construction of said apartment buildings and to pledge the revenues derived from the use of said apartment buildings;

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, as follows:

Section 1. That there shall be constructed four two-story apartment buildings of 20 units each, containing 40 efficiency apartments and 40 one-bedroom apartments, to provide housing and necessary appurtenant facilities for married students in and for said Northern Illinois University upon a part of the campus of said University, all in accordance with plans and specifications therefor heretofore approved by The Teachers College Board of the State of Illinois for said Northern Illinois University and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds to pay the cost of the construction of said apartment buildings with necessary appurtenant facilities as hereinabove described, there is hereby created an issue of negotiable coupon revenue bonds for said University, in the principal amount of $625,000, to be designated "Apartment Buildings Revenue Bonds, Series of 1959". The said Revenue Bonds shall be dated April 1, 1959, shall be numbered from 1 through 625, in consecutive order, each of $1,000 denomination.

The bonds numbered 1 through 80 shall bear interest at the rate of Five Per Cent (5%) per annum; the bonds numbered 81 through 175 shall bear interest at the rate of Four and One-half Per Cent (4½%) per annum; the bonds numbered 176 through 320 shall bear interest at the rate of Four and Three-eighths Per Cent (4 3/8%) per annum; the bonds numbered 321 through 420 shall bear interest at the rate of Four and One-fourth Per Cent (4¼%) per annum; and the bonds numbered 421 through 625 shall bear interest at the rate of Four and Three-eighths Per Cent (4 3/8%) per annum, to be evidenced by coupons attached to said bonds, and said interest at the rates specified shall be payable October 1, 1959, and semiannually thereafter on the first days of April and October of each year and until said bonds shall have been fully paid.

Said bonds shall be expressed to mature on April 1 in each of the years and in amounts as follows (subject to the right of redemption prior to maturity as hereinafter specified):

Amount	Years
$10,000	1961 through 1970
15,000	1971 through 1978
20,000	1979 through 1983
25,000	1984 through 1989
30,000	1990 through 1993
35,000	1994

provided, however, that bonds numbered 1 through 90 maturing on April 1 in each of the years 1961 through 1969 shall be non-callable prior to their maturity, and that the bonds maturing on April 1 in each of the years 1970 through 1994, being the bonds numbered from 91 through 625, shall be redeemable prior to their maturity at the option of The Teachers College Board in whole, or in part in their inverse numerical order, on April 1, 1969 and on any interest payment date thereafter, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each bond as follows:

4% if redeemed April 1, 1969 through October 1, 1973, inclusive,

3% if redeemed April 1, 1974 through October 1, 1978, inclusive,

2% if redeemed April 1, 1979 through October 1, 1983, inclusive, and

1% if redeemed April 1, 1984 and thereafter.

Notice of redemption of any or all of said redeemable bonds shall specify the number or numbers of the bond or bonds called for prior redemption, the terms, date and place of redemption (to be the paying agent of said bonds) and shall be given by registered mail to the holder or holders if known, and as to any unknown holders such notice shall be published once in a financial newspaper published in

the English language in the City of Chicago, Illinois, and shall be filed at the place of payment of the principal of and interest on said bonds. The mailing of such notice and the publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of this Resolution interest thereon shall cease from and after the redemption date so specified.

That such bonds and coupons shall be payable to bearer provided, however, that such bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of said Teachers College Board in the City of Springfield, Illinois, hereby designated Registrar of said bonds, such registration to be noted on the reverse side of the bonds by said Registrar, and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representative or assigns. Such registered bonds shall be transferred to another registered holder or back to bearer only upon presentation to the Registrar with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Both principal of and interest on the bonds authorized under this Resolution shall be payable in lawful money of the United States of America at The Northern Trust Company, Chicago, Illinois.

Said bonds so authorized under this Resolution shall be executed for and on behalf of The Teachers College Board of the State of Illinois by the Chairman of said Board, attested by the Secretary thereof under the seal of said Board, countersigned by the Treasurer of the State of Illinois and before delivery shall be registered by the Auditor of Public Accounts of the State of Illinois in a registry record kept in his office for that purpose. The coupons to be attached to said bonds evidencing interest at the rates hereinabove specified shall bear the facsimile signatures of the officials who execute said bonds, and said officials, by the execution of said bonds, shall adopt as and for their own proper signatures their facsimile signatures appearing on said coupons.

Section 3. That the form of said negotiable coupon bonds shall be substantially as follows:

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF ILLINOIS
THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR
NORTHERN ILLINOIS UNIVERSITY AT DE KALB, ILLINOIS
APARTMENT BUILDINGS REVENUE BOND, SERIES OF 1959

Number $1,000

KNOW ALL MEN BY THESE PRESENTS that The Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself indebted to, and for value received promises to pay to bearer, or to the registered holder hereof if this bond be registered as to principal only as hereinafter provided, but only out of the revenues pledged for that purpose as hereinafter provided for, and not otherwise, the sum of One Thousand Dollars ($1,000) on April 1, 19 (unless this bond is subject to redemption prior to its maturity and has been called for prior redemption and funds are available for the payment thereof as herein provided) and to pay interest on said sum from the date hereof at the rate of Per Cent (%) per annum, payable semiannually on the first days of April and October in each year until the principal hereof shall have been paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are payable in lawful money of the United States of America at The Northern Trust Co., Chicago, Illinois.

Bonds numbered from 1 through 90 (maturing April 1 in each of the years 1961 through 1969) shall be non-callable prior to their maturity. However, said Teachers College Board reserves the right to redeem prior to their maturity bonds numbered from 91 through 625 (maturing on April 1 in each of the years 1970 through 1994) in whole, or in part in their inverse numerical order, on April 1, 1969, and on any interest payment date thereafter, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each bond as follows:

4% if redeemed April 1, 1969 through October 1, 1973, inclusive,
3% if redeemed April 1, 1974 through October 1, 1978, inclusive,
2% if redeemed April 1, 1979 through October 1, 1983, inclusive, and
1% if redeemed April 1, 1984 and thereafter.

Notice of redemption of any or all of said bonds shall specify the number or numbers of the bond or bonds called for prior redemption, the terms, date and place of redemption (to be the paying agent of said bonds) and shall be given by registered mail to the holder or holders if known, and as to any unknown holders such notice shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place of payment of the principal of and interest on said bonds. The mailing of such notice and the publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of this notice interest thereon shall cease from and after the redemption date so specified.

This bond is authorized and issued to provide funds for the payment of the cost of the construction of four two-story apartment buildings to provide housing and necessary appurtenant facilities for married students on the campus of Northern Illinois University at DeKalb, Illinois, and is payable solely from and secured by a first lien on and pledge of the net revenues derived from the operation of said apartment buildings, all as provided by the Constitution and laws of the State of Illinois, including Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1957, and all other laws amendatory thereof or supplementary thereto, and as provided in that certain Resolution adopted by the Teachers College Board of the State of Illinois on the 23rd day of March, 1959.

This bond does not constitute an obligation of the State of Illinois within the meaning or application of any Constitutional or statutory limitation or provision, and the holder hereof shall never have the right to demand payment of this bond or interest hereon out of any funds other than the income and revenues pledged for payment thereof.

IT IS HEREBY CERTIFIED AND RECITED that in issuing this bond said Teachers College Board has covenanted and agreed to operate, use and maintain continuously said apartment buildings at all times in an efficient and economical manner, to adopt such parietal rules and regulations for the use thereof as may be necessary to assure the maximum occupancy and use thereof; and to charge and collect for the use thereof rates, fees, rentals and charges fully sufficient to pay when due the principal of and interest on this bond, and to maintain the Bond Reserve Account and Building Maintenance and Equipment Reserve Account created by the Resolution authorizing this bond, and to pay all operating and other necessary expenses incident to the maintenance thereof.

It is hereby further certified and recited that all acts, conditions and things required to exist, to happen, and be performed precedent to and in the issuance of this bond have existed, have happened, and have been performed in due form, time and manner as required by law, and that the amount of this bond, together with all other bonds of the issue of which this is one, does not exceed any limit prescribed by the Constitution or statutes of the State of Illinois.

This bond may be registered as to principal only in accordance with the provisions on the back hereof.

IN TESTIMONY WHEREOF, the Teachers College Board of the State of Illinois for Northern Illinois University has caused its seal to be impressed hereon and this bond to be signed by its Chairman and attested by the Secretary of said Teachers College Board, and countersigned by the Treasurer of the State of Illinois, and the interest coupons hereto annexed to be executed by the lithographed facsimile signatures of said officials, who, by the execution hereof, do adopt as and for their own proper signatures their facsimile signatures appearing on said coupons, all as of this first day of April, 1959.

THE TEACHERS COLLEGE BOARD OF THE
STATE OF ILLINOIS FOR NORTHERN
ILLINOIS UNIVERSITY

By_____
Chairman

(SEAL)

Attest:

_____
Secretary

COUNTERSIGNED:

_____
Treasurer, State of Illinois

(Form of Coupon)

Number $

On the first day of , 19 (unless the bond to which this coupon is attached has been sooner called for redemption as therein recited) the Teachers College Board of the State of Illinois for Northern Illinois University hereby promises to pay to the bearer out of the funds specified in the bond to which this coupon is attached the sum of Dollars ($) at The Northern Trust Co., Chicago, Illinois, in lawful money of the United States of America, for semiannual interest due that day on its Apartment Buildings Revenue Bond, Series of 1959, dated April 1, 1959, and numbered

THE TEACHERS COLLEGE BOARD OF THE
STATE OF ILLINOIS FOR NORTHERN
ILLINOIS UNIVERSITY

By _____
Chairman

Attest:

_____
Secretary

Countersigned:

_____
Treasurer, State of Illinois

(Form of Registration Certificate)

This bond may be registered as to principal only, in the name of the holder hereof, on the books of the Secretary of the Teachers College Board of the State of Illinois in the City of Springfield, State of Illinois, as Registrar, at which time such registration shall be noted below by said Registrar. Upon its presentation by such registered holder, either in person or by a bank or trust company authorized

to do business in the State of Illinois, with a written request endorsed on this bond that the bond be registered in the name of another person or that the registration be cancelled and the bond be made payable to bearer, said Registrar shall register it in the name of another holder or to bearer. After registration to bearer this bond shall be transferable by delivery, but it may be again registered as before. The registration of this bond as to principal shall not affect the negotiability of the coupons, which shall continue to be transferable by delivery.

The within bond has been registered as follows:

Date of Registry	Name of Registered Holder	Signature of said Secretary as Registrar

Section 4. That for the purpose of this Resolution the following words, terms and phrases shall have the following meanings:

(A) The Teachers College Board of the State of Illinois is hereinafter designated the "Board", or "The Teachers College Board."

(B) Northern Illinois University at DeKalb, Illinois, is hereinafter designated the "University."

(C) The four two-story apartment buildings of 20 units each, containing 40 efficiency apartments and 40 one-bedroom apartments, to provide housing and necessary appurtenant facilities for married students authorized to be constructed from the proceeds of the bonds herein authorized, together with all improvements, repairs and extensions thereto, or replacements thereof, hereafter constructed or acquired, and all other facilities related thereto, are herein collectively referred to as the "project."

(D) The term "cost of construction of the Project" means the cost of the construction work at the site of the Project; the cost of architectural, engineering, legal, administrative and fiscal services rendered or performed in connection with the construction of the Project; the cost of land acquisition, including easements and rights-in-land necessary for the construction of the Project; interest on the bonds herein authorized during construction of the Project; the cost of fixed equipment for the Project, and the cost of furnishings and moveable equipment; and miscellaneous expenses necessary to the construction of the Project such as travel, inspection and auditing.

(E) The term "gross revenues" shall mean and include all income, revenues and receipts to be received from the continued use and operation of the Project.

(F) The term "net revenues" used in connection with the Project shall mean that portion of the gross revenues received from the continued operation, use and maintenance of the Project remaining after providing sufficient funds for the reasonable and necessary cost of currently maintaining, repairing, insuring and operating the Project.

(G) The term "fiscal year" shall mean the period commencing July 1 and ending June 30 of each succeeding calendar year.

(H) The word "bonds" shall mean each of the $625,000 aggregate principal amount of bonds authorized under the terms of this Resolution.

Section 5. That there is hereby irrevocably pledged to the prompt and punctual payment of the principal of and interest on said bonds according to their terms such amounts of the net revenues derived from the operation of the Project as will be fully sufficient to pay such principal and interest as each falls due, and to

create and maintain the Bond Reserve Account and the Building Maintenance and Equipment Reserve Account as hereinafter provided in this Resolution, and all of said bonds are secured by a first lien on and pledge of the net revenues to be derived from the operation of the Project, and none of said bonds shall be entitled to priority or distinction one over the other in the application of such net revenues hereby pledged to the payment of said principal and interest, regardless of the fact that some of said bonds may be delivered prior to the delivery of other bonds of the same issue, or regardless of the time or times said bonds mature, or are called for prior redemption; it being the intent hereof that all of said bonds are coequal as to lien and share ratably without preference, priority or distinction as to the source or method of payment and security therefor.

Section 6. That so long as any of said bonds herein authorized are outstanding, the Project shall be operated and maintained on a fiscal year basis commencing on July 1 and ending on June 30 of each succeeding year, provided, that the first fiscal year of the Project shall commence as soon as any portion of the Project becomes revenue producing.

The gross revenues derived from the continued operation and use of the Project, and all funds received from any other source or sources applicable thereto, shall be faithfully applied in accordance with the terms of this Resolution, and for the purpose of accounting for all of the gross revenues to be derived from the operation of the Project there are hereby established the following Accounts, and all moneys and investments therein shall be used and held for use in accordance with the following provisions:

(a) Revenue Fund

As soon as any portion of the Project becomes revenue producing all gross revenues derived from the operation or ownership of the Project shall, within three (3) days of receipt thereof, be paid to the Treasurer of the State of Illinois and shall be set aside by said official in a special fund hereby created and to be known as "The Teachers College Board Revenue Fund Account of 1959 for Northern Illinois University at DeKalb, Illinois" (hereinafter referred to as the "Revenue Fund") and shall be expended and used by said Treasurer only in the manner and order as specified in subparagraphs (b), (c), (d), (e) and (f) of this Section 6.

(b) Operation and Maintenance Account

On the first day of each calendar month said Treasurer shall transfer on his books from the Revenue Fund to a separate and special Account hereby created and designated the "Operation and Maintenance Account, Northern Illinois Apartment Buildings Revenue Bonds of 1959" (hereinafter referred to as the "Operation and Maintenance Account") such a sum of money as may be directed by order of said Board sufficient to pay the reasonable cost of operating and maintaining the Project for said calendar month, including adequate provision for insurance and any fees due the paying agents on the bonds herein authorized, and the money so transferred shall be used for such purposes and no other.

If in any month for any reason there shall not be available for transfer from the Revenue Fund to the Operation and Maintenance Account an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount equal to any such deficiency shall be added to the amount otherwise required to be transferred from the Revenue Fund to said Operation and Maintenance Account in the next succeeding calendar month or months.

(c) Bond Account

On the first day of each month, after making the transfer provided in subparagraph (b) above, said Treasurer shall then transfer on his books from the revenues remaining in the Revenue Fund to a special Account hereby created and designated "Bond Account, Northern Illinois University Apartment Buildings Revenue Bonds of 1959" (hereinafter referred to as the "Bond Account") a sum of money equal to one-sixth (1/6) of the interest then next due and one-twelfth (1/12) of the

principal then next due on the outstanding bonds, and said Treasurer shall remit on or before the fifteenth day of March and the fifteenth day of September, in each year, to the place of payment designated in said bonds and the interest coupons appertaining thereto, the amount of principal and interest due next following said dates, respectively; provided, that no transfer for interest shall be required until the sum provided for interest during construction under Section 10(i) has been expended. Said Treasurer shall make no further remittances to the paying agent for said bonds after there shall have been so remitted an amount sufficient to pay all of the bonds then outstanding and all of the interest thereon to maturity or to the date upon which such outstanding bonds may then have been called for prior redemption in their entirety.

All moneys credited to said Bond Account shall be and they are hereby irrevocably pledged to and shall be used solely for the payment of the interest on said bonds and for the payment, redemption and retirement of the principal of said bonds as in this Resolution provided, and when there shall be in said Bond Account moneys sufficient to pay the principal of and interest to maturity or redemption date on all bonds then remaining outstanding, said money in said Bond Account shall be used for such purpose, and no additional transfers need to be made thereto unless necessary to replace any moneys lost or otherwise dissipated. Said Treasurer shall, without further specific instructions from said Board, apply all money deposited in said Bond Account to the payment of the principal of and interest falling due on said bonds as such principal and interest become due, and it shall be the duty of said Treasurer to make such credit arrangements with the paying agent of said bonds as may be necessary to assure the prompt payment of said bonds and interest coupons presented at said place of payment. If in any month for any reason there should not be available for transfer from the Revenue Fund to the Bond Account an amount equal to the monthly pro rata share of the next maturing principal and interest on the bonds, then an amount equal to any such deficiency shall be added to the amount otherwise required to be transferred from the Revenue Fund to said Bond Account in the next succeeding calendar month or months.

(d) Bond Reserve Account

After making the transfers and deposits provided for in subparagraphs (b) and (c) hereof, and subject to all provisions therein specified for the maintenance of said deposits, said Treasurer shall transfer on his books from the revenues remaining in said Revenue Fund to a separate and special Account hereby created and designated as the "Bond Reserve Account, Northern Illinois University Apartment Buildings Revenue Bonds of 1959" (hereinafter referred to as the "Bond Reserve Account") $2,000 on or before the fifteenth day of April and the fifteenth day of October of each fiscal year, beginning October 15, 1960, until such time as there has been accumulated in said Bond Reserve Account funds in the sum of $36,000, and thereafter $2,000 semiannually as aforesaid as may be required to restore and maintain said balance of $36,000, until such time as the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all bonds authorized hereunder then outstanding and unpaid.

Moneys in said Bond Reserve Account shall be used by said Treasurer from time to time in the payment of interest on or principal of the bonds hereby authorized whenever there exists a deficiency in the amount of money on hand in the Bond Account necessary to pay maturing principal and interest after application of all funds available for that purpose under any provision of this Resolution. Funds accumulated in said Bond Reserve Account may be invested and reinvested by said Treasurer without further authority from said Board in direct obligations of the United States of America or securities fully guaranteed by the United States of America, having a maturity not exceeding ten (10) years from the date of each said investment, provided if it becomes necessary to use any money held in said Bond Reserve Account for the purpose herein specified said Treasurer shall, without further instructions from said Board, liquidate at prevailing market prices an amount of such investments to meet the interest and principal payments of said bonds. All moneys and investments in said Bond Reserve Account shall be and they are hereby irrevocably pledged to and shall be used solely for the payment of interest on said bonds and for the payment, redemption and retirement of the principal of said bonds as in this Resolution provided.

When there shall be in said Bond Account and in said Bond Reserve Account moneys sufficient to pay the principal of and interest to maturity or redemption date on all bonds then remaining outstanding, said money in said Account shall be used for such purpose, and no additional payments need to be made into said Bond Reserve Account unless necessary to replace any moneys transferred, lost or otherwise dissipated.

(e) Building Maintenance and Equipment Reserve Account

After making the transfers and the deposits provided for in subparagraphs (b), (c) and (d) hereof and subject to all provisions therein specified for the maintenance of said deposits, said Treasurer shall transfer on his books from the revenues remaining in said Revenue Fund to a separate and special Account hereby created and designated as the "Building Maintenance and Equipment Reserve Account, Northern Illinois University Apartment Buildings Revenue Bonds of 1959" (hereinafter referred to as the "Building Maintenance Reserve Account"), $2,000 on or before the fifteenth day of April and the fifteenth day of October of each fiscal year, beginning October 15, 1960, until such time as there has been accumulated in said Building Maintenance Reserve Account funds in the sum of $80,000, and, thereafter $2,000 semiannually, as aforesaid, as may be required to restore and maintain said balance of $80,000, and all moneys and investments so held shall be used and held for use solely to pay the cost of the renovating or replacement of furniture and moveable equipment and to pay the cost of unusual or extraordinary maintenance, repairs, renewals, and replacements of the Project, that are not paid as a part of the ordinary maintenance and operation expense of the Project; provided, that in the event the funds in the Bond Account and the Bond Reserve Account as hereinabove described should be reduced at any time below the amount hereinabove required to be on deposit therein, then the funds so credited to said Building Maintenance Reserve Account shall be transferred to said Bond Account and to said Bond Reserve Account to the extent required to eliminate the deficiency in said Accounts, and all moneys so transferred shall thereafter be replaced by a resumption of the deposits herein specified until said Building Maintenance Reserve Account contains the sum herein specified.

The moneys in said Building Maintenance Reserve Account may, in the discretion of said Board, be invested or reinvested in direct obligations of the United States of America, or securities fully guaranteed by the United States of America, having a maturity not exceeding five (5) years from the date of each said investment, provided if it becomes necessary to use money held in said Account for any of the purposes herein specified said Treasurer shall, without further instructions from said Board, liquidate at prevailing market prices an amount of such investments necessary to accomplish the purposes for which said Account has been established.

(f) Surplus Revenues

At the close of each fiscal year and after all transfers and deposits hereinabove required to be made shall have been made, and after any deficiencies in any such transfers and deposits which may exist from any previous fiscal year shall have been remedied, the balance of any revenues in the Revenue Fund then remaining shall constitute surplus revenues and may be used by said Board for any lawful purpose, including the retirement of the bonds then outstanding, or the payment of debt service on revenue bonds hereafter issued subject to the limitations contained in Section 9(c) hereof, as shall be expressed by Resolution duly adopted by said Board, and filed with said Treasurer.

Section 7. It is hereby covenanted and agreed that said Board will require and will adopt such parietal rules and regulations as are necessary to assure maximum occupancy and use of the said Project by married students or others, notwithstanding any other housing facilities which now may be, or at any time hereafter may be, available at said University (with the exception only of the covenants and agreements made by said Board for the security of other bonds issued for dormitory construction at said University and now outstanding in an aggregate principal amount of $6,275,000), until all of the bonds herein authorized have been paid fully as to both principal and interest. It is further covenanted and agreed that the rents, fees, charges, admissions, rentals and housing expenses (including charges for

utility and janitor services) chargeable to the occupants of, and students, faculty members and others using or being served by, or having the right to use or having the right to be served by, said Project, shall be so fixed and revised from time to time and shall be so collected that the proceeds thereof shall be sufficient at all times to provide funds sufficient (i) to meet the requirements for the payment when due of the principal of and interest on the bonds authorized hereunder; (ii) to maintain a Bond Reserve Account in the sum of $36,000 as described in Section 6 hereof; (iii) to maintain a Building Maintenance and Equipment Reserve Account as described in Section 6 hereof; and to pay the reasonable cost of maintaining, operating, repairing and insuring the Project.

Section 8. (A) Said Board covenants and agrees to keep the Project, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire, lightning and the perils included under the extended coverage endorsement, in an amount not less than the lesser of the full insurable value thereof or the amount of bonds remaining outstanding, in a responsible insurance company or companies authorized and qualified under the laws of the State of Illinois to assume such risks so long as any of the bonds are outstanding. Coverage by such insurance shall be in amounts sufficient to provide for not less than full recovery whenever the loss from causes covered by such insurance does not exceed Eighty Per Cent (80%) of the full insurable value of the Project so damaged.

Such insurance policy or policies shall be payable to the Teachers College Board, acting for and on behalf of Northern Illinois University, DeKalb, Illinois, and all moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust by said Board and shall be used only for reconstruction, replacement or repairs, or to retire outstanding bonds, and said Board covenants in the event of any loss or damage to the Project to forthwith reconstruct, replace or repair the damaged portion thereof promptly and without any delay. Any moneys received from such insurance remaining upon the completion of such reconstruction, replacement or repair shall be deposited in the Bond Account. In the event said moneys so received are insufficient to restore the Project to its former condition for maximum use and occupancy, then said moneys shall be deposited in the Bond Account and held for the benefit of the holder or holders of the bonds as their interests may appear.

(B) Said Board further covenants and agrees that so long as the funds and investments in the Bond Reserve Account, as aforesaid, are inadequate to meet the then current year's debt service requirements on the bonds outstanding, it shall procure and maintain use and occupancy insurance on the Project in an amount sufficient to enable said Board to deposit in said Bond Account and in said Bond Reserve Account, out of the proceeds of such insurance, an amount equal to the sum that would normally be available for deposit in each such Account from the revenues of the damaged Project during the time the damaged Project is non-revenue producing as a result of loss of use caused by fire, lightning and the perils covered by said fire and extended coverage insurance.

Said use and occupancy insurance shall be carried in a responsible insurance company or companies authorized and qualified under the laws of the State of Illinois to assume such risks, and shall be made payable to the Teachers College Board, acting for and on behalf of Northern Illinois University, DeKalb, Illinois.

Section 9. That so long as any of the bonds are outstanding said Board covenants and agrees with the holder or holders thereof,

(a) That it will maintain and preserve and keep the Project in good repair, working order and condition so that said Project will at all times be available for maximum use and occupancy, and that it will at all times continuously operate and manage said Project in an efficient manner and at reasonable cost.

(b) That it will keep proper books of records and accounts (separate from all other records and accounts of said Northern Illinois University) in which complete and correct entries shall be made of all transactions relating to the acquisition, development, construction, equipment, operation and maintenance of the Project, and

there shall be furnished to any holder of the bonds upon written request not more than ninety (90) days after the close of each fiscal year copies of the audit reports prepared by an independent certified public accountant or by the Auditor of Public Accounts of the State of Illinois, reflecting in reasonable detail the financial condition and record of the operation of the Project and of said University; and that any holder or holders of the bonds, or their agents duly authorized for that purpose, shall have the right at all reasonable times while said bonds are outstanding to inspect said Project and all records, accounts and data of said Board or of the officers of said University relating thereto.

(c) That said Board agrees not to issue any additional bonds or incur any other indebtedness, payable from any revenues of the Project unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of revenues under this Resolution for payment of the bonds authorized to be issued hereunder, including the Bond Reserve Account, as provided by Subsection (d) of Section 6 of this Resolution.

(d) That at or prior to the issue of any bonds it will have an indefeasible title in fee simple to the site of said Project; and that it will not sell, lease, mortgage, pledge, or otherwise dispose of or encumber said Project or the site thereof, or any part thereof, or the revenue derived and to be derived therefrom (except as otherwise permitted in Section 6(f) hereof) until all of the bonds authorized hereunder have been fully paid in accordance with their terms.

(e) That the provisions of this Resolution and of each section and subsection thereof shall constitute a contract by and between said Board and the holder or holders of the bonds or any of them, and after delivery of any such bonds no change, alteration or amendment of this Resolution shall ever be made which will impair the interests of the holder or holders of the bonds then outstanding.

(f) That any holder of any bond or bonds issued under the terms of this Resolution, or of any coupon representing interest accrued thereon, may either by proper court action in law or in equity compel said Board to perform all duties imposed upon it under the terms, provisions, conditions and agreements of this Resolution and under the provisions of the laws of the State of Illinois pursuant to which said bonds have been authorized as herein provided, including the making and collecting of sufficient rates and charges for the use of the Project, and the performance of any and all covenants made by said Board in and by this Resolution.

Section 10. That the sale of the bonds to John Nuveen & Co., Chicago, Illinois, is hereby in all things ratified, and confirmed, and the said bonds shall be prepared and executed as soon as may be after the adoption of this Resolution and, after being registered by the Auditor of Public Accounts, shall thereupon be delivered by the Treasurer of the State of Illinois to said purchaser upon payment thereof at the agreed purchase price of $ and accrued interest in accordance with the terms of sale.

All proceeds derived at the sale and delivery of said bonds shall be deposited with the Treasurer of the State of Illinois and shall be accounted for as follows:

(i) It shall be the duty of the Treasurer of the State of Illinois to set aside in the Bond Account hereinabove created all accrued interest from the date of the bonds to the date of delivery and payment, together with a sum sufficient to pay interest on said bonds during the period of construction of said Project, and such sums so set aside shall be used solely for the purpose of paying the interest due on said bonds and are hereby made available for that purpose.

(ii) It shall be the further duty of said Treasurer to deposit the remaining proceeds received as principal at the delivery and payment of said bonds (after deduction made of said sum to pay interest on said bonds during the period of construction as aforesaid) in a separate and special Account hereby designated "Apartment Buildings Construction Fund Account of 1959 for Northern Illinois University" (hereinafter designated "Construction Account") and all moneys held in said Construction Account shall be used or held for use solely to the payment of the cost of

construction of the Project as hereinabove described, and the beneficial interest to all moneys held in said Construction Account at the time of the original deposit therein and from time to time thereafter shall be in the holder or holders of said bonds.

Section 11. The Chairman of said Board and the Secretary thereof and the Treasurer of the State of Illinois, are each hereby authorized and directed, without further order of said Board, to execute and deliver such certificates, proceedings and agreements as may be necessary or convenient to establish the Bond Account and the Bond Reserve Account herein created and described in Section 6 of this Resolution, and the Construction Account herein created, and to properly secure all proceeds thereof, and to evidence compliance with all the terms and conditions of this Resolution in the making of any withdrawals therefrom.

Section 12. That if the proceeds received from the sale of the bonds shall exceed the cost of constructing such Project any surplus in the Construction Account after completion of the Project shall be paid into said Bond Reserve Account hereinabove created, but shall not operate to reduce or diminish the payments hereinabove required to be made into said Bond Reserve Account.

Section 13. That this Resolution shall be and remain irrepealable until the bonds and the interest thereon shall have been duly paid, satisfied and discharged as herein provided.

Section 14. That a certified copy of this Resolution shall be filed with the Treasurer of the State of Illinois and the Auditor of Public Accounts of the State of Illinois.

Section 15. That it is the intention hereof to confer upon the Teachers College Board of the State of Illinois the whole of the powers provided for in the enabling legislation hereinabove referred to, and if any one or more sections, clauses, sentences and parts of this Resolution shall for any reason be questioned in any court of competent jurisdiction, and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, but shall be confined to the specific section, clause, sentence and part so determined, and that all resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and that this Resolution shall take effect immediately upon its adoption.

Adopted and approved this 23rd day of March, 1959.

/s/ Lewis M. Walker
Chairman

Attest:

/s/ Alexander Summers
Secretary

Mr. Watson moved the adoption of the Resolution presented by the Secretary. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was carried.

The Chairman declared the motion carried and the Resolution adopted and approved.

The Secretary then presented the following Resolution:

RESOLUTION accepting bids for construction of four two-story apartment buildings at Northern Illinois University at DeKalb, Illinois

WHEREAS bids have been received for the construction of four two-story apartment buildings at Northern Illinois University more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

WORK	CONTRACTOR	CONTRACT PRICE
General Work	Roy C. Williams Co. Marengo, Illinois	$278,568
Electrical Work	Broadway Electric Co., Inc. Rockford, Illinois	70,535
Plumbing Work	Rockford Plumbing & Heating Co., Inc. Rockford, Illinois	127,538
Ventilating Work	Kallals Sheet Metal Shop DeKalb, Illinois	4,994

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, forms of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mr. Summers moved that the foregoing Resolution be adopted. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

The Secretary then presented the following Resolution:

RESOLUTION establishing charges for the use of and for the service supplied by four two-story apartment buildings to be constructed on the campus of Northern Illinois University at DeKalb, Illinois

WHEREAS, the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, has by resolution adopted this date provided for the issue of $625,000 Northern Illinois University Apartment Buildings Revenue Bonds, Series of 1959, to provide funds to construct four two-story apartment buildings upon a part of the campus of said University, to provide housing and necessary appurtenant facilities for married students; and

WHEREAS, it is now necessary to establish charges for the use of such

apartment buildings to be constructed on the campus of said University;

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, as follows:

Section 1. That there shall be and there are hereby established the following charges for the use of and for the service supplied by the four two-story apartment buildings to be constructed on the campus of Northern Illinois University at DeKalb, Illinois:

$67.50 per month for efficiency units furnished and supplied with heat and utilities;

$77.50 per month for one-bedroom units furnished and supplied with heat and utilities.

Said charges for the apartments shall be payable not less than one month in advance and the Director of Business Services of said Northern Illinois University at DeKalb, Illinois, shall collect all moneys due under the provisions hereof.

Section 2. All income, revenue and receipts derived from the operation of said apartment buildings so to be constructed as aforesaid shall be held by the Director of Business Services of Northern Illinois University separate and apart from all other funds of said University, and all sums collected therefrom, without any deductions whatsoever, shall be delivered by said Director of Business Services to the Treasurer of the State of Illinois not more than three (3) days after receipt of the same.

Section 3. Said Director of Business Services shall be required to post a corporate surety bond in the amount of $20,000, which bond shall be approved by the Teachers College Board and filed with the Secretary thereof, and shall be conditioned upon his faithful performance of all moneys coming into his hands at any time from the collections of the charges herein established.

Adopted this 23rd day of March, 1959.

_____
Chairman

Attest:

_____
Secretary

Mr. Reed moved the adoption of the foregoing resolution. Mr. Summers seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

The Secretary then presented the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of $40,000 to protect "The Teachers College Board Revenue Fund Account of 1959 for Northern Illinois University at DeKalb, Illinois," provided for in the resolution authorizing the issue of $625,000 Apartment Buildings Revenue Bonds, Series of 1959, adopted by this Board on March 23, 1959, payment for the premiums of said surety bond to be payable from the "Operation

and Maintenance Account, Northern Illinois Apartment Buildings Revenue Bonds, Series of 1959" of said Account.

Mr. Watson moved the adoption of the foregoing Resolution. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mr. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

Mr. Summers moved that the State Treasurer be directed to pay to Barcus, Kindred & Co., as their fiscal agency fee, from the proceeds of the sale of $625,000 Northern Illinois University at DeKalb, Illinois, Apartment Buildings Revenue Bonds, Series of 1959, dated April 1, 1959, the sum of $11,562.50, less the amount paid to Chapman & Cutler, Attorneys of Chicago, Illinois, for legal services rendered in connection with the issue of said bonds. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Absent
Mr. Hollingsworth	Absent	Mr. Stipes	Absent
Mr. Houle	No	Mt. Summers	Aye
Mrs. Madlener	Absent	Mr. Walker	Aye
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was carried.

Mr. Summers moved that it should be specified in the general contract awarded to Roy Williams Co., Marengo, that acceptance of the low bid was with the understanding that this project is to be completed on or before January 1, 1960. Mr. Dunbar seconded the motion and it was carried.

Mr. Summers commended Mr. John Shields and Miss Sylvia Larson, of Barcus, Kindred & Co., for their fine work.

There being nothing further to come before the Board at this time, Chairman Walker declared the meeting adjourned until the next regularly scheduled meeting at Charleston, Illinois, on April 20, 1959.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

REPORT OF
EASTERN ILLINOIS UNIVERSITY

April 20, 1959

I. STUDENTS

A. Spring Quarter, 1959, Enrollment

1. University - On Campus

a. Full-time students	Men	Women	Total	Total One Yr. Ago
Freshmen	469	255	724	641
Sophomores	294	156	450	492
Juniors	325	147	472	432
Seniors	247	152	399	407
Unclassified	21	8	29	20
Graduates	29	5	34	29
Total	1385	723	2108	2021
b. Part-time students				
Graduates	43	24	67	51
Undergraduates	12	63	75	31
Total	55	87	142	82
Total on Campus				
Individuals	1440	810	2250	2103
Full-time Equiv.	1400	744	2144	2041

2. University - Off Campus

a. Part-time students				
Education E345, Shelbyville	6	25	31	
Education E452, Broadlands	5	11	16	
Education E471, Hillsboro	2	13	15	
Education E552, Tuscola	4	6	10	
Geography E450, Toledo	3	8	11	
Industrial Arts E225, Flora	4	10	14	
Physical Ed. E345, Arcola	0	23	23	
Total off Campus				
Individuals	24	96	120	165
Full-time Equiv.	6	24	30	41
Total University Enrollment				
Individuals	1464	906	2370	2268
Full-time Equivalent	1406	768	2174	2082

B. Scholarship Report, 1958-59

a. Teachers College	Summer	Fall	Winter	Spring	Total
Residence	218	855	726	805	2604
Extension	2	5	5	3	15
Total	220	860	731	808	2619
b. Military					
Residence	94	80	88	87	349
Extension	4	39	17	23	83
Total	98	119	105	110	432
Grand Total	318	979	836	918	3051

II. FACULTY

A. Staff Changes for the Spring Quarter, 1959

1. Continue Mrs. Edith L. Alter as Instructor of English at a salary of $600.00 per month, beginning March 1, 1959, for three months.

2. Continue Mrs. Esther D. Ross as Instructor of English for part-time duty at a salary of $180.00 per month for three months, beginning March 1, 1959.

3. Add Mrs. Betty G. Ruyle, M.A., as Instructor of Health Education for part-time duty at a salary of $130.00 per month for three months, beginning March 1, 1959.

4. Add Luther R. Gibson, B.S. in Ed., as Temporary Faculty Assistant in the Physics Department at a salary of $500.00 per month for three months, beginning March 1, 1959.

5. Verne Ingrum, Graduate Assistant in the Men's Physical Education Department, resigned as of January 31, 1959.

6. Donald Brumleve, B.S. in Ed., as Graduate Assistant in the Men's Physical Education Department, at a salary of $120.00 per month for four months, beginning February 1, 1959, replacing Verne Ingrum, resigned.

B. Not on Tenure and Not Re-Appointed for 1959-60

1. Charles Hummer, Associate Professor of Music
2. Daniel W. Scully, Assistant Professor of Speech

C. Leaves of Absence for 1959-60

1. Sabbatical Leave

   a. Gladys W. Ekeberg, Professor of English, leave of absence during the Spring Quarter, 1960, at full salary.

2. Leave Without Salary

   a. The informal request of Dr. Bryan Heise for leave without pay to assume a government position in Cambodia is now presented for formal action. We recommend that Dr. Heise be given leave without pay for two years, beginning September 1, 1959, and that upon his return he be assigned to full-time teaching duties in the Department of Education. Dr. Heise has submitted a resignation as Director of Extension as of September 1, 1959.

D. Retirement

1. Edith C. Haight, Professor of Physical Education for Women, has requested retirement at the close of her leave of absence without salary of January 11, 1960. Miss Haight has been on the staff at Eastern since September, 1938.

E. Returned from Leave

The following persons have returned to duty following leaves of absence during the 1958-59 year:

1. Russell H. Landis, Professor of Industrial Arts
2. Eugene M. Waffle, Professor and Head of the Department of English

The following persons are expected to return to duty after leaves of absence during the 1958-59 year:

1. Maurice Allard, Instructor of Music
2. Lawrence A. Allen, Instructor of Library
3. Kenneth E. Hesler, Instructor and Assistant Director of Public Relations and Alumni
4. June M. Krutza, Assistant Professor of Art
5. Sadie O. Morris, Professor of Home Economics
6. Harris E. Phipps, Professor and Head of the Department of Chemistry
7. Carolyn G. Ryle, Instructor of Health Education
8. Roscoe F. Schaupp, Professor and Head Librarian
9. Virginia Tate, Instructor and Supervisory Teacher of the First Grade

F. Replacements for 1959-60

1. Jantina J. Noorman, B.M., University of Illinois, 1953; M.S., University of Illinois, 1955; as Instructor and Supervisory Teacher of Music in the Laboratory School at a salary of $6120.00 for nine months beginning September 7, 1959, replacing Miriam Oseland, employed on a temporary and part-time basis last year. Miss Noorman has had five years of public school teaching experience.

2. William E. McCaul, B.A., Western Michigan University, 1954; M.S., University of Illinois, 1956; additional graduate study, University of Illinois, 1956-57, 1958-59; as Instructor of Zoology at a salary of $5400.00 for nine months, beginning September 7, 1959, replacing Wilbur French, who was on a temporary appointment.

3. Steven M. Buck, B.A., State College of Washington, 1954; M.A., State College of Washington, 1955; additional graduate study, Purdue University; Ph.D., expected in June, 1959; as Assistant Professor of Speech at a salary of $6120.00 for nine months, beginning September 7, 1959, replacing Daniel Scully. Mr. Buck has been teaching at Purdue University the past two years.

4. Charlotte Lambert, Assistant Professor and Supervisory Teacher of Physical Education in the Laboratory School, transferred to full-time teaching duty in the Women's Physical Education Department, replacing Edith Haight, retired.

G. New Positions

1. M. Lee Steinmetz, B.A., Sterling College, 1950; M.A., Brown University, 1951; Ph.D., Brown University, 1957; as Assistant Professor of English at a salary of $6660.00 for nine months, beginning September 7, 1959. Dr. Steinmetz has had seven years of college teaching, his most recent at Emporia State Teachers College, Emporia, Kansas.

2. Marguerite E. Green, B.S., University of Chicago, 1942; M.P.H., University of Minnesota, 1948; as Instructor of Health Education at a salary of $5580.00 for nine months, beginning September 7, 1959. Miss Green has had five years of teaching experience and was employed as a substitute for us last year.

3. Clarence E. Kincaid, B.S., West Texas State College, 1949; M.E., West Texas State College, 1958; additional graduate study, Pennsylvania State University, 1958-59; as Assistant Professor of Art at a salary of $6120.00 for nine months, beginning September 7, 1959. Mr. Kincaid has had five years of public school teaching and two years of college teaching.

H. Substitutes, 1959-60

1. Joann Kindt, M.F.A., Substitute Instructor of Art, as substitute for

Lynn Trank, on sabbatical leave, at a salary of $5940.00 for nine months, beginning September 7, 1959.

III. UNIVERSITY CIVIL SERVICE EMPLOYEES

A. Resignations

1. Janice Ballinger, Clerk Stenographer I in the Office of Teacher Education and Placement, resigned effective April 11, 1959.

2. L. Yvonne Banks, Clerk Typist I in the Business Office, resigned effective April 6, 1959.

3. Betty K. Crump, Clerk Stenographer I in the Audio-Visual Center, resigned effective April 30, 1959.

4. Sally Iwai, Clerk Typist I in the Laboratory School Office, resigned effective February 28, 1959.

5. Fern McElravy, Cook's Helper in Pemberton Hall, resigned effective January 31, 1959.

6. Earl Holmes, Grill Cook in the Snack Bar of the Union, resigned effective January 14, 1959.

7. Opal A. Davis, Cook's Helper in the Union, resigned effective February 1, 1959.

B. Leaves of Absence

1. Norma M. Stites, Cook in Lincoln-Douglas Halls, on leave without salary, beginning February 12, 1959.

C. Dismissed

1. Robert Galbreath, Groundsman, dismissed at the end of his probationary period, effective January 31, 1959.

D. Change in Classification or Salary

1. Franklyn A. Davis, Grill Cook in the Snack Bar of the Union, change in salary to $350.00 per month effective January 15, 1959.

2. Camille F. Monier, Grounds Foreman, changed to Superintendent of Grounds, effective May 1, 1959, at a salary of $390.00 per month.

E. Replacements

1. Donald E. Jenkins, Groundsman, at a salary of $290.00 per month, effective March 2, 1959, replacing Robert Galbreath, dismissed.

2. Catherine A. LeDuc, Clerk I in the Laboratory School Office, at a salary of $175.00 per month, effective February 2, 1959, replacing Sally Iwai, resigned.

3. Kala Jo Neibch, Clerk Typist I in the Office of Teacher Education and Placement, at a salary of $175.00 per month, effective March 12, 1959, replacing Janice Ballinger, resigned.

4. Mary M. Swinford, Cook's Helper in Pemberton Hall, at a salary of $180.00 per month, effective February 7, 1959, replacing Fern McElravy, resigned.

5. Nellie Hardy, Cook's Helper in the Union, at a salary of $180.00 per month, effective February 17, 1959, replacing Opal A. Davis, resigned.

6. Tymon F. Mitchell, Grill Cook in the Snack Bar of the Union, at a salary of $240.00 per month, effective February 1, 1959, replacing Earl Holmes, resigned.

7. Mary Stillions, Clerk Typist I in the Business Office, at a salary of $175.00 per month, effective April 7, 1959, replacing L. Yvonne Banks, resigned.

F. Temporary Appointments

1. Ruth D. Turner, Clerk Typist I in the Library, at a salary of $175.00 per month, effective February 16, 1959, replacing Patricia Gaines, on leave.

2. Maydean Bailey, Cook's Helper in Lincoln-Douglas Halls, at a salary of $180.00 per month, effective March 2, 1959, replacing Norma Stites, on leave.

3. Rosemary Wagle, Cook's Helper in the Cafeteria in the Laboratory School, at a salary of $180.00 per month, effective March 31, 1959, replacing Vera Snider who is ill.

4. Ollie E. Elledge, Cook's Helper in the Union, at a salary of $1.034 per hour, beginning March 1, 1959.

G. New Positions

1. J. Frank Lane, Janitor in the Union, at a salary of $290.00 per month, effective March 13, 1959. (This position was approved at the January 19, 1959, board meeting.)

H. Special Permission for Employment

1. Marion Zane, Purchasing Assistant I in the Business Office, has had his physical examination classified as "Risk Not Acceptable" by the University Retirement System. Mr. Zane has been working in the Business Office for two years, the first as part-time student help and the second as a full-time civil service employee. His health has not been a problem. We believe it would be an injustice to Mr. Zane to deny him further employment because of his physical condition. On the request of his supervisor, Mr. Gregg, I recommend that the Teachers College Board approve him for continued employment and for certification to the University Retirement System.

IX. Miscellaneous

A. Death of Retired Faculty Member

Mr. Fiske Allen joined the staff in 1913 and served as a Professor of Mathematics until his retirement in 1944. He died on April 3, 1959.

Quincy Doudna
President

REPORT OF
ILLINOIS STATE NORMAL UNIVERSITY

April 20, 1959

I. STUDENTS

A. Enrollment for the Second Semester, 1958-1959

1. In each column the first figure is the full-time enrollment, exclusive of all part-time students and withdrawals with refunds. The figure in parentheses is the total number of students registered.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduate	55 (190)	11 (103)	66 (293)	72 (258)
Senior	290 (296)	310 (368)	600 (664)	580 (635)
Junior	249 (253)	301 (337)	550 (590)	532 (566)
Sophomore	276 (282)	393 (404)	669 (686)	638 (646)
Freshman	390 (396)	666 (675)	1056 (1071)	880 (887)
Unclassified	8 (15)	9 (33)	17 (48)	12 (58)
Special	-- (3)	-- (8)	-- (11)	3 (12)
Total College Students on Campus	1268 (1435)	1690 (1928)	2958 (3363)	2717 (3062)
b. University H.S.	226	187	413	401
c. University Elementary School	246	225	471	469
d. Special Education School	65	49	114	108
e. Illinois Soldiers & Sailors Childrens School	--	--	--	108
Total Pupils, Elementary & Secondary	537	461	998	1086
Total	1805	2151	3956	3803
Extension	72	485	557	498
Grand Total	1877	2636	4513	4301

B. Enrollment for the Second Semester 1958-1959 by Division or Department and Year in School

Division or Department	Freshman	Sophomore	Junior	Senior	Total
Agriculture	45	27	26	17	115
Art	13	11	15	11	50
Biological Science	19	18	11	17	65
Business Education	103	63	55	63	284
Elementary Education	247	153	155	158	713
English	61	32	27	40	160
Foreign Languages	14	5	1	11	31
Geography	9	7	5	6	27
Health & Physical Education	131	78	59	81	349
Home Economics	52	30	26	31	139
Industrial Arts	29	37	26	36	128
Junior High School	6	9	9	8	32
Mathematics	72	56	35	36	199

Division or Department (Continued)	Freshman	Sophomore	Junior	Senior	Total
Music	23	21	20	30	94
Physical Science	26	19	10	19	74
Social Science	49	36	48	47	180
Special Education	102	72	52	46	272
Speech	15	12	10	7	44
Undecided	55	--	--	--	55
Total by classes	1071	686	590	664	3011

Unclassified (undergraduate)	48
Special (undergraduate)	11
Graduate	293
Grand Total	3363

C. Scholarships for Second Semester, 1958-1959

	1959	1958
Teachers College Scholarships	1873	1662
State Military Scholarships	129	80

D. Attendance in Extension Courses Second Semester, 1958-1959

Enrollment in extension courses, the departmental courses offered, the centers and the instructor, are here presented for the second semester of the 1958-1959 school year.

Center	Course	Instructor	Enrollment
Decatur	Advanced Exposition E161	Lela Winegarner	15
Decatur	Seminar in Curriculum Construction E412	F. B. Belshe	15
East Peoria	Geography of the United States E201	J. E. Patterson	62
Eureka	Education of Gifted Children E353	C. M. Dillinger	20
Fisher	History of Illinois E139	T. J. Tarrant	16
Granville	Natural Science E220	J. L. Martens	26
Joliet	Philosophy of Education E203	H. T. Knight	37
Joliet	Introduction to Statistics E250	D. R. Bey	8
Lincoln	World Literature E254	M. C. Jochums	33
Ottawa	Art Materials for Elementary Schools E200	J. H. Wesle	33
Ottawa	Natural Science E220	H. O. Jackson	20
Pana	Criminology E367	V. C. Pohlmann	20
Paxton	Mental Hygiene E234	H. G. Paulson	19
Pekin	General Science E274	T. F. Edwards	30
Peoria	Fundamentals of Speech E110	S. G. Rives	18
Pontiac	International Relations E254	L. J. Yedor	31
Princeton	School Health E238	J. K. Ellis	29
Princeton	Family Housing Problems E410	J. Q. Karch	9
Springfield	Verse for Children E273	Vermell Wise	42
Springfield	Industrial Geography E305	A. W. Watterson	13
Streator	Music Workshop E293	L. M. Young	22
Watseka	First Aid E180	B. G. Frey	33
Wilmington	Physical Education for Elementary School E221	C. E. Horton	27
Total Second Semester 1958-1959			578
Total First Semester 1958-1959			710
Total for 1958-1959 School Year			1288
Total for 1957-1958 School Year			1039

II. FACULTY

A. Retirements

1. Dr. John W. Carrington, Director of Laboratory School Experiences, effective August 31, 1959.

2. Miss Frances Conkey, Associate Professor of Home Economics, effective August 31, 1959.

3. Dr. F. Lincoln D. Holmes, Head of the Department of Speech, effective August 31, 1959.

4. Dr. F. Russell Glasener, Professor of Economics, effective August 31, 1959.

5. Dr. Christine P. Ingram, Professor of Education, effective August 31, 1959.

6. Dr. Gerda Okerlund, Professor of English, effective August 31, 1959.

7. Miss Josephine Ross, Assistant Professor of Home Economics, effective August 31, 1959.

8. Dr. Fred S. Sorrenson, Professor of Speech, effective August 31, 1959.

9. Miss Elenaor Welch, Director of Libraries, effective August 31, 1959.

10. Dr. Jennie A. Whitten, Head of the Department of Foreign Languages, effective August 31, 1959.

B. Leaves of Absence

1. Sabbatical

The following persons are eligible for sabbatical leaves on the basis of the length of time they have been at Illinois State Normal University and as coming within the quota of the number of persons entitled to sabbatical leaves based on the size of the faculty.

a. Dr. Dorathy Eckelmann, Associate Professor of Speech (Second semester of 1959-1960 school year, at full pay)

b. Dr. Miriam Gray, Professor of Health and Physical Education (1959-1960 school year, at half pay)

c. Mr. Warren R. Harden, Assistant Professor of Social Science (1959-1960 school year, at half pay)

d. Mr. William D. Hartley, Assistant Professor of Art (1959-1960 school year, at half pay)

e. Dr. Elden A. Lichty, Professor of Education (Second semester of 1959-1960 school year, at full pay)

f. Miss Hattie C. Lundgren, Assistant Professor of Home Economics (Second semester of 1959-1960 school year, at full pay)

g. Miss Lillie Mae Rickman, Associate Principal of the Metcalf Elementary School (Summer session of 1959, at full pay)

h. Miss Isabelle Terrill, Director of Housing (1959-1960 school year, at half pay)

2. Non-Sabbatical

The following non-sabbatical leaves are recommended:

a. Mr. Roger D. Blomgren, Assistant Professor of Industrial Arts (First semester of 1959-1960 school year, but effective October 1, 1959)

b. Mr. Thomas W. Floyd, Assistant Professor of Education and Supervising Teacher in the Metcalf School (First semester of 1959-1960 school year)

c. Dr. Robert S. Schmidt, Assistant Professor of Biological Science (1959-1960 school year)

3. Continuation of Leaves

The following persons are recommended to receive continuation of leaves for the 1959-1960 school year for reasons indicated, on a non-sabbatical basis:

a. Miss Marion C. Allen (Health)

b. Miss Augusta Gienapp (Health)

c. Mr. Charles A. Harper (Health)

d. Miss Thelma Nelson (Health)

4. Returning from Leaves

The following persons are expected to return to their work after leaves of absence during the 1958-1959 school year:

a. Mr. Eric Bickley, Instructor in Speech

b. Miss Allie Ward Billingsley, Assistant Professor of Foreign Languages

c. Mr. Robert L. Borg, Assistant Professor of Music

d. Dr. Rose B. Buehler, Professor of Education

e. Miss Edna Engberg, Instructor in Health and Physical Education

f. Dr. Ruth Freyberger, Associate Professor of Art

g. Mr. Hal M. Gilmore, Instructor in Mathematics

h. Dr. Clarence H. Kurth, Associate Professor of Education

i. Mr. Edwin A. Payne, Assistant Professor of Psychology

j. Mr. William D. Popejoy, Instructor in Mathematics

k. Dr. C. W. Sorensen, Professor of Geography

C. Changes in Assignment

1. Dr. Howard J. Ivens, from Associate Professor of Physical Science on a nine months basis to Associate Professor of Physical Science and Director of Student Loans, on a twelve months basis, effective February 1, 1959.

2. Dr. Stanley E. Norton, from Assistant Dean of Men and Associate Professor of Education on a twelve months basis, to full time teaching in Department of Education and Psychology on a nine months basis, effective September 1, 1959.

3. Dr. C. W. Sorensen, from Professor of Geography on a nine months basis, to Professor of Geography and Dean of the Graduate School on a twelve months basis, effective September 1959.

D. Promotions

The following persons are recommended for promotions in rank, effective July 1, 1959:

1. From Associate Professor to Professor

   a. Dr. Dorathy Eckelmann
   b. Dr. Howard J. Ivens
   c. Dr. Theodore Sands
   d. Dr. Mary C. Serra

2. From Assistant Professor to Associate Professor

   a. Dr. Alice Hitchcock
   b. Dr. Richard E. Hulet
   c. Dr. Earl A. Reitan
   d. Dr. C. A. White

3. From Instructor to Assistant Professor

   a. Mr. B. H. Bass
   b. Mr. Eric Bickley
   c. Mr. Hal M. Gilmore
   d. Miss Lois Lilly
   e. Mrs. Louise Parker
   f. Miss Doris Richards
   g. Mr. James Roderick
   h. Mr. Nelson Smith
   i. Mr. Richard Smith

E. Tenure

1. The following persons will obtain tenure June 6, 1959:

   a. Dr. Elizabeth Brown
   b. Dr. Walter Brown
   c. Miss Lessie Carlton
   d. Dr. Arlan C. Helgeson
   e. Mrs. Louise Parker

F. Appointments

1. Reinstatements

   a. Mrs. Candace A. Helgeson, as a substitute teacher in the Department of English, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $520.00 per month, to take care of extra sections in English.

   b. Mr. Frank J. Holmes, as a part-time substitute teacher in the Department of Education and Psychology, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $85.00 per month, to take care of an extra section in psychology.

   c. Mrs. Lucile W. Holmes, as a substitute teacher in the Department of English, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $560.00 per month, to take care of extra sections in English.

   d. Mrs. Marian Z. Kron, as a part-time substitute teacher in the Department of Mathematics, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $200.00 per month, to take care of extra sections in mathematics.

e. Mrs. Mescal Lovelass, as a part-time substitute teacher in the Department of Education and Psychology, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $400.00 per month, to handle a partial teaching assignment due to one position in this department not being filled.

2. Continuation of Present Faculty Members Who Have Been on a Temporary Appointment

a. Mr. Harold E. Bauer, as Assistant Professor of Music, effective September 1959, at a salary rate of $660.00 per month, $5940.00 for the school year of nine months, to take the place of Miss Helen K. Harrison, resigned.

b. Mr. Burton C. Kelly, as Assistant Professor of Education, effective September 1959, at a salary rate of $720.00 per month, $6480.00 for the school year of nine months, to fill a position which has been held by substitutes.

c. Mr. Kenneth L. Ledbetter, as Instructor in English, effective September 1959, at a salary rate of $680.00 per month, $6120.00 for the school year of nine months, to take the place of Dr. Esther Vinson, deceased.

d. Dr. Christine P'Simer, as Assistant Professor of Education and Assistant Dean of Women, effective July 1, 1959, at a salary rate of $740.00, $8880.00 for the year of twelve months, to take the place of Miss Isabelle Terrill as Assistant Dean of Women. Miss Terrill will be devoting full time to her position as Director of Housing.

e. Mr. Roy E. Sample, as Assistant Professor of Art, effective September 1959, at a salary rate of $760.00 per month, $6840.00 for the school year of nine months, to fill a new position.

f. Miss Margaret C. Schlaeger, as Assistant Professor of English, effective September 1959, at a salary rate of $680.00 per month, $6120.00 for the school year of nine months, to take the place of Mrs. Lucile W. Holmes, on temporary appointment.

3. Replacements

a. Dr. David W. Ames, as Associate Professor of Social Science, effective September 1959, at a salary rate of $800.00 per month, $7200.00 for the school year of nine months, to fill a position which was temporarily held by a graduate assistant. Mr. Ames has a bachelor's degree from Wabash College at Crawfordsville, Indiana, and a Ph.D. degree from Northwestern University. For the past seven years he has been on the faculty of the University of Wisconsin.

b. Dr. Dean S. Hage, as Associate Professor of Education, effective September 1959, at a salary rate of $760.00 per month, $6840.00 for the school year of nine months, to take the place of Dr. Christine P. Ingram, retired. Mr. Hage has a bachelor's degree from the University of Arizona and master's and doctor's degrees from the State University of Iowa. Since 1957 Dr. Hage has been on the staff of Iowa State Teachers College at Cedar Falls.

c. Mr. George Kuehn, as a faculty assistant in the Industrial Arts Department, effective September 1, 1959, for five months, at a salary rate of $450.00 per month, to take the place of Mr. Roger D. Blomgren, on leave the first semester of the 1959-1960 school year.

d. Mr. Denton B. May, as Assistant Professor of English, effective September 1959, at a salary rate of $680.00 per month, $6120.00

for the school year of nine months, to fill a position which was temporarily held by a graduate assistant. Mr. May has a bachelor's degree from the University of California and a master's from the University of Michigan. For the past year he has been on the faculty of the University of Missouri.

e. Mr. Khossrow Mohandessi, as a part-time substitute teacher in the Department of Education and Psychology, effective April 1, 1959, for an indefinite period, at a salary rate of $400.00 per month, to teach the classes of Dr. Herman Tiedeman who is absent due to an automobile accident.

f. Mr. John G. Morden, as Assistant Professor of English, effective September 1959, at a salary rate of $680.00 per month, $6120.00 for the school year of nine months, to take the place of Dr. Gerda Okerlund, retired. Mr. Morden has a bachelor's degree from Western Michigan College and a master's from the University of Michigan. For the past year he has been on the faculty of the University of Missouri.

g. Mr. Douglas Poe, as Assistant Professor of Social Science, effective September 1959, at a salary rate of $800.00 per month, $7200.00 for the school year of nine months, to replace Dr. F. Russell Glasener, retired. Mr. Poe has a bachelor's degree from Oklahoma State University, and will receive his doctor's degree from Indiana University in September 1959. For the past three years he has been doing graduate work at Indiana University, and part of this time served as a graduate assistant.

h. Miss Barbara L. Simon, as Instructor in Library Science, effective September 1959, at a salary rate of $500.00 per month, $4500.00 for the school year of nine months, to replace Mrs. Helen Keeley, on temporary appointment. Miss Simon has a bachelor's degree from Rosary College and will receive a master's degree in library science in June 1959 from the Library School of the University of Wisconsin. For the past year she has been a student at the University of Wisconsin.

i. Dr. Robert D. Weigel, as Associate Professor of Biological Science, at a salary rate of $780.00 per month, $7020.00 for the school year of nine months, to replace Mr. Jack Munsee, on temporary appointment. Dr. Weigel has bachelor's and master's degrees from the University of Buffalo, and a Ph.D. degree from the University of Florida. For the past year he has been on the faculty of Howard College.

j. The following students are recommended for approval as faculty assistants to carry out the program and serve in places used in the past years at a salary rate of $125.00 per month, or $1125.00 for the 1959-1960 school year, unless otherwise indicated:

(1) Albert G. Besserman, Mathematics
(2) Ronald L. Dean, Social Science
(3) Henry J. Knight, Health and Physical Education for Men
(4) Llewellyn E. Licht, Test Service
(5) Glenn Roberson, Social Science
(6) Roger B. Weller, Health and Physical Education for Men

4. New Positions

a. Dr. Doris H. Crank, as Assistant Professor of Business Education, effective September 1959, at a salary rate of $780.00 per month, $7020.00 for the school year of nine months. Mrs. Crank has a bachelor's degree from Illinois State Normal Univeristy and master's and doctor's degrees from Northwestern University. For the past

year she has been guidance director in the Junior High School at DeKalb, Illinois

b. Mrs. Dorothy Hostettler, as Instructor and Supervisor of Off-Campus Student Teaching, effective January 26, 1959 for the second semester of the 1958-1959 school year, at a salary rate of $540.00 per month. Mrs. Hostettler has a bachelor's degree from Illinois Wesleyan University and a master's from Illinois State Normal University. Her last teaching was in Bloomington High School.

c. Mr. Robert Carter, as a part-time faculty assistant in the Department of Biological Science, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $200.00 per month. Mr. Carter has a bachelor's degree from Illinois State Normal University and is enrolled in the graduate school. This is a temporary appointment since it was not possible to locate a qualified person for permanent appointment.

d. Mr. John T. Hurley, as a part-time faculty assistant in the Department of Physical Science, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $100.00 per month. Mr. Hurley has his bachelor's degree from St. Mary-of-Lake Seminary, and is enrolled in the graduate school at Illinois State Normal University. This is a temporary appointment since it was not possible to locate a qualified person for permanent appointment.

e. Miss Elizabeth Lichty, as a part-time faculty assistant in the Department of English, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $100.00 per month. Miss Lichty has a bachelor's degree from Illinois State Normal University, and is enrolled in the graduate school. This is a temporary appointment since it was not possible to locate a qualified person for permanent appointment.

f. Mr. Kent Schwirian, as a part-time faculty assistant in the Department of Social Science, effective January 26, 1959, for the second semester of the 1958-1959 school year, at a salary rate of $340.00 per month. Mr. Schwirian has a bachelor's degree from Illinois State Normal University, and is enrolled in the graduate school. This is a temporary appointment since it was not possible to locate a qualified person for permanent appointment.

III. OTHER EMPLOYEES

A. Resignations

1. Mrs. Ruth V. Bleich, as Clerk Stenographer II in the Office of the University High School Principal, effective March 31, 1959, due to moving out of town.

2. Mrs. Lucille Hodges, as Cook, effective January 20, 1959, due to moving out of town.

3. Mrs. Carol Dianne Parker, as Clerk Typist II in the Physical Plant Office, effective December 31, 1959, for health reasons.

4. Mrs. Barbara Ann Rice, as Clerk Stenographer I in the Office of the Division of Special Education, effective January 23, 1959, due to moving out of town.

5. Mrs. Ruth S. Rupp, as Clerk Typist III in the Health Service, effective January 31, 1959, by mutual agreement with supervisor.

6. Mrs. Shirley C. Viehweg, as Clerk Typist II in the Home Economics and

Industrial Arts Departments, effective February 27, 1959, due to moving out of town.

B. Disability Leave

1. Mr. Fred Gester, Janitor, from February 16, 1959 to May 31, 1959.

C. Continuation of Disability Leave

1. Miss Edna Erickson, Clerk Stenographer II in the Biological Science Department, from March 20, 1959 to September 20, 1959.

D. Change in Percentage of Time Worked

1. Mr. George P. Jones, Kitchen Helper, to work 80 percent of time, effective February 1, 1959.

E. Change in Salary Rate

1. Mrs. Ruth Bleich, Clerk Stenographer II in the Office of the University High School Principal, from $230.00 per month to $240.00 per month, effective February 1, 1959, due to having completed her probationary period.

2. Mr. Charles E. Degenhart, Painter, from a per hour rate of $3.05 to $3.20, $544.00 per month, retroactive to August 10, 1958.

3. Mrs. Gloria Fluegel, Clerk Stenographer II in the Department of English, from a salary rate of $230.00 per month to $240.00 per month, effective February 1, 1959, due to having completed her probationary period.

4. Mrs. Wanita Frazier, Clerk Stenographer I in the Metcalf School, from a salary rate of $230.00 per month to $240.00 per month, effective February 1, 1959, due to having completed her probationary period.

5. Miss Bonita Hale, Assistant Food Production Manager, from a salary rate of $335.00 per month to $345.00 per month, effective April 1, 1959, due to having completed her probationary period.

6. Miss Freda Judge, Clerk Stenographer I in the Office of the Dean of the Faculty, from a salary rate of $185.00 per month to $195.00 per month, effective February 1, 1959, due to having completed her probationary period.

7. Mr. Gordon Karr, Painter, from a per hour rate of $3.05 to $3.20, $544.00 per month, retroactive to August 10, 1958.

8. Mr. Emil O. Klawitter, Painter, from a per hour rate of $3.05 to $3.20, $544.00 per month, retroactive to August 10, 1958.

9. Mrs. Minnie Lamb, Laundry Worker, from a salary rate of $230.00 per month to $260.00 per month, effective March 1, 1959, in accordance with contract.

10. Mr. Harvey Lee, Janitor, from a salary rate of $290.00 per month to $320.00 per month, effective February 14, 1959, in accordance with contract.

11. Mrs. Jo Ann Marple, Clerk II in the Business Office, from a salary rate of $185.00 to $195.00 per month, effective February 1, 1959, due to having completed her probationary period.

12. Mr. Robert Raney, Jr., Policeman, from a monthly salary rate of $305.00 to $335.00, effective March 1, 1959, due to having completed his probationary period.

13. Mr. Stanley Sleevar, Food Production Manager, from a salary rate of $380.00 per month to $430.00 per month, effective February 1, 1959, due to having completed his probationary period.

14. Mr. Claude Rockel, Distribution Clerk, from a salary rate of $310.00 per month to $325.00 per month, effective March 1, 1959, due to having completed his probationary period.

15. Mr. Lambert Schwoerer, Janitor Foreman, from a salary rate of $325.00 per month to $355.00 per month, effective February 12, 1959, in accordance with contract.

16. Mr. Richard L. Smith, Painter, from a per hour rate of $3.05 to $3.20, $544.00 per month, retroactive to August 10, 1958.

17. Mr. Robert Arnold, Food Service Supervisor, from a salary rate of $335.00 per month to $345.00 per month, effective March 1, 1959, due to having completed his probationary period.

18. Mrs. Naomi Berck, Clerk Stenographer II in the University Housing Office, from a salary rate of $235.00 per month to $250.00 per month, effective March 1, 1959, due to having completed her probationary period.

F. Change in Assignment and Source of Funds

1. Mrs. Harriet G. Vissering, from Director of Smith Hall on the Auxiliary Enterprise payroll to an assignment with the University Housing Office, payable from General Revenue, with no change in rate of pay, effective February 1, 1959. This is a temporary assignment to last only until the fall of 1960 when the new residence halls are to open, at which time Mrs. Vissering will return to residence hall work.

G. Appointment (Replacement)

1. Mrs. Katherine G. Bourgerie, as Clerk Typist I in the Special Education Office, at a salary rate of $240.00 per month, effective February 9, 1959, to take the place of Mrs. Barbara Rice, resigned.

2. Mrs. Cora N. Lusher, Clerk Typist I in Special Education Office, at a salary rate of $225.00 per month, effective March 23, 1959, to take the place of Mrs. Norma Stuart, resigned.

3. Miss Elsie L. Pierson, as Clerk Typist II in the Bureau of Appointments Office, at a salary rate of $225.00 per month, effective January 12, 1959, to take the place of Mrs. Marie L. Wetteland, resigned.

4. Miss Rae Ann J. Reamer, as Clerk Typist II in the Industrial Arts and Home Economics Departments, at a salary rate of $225.00 per month, effective March 4, 1959, to take the place of Mrs. Shirley C. Viehweg, resigned.

5. Mrs. Sue Shawgo, as Clerk Typist II in the Physical Plant Office, at a salary rate of $225.00 per month, effective January 12, 1959, to take the place of Mrs. Carol Parker, resigned.

H. Appointment (New Position)

1. Mr. Edward E. Kilmartin, as Assistant Photographer in the Publicity Office, at a salary rate of $335.00 per month, effective April 1, 1959. (To replace Writer position, Internal Budget 1958-1959.)

VIII. STUDENT LIFE

The present year has witnessed the evolvement of a centralized University

Housing service. With the clarification of the function of this single area responsible for the housing of all students has come a marked increase in the University's effectiveness in working with students, parents and high school counselors.

The housing of students wishing to enroll for the 1959-1960 academic year poses a problem of no small magnitude. The University has lost 52 on-campus spaces for men with the razing of Smith Hall in February of 1959. On March 31, 1959, all residence halls space for next September was exhausted. Waiting lists are growing daily for all units.

Informationally, during the summer of 1958, the Housing Office made a concerted effort in the Bloomington-Normal community to find additional housing for students. The net gain was small. It is not anticipated that further space gains in the community can or will develop. The people in the Housing Office, on the Housing Board, in the Division of Student Welfare, and among the University administrators are spending considerable time on this problem. At this time they are quite disturbed over the situation.

MISCELLANEOUS

A. Purchases

1. Automobile

One 1959 4-door automobile, automatic transmission, less trade-in of one 1951 4-door Chevrolet Sedan was advertised in the official State newspaper and bids were received as follows:

Goodwin Bros. & Co., Minonk, Illinois	$2,574.10	
Less Trade In	624.10	$1,950.00 (Less 2%)
Grimm Motors Chevrolet, Goodfield, Illinois	2,170.76	
Less Trade In	220.76	1,950.00
Butts Ford Sales, Inc., Bloomington, Illinois	2,110.10	
Less Trade In	100.00	2,010.10
Laurence Rust Chevrolet Co., Bloomington, Ill.	2,797.75	
Less Trade In	729.75	2,068.00

Recommendation: We recommend the acceptance of the low bid submitted by Good win Bros. & Co., Minonk, Illinois, in the amount of $1,950.00 less 2%, payable from funds appropriated for Equipment-General Revenue.

2. Grounds - Removal of Dirt

Advertised bids on the removal of dirt excavated from the Centennial Building Work Site on Illinois State Normal University Campus were received as follows:

Hodge C. Johnstone, Bloomington, Illinois	$3,000.00
LaRue Construction Co., Normal, Illinois	6,250.00

Recommendation: We recommend the acceptance of the low bid of Hodge C. Johnstone in the amount of $3,000.00, payable from Contractual Services (Income Fund).

3. Truck for Grounds

Advertised bids were received for 2 Ton Conventional Cab Truck with Bed and Hoist less 1 1/2 Ton GMC trade in as follows:

Goodwin Bros. & Co., Minonk, Illinois	$4,788.30	
Less Trade In	2,008.49	$2,779.81
Butts Ford Sales, Inc., Bloomington, Illinois	3,829.14	
Less Trade In	800.00	3,029.14
McLean County Truck Co., Bloomington, Illinois	4,910.00	
Less Trade In	1,850.00	3,060.00
Schumacher & Grimm, Goodfield, Illinois	3,935.62	
Less Trade In	700.00	3,235.62
Rust Chevrolet Co., Bloomington, Illinois	5,278.35	
Less Trade In	1,628.35	3,650.00

Recommendation: We recommend the acceptance of the low bid of Goodwin Bros., and Co., of Minonk, Illinois, in the amount of $2,779.81, payable from the appropriation for Equipment - General Revenue.

Robert G. Bone
President

REPORT OF
NORTHERN ILLINOIS UNIVERSITY

April 20, 1959

I. STUDENTS

Enrollment, Second Semester, 1959

Resident	Men		Women		Total		(1957-58) Total one year ago
Undergraduates-full-time							
Unclassified*	93		20		113	2	
Post Graduates	1		--		1	-	
Seniors	431		262		693	642	
Juniors	547		329		876	789	
Sophomores	461		410		871	949	
Freshmen	766		782		1548	1271	
Total, Full-time undergraduates		2299		1803	4102		3653
Undergraduates - Part-time							
Unclassified*	11		19		30	14	
Post Graduates	7		8		15	27	
Seniors	18		63		81	76	
Juniors	10		44		54	66	
Sophomores	8		19		27	28	
Freshmen	31		57		88	57	
Total, part-time undergraduates		85		210	295		268
TOTAL - UNDERGRADUATES		2384		2013	4397		3921
Graduate Students							
Full-time	96		14		110	73	
Part-time	510		147		657	475	
Total, Graduate Students		606		161	767		550
TOTAL RESIDENT STUDENTS		2990		2174	5164		4471
Extension							
Undergraduates	71		389		460	326	
Graduates	99		71		170	105	
Total, Extension Students		170		460	630		431
TOTAL, RESIDENT AND EXTENSION		3160		2634	5794		4902

Duplicates between resident and extension students		18		20		38		11
GRAND TOTAL, EXCLUDING DUPLICATES		3142		2614		5754		4891
University School								
Elementary School	167		129		296		289	
Junior High School	121		136		257		261	
Total, University School		288		265		553		550

*Unclassified indicates undergraduates who apparently are transients; they have not presented previous records from other schools for evaluation toward an N.I.U. Degree. This designation was first used in the 1956 summer session.

Enrollment - full-time equivalent on basis of 16 semester hours per student

	Men		Women		Total		
	Individuals	Fulltime Equiv.	Individuals	Fulltime equiv.	Individuals	Fulltime Equiv.	One Year Ago
Resident							
Graduates	606	208	161	43	767	251	177
Undergrads	2384	2317	2013	1846	4397	4163	3708
Total resident	2990	2525	2174	1889	5164	4414	3885
Extension							
Graduates	98	17	71	12	169	29	20
Undergrads	70	13	390	72	460	85	59
Total Extension	168	30	461	84	629	114	79
GRAND TOTAL	3158	2555	2635	1973	5793	4528	3964

Number of students who paid the full fee	4212	3728
Number of students who paid the part fee	952	743
Total, Second Semester, 1959	5164	4471

Extension Enrollment - Second Semester, 1959

Course	Location	Men	Women	Total
Business Education 415	Elgin	13	6	19
Business Education 432	Sterling	12	9	21
Business Education 449	Joliet	14	4	18
Earth Science 449	Rockford	13	14	27
Education 310	Lombard	2	29	31
Education 310	Lombard	1	20	21
Education 350	Rockford	1	18	19
Education 406-592	Elgin	12	12	24
Education 435	Waukegan	17	32	49
Education 435	Joliet	10	10	20
Education 488	Rockford	11	12	23
Industrial Arts 300	Sterling	9	43	52
Library Science 305	Waukegan	2	22	24
Social Science 220	Sterling	4	20	24
Social Science 240	Belvidere	-	26	26
Social Science 469	Belvidere	10	19	29
Social Science 582	Joliet	8	14	22
Social Science 584	Joliet	6	7	13
Human Enterprise 500	Cicero	11	9	20
Human Enterprise 549	Cicero	2	-	2
English (T.V.) 321	Rockford	12	134	146
Total		170	460	630

Extension enrollment, Spring, 1959, also shows the following non-credit courses:

English (T.V.) 321 - payment of $2.00 fee only -- Rockford 99

Foreman Leadership Training - payment of $2.00 fee only - Sterling	57
Mathematics for Basic Electronics - payment of $2.00 fee only - Sterling	14
Total	170

Enrollment -- Evening School (This is available for the first time)

Undergraduates	273
Graduates	658
Total	931*

*These students have already been included in previous totals in this report. Many of them are in attendance during the regular day.

Scholarships - Second Semester, 1959

	Men		Women		Total	
Undergraduates						
High School	380		1133		1513	
Veterans	201		--		201	
Total		581		1133		1714
Graduates						
High School	1		2		3	
Veterans	228		1		229	
Total		229		3		232
GRAND TOTAL		810		1136		1946

Total one year ago 1672

II. FACULTY

1. Temporary, part-time position, second semester

Mrs. Elizabeth B. Bischof, instructor, Department of English, beginning March 1 at a salary of $150 per month for the remainder of the second semester, 1959. This arrangement was necessary to relieve Mr. J. Hal Connor who is teaching the television course in Rockford. Mrs. Bischof has taught previously at Northern, has her bachelor's degree from Lawrence College and her master's degree from Southern Illinois University.

2. Appointments for first semester, previously approved by the Board in October, 1958, to be continued if needed for the second semester:

Name		Monthly Rate	Total
Department of Business			
Mr. Harold R. Steinhauser	Instructor	$130.00	$585.00
Department of English			
Mrs. Eugenia N. Fox	Instructor	150.00	675.00
Department of Foreign Languages			
Mrs. Ruth C. Lloyd	Instructor	150.00	675.00
Department of Home Economics			
Mrs. Helen M. Beach	Faculty Assistant	130.00	585.00
Mrs. Virginia T. Hendrickson	Instructor	400.00	1800.00
Mrs. Marilyn S. James	Instructor	400.00	1800.00
Department of Industrial Arts			
Mr. Howard G. Noreen	Instructor	130.00	585.00

Department of Mathematics			
Mrs. Helen B. Wells	Instructor	600.00	2700.00
Department of Physical Education for Women			
Mrs. Gertrude C. Brigham	Faculty Assistant	170.00	765.00
Mrs. Marie R. Dayton	Faculty Assistant	340.00	1530.00
Department of Social Sciences			
Mr. Fernando A. Laxamana	Ass't. Professor	400.00	1800.00
Mrs. Erna O'Connor	Instructor	130.00	585.00
Mrs. Sonya F. Spiesman	Assoc. Professor	700.00	3150.00

3. Return from Leave of Absence - Second Semester

Dr. Howard W. Gould, professor, head of the Department of Physical Sciences, on leave at full salary during the autumn semester, returned to his teaching duties for the second semester.

Miss Elsie Wiggert, assistant professor, Department of Fine Arts, on leave of absence during the autumn semester because of illness, returned to her teaching duties for the second semester.

4. On Leave of Absence During Second Semester

Mr. Don M. Burks, instructor, Department of Speech, on leave without salary for further study at the University of Wisconsin.

Mr. Garnet Olive, assistant professor, Department of Business, on leave without salary for completion of the doctorate at the University of Iowa.

Dr. C. Milton Pike, dean of men, on leave at full salary for post-doctoral study at Columbia University.

5. Substitutes (Northern Elementary and Junior School) - $15 per day

January 15: Mrs. Mildred Winn - one-half day for Miss Mary McCulloch who was away, serving on a panel
January 23: Mrs. Doris Ludeman for Mr. Wilmer Rush who was ill
January 26-28: Mrs. Doris Ludeman for Mrs. Alda Weedman who was ill
February 2-3: Mrs. Mildred Winn for Mrs. Edra Lipscomb who was ill
February 6-- one-half day: Mrs. Mildred Winn for Miss Mary McCulloch who was consultant at the Kane County Educational meeting
February 11: Mrs. Doris Ludeman for Miss Elizabeth Horton who was ill
February 13: Mrs. Katherine McCulloch for Mr. Robert Weirick who was consultant in the Rockford schools
February 24: Mrs. Doris Ludeman for Miss Helen McNamara who was ill
March 9: Mrs. Doris Ludeman for Mr. Robert Wittrup who was ill
March 31: Mrs. Lyndal Dorland for Mrs. Rachael Burchard who was ill
March 30, April 1-2: Mrs. Doris Ludeman for Miss Katheryn Huestis who was attending a conference.

6. Dr. Weed honored

Dr. Maurice Weed, head of the Department of Music, has received a prize for the outstanding band composition of 1958 - "Introduction and Scherzo for Band." The composition was performed at the national convention in Miami on March 4. In addition, four of Dr. Weed's compositions were selected for the First Mid-American Symposium of Musical Compositions sponsored by the University of Kansas' School of Fine Arts. These will be performed at Lawrence, Kansas on April 8.

7. New Degrees

Mr. Robert Esmond, assistant professor, Regional Services, Ph.D., University of Indiana

Miss Gynith C. Giffin, assistant professor, Department of Physical Sciences - Ph.D., University of Illinois
Mr. Mazhar Hasan, assistant professor, Department of Physical Sciences, Ph.D., Illinois Institute of Technology
Miss Marion A. Hull, assistant professor, Department of Education, Ph.D., Northwestern University

8. DeKalb Student Teaching Center - Summer, 1959

Mr. Irwin Cox, M.S., lower grade supervising teacher, for eight weeks at a total salary of $1,000. Mr. Cox is principal of the Lincoln School in DeKalb.

Mr. Robert Harkness, M.S., lower grade supervising teacher, for eight weeks at a total salary of $1,000. Mr. Harkness is a regular teacher in the DeKalb city schools and has served previously as supervising teacher.

Mrs. Laura Johnson, M.S., lower grade supervising teacher, for eight weeks at a total salary of $1,000. Mrs. Johnson is a regular teacher in the DeKalb city schools.

Miss Louise Johnson, M.A., lower grade supervising teacher, for eight weeks at a total salary of $1,000. Miss Johnson is a regular teacher in the DeKalb city schools and has served previously as supervising teacher.

Miss Anne Nieminen, M.A., lower grade supervising teacher, for eight weeks at a total salary of $1,000. Miss Nieminen is a regular teacher in the DeKalb city schools.

9. Speech Rehabilitation Clinic - Summer, 1959

Miss Doris Lundstrom, M.A., supervising teacher in the Speech and Hearing Residential Center, one-half time for eight weeks at a salary of $600. Miss Lundstrom is a regular teacher in the DeKalb city schools and has served previously as supervising teacher in the center.

10. High School Supervisor

Mr. Marvin Berge, instructor, high school supervisor, at a salary of $1360 for nine months. Mr. Berge is superintendent of schools in DeKalb. Payment is from Contractual Services.

11. Returning from Leaves of Absence

Returning in June

Mr. Garnet D. Olive, Department of Business, assistant professor on leave without salary to work toward doctorate

Dr. C. Milton Pike, dean of men, on leave for second semester at full salary, for post-doctoral study

Returning in September

Dr. Mabel Brantley, associate professor, Department of Education, on leave without salary during 1958-1959

Dr. J. Frances Huey, professor, Department of Education, on leave without salary during 1958-1959

Mr. Carol Mathers, assistant professor, Department of Biological Sciences, on leave without salary during 1958-1959

Dr. James W. Merritt, associate professor, Department of Education, on leave at one-half salary during 1958-1959

12. Not Returning for the Next Academic Year

The following were employed on a temporary basis only:

Mrs. Helen Beach, faculty assistant, Department of Home Economics
Mrs. Gertrude C. Brigham, faculty assistant, Department of Physical Education for Women
Mr. Edward R. Brogly, instructor, Department of Mathematics
Mrs. Elizabeth B. Bischof, instructor, Department of English
Mrs. Rachael C. Burchard, faculty assistant, Junior High School
Mrs. Patricia D. Canon, instructor, Northern Elementary School
Miss Helen F. Daly, assistant professor, University Library
Mrs. Marie R. Dayton, faculty assistant, Department of Physical Education for Women
Mrs. Eugenie N. Fox, instructor, Department of English
Mr. Joseph A. Grimm, instructor, Department of English
Mrs. Virginia T. Hendrickson, instructor, Department of Home Economics
Mrs. Marilyn James, instructor, Department of Home Economics
Mr. Fernando A. Laxamana, assistant professor, Department of Social Sciences
Mrs. Ruth C. Lloyd, instructor, Department of Foreign Languages
Miss Helen M. Nachbauer, instructor, Department of Mathematics
Mr. Howard G. Noreen, instructor, Department of Industrial Arts
Mrs. Erna I. O'Connor, assistant professor, Department of Social Sciences
Mr. Arthur S. Shapiro, assistant professor, Junior High School
Miss Yvonne Smith, faculty assistant, Department of Mathematics
Mr. Harold R. Steinhauser, instructor, Department ofBusiness
Mrs. Helen B. Wells, instructor, Department of Mathematics

13. Retirement

Mr. Edward F. Edel, assistant professor, Department of Industrial Arts, effective August 31, 1959. Mr. Edel has served Northern since 1915.

Dr. Otto J. Gabel, professor, Department of Education, effective August 31, 1959. Dr. Gabel has served Northern since 1921.

14. Death

We regret to report the death of Dr. Durward L. Eaton, retired, professor, Department of Physical Sciences, at the age of 78.

15. Medical Leave

Dr. Arthur Singer, Jr., associate professor, Department of Education, for the remainder of the spring semester - April 1--June 13, 1959.

16. Regular Assignment

Miss Lillian O. Hirsch, instructor, Department of Biological Sciences, employed on a temporary basis for 1958-1959, replacing Mr. Carol Mathers who was on leave of absence, to be on regular status for 1959-1960.

Mr. James H. King, assistant professor, Department of Education, employed on a temporary basis for 1958-1959, replacing Dr. James W. Merritt who was on leave of absence, to be on regular status for 1959-1960.

Miss Frances P. Miller, assistant professor, Department of Education, employed on a temporary basis for 1958-1959, replacing Dr. J. Frances Huey who was on leave of absence, to be on regular status for 1959-1960.

Dr. Sonya F. Spiesman, associate professor, Department of Social Sciences, employed on a temporary basis for 1958-1959, to be on regular status for 1959-1960.

Dr. Morton D. Waimon, assistant professor, Department of Education, employed

on a temporary basis for 1958-1959, replacing Dr. Mabel J. Brantley who was on leave of absence, to be on regular status for 1959-1960.

Dr. Stanley E. Weisberger, assistant professor, Department of Speech, employed on a temporary basis for 1958-1959, replacing Mr. Don M. Burks who was on leave of absence, to be on regular status for 1959-1960.

17. Temporary Employment - Spring Semester, 1959

Mrs. Janet G. Mann, assistant professor, Department of Education, from April 1 - June 13, replacing Dr. Arthur Singer who is on medical leave. Mrs. Mann has taught previously at Northern and her salary for the period listed will be $1500.

18. Resignations

Dr. Floyd L. Crank, associate professor, Department of Busines, effective at the close of the academic year in June, 1959.

Dr. Jesse H. Garrison, associate professor, Department of Education, effective at the close of the academic year in June, 1959.

Mr. William H. Hossick, assistant professor, resident advisor, Gilbert Hall, effective at the close of the summer session in August, 1959.

Mrs. Irene P. Norell, assistant professor, Library Science, effective at the close of the summer session in August, 1959.

Mr. Don R. Sheriff, instructor, Department of Social Sciences, effective February 1, 1959.

Dr. Arthur Singer, Jr., associate professor, Department of Education, effective at the close of the academic year in June, 1959.

Miss Imogene Sumner, instructor, Department of Social Sciences, effective at the close of the academic year in June, 1959.

19. Leaves of Absence Without Salary - 1959-1960

Mr. Don M. Burks, instructor, Department of Speech, to complete residence requirements at the University of Wisconsin for work on the doctorate.

Dr. Harvey A. Feyerherm, professor, Department of Biological Sciences, to do research at the University of Iowa on a science teaching fellowship awarded by the National Science Foundation.

Miss Marion Sheriff, assistant professor, University School, to complete work for the doctorate at Columbia University. This is an extension of the leave granted her at half salary for 1958-1959, but granted without salary for the 1959-1960 academic year.

Mr. James E. Vincent, instructor, Department of Speech, to complete residence requirements for the doctorate at either Indiana University or the University of Wisconsin.

Mrs. May A. Westbrook, assistant professor, Department of Home Economics, to complete work for the doctorate at Columbia University. This is an extension of the leave granted her at half salary for 1958-1959 but granted without salary for the 1959-1960 academic year.

20. Leave for One Semester Without Salary

Miss Mildred C. Hillestad, assistant professor, Department of Business, to complete the doctoral thesis during the autumn semester, 1959-1960.

21. Leaves of Absence at One-Half Salary - 1959-1960

Dr. Ledford J. Bischof, professor, Department of Education, to study with authorities in the field of child psychology in England at University College, London.

Mr. Donald R. Hammerman, instructor, Lorado Taft Field Campus, to complete requirements for the doctorate at Pennsylvania State University.

Miss Mildred N. Olson, assistant professor, Department of Physical Education for Women, to complete requirements for the doctorate at New York University.

Mr. Lawrence C. Secrest, assistant professor, Department of Industricl Arts, to satisfy course requirements for the doctorate by July 1, 1960 and all requirements by July 1, 1961. Mr. Secrest has not definitely decided on the university where he will work.

Mr. Robert H. Wilson, assistant professor, Department of English, to continue work on the doctorate at the State University of Iowa.

22. Leaves of Absence for One Semester - 1959-1960 - at Full Salary

Dr. Paul S. Burtness, associate professor, Department of English, to spend the spring semester, 1960 at Cambridge University, England, to carry on research studies.

Dr. Ruth Haddock, professor, Dean of Women, for the spring semester, 1960 to do post-doctoral study at a university still to be determined.

Dr. J. Robert Hainds, professor, dean of instruction, to spend approximately one-half of the spring semester, 1959-1960 and one-half of the spring semester, 1960-1961, on selected campuses to study devices for teaching large numbers of students under closed circuit television.

Dr. Charles E. Howell, professor, director of research, for the autumn semester, 1959-1960 to make a study of the processes of change in about a dozen British universities, similar to a study by the Research Department on American universities.

Miss Mary B. Swynehardt, assistant professor, University School, for the autumn semester, 1959-1960, to complete requirements for the doctorate at the University of Colorado.

Miss Elsie M. Wiggert, assistant professor, Department of Art, for the autumn semester, 1959-1960 to study the art of weaving and design in schools in Sweden, and to observe painting and architecture.

23. Change of Status

a) After full consideration by the Personnel Committee (Administrative and Faculty Advisory Councils meeting together) we should like to submit for board approval, the change of status for faculty members as follows:

Return to Block "A"
Dr. Eugene W. Hellmich, Department of Mathematics

Advancement to Block "A"
Dr. Loren T. Caldwell, Department of Earth Sciences

From Associate Professor to Professor
Dr. John Bower, Department of Physical Sciences
Dr. Vernon Fay, Department of Music

Dr. Gwynn A. Greene, Co-ordinator, Student Teaching
Dr. Roderick Kohler, Department of Industrial Arts
Dr. Dorothy M. Lucke, Department of Home Economics
Dr. Martin Reinemann, Department of Earth Sciences
Dr. George Weigel, Department of Education

From Assistant Professor to Associate Professor
Dr. Anne Greene, Department of English
Dr. Edith H. Grotberg, Department of Education
Dr.Robert E. McAdam, Department of Physical Education for Men
Dr. Virginia D. Moseley, Department of English
Dr. Warren U. Ober, Department of English

From Instructor to Assistant Professor
Mrs. Edra E. Lipscomb, University School
Miss Marion Sheriff, University School
Miss Caryl A. Turner, Department of Speech

From Faculty Assistant to Instructor
Mr. Richard F. Doutt, University School (Promotion dependent upon awarding of master's degree by September, 1959.)

b) Departmental Changes

Dr. Clinton M. File, professor and acting head, Department of Business, to professor, Department of Business Administration, with the employment, of Dr. Lyle Maxwell as head of the Department of Business Administration, effective September, 1959. The creation of the Department of Business Administration is requested elsewhere in this report.

Dr. Howard W. Gould, professor and head of the Department of the Physical Sciences, to professor and head of the Department of Chemistry, effective July 1, 1959, provided that a properly qualified person is found to fill the position as head of the Department of Physics. Division of the physical sciences was approved in the July, 1958 board report. If a properly qualified person is not found for the headship of the Department of Physics, Dr. Gould will remain as head of the physical sciences area until such a person can be found.

Dr. Hugh Jameson, profesor and head of the Department of the Social Sciences, to professor, Department of History, providing (1) permission is granted, as requested in this report, to establish the Department of History, and (2) provided that a properly qualified person can be found to fill the position as head of the Department of History. If such a person cannot be found, Dr. Jameson will serve as acting head until a replacement can be found. This is to become effective July 1, 1959.

Dr. Annette S. Lefkowitz, professor, School of Nursing Education, appointed to the position of professor and director, School of Nursing Education, on a twelve months' basis, effective July 1, 1959. Dr. Lefkowitz was employed as a consultant on a temporary basis, 1958-1959, with the understanding that her status would be changed upon the approval of the program in nursing education.

Dr. Louis Lerea, associate professor, Department of Speech, to associate professor and head, Department of Speech, effective September, 1959, replacing Dr. William V. O'Connell.

Dr. William V. O'Connell, professor and head of the Department of Speech, to professor, Department of Speech, effective September, 1959. Dr. O'Connell, soon to retire, has requested that a new appointment to the headship be made now so that he may still assist in the transition.

Dr. Otho J. Quick, associate professor, Department of Industrial Arts, to serve as acting head of that department for the academic year 1959-1960 during the leave of absence granted to Mr. Lawrence C. Secrest. There will be no change in Dr. Quick's salary.

Dr. Jerome Richfield, professor, to professor and head of the Department of Philosophy. Creation of this department is requested in this report.

Miss Katherine Walker, assistant professor, University Library, from assistant librarian to assistant director, University Library.

24. Replacements - regular year - 1959-1960

Dr. Jon R. Ashton, replacing Miss Helen F. Daly who was a temporary appointment, University Library, as professor at a salary of $8100 for nine months. Dr. Ashton earned his bachelor's and master's degrees at Washington State College, his master of library science and the doctorate at the University of Wisconsin. He comes to Northern from a position as head librarian at the University of North Dakota. Dr. Ashton will begin his work in September.

Mr. John G. Christiano, replacing Mr. Edward R. Brogly who was a temporary appointment, associate professor, Department of Mathematics at a salary of $8820 for nine months beginning in September. Mr. Christiano earned his bachelor's, master's, and doctor's degrees from the University of Pittsburgh. He comes to Northern from a position as head of the Department of Mathematics at the University of Pittsburgh.

Mr. James E. Hall, replacing Mrs. Helen B. Wells, who was a temporary appointment, instructor, Department of Mathematics or as faculty assistant at a salary of $5040 beginning in September for nine months, depending upon whether he has completed his master's degree by September. Mr. Hall has his bachelor's degree from Northern and is now working toward his master's degree at Harvard University.

Mr. Earl H. McKinney, replacing Miss Helen N. Nachbauer who was a temporary appointment, assistant professor, Department of Mathematics at a salary of $6480 for nine months beginning in September. Mr. McKinney earned his bachelor's degree from Washington and Jefferson College, his master's degree from the University of Pittsburgh where he is currently completing work for his doctorate. He comes to Northern with five years' teaching experience.

Dr. Lyle Maxwell, head of the Department of Business Administration, replacing Dr. Clinton M. File, acting head of the Department of Business, beginning in September as professor at a salary of $9,000 for nine months. Dr. Maxwell earned his bachelor's degree from Illinois State Normal University, his master's degree from the University of Indiana, and his doctorate from the University of Colorado. He comes to Northern with twenty-two years of teaching experience.

Mr. William G. Roughead, Jr., replacing Miss Yvonne Smith who was a temporary appointment, Department of Mathematics as instructor at a salary of $5940 for nine months beginning in September. Mr. Roughead earned his bachelor's and master's degrees from Illinois State Normal University and is working toward his doctorate.

Dr. Paul F. Tempel, replacing Dr. Kenneth Huey as physician in the Student Health Service, began his duties on April 1 at a salary of $1,000 per month for twelve months. Dr. Tempel earned his medical degree at the State University of Iowa and came to Northern from private practice at Crystal Lake, Illinois.

25. New Appointments (Previously approved by the Board) -- 1959-1960 **

Dr. Thomas D. Eliot, professor, Department of Social Sciences, at a salary of $7920 for nine months beginning in September. This is a temporary

position. Dr. Eliot earned his bachelor's degree from Washington University, St. Louis, Missouri, his master's degree from the University of Pennsylvania, and his doctorate from Columbia University. He comes to Northern with forty years of teaching experience.

Mr. Kenneth N. Owens, assistant professor, Department of Social Sciences, at a salary of $6120 for nine months beginning in September. Mr. Owens earned his bachelor's degree at Lewis and Clark College and is currently completing requirements for the doctorate at the University of Minnesota. He comes to Northern from a teaching position at the University of Minnesota.

Dr. Donald F. Henze, assistant professor, Department of Philosophy, at a salary of $6480 for nine months beginning in September. Dr. Henze has his bachelor's, master's, and doctor's degrees from the University of Wisconsin and comes to Northern from a position at the University of Maryland.

Dr. J. David Williams, associate professor, Department of Speech, at a salary of $7200 for nine months beginning in September. Dr. Williams earned his bachelor's, master's, and doctor's degrees from the State University of Iowa and has taught in the schools of Iowa, coming to Northern from a position at Iowa State Teachers College.

** These appointments can readily be "replacements" in the various departments.

III. OTHER SCHOOL EMPLOYEES

New Positions

Laurentze Larsen, janitress, Physical Plant, @ $215 per month, as of 1/6 per Internal Budget 1958-1959

Isabelle Fender, tabulating machine operator I, Statistical Services, @ $210 per month, as of 1/12, per November Board Report

George W. Maxwell, policeman, Grounds, @ $290 per month, as of 1/19, per Internal Budget 1958-1959, in lieu of a groundsman

Marilyn Ann Pozzi, clerk-typist II, University Food Services, @ $225 per month, as of 2/11, per November Board Report

Replacements

Valene Benson, clerk-typist II, Admissions, @ $215 per month, as of 1/5, replacing Karen Busse, resigned 12/31

Juanita Smith, cook (temporary), Neptune Hall, @ $200 per month, as of 1/5, replacing Anna Lindemann on disability leave

Allen Hendryx, kitchen laborer, Neptune Hall, @ $200 per month, as of 1/5, replacing Wayne Teague, resigned 10/31

Joseph Franklin, Jr., kitchen laborer, Gilbert Hall, @ $200 per month, as of 1/5, replacing Marvin Schroeder, discharged 10/31

Alice M. Petersen, clerk-typist II, Veteran's Office, @ $250 per month, as of 1/12, replacing Joanne Strub, resigned 12/12

Anna M. Brogdon, cook (Temporary), Neptune Hall, @ $200 per month, as of 1/13, replacing Effie Wiggins on disability leave

Wilhelm Leininger, kitchen laborer, Gilbert Hall, @ $220 per month, as of 2/1, replacing Joseph Franklin, Jr., resigned 2/16

Marlene Lou Eriksson, clerk-stenographer II, English, @ $235 per month, as of 2/2, replacing JoAnne White, resigned 1/30

Lorene Steinbrook, clerk-typist II (temporary), Adams Hall, @ $1.45 per hour for 94 hours, as of 2/2, replacing Mary Meier on sick leave

Lois L. King, clerk-stenographer I, Admissions, @ $215 per month, as of 2/11, replacing Dorothy Wales, resigned 2/13

Donald F. Garriott, kitchen laborer, Cafeteria, @ $200 per month, as of 2/11, replacing Robert Streeter, resigned 1/30
Edward H. Bellerive, kitchen laborer, Adams Hall, @ $200 per month, as of 2/16, replacing Noah Baxley, on disability leave

Stacia L. Keller, library clerk I, Library, @ $225 per month, as of 2/23, replacing Linda Sanderson, resigned 3/6

Helen Harrison, food service supervisor (temporary), Lorado Taft Campus, @ $300 per month, as of 3/1, replacing Ethan Blair, resigned 2/28

James B. Savage, dishwasher, Student Union, @ $200 permonth, as of 3/3, replacing Wilhelm Leininger, transferred to Gilbert Hall

Donald G. McGookey, kitchen laborer, Neptune Hall, @ $200 per month, as of 3/9, replacing Allen Hendryx, resigned 2/27

Vernie B. Saltzgiver, kitchen laborer (temporary), Student Union, @ $210 per month, as of 3/13, replacing Edwin Colby, discharged

Mariann H. Storey, clerk-stenographer III, Associate Dean of Instruction, @ $285 per month, as of 3/16, replacing June Johnson, resigned 3/13

Melvin A. Klink, janitor (temporary), Physical Plant, @ $290 per month, as of 3/18, replacing Cleveland Brophy, absent because of illness

Change of status

Gerald Loescher, janitor, Gilbert Hall, to Physical Plant, as of 1/1, no change in salary

Howard Cook, electrician, Physical Plant, from $3.25 per hour to $3.40 per hour, as of 1/1, per Department of Labor

Ernest Youngren, electrician, Physical Plant, from $3.25 per hour to $3.40 per hour, as of 1/1, per Department of Labor

William K. Hollister, janitor, Physical Plant, to Adams Hall, as of 1/1, no change in salary

Audrey J. Brown, clerk-stenographer II (temporary), Home Economics, @ $1.35 per hour for 88 hours, as of 1/1

Ronald Brooke, janitor, Adams Hall, to Gilbert Hall, as of 1/1, no change in salary

Isabel C. Meier, typing clerk II, Auxiliary Enterprises, @ $230 per month, to Accounting Clerk II, @ $250 per month, as of 1/1

LaVonne Jensen, clerk-typist I, Williston Hall, @ $250 per month, to clerk-typist II, @ $265 per month, as of 1/1

Lura-Marie Kiesa, clerk-typist I, Neptune Hall, @ $235 per month, to clerk-typist II, @ $250 per month, as of 1/1

Mary L. Meier, clerk-typist I, Adams Hall, @ $250 per month, to clerk-typist II, @ $265 per month, as of 1/1.

Myra E. Morris, clerk-typist II, Student Health Service, from $ 210 per month to $ 220 per month, as of 1/1, retroactive to 12/23, completion of probationary period.

Constance Erickson, clerk-typist II, University School, from $ 210 per month to $ 220 per month, as of 1/1, completion of probationary period.

Dorothy Wales, clerk-typist II, Admissions, from $ 210 per month to $ 220 per month, as of 1/1, completion of probationary period.

Wanda J. Stroyan, clerk-typist II, Registrar's Office, from $ 210 per month to $ 220 per month, as of 1/1, completion of probationary period.

Carol Bradley, clerk-stenographer II, Dean of Women, from $ 240 per month to $ 255 per month, as of 1/1, completion of probationary period.

Romolo Drago, groundsman, Grounds, from $ 290 per month to $ 320 per month, as of 1/1, per union contract.

Stanley E. Erickson, groundsman, Grounds, from $ 290 per month to $ 320 per month, as of 1/1, per union contract.

Claude R. Moore, groundsman, Grounds, from $ 290 per month to $ 320 per month, as of 1/1, per union contract.

James H. Becker, stationary fireman helper, Physical Plant, @ $ 410 per month, to stationary fireman, @ $ 435 per month, as of 1/1, per union contract.

Arcangelo T. Darin, janitor, Physical Plant, from $ 290 per month to $ 320 per month, as of 1/1, per union contract.

Earl E. Sloan, janitor, Physical Plant, from $ 290 per month to $ 320 per month, as of 1/1, per union contract.

Arlene H. Hampa, janitress, Neptune Hall, from $ 215 per month to $ 245 per month, as of 1/1, per union contract.

Delores J. Ladd, nurse (temporary irregular), Lorado Taft Campus, @ $ 80 per week for one week, as of 1/1.

Sue Ann Hargrave, clerk-typist II, Library, from $ 210 per month to $ 220 per month, as of 1/7, completion of probationary period.

Roy W. Berkley, groundsman, Grounds, from $ 290 per month to $ 320 per month, as of 1/7, per union contract.

Judith R. Sauber, clerk-stenographer II, Business Department, from $ 225 per month to $ 240 per month, as of 1/8, completion of probationary period.

Charles L. Vandling, janitor, Physical Plant, from $ 290 per month to $ 320 per month, as of 1/21, per union contract.

Gerald Loescher, janitor, Physical Plant, from $ 290 per month to $ 320 per month, as of 1/28, per union contract.

Suzanne E. Fischer, vari-typist I, Business Services (Duplicating), from $ 210 per month to $ 220 per month, as of 1/28, completion of probationary period.

Wilhelm Leininger, dishwasher, Student Union, @ $ 220 per month, to kitchen laborer, Gilbert Hall, as of 2/1, no change in salary.

George W. Maxwell, policeman (temporary), Grounds, @ $ 290 per month, to permanent, as of 1/19, no change in salary.

Mary Ellen Gerrard, clerk-typist II, Registrar's Office, from $210 per month to $220 per month, as of 2/1, completion of probationary period

Shirley M. Micetich, clerk-typist II, Business Services (Purchasing) from $210 per month to $225 per month, as of 2/1, completion of probationary period

Francis J. Sullivan, police sergeant, Grounds, from $320 per month to $350 per month, as of 2/1, completion of probationary period

Cecile Nichols, cook, Food Services, @ $200 per month, to Student Union, as of 2/1, no change in salary

Helen Tedford, cook,Student Union, @ $230 per month, to Food Services, as of 2/1, no change in salary

Audrey J. Brown, clerk-stenographer II (temporary), Home Economics, @ $1.35 per hour for 76 hours, as of 2/1

A. Ruth Moore, clerk-typist II, Business Services, @ $235 per month, to clerk-typist III, @ $250 per month, as of 2/1

Robert C. Underwood, assistant food production manager, Student Union, from $340 per month to $365 per month, as of 2/25, completion of probationary period

George McClure, watchman (temporary), Physical Plant, @ $290 per month, to permanent, as of 2/1, no change in salary

Lorene M. Steinbrook, clerk-typist II, (Temporary) Adams Hall, @ $1.45 per hour for 116 hours worked in February

Christine Fletcher, clerk-stenographer II, University School, @ $270 per month, to clerk-stenographer III, @ $285 per month, as of 3/1

Audrey J. Brown, clerk-stenographer II (temporary), Home Economics, @ $1.35 per hour for 100 hours, as of 3/1

Shirley L. Dirksen, nurse, Lorado Taft Campus, @ $55 per week for two weeks, as of 3/1

Evelyn M. Bennewate, clerk-typist II, Business Services, from $210 per month to $215 per month, as of 3/1, completion of probationary period

Cornelia C. Gehring, clerk-stenographer III, Dean of Men, from $250 per month to $265 per month, as of 3/2, completion of probationary period

Joan C. Rodda, clerk-stenographer II, Dean of Women, from $250 per month to $255 per month, as of 3/2, completion of probationary period

Ruth M. Trimble, typing clerk II, Gilbert Hall, from $210 per month to $225 per month, as of 3/2, completion of probationary period

Milton O. Nelson, janitor, Student Union, from $290 per month to $320 per month, as of 3/3, per union contract

Alice E. Hett, Clerk-stenographer III, Alumni & Publicity, from $250 per month to $260 per month, as of 3/4, completion of probationary period

Elizabeth J. Secrest, assistant food production manager, Student Union, from $325 per month to $350 per month, as of 3/5, completion of probationary period

Doris B. Cleaver, clerk-stenographer I, Stenographic Pool, from $215 per month to $225 per month, as of 3/15, completion of probationary period

Anna M. Brogdon, cook (temporary), Neptune Hall, @ $200 per month, to permanent, as of 3/16

Margaret Budrich, clerk-stenographer II, Registrar's Office, from $225 per month to $235 per month, as of 3/22, completion of probationary period

Leave of absence

Irvin Liddick, janitor, Adams Hall, from 1/23 to indefinite
Cleveland Brophy, janitor, Physical Plant, from 3/20 to indefinite
Catharine Seldal, cook, Gilbert Hall, from 3/31 to 9/10

Return from leave of absence

Reba Kizis, clerk-typist II, Registrar's Office, as of 2/2

Change in name

Edna J. Fruend, to Edna J. Hansen, as of 3/1

Resignations

JoAnne White, clerk-stenographer II, English, as of 1/30
Robert Streeter, kitchen laborer, Cafeteria, as of 1/30
Dorothy Wales, clerk-typist II, Admissions, as of 2/13
Joseph Franklin, Jr., kitchen laborer, Gilbert Hall, as of 2/16
Allen G. Hendryx, kitchen laborer, Neptune Hall, as of 2/27
Lorene M. Steinbrook, clerk-typist II, (temporary) Adams Hall, as of 2/27
Ethan A. Blair, food service supervisor, Lorado Taft Campus, as of 2/28
Dorace Harold, cook's helper, Adams Hall, as of 2/28
Linda D. Sanderson, library clerk I, Library, as of 3/6
Vernie B. Saltzgiver, kitchen laborer (temporary), Student Union, as of 3/11
June L. Johnson, clerk-stenographer III, Assoc. Dean of Instruction, as of 3/13
Suzanne E. Fischer, vari-typist I, Business Services (Duplicating), as of 3/20
Dorothy N. Stroh, cook's helper, Williston Hall, as of 3/20
Diane Modloff, duplicating machine operator I, Business Services (Duplicating), as of 3/25
Lois L. King, clerk-stenographer I, Admissions, as of 3/31
Helen Harrison, food service supervisor (temporary), Lorado Taft Campus, as of 3/31

IV. THE ORGANIZATION

1. Division of the Department of Business, Department of Education, Department of English, Department of Social Sciences, and the University Library

The need for dividing each of these departments into two units has been clearly apparent for several years because each field is distinctly different from the other, each has become large enough to warrant separate existence, and each deserves the academic recognition of departmental status.

Three of the departments actually are handicapped by their places in our organization. Journalism is a "stepchild" in the Department of English, and Library Science, involving a clearly-marked area of instruction, is out of place as a part of the University Library. Psychology, also involving a clearly-marked area of instruction, is out of place in the Department of Education.

For these reasons, creation of the following departments, effective July 1, 1959, is hereby requested: Department of Business Administration, Department of Business Education (to replace the present Department of Business), Department of History, Department of Journalism, Department of Library Science, and Department of Psychology.

2. Establishment of New Departments

a) Since the employment of a professor of philosophy, Dr. Jerome Richfield, last September, the demand for additional offerings in philosophy has increased tremendously. We have had to close all classes offered by Dr. Richfield, but even so, the number enrolled has exceeded expectations. With the employment of a second philosophy teacher next September, we believe the area should have departmental status. Permission to institute a Department of Philosophy, effective July 1, 1959, is therefore requested.

b) Department of Nursing Education

This department was authorized by the board in January, 1959, with the understanding that when size warrants, it will be changed from departmental status to that of a School of Nursing Education.

3. Institute for Social Research

Arrangements have been made for an Institute for Social Research which will engage in research in the fields of the social sciences, psychology, philosophy, education, and geography. Its purpose will be to seek foundation funds for research and the publication of the results.

Dr. Waldo Burchard, associate professor, Department of Social Sciences, is director, under the supervision of the director of research. At present, neither the director nor the members of the Advisory Committee will be given any released time for the purposes of the Institute.

V. THE CURRICULUM

1. Approval of the following to teach courses in the Graduate School

a) Department of Biological Sciences
Miss Annette S. Lefkowitz, Ed. D., Teachers College, Columbia University

b) Department of Chemistry
Miss Gynith C. Giffin, Ph.D., University of Illinois

c) Department of Education
Miss Marion A. Hull, Ed.D., Northwestern University **

d) Department of English
Mr. Robert V. Esmond, Ph.D., Indiana University **

e) Department of Mathematics
Mr. John G. Christiano, Ph.D., University of Pittsburgh

f) Department of Philosophy
Mr. Donald F. Henze, Ph.D., University of Wisconsin

g) Department of Physics
Mr. Mazhar Hasan, Ph.D., Illinois Institute of Technology

h) Department of the Social Sciences
Mr. Thomas D. Eliot, Ph.D., Columbia University

i) Department of Speech
Mr. J. David Williams, Ph.D., State University of Iowa

** Formal granting of the degrees has not been made, but work has been completed.

2. Extension Center for Graduate Credit

We should like approval of Wheaton as a graduate center. Since the city is located in a densely populated area of DuPage County, and since many DuPage County administrators and teachers have submitted petitions asking that the center be established, we now should like to recommend its establishment.

The high school affords excellent classrooms and library facilities, and both the city and Wheaton College libraries are available for student use. The entire county is a rapidly growing suburban area in which an ever increasing number of teachers will be required. The need for a graduate center there is great.

3. Grammar and Contemporary Usage - English 321 TV

The course offered by television (Station WREX, Rockford) has a total of 146 who are taking it for credit and 99 who are auditors. We do not know how many are listening and not taking it for credit, nor auditing. From all reports, we believe this course is highly successful. We are planning now to offer another course next year.

VI. BUILDINGS AND GROUNDS

1. Progress Report

Student Health, Speech and Hearing Services Building

This building was formally dedicated on Sunday, April 5 with Dr. Otto Bettag, Director, Department of Public Welfare, as guest speaker.

Northern Illinois Elementary and Junior High School

Gilbert A. Johnson, architect, has recommended that the building be accepted by the Teachers College Board. We concur in this recommendation and further suggest that final payment be made to the architect and contractors on the project.

2. Equipment for Buildings

Purchase of fifty-four (54) sections of adjustable steel shelving and one (1) steel storage cabinet for paint - Physical Plant Building

Ogden School Equipment, Chicago (Lyons)	$ 1,125.30*
Felix & Loeb, Inc., Chicago (Burroughs)	1,472.30
Hickman Office Supply, DeKalb (Berger)	1,349.49
Lyons Metal Co., Aurora (Lyons)	1,357.45
Carl F. Paulson, Rockford (Lyons)	1,419.99

Payable from construction funds, Physical Plant Building

Balance in Contingency	$ 1,126.18
Less above purchases	1,125.30
Balance in Contingency	$ .88

Northern Elementary and Junior High School

One (1) Hobart Meat Slicer

Imperial Restaurant Co., Chicago	$351.50*
M. L. Brill Co., Chicago	354.00
E. L. Bade, Elgin	385.00
Schuham Co., Chicago	404.00

One (1) Fairbanks-Morse Platform Scales

Schuham Co., Chicago	$ 74.70*
Imperial Restaurant Co., Chicago	82.55
Morton Selz Co., Chicago	94.50

One (1) Stainless Steel Movable Table

Imperial Restaurant Co., Chicago	261.60*
Morton Selz Co., Chicago	310.00
Schuham Co., Chicago	357.00

One (1) Concert Curtain - installed

Volland Studios, St. Louis, Mo.	256.00*
Art Drapery, Chicago	308.00
Edwin Raphael Co., Inc., Holland, Mich.	376.00
Great Western Stage Equip., Kansas City, Missouri	443.00

Payable from construction funds, Northern Elementary and Junior High School

Balance in Contingency	$ 1,962.67
Less above purchases	943.80
Balance in Contingency	$ 1,018.87

Purchase of Equipment - Fine Arts Department

Two (2) Kilns, eighteen (18) sink cabinets, nine (9) special cabinets, one (1) ceramic sink, one (1) spray booth, one (1) photo sink, one (1) welding bench, one (1) fume hood, three (3) storage cabinets

Rockford Lumber & Fuel, Rockford	$ 14,910.00*
Chicago Seating Co., Chicago	16,766.11
I. P. Rieger, Bellwood	19,214.00

Plus 6% architectural fees of $894.00 to Raymond A. Orput & Associates.

Two (2) asbestos curtains, one (1) front curtain, ten (10) countor weight sets with rigging, one (1) sky cyclorama

Metropolitan State Equipment, Omaha, Nebr.	$ 7,910.00	(disqualified)
Knoxville Scenic Studios, Inc., Knoxville, Tennessee	8,330.95	(withdrew)
Allied School Equipment, Springfield, Ill.	8,567.50*	
Art Drapery, Inc., Chicago	9,962.00	

Plus 6% architectural fees of $514.05 to Raymond A. Orput & Associates

Payable from construction funds - Fine Arts Building

Contingency Balance		$64,808.03
Less above equipment	$23,086.50	
Architect's fees	1,408.65	24,886.15
Balance in Contingency		$39,921.88

All bids in this report have been solicited in accordance with approved purchasing regulations.

* Signifies low bid recommended

VIII. STUDENT LIFE

1. Approval for Increased Fees for University Center

On March 18, 1959, the students at Northern Illinois University voted in

favor of increasing their fees $20 a semester, starting in September, 1959, this money to be used for building and equipping a University Center.

Out of a total number of 2,188 students who cast votes, 1,658 voted in favor of increasing the fees and 530 were opposed. Of the people who voted, 75.7% voted "yes" and 24.3% voted "no."

2. Teacher Placement

A short time ago we asked Dr. Martin Bartels, director of placement, to check his records to see what has happened in terms of the number of teachers that we are qualifying. We were particularly interested because of the broadening of the academic program at Northern.

In 1950, Northern graduated 218 new qualified teachers.

In 1958, Northern graduated 476 new qualified teachers.

The percentage of those teaching has correspondingly grown for all bachelor's degree graduates from 58% in 1950 to 69% in 1958. The per centage of those with bachelor degrees in education teaching immediately upon graduation rose from 58% in 1950 to 84% in 1958. In 1958, 97% of those prepared to teach (218 graduates) in the elementary school, are now teaching.

The percentage of master's degree graduates in teaching and administration has risen from 70% in 1953 to 95% in 1958. Few would now take a master's degree in education unless they are definitely committed to teaching.

IX. MISCELLANEOUS

Transfer of Contingency Funds

We should like permission to transfer $10,000 from Contingency to Printing:

Contingency	$287,711.00
Less above	10,000.00
Balance, Contingency	$277,711.00

Leslie A. Holmes
President

REPORT OF
WESTERN ILLINOIS UNIVERSITY

April 20, 1959

I. STUDENTS

A. Enrollment, Spring Quarter, 1958-59

	Men and Boys	Women and Girls	Total	Equated to Full-Time	Total One Yr. Ago
1. University Students (resident)					
Regular Students					
Graduates	63	19	82		67
Seniors	246	103	349		409
Juniors	373	173	546		461
Sophomores	383	204	587		606
Freshmen	524	308	832		730
	1,589	807	2,396	2,353	2,273
Saturday and Evening Classes					
Graduates	98	53	151		147
Seniors	8	18	26		13
Juniors	2	23	25		12
Sophomores		2	2		5
Freshmen	1		1		1
	109	96	205	57	178
Sub-total	1,698	903	2,601	2,410	2,451
2. Extension, Second Semester, 1958-59					
Beardstown-Speech 498, 498G	3	16	19		
Canton-Ed. 437, 437G	10	24	34		
Carthage-Psych. 423, 423G	4	11	15		
Galesburg-Soc.Sc. 437, 437G	3	17	20		
Oquawka-Eng. 429,429G	1	33	34		
Quincy-Pol.Sc.428	3	3	6		
Quincy-Geog.354,354G	4	20	24		
Rock Island-Ed.438,438G	20	29	49		
Rock Island-Art 324	2	25	27		
	50	178	228		228
3. Campus Laboratory School					
High School	94	120	214		211
Elementary	193	195	388		373
	287	315	602		584
Grand Total	2,035	1,396	3,431		3,263
4. Enrollment of Veterans (included in foregoing)					
P.L. 16	2		2		4
P.L. 550	274		274		376
P.L. 634	3		3		4
Military Scholarships	84	2	86		47
Total	363	2	365		431

B. Scholarship Students, Spring Quarter, 1959

	Student Activity and Registration Fees	Matriculation and Graduation Fees
1. Teacher Education Scholarships	910	19
2. Military Scholarships	92	2

II. Faculty

A. Resignations

1. Mr. Robert J. Palaski, Faculty Assistant in the Department of Physics, resigned effective at the close of the winter quarter 1958-59.

2. Mr. James Repplinger, Faculty Assistant in Physical Education, resigned effective at the close of the winter quarter 1958-59.

B. Retirement

1. Miss Olive E. Potter, Assistant Professor of Physical Education, who will be sixty-four years of age on July 15, requests permission to retire effective September 1, 1959.

2. Miss Tressie Bonham, Assistant Professor of Home Economics, who is sixty-two years of age, requests permission to retire effective September 1, 1959.

Both Miss Potter and Miss Bonham have served on Western's staff since 1929.

C. Leaves of Absence

1. Disability

a. Miss Tressie Bonham, Assistant Professor of Home Economics, went on disability leave as of January 1, 1959. She returned to her teaching duties at the beginning of the spring quarter.

2. Sabbatical

Following are the recommendations of the Sabbatical Leave Committee which is composed of Dr. Earl Foreman, Dr. John P. Runden, Mr. C. Wix Garner, Dr. Victor Hicken, and Miss Velna Sollars:

a. It is recommended that Dr. Warren O. Covert be granted sabbatical leave for the fall quarter 1959 to visit and study schools in Mexico. Dr. Covert is Professor of Education, and his degrees are B.S., North Dakota Agricultural College, 1935; M.A., 1939, and Ph.D., 1948, State University of Iowa.

b. It is recommended that Mr. Frank J. Harnish, Assistant Professor and Supervising Teacher of Speech, be granted a sabbatical leave for the academic year 1959-60 to continue study towards a doctorate in speech and theatre. Mr. Harnish's degrees are A.B., Nebraska State Teachers College, 1947, and M.A., University of South Dakota, 1949. He also studied at the University of Minnesota the summers of 1951, 1952, 1953, 1954.

c. It is recommended that Mr. James W. Shive, Instructor and Supervising Teacher of Geography, be granted a sabbatical leave for the year 1959-60 to continue his study towards a doctorate only if he can provide sufficient evidence to the President and the Provost that he finds it possible to major in the area of his work at

Western Illinois University. Mr. Shive earned the B.S. degree from Western in 1952 and the M.S., also from Western, in 1954. His graduate major was in school administration.

d. It is recommended that Dr. Roger M. Morrow, Professor and Head of the Physics Department, be granted a sabbatical leave for the spring quarter of the 1959-60 academic year. He will pursue a schedule of visiting other institutions to review programs, inspect equipment, and study curricula. Dr. Morrow's degrees are A.B., Park College, 1923; M.S., 1925, and Ph.D., 1927, State University of Iowa.

3. Military

a. Dr. Harold C. Ave will be on active duty tour with the Air Force for two weeks beginning April 19, 1959. He will receive his regular salary for one week and will take one week without salary.

D. Not on Tenure and Not to be Reappointed

Howard Clayton, Assistant Professor, Library
James T. Poulos, Instructor and Supervising Teacher of Music
Gerald R. Randolph, Instructor, English
J. W. Smith, Associate Professor, Physics
Arnold M. Tibbetts, Assistant Professor, English

E. Termination of One-year or Other Temporary Appointments (1958-59)

Samuel Deeds, Instructor and Supervising Teacher of Mathematics
Clara Harley, Instructor, Library
Hjordes Johnson, Instructor and Supervising Teacher of Physical Education
Robert H. Kingman, Assistant Professor, Biology
Kay Rasco, Instructor, English
Charity Runden, Instructor, Education
Glen D. Shippy, Instructor of Agriculture
Frances Siu Lan Tyau, Instructor and Supervising Teacher of Fourth Grade
Ella K. Van Etten, Instructor of Business Education
Bailey Wright, Assistant Professor of Social Science

F. Replacements (current academic year)

1. Mr. Marland Laverne Stanley was employed as Faculty Assistant in the Physics Department at $100 per month for the spring quarter to replace Robert J. Palaski. Mr. Stanley completed the requirements for the B.S. degree during the winter quarter 1958-59.

2. Mr. Sidney Drain, B.S., Western Illinois University (1956), was employed as Faculty Assistant in the Department of Physical Education for the spring quarter at $100 per month. He replaced J. Repplinger.

3. Mr. Frank Ashenhurst, B.S., Moorhead State College, was re-employed as Faculty Assistant in the Department of Physical Education for the spring quarter at $100 per month.

G. Appointments (current academic year)

1. The following were employed as Faculty Assistants in the Department of Chemistry for the spring quarter 1959 at $100 per month: Azel Alan Griswold, Richard Lee Hoffman, and Maurice Leander Williams.

All completed the requirements for the B.S. degree during the winter quarter 1958-59. These positions are provided in the internal budget but were not filled during the fall and winter quarters because qualified people were not available.

H. Replacements for 1959-60

1. It is recommended that Mrs. Barbara Kowal be appointed as Instructor and Supervising Teacher of the Third Grade in the Laboratory School effective September 1, 1959, at $520 per month. Mrs. Kowal received the B.Ed. degree from Western and is scheduled to receive the M.S. in Education in June 1959. She has had four years of experience in public schools and for the past three years has been Faculty Assistant in Grade 3. This is a one-year appointment.

2. It is recommended that Mrs. Eleanor Gingerich be appointed as Instructor and Supervising Teacher of Second Grade in the Laboratory School effective September 1, 1959, at $520 per month. She received the B.Ed. degree from Western and is scheduled to receive the M.S. in Education at the June commencement. She has had ten years of teaching experience, the last three of which were as Faculty Assistant on the Laboratory School staff. This is a one-year appointment.

I. Promotions in Academic Rank as recommended by the Personnel and the Salary Schedules and Retirement Committees:

1. From Associate Professor to Professor

Ogden L. Glasow, Ph.D., Education
Victor Hicken, Ph.D., Social Science
Dempsey E. Reid, Ed.D., Industrial Arts (Department Head)

J. Personnel Changes as approved by the Board, February 15-16, 1959

1. Mrs. Charity Eva Runden was employed as temporary instructor in the Department of Education at $300 per month for one-half time work during the spring quarter 1959. This appointment compensates the department for the loss of Dr. Archer's services since he now devotes one-half time to the School of Graduate Studies.

2. Miss Jo Anne Thompson was employed as Faculty Assistant in the Laboratory School at $400 per month for the spring quarter. She is replacing Miss Lauretta J. Robinson who is on sabbatical leave for the quarter.

K. Faculty Request to Take Class for Credit

1. Mr. O. Paul Potter, Instructor and Supervising Teacher of Music, requests permission to take a psychology course for credit during the first summer term. He will take the course at a time that does not interfere with his teaching schedule.

III. Other University Employees

A. Resignations

1. Mr. Lloyd W. Miller, Carpenter, WCS-41, resigned effective February 27, 1959.
2. Isabel Moore, Cook, WCS-7, resigned effective March 7, 1959.
3. Mrs. Nedra Harbaugh Jackson, Clerk Stenographer II, WCS-99, resigned effective March 14, 1959. She was secretary in the School of Graduate Studies.

B. Retirement

1. Mr. Rellie L. Lowderman, Groundsman, who will become ~~sixty~~-eight years of age on August 15, will go on ~~retirement~~ status as of September 1, 1959. Mr. Lowderman has been on disability leave since May 1958.

C. Leave of Absence

1. Disability

a. Mr. William Roy Carson, Stationary Engineer, WCS-9, went on disability leave effective March 28, 1959.

D. Layoffs

1. Marilyn J. Waddell, Fountain Attendant, WCS-136, was laid off effective February 28, 1959 (during probationary period.) The financial condition of the Snack Bar does not permit the employment of a third person at this time.

2. The following food service employees will be laid off effective April 20, 1959, due to lack of work during the spring recess:

Roberta D. Miller, Cook, WCS-39
Nell R. Purdum, Cook, WCS-52
Nellie Mae Rhodes, Cook, WCS-54
Arliss L. Andresen, Cook, WCS-61
Marie L. Horrell, Cook, WCS-72

All of these employees will be reinstated as of April 27, 1959.

E. Appointments and Reinstatements

1. Mr. Dick J. Douglas was employed as Janitor, WCS-60, effective January 12, 1959, at $290 per month to replace Earl Stewart, deceased.

2. Isabel Moore was employed as Cook, WCS-7, effective January 19, 1959, at $190 per month to replace Z. Shryack, resigned.

3. Mrs. Naomi E. Rockwell was employed as Clerk Stenographer II, WCS-139, effective January 28, 1959, at $235 per month. She is serving as secretary to the Dean of Arts and Sciences, this position having been approved by the Board at the January meeting.

4. Mr. Howard R. Settles was employed as Janitor, WCS-53, effective February 1, 1959, at $290 per month to replace R. Purdum who was transferred within the operating unit.

5. Mrs. Edith S. Leasman was reinstated as Cook, WCS-63, effective February 2, 1959, at $215 per month. She had been on leave without salary since January 5.

6. Mr. Russell Eugene Morris was employed as Mailing Service Supervisor, WCS-141, effective February 10, 1959, at $320 per month. This new position was approved by the Board at the January meeting.

7. Mrs. Helen C. Larner was employed as Clerk Typist I, WCS-142, effective February 16, 1959, at $225 per month. She is secretary in the Security Office which is a new position approved by the Board at the January meeting.

8. Mrs. Gloria M.. Walton was employed as provisional Clerk Stenographer I, WCS-143, effective March 10, 1959, at $230 per month. This position as secretary to the General Plant Superintendent was approved by the Board at the January meeting.

9. Mr. James W. Rezner was employed as Carpenter, WCS-41, effective April 1, 1959, at $3.10 per hour. He replaced Lloyd W. Miller, resigned.

F. Changes in Duties, Classification and/or Salary

1. The salary of Mr. William J. Holmes, Stationary Fireman Helper, WCS-116,

was increased to $410 per month effective January 2, 1959, in accordance with the union agreement. This is Mr. Holmes' third six months of employment.

2. The classification of Mr. Walter L. Waller was changed from Stationary Fireman to Stationary Engineer, WCS-9, and his salary increased to $490 per month effective January 2, 1959. He is replacing R. Carson who is on disability leave.

3. Mr. Roma F. Purdum, Janitor, WCS-53, was transferred within the operating unit to Janitor, WCS-112, effective February 1, 1959. There was no change in salary.

4. Mr. John D. Waggoner, Janitor, WCS-112, was transferred within the operating unit to the position of Automotive Mechanic, WCS-113, and his salary increased to $350 per month effective February 1, 1959. This is a new position provided in the internal budget for 1958-59 but was not filled previously due to the fact that the garage facility in the new maintenance building was not completed until Feburary 1.

5. The following employees completed their six-months probationary periods and were given salary increments as follows:

   Geraldine L. Reeves, Maid, WCS-129, $220 per month, effective Feburary 11, 1959.
   Vearl W. Smith, Maid, WCS-131, $220 per month, effective February 11, 1959.
   Vivian M. Roberts, Maid, WCS-25, $220 per month effective February 18, 1959.
   John T. Bartlow, Janitor, WCS-46, $320 per month effective March 1,1959
   Marguerite M. Chenoweth, Maid, WCS-130, $220 per month effective April 1, 1959.
   Mervin F. Cale, Policeman, WCS-135, $335 per month effective April 1, 1959.

G. Irregular Employees

1. Helen L. Tingley was employed as emergency Cook for a total of fifty-six hours in January and eighty hours in March at $1.091 per hour.

2. Doris Leasman Jackson was employed as emergency Cook for a total of thirty-two hours during the month of December and ninety-six hours in March at $1.091 per hour.

H. Personnel Changes approved by the Board, March 23, 1959

1. Change in classification to Clerk Stenographer II and increase in salary to $240 per month for Donna Barrett effective April 1, 1959.

2. Change in classification to Clerk Stenographer II and increase in salary to $240 per month for Julia Huddleston effective April 1, 1959.

I. Request to Employ Emergency Staff Members

Permission is requested to fill the following positions at negotiated rates:

1 Groundsman for six months beginning May 1, 1959
1 Groundsman for four months beginning May 1, 1959

The foregoing are temporary positions to provide for additional work necessary on the grounds during the summer months. These are replacement positions as additional help has been employed on the grounds for several summers.

J. Substitute teachers to be employed when needed at rate of $15.00 per day:

Mrs. Hazel Carson, B.Ed.
Mrs. John Castle, M.S.
Mrs. Margaret Cordell, B.S.
Mrs. Martha Davis, A.M.
Mrs. Herman Griesenbrock, Jr., A.B.
Mrs. Dorothy Grigsby, B.Ed.
Mrs. Clara Harley, M.S.
Mrs. Genevieve Harn, B.Ed.
Mrs. Dean Knappenberger, B.S.
Mrs. Darwin McClure, B.S.
Mrs.Carol McVickar, A.M.
Mrs. Clyde Mead, B.Ed.
Mr. John Mercer, M.S.
Mrs. Lucinda McNally, B.Ed.
Mrs. Jean Morrow, M.S.
Mrs. David Nell, B.Ed.
Mrs. Robert Nelson, B.Ed.
Mrs. James Poulos, B.S.
Mrs. Eldon Snowden, B.S.
Mr. Dan Robbins, B.Ed.
Mrs. Dempsey Reid, A.B.
Mrs. Charity Eva Runden, Ph.D.
Mrs. Keith Scott, B.Ed.
Mrs. Sterling Simpson, B.Ed.
Mrs. Wesley Stevens, B.S.
Mrs. Mary Stipanowich, B.Ed.
Mrs. Alice Swain, M.S.
Mr. Robert Wilson, B.Ed.
Mrs. Alice Schleier, M.S.

K. List of faculty members and employees who will be on the retired list (University Retirement System) as of September 1, 1959:

Beighey, Clyde
Beu, Frank A.
Bonham, Tressie
Burton, Edna
Carson, Ruth
Crain, Bessie
Cramer, Arthur T.
Currens, Fred H.
DeCamp, W. E.
Donley, Margaret B.
Eller, Walter H.
Henry, Margaret J.
Hoover, Isabel
Hubbard, Lula
Kirkbride, Chester
Lemmer, Guy
Lowderman, R. L.
Mitchell, Beulah
Moore, Guy S.
Pence, Helen M.
Potter, Olive
Pottle, Theodora
Sallee, Roy M.
Simpkins, Rupert R.
Stockwell, Altie C.
Stookey, Ray
Strome, Alberta
Tillman, Arthur G.
Vawter, Gladys
Voss, Hertha
Wetzel, Wayne

VIII. Student Activities

A. Vince Grady Fund

In a junior varsity football game last November with Northeast Missouri State College, Mr. Vincent Grady received a broken spine and has been hospitalized since that date. His injuries are permanent and probably will leave him hospitalized and helpless as long as he lives. The insurance funds provided by the university have been exhausted, and the university community at Western with the assistance of citizens of Springfield, Grady's home town, have joined efforts in an attempt to create a

Vince Grady Fund that will be used to provide those services for Mr. Grady that cannot be provided through regular state agencies. The fund will be administered by trust officers and thus will be used to the long-time advantage of Mr. Grady. Among the activities will be a Vince Grady Benefit Football Game on Thursday, April 16. It is hoped to raise several thousand dollars to be held in trust for Mr. Grady through these various activities.

B. Posthumous Degrees

It is recommended that the Degrees of Bachelor of Science in Education be conferred at the June commencement on

Mrs. Betty Bates Shumaker
Mr. Homer Hobart England

These two students were fatally injured in a tragic early morning accident on February 26 as they were commuting from their homes at Knoxville and DeLong to classes at Western. Both were seniors who would have completed the requirements for the degree by June this year.

IX. Miscellaneous

A. Purchases

1. Lighting Installation in Machine Shop Area of Industrial Arts Department

Bids were received on the following project which was approved by the Board on January 19, 1959:

For the installation and wiring of the Light Fixtures in the Machine Shop (Located in the Arts Building), including all labor and materials, per specifications.

Purdum Electric, Macomb	$2,440.00	
Less 2%	48.80	$2,391.20
Macomb Electric, Macomb		2,810.00
Art-O-Lite, Galesburg		3,117.00
Leiter Electric, Peoria		No bid
Kiefer Electric, Peoria		No bid

This project was advertised in the Dixon Evening Telegraph.

It is recommended that the low bid of Purdum Electric Co., be accepted. This will be paid from General Revenue - Contractual Services (Repairs and Improvements).

A. L. Knoblauch
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
804 West University Street
Champaign, Illinois

April 20, 1959

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., April 20, 1959, in the Library on the campus of Eastern Illinois University, Charleston, Illinois. The following members were present:

Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson

The following members were absent:

Mr. Lewis M. Walker, Chairman
Mr. R. A. Stipes, Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. J. A. Houle, Jr.
Mrs. Harriet Lowden Madlener
Mr. George T. Wilkins

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. R. G. Bone, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Dr. H. F. Heller, Dean of Faculty
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois University

Dr. A. L. Knoblauch, President
Dr. Earl Foreman, Provost
Mr. J. M. Grigsby, Business Manager
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee, and Mr. O. T. Banton, of the Lindsay-Schaub newspapers, were also present representing newspaper coverage of this meeting.

Inasmuch as Mr. Stipes was not able to come to Charleston, the Board members present adjourned to meet at his home in Champaign, at 2:00 P.M.

Mr. Stipes called the meeting to order and reported that Mr. Walker had been discharged from the hospital earlier that day and was at his home in Gilman recuperating. Roll was called and the following members answered present:

Mr. R. A. Stipes, Vice-Chairman
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson

Also present were the following:

Dr. Leslie A. Holmes, President, Northern Illinois University
Dr. Richard G. Browne, Executive Officer, Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee representing newspaper coverage.

Mr. Hollingsworth moved that the minutes of the meeting of March 23, 1959, be approved. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Watson	Aye
Mr. Reed	Aye	Mr. Walker	Absent
Mr. Wilkins	Absent		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 74, as Executive Officer, which consisted of two parts: Legislation in the 71st General Assembly; and Miscellaneous.

Dr. Browne recommended that a Board policy on the use of time clocks be approved.

Mr. Ropp moved that the administration be given authority to install time clocks wherever desirable, provided all employees at the location are required to use them. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Watson	Aye
Mr. Reed	Aye	Mr. Walker	Absent
Mr. Wilkins	Absent		

The motion was unanimously carried.

QUARTERLY REPORTS OF THE PRESIDENTS

Northern Illinois University

Mr. Watson moved approval of the quarterly report for Northern Illinois University, as presented by President Holmes. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Watson	Aye
Mr. Reed	Aye	Mr. Walker	Absent
Mr. Wilkins	Absent		

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented the quarterly report for Illinois State Normal University and asked for the addition of request for approval of the retirement of Dr. Wallace Miller, of Chico, California, who has not reached the age of 60 and must have Board approval in order to draw a reduced pension.

Mr. Ropp moved approval of the report of Illinois State Normal University with addition as presented by President Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Eastern Illinois University

Dr. Doudna presented the quarterly report for Eastern Illinois University.

Mr. Reed moved approval of the quarterly report for Eastern Illinois University as presented by President Doudna. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Western Illinois University

Dr. Knoblauch presented the quarterly report for Western Illinois University.

Mr. Watson moved approval of the quarterly report for Western Illinois University as presented by Dr. Knoblauch. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

COMMITTEE REPORTS

Building and Grounds Committee

Mr. Dunbar, acting chairman, moved that the Board approve the site for the men's residence hall group at Northern Illinois University in the location on the north side of the extension of Lucinda Avenue west of Glidden Road. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of additional tuckpointing work on the Science, Library, and Administration Buildings, at Northern Illinois University, in an amount not to exceed the funds available in general rehabilitation. Mr. Watson

seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the Northern Illinois Elementary and Junior High School Building, in accordance with the recommendation of the architect and the administration at Northern Illinois University. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the low bid of Ogden School Equipment, Chicago, in the amount of $1,125.30 for 54 sections of adjustable steel shelving and 1 steel storage cabinet for paint, for the Physical Plant Building, at Northern Illinois University. (Payable from the Building Construction Funds) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the low bids as listed below for equipment for the Northern Illinois University Elementary and Junior High School:

1	Hobart meat slicer, Imperial Restaurant Co., Chicago	$ 351.50
1	Fairbanks Morse Platform Scales, Schuham Co., Chicago	74.70
1	Stainless Steel Movable Table, Imperial Restaurant Co., Chicago	261.60
1	Concert Curtain, installed, Volland Studios, St. Louis, Mo.	256.00

(Payable from the Building's Construction Funds) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the low bids as listed below for equipment for the Women's Residence Hall Group, Northern Illinois University:

1,120	Feather Pillows, The Reliable Store, DeKalb	$ 4,816.00
256	Wardrobes (wood built-in), Faucett-Umphrey, Bloomfield, Ind.	16,128.00
560	Bunk Beds, Faucett-Umphrey, Bloomfield, Ind.	20,440.00

(Payable from Equipment Fund, Series '57)

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Absent

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the low bids as listed below for equipment for the Fine Arts Building, Northern Illinois University:

2 kilns, 18 sink cabinets, 9 special cabinets, 1 ceramic sink, 1 spray booth, 1 photo sink, 1 welding bench, 1 fume hood, 3 storage cabinets - Rockford Lumber & Fuel, Rockford -- $14,910.00; plus architect's fees - Raymond A. Orput & Associates, Rockford - $894.00; and

2 asbestos curtains, 1 front curtain, 10 countor weight sets with rigging, 1 sky cyclorama - Allied School Equipment, Springfield	$ 8,567.50
Architect's fees - Raymond A. Orput & Associates, Rockford	514.05

(Payable from the Building's Construction Fund)

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Absent

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of Graves & Graves Corp., 3047 Sheffield Avenue, Chicago 14, in the amount of $218.00, for heating work on the Women's Residence Hall Group, Northern Illinois University, for additional gate valves (in pump discharge lines in Boiler Room of Neptune Hall and in the new boiler room) and a valved bypass in Boiler Room of Neptune Hall.

(Payable from the Building's Construction Fund, Series 1957)

Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Absent

The motion was unanimously carried.

Mr. Dunbar moved to accept the recommendation of the architect that inasmuch as the Women's Residence Hall Series 1957 is more than 50% completed and the contractor's progress has been good, that the architect may approve the payment of the remaining estimates in full, as provided in the contract. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve additions to contracts for the Married Student Housing Project, Illinois State Normal University as follows:

J. L. Wroan & Sons, Normal, General Contractor:

Additional Painting	$ 178.00
Glazed cement enamel finish for bathroom walls, etc.	14,256.00
Erect masonry wall for planting area around Cardinal Court identification sign at project entrance	798.00
Provide fencing and steel posts	285.00
Complete grading and preparation of soil for seed bed	1,451.20
Allowance for purchase of planting material, seed, shrubs and trees	850.00
Install & regrade to accommodate culvert under sidewalk north of building #6 to provide better drainage	45.60
Gray-Trimble, Bloomington, Electrical Contractor:	
Electrical service to identification sign	161.00
R. Hays, Inc., Champaign, Plumbing Contractor:	
Install circulating pumps on hot water heater	42.00
Total additions to contracts	$18,066.80

and to accept credit for elimination of gas burner units in incinerators in the amount of $375.00, from R. Hays, Inc., Champaign, Plumbing Contractor, making net contract additions of $17,691.80; and to approve architect's fees in the amount of $1,061.51. (Payable from the Building's Construction Fund, Series 1957) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board authorize Mr. Richard F. Dunn, Legal Counsel, to negotiate with the Illinois Power Co., to locate a new sub-station on the campus at Illinois State Normal University and to prepare the necessary easement. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of Burroughs Plumbing & Heating Co., Normal, in the amount of $216.00, to furnish and install piping and materials for 6 additional double Sheldon air cocks and 3 additional

Sheldon single air cocks on the work tables in the metals classroom in the Art-Speech Wing, of the Centennial Building, at Illinois State Normal University. (To be paid from the Building's Construction Fund) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of Donzel Fortner, Bloomington, in the amount of $550.00, for work in connection with the sanitary sewer for the Women's Residence Hall Group, Illinois State Normal University. (Payable from the Building's Construction Fund, Series 1959) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board authorize the Advisory Committee for Illinois State Normal University to approve funds for one-half of the cost of widening the bridge to provide a sidewalk, leading to the married student housing. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved to award contract to J. L. Wroan & Sons, Inc., Normal, Illinois, in the amount of $19,749.00, lowest responsible bid, for Drive and Parking Area of The University Union and Fine Arts Center, and for concrete sidewalks in front of Booth Library, Eastern Illinois University. (Payable as follows: $1,585.67 from Rehabilitation; $18,163.33 plus architect's fees from Contractual Services) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved to award contract to Huckaba & Sons, Charleston, lowest responsible bidder, in the amount of $3,316.00, plus architect's fees, for Stairway Remodeling in the Livingston C. Lord Administration Building, Eastern Illinois University. (Payable from Contractual Services) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of Evans Construction Co., Springfield, in the amount of $585.00, for reinstatement of remainder of Alternate #32, furnish and install light control draperies for Art Classrooms A-301 and A-302 for the Fine Arts Center, Eastern Illinois University. (Payable from the Building's Construction Fund) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of Wroan Construction Co., Normal, in the amount of $428.00 to furnish #12 instead of #8 Modernfold doors for the ballroom, University Union, Eastern Illinois University. (Payable from the Building's Construction Fund Series 1956) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that the Board approve an addition to contract of J. L. Wroan & Co., Normal, in the amount of $272.00, to provide cables to lights in the Union Drive, Eastern Illinois University. (Payable from Contractual Services) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that the Board authorize Eastern Illinois University to vacate the north barracks building at the close of the current academic year in order to tear it down to provide parking area. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that Lundeen & Hilfinger, architects for the Residence Halls, Eastern Illinois University, Series 1956, be instructed that they may reduce the retainage, once they have received all necessary waivers of lien on this project, to an amount which in their opinion is ample to complete the work. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Pursuant to the recommendation of the architect, Mr. Dunbar presented the following resolution:

RESOLUTION AWARDING CONTRACTS AND
FOR REVISED PROJECT COST ESTIMATE

WHEREAS the Teachers College Board pursuant to an advertisement for bids on the construction of the proposed three apartment buildings to provide housing and necessary appurtenant facilities for approximately thirty-two student families heretofore published on the 23rd day of March, 1959, did on the 16th day of April, 1959, at 1:00 o'clock, P.M., at its office in the City of Macomb, Illinois, receive bids for the construction of three apartment buildings to provide housing and necessary appurtenant facilities for approximately 32 student families, which said bids were taken under advisement by the Teachers College Board; and

WHEREAS the base bid of Carl A. Nelson, Burlington, Iowa, for general work, is the lowest bid submitted by any responsible bidder; and

WHEREAS the base bid of Pohren Electric Co., Burlington, Iowa, for electrical work is the lowest bid submitted by any responsible bidder; and

WHEREAS the base bid of Moline Heating & Construction Co., Moline, Illinois, for plumbing work, is the lowest bid submitted by any responsible bidder; and

WHEREAS the architect's original estimate on the cost of construction and allocation of funds for said cost of construction to complete:

Project No. Ill. 11-CH-61 (D)
Western Illinois University
Macomb, Illinois

was as follows:

		Original Estimate
1.	Preliminary expense	$ 500.00
2.	Land and right-of-way	- - -
3.	Construction	180,000.00
4.	Architects-Engineering Service	10,800.00
5.	Legal & Admin. Expense	5,500.00
6.	Interest during construction	3,500.00
7.	Movable equipment	- - -
8.	Government inspection & audit	2,600.00
9.	Project contingency	3,100.00
	TOTAL COST OF CONSTRUCTION	$206,000.00

WHEREAS since said estimate was made and adopted by this Board, bids have been taken on all phases of said project; and

WHEREAS this Board finds that the total amount of money needed to complete said project will be $259,000.00,

NOW THEREFORE BE IT RESOLVED that the contract for general work in the amount of $166,000.00 be awarded to Carl A. Nelson, Burlington, Iowa;

That the contract for electrical work in the amount of $23,214.00 be awarded to Pohren Electric Co., Burlington, Iowa;

That the contract for plumbing and heating work in the amount of $37,505.45 be awarded to Moline Heating & Construction Co., Moline, Illinois;

That the revised estimate of costs of construction based on said bids and the allocation of funds therefore be and the same is hereby revised as follows:

	H.H.F.A. FUNDS	FUNDS PROVIDED BY BOARD
1. Preliminary expense	$ - - -	$ - - -
2. Land and right-of-way	- - -	- - -
3. Construction	206,000	23,500
4. Arch.-Engr. Services	- - -	13,800
5. Legal & admin. expense	- - -	5,000
6. Interest during construction	- - -	6,000
7. Movable equipment	- - -	- - -
8. Government	- - -	2,600
9. Project contingency	- - -	2,100
TOTAL	$206,000	$ 53,000

That these awards shall not be effective until the awardees have been notified in writing by the Secretary of the Teachers College Board of the award of the pertinent contract.

Mr. Dunbar moved, seconded by Mr. Hollingsworth, that the above resolution be adopted and that the chairman and secretary be authorized and directed to execute and deliver for and on behalf of the Teachers College Board of the State of Illinois contracts as aforesaid upon the filing of proper performance bonds with the Secretary of this Board and approved by the Chairman, which motion carried by the following vote:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunbar moved that the Board accept the low bid of Purdum Electric, Macomb, in the amount of $2,391.20, for lighting installation in machine shop area of Industrial Arts Department, in the Arts Building, Western Illinois University. (Payable from Contractual Services) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

NEW BUSINESS

Mr. Watson moved that the Board raise tuition to $34.00 per quarter, or $50.00 per semester, effective September 1, 1959; and to $40 per quarter, or $60 a semester on September 1, 1960, summer session to be in proportion to the above, provided these funds may be added to and appropriated from the income funds without reducing the general revenue allotments. Mr. Dunbar seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Absent		

The motion was unanimously carried.

Mr. Dunn suggested that it be the responsibility of each school to inform its athletes that the liability for injuries suffered in any athletic activity is limited to the amount of insurance that the Athletic Department carries and that there is no liability on the part of the college itself or the Teachers College Board.

There being no further business to come before the Board at this time, Vice-Chairman Stipes declared the meeting adjourned until the next regularly scheduled meeting at DeKalb, Illinois, on May 18, 1959.

R. A. Stipes
Vice-Chairman

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Northern Illinois University
DeKalb, Illinois

May 18, 1959

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., May 18, 1959, in the Library, on the campus of Northern Illinois University, DeKalb, Illinois. Mr. Royal A. Stipes, Vice-Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Vice-Chairman
Mr. Alexander Summers, Secretary
Mr. Carl Dunbar
Mrs. Harriet Lowden Madlener
Mr. William E. Reed
Mr. Clarence R. Ropp
Mr. Chauncey B. Watson
Mr. George T. Wilkins

The following members were absent:

Mr. J. A. Houle, Jr.
Mr. M. H. Hollingsworth
Mr. Lewis M. Walker, Chairman

Also present were the following:

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Dr. F. R. Geigle, Vice President
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur Larsen, Vice President
Illinois State Normal University

Dr. Quincy Doudna, President
Eastern Illinois University

Dr. A. L. Knoblauch, President
Dr. Earl Foreman, Provost
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee; Mr. O. T. Banton, of the Lindsay-Schaub newspapers, and Mr. Dave Haake, of the Bloomington Pantagraph, were also present representing newspaper coverage of this meeting.

Mr. Dunbar moved approval of the minutes of the meeting of April 20, 1959. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Mr. Stipes announced there would be a one day meeting of the Teachers

College Board on Monday, June 8, 1959, in Gilman, Illinois.

Mr. Stipes reported that Mr. Walker has asked that committee appointments continue as at present with the exception that Mr. Hollingsworth will serve on the Advisory Committee for Western Illinois University, and Mr. Wilkins will serve on the Advisory Committee for Illinois State Normal University.

Dr. Browne presented his Report No. 75 as Executive Officer of the Board, which consisted of three parts: Part I, Excerpts from Physical Plant Survey; Part II, the Special Demands of Teacher Education; Part III, Legislation in the 71st General Assembly.

Dr. Browne explained that Part No. I listed criticisms contained in a report of a survey of the four schools made by Lankton, Ziegele & Terry, architects. He said that many of these defects had been corrected but suggested that this might be helpful in planning rehabilitation projects in the next biennium.

In Part II, Dr. Browne pointed out special requirements of a teachers college that might not be needed by a liberal arts college and listed particular advantages of the laboratory school.

Members of the Board and the Presidents expressed great appreciation for Dr. Browne's report.

Dr. Browne presented recommendations made by the Council of Presidents and motions were adopted on these recommendations as follows:

Mr. Dunbar moved that to be considered for admission to the university, students ranking in the lowest third* of their high school graduating class must take tests administered by the university and achieve satisfactory scores. The student will be required to indicate whether he has taken the test at another institution during the current year.

*For 1959, Northern will test only the lowest fourth.

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Ropp moved that salary raises for all academic employees, including administrators, should be effective September 1 (starting in 1960). Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Watson moved that universities may waive tuition fees for students participating in the National Science Foundation Institutes. Mr. Reed seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye

Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Dr. Browne presented tabulation of bids received on May 15 from thirteen companies for the Dishonesty, Disappearance and Destruction insurance (known as 3-D).

Mrs. Madlener moved the acceptance of the low bid for "3 D" Insurance for the four universities and the Central Office, of Lander Van Gundy, Normal, representing the American Casualty Co., of Reading, Pennsylvania, at a price of $5,885.01, for five years. The cost of this insurance will be pro rated among the universities and the central office. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

REPORTS OF COMMITTEES

Building Committee

Mr. Summers, Chairman of the Building Committee, moved that the Teachers College Board approve site plans for the Men's Dormitory Group, at Northern Illinois University, as submitted by Schaeffer, Wilson & Evans, of Bloomington. Mr. Watson seconded the motion, and it was unanimously carried.

Mr. Summers moved that request be made for the release of $22,212.15, the remaining balance of the $100,000 appropriation for General Extension of Utilities, to complete utility extensions to the Married Student Housing Area, Northern Illinois University. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of an addition in the amount of $235.54 to the contract of J. L. Simmons Co., of Chicago, for installation of a structural glazed-tile dwarf wall between the batteries of ranges in the kitchen in the Women's Residence Hall Group, at Northern Illinois University. (Payable from Construction Fund, Series '57, Women's Residence Hall Group) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of an addition in the amount of $113.40 to the contract of Swain Myers Co., of Decatur, Illinois, for four tubular dividers for dish carriers, in the Women's Residence Hall Group, Northern Illinois University. (Payable from Construction Fund, Series '57, Women's Residence Hall Group) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of purchase of two additional sections of Portable Risers for Music Room, Elementary and Junior High School, Northern Illinois University, from Humes & Berg, Inc., East Chicago, Indiana, lowest responsible bidders (original suppliers of risers in this room) for $275.00. (Payable from construction fund - Elementary and Junior High School) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of purchase of plywood partitions for sound barrier between Choral and Band Rooms, Elementary and Junior High School, Northern Illinois University, from Johnson & Jacobson, DeKalb, in the amount of $748.00, lowest responsible bidder. (Payable from Construction Fund, Elementary and Junior High School) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved that $72.85, balance of Construction Fund, Elementary and Junior High School, Northern Illinois University, be used to purchase miscellaneous equipment for the building. Mr. Watson seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of miscellaneous equipment from various suppliers, lowest responsible bidders for each item, for Fine Arts Building, Northern Illinois University, in an amount totalling $30,524.99. (Payable from the Building's Construction Fund) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of one manual typewriter from Royal McBee Corp., Elmhurst, in the amount of $193.50, lowest responsible bidder as determined by lot, for the Fine Arts Building, Northern Illinois University. (Payable from the Building's Construction Fund) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of miscellaneous equipment from various suppliers, lowest responsible bidders for each item, for the Women's Residence Hall Group, Northern Illinois University, in an amount totalling $12,420.25. (Payable from Equipment Fund, Series '57, Women's Residence Hall Group) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of one Powermatic Toaster in the amount of $139.50, from Imperial Restaurant Supply Co., Chicago, lowest responsible bidder as determined by lot, for the Women's Residence Hall Group, Northern Illinois University. (Payable from Equipment Fund, Series '57, Women's Residence Hall Group) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of awarding of contract to Standard Roofing, DeKalb, lowest responsible bidder, in the amount of $1,500.00 for repair of roof of Still Gymnasium, Northern Illinois University. (Payable from Contractual Services, General Revenue) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of purchase of three Logan Lathes from Balko Tool Co., Chicago, in the amount of $3,090.10, lowest responsible bidder, for Industrial Arts, Northern Illinois University. (Payable from General Revenue, Equipment) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved awarding of a contract to A & H Reynold, Lombard, lowest responsible bidder, in the amount of $1,702.00 for repair of Lasker Boilers # 2 & 3 Heating Plant, Northern Illinois University. (Payable from Contractual Services, General Revenue) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved acceptance of the low bid of Eaton Asphalt Co., Inc., of Normal, Illinois, lowest responsible bidder, in the amount of $4,225.00, plus $775.00 for blacktopping an additional 2,039 square feet, for a total amount of $5,000.00 for blacktopping of parking lot near the Heating Plant and Schroeder Hall, at Illinois State Normal University. (Payable from Contractual Services) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved acceptance of the low bid of R & R Equipment & Mfg. Co., St. Louis 2, Missouri, lowest responsible bidder, in the amount of $12,040.00, for improvements of Cafeteria Line and New Kitchen Equipment for Fell Hall, Illinois State Normal University. (Payable from Construction Funds, Series 1959) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Summers moved acceptance of the low bid of R & R Equipment & Mfg. Co., St. Louis 2, Missouri, lowest responsible bidder, in the amount of $5,166.70, for 10 additional dish dispensers for Fell Hall, Illinois State

Normal University. (Payable from Construction Funds, Series 1959) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of architect's fees in the amount of $1,204.47, (7% of the total contract awards to R & R Equipment & Mfg. Co., St. Louis 2, Missouri) to Lundeen & Hilfinger, Bloomington, architects for remodeling work on Fell Hall construction program. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of an addition in the amount of $385.00 to the contract of Belleville Electric Co., Belleville, Illinois, for work caused by relocation of a sub-station, Illinois State Normal University. (Payable from Contractual Services, Income Fund, Educational Operations) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the acquisition of five acres of land located adjacent to the Married Student Housing Project at Illinois State Normal University, from Orville Yarger, at a cost of $2,000 per acre; and that Attorney Dunn be instructed to negotiate a one year option with Mr. Yarger for the purchase of an additional tract of land consisting of approximately twelve acres; at a cost of $2,000 per acre. (Money for the above to come from the balance in the land acquisition appropriation by the 70th General Assembly) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Summers moved approval of the payment of one-half the cost of a project developed by the City Engineers of Normal, not to exceed $1,750.00, for construction of a sidewalk bridge crossing the drainage ditch on Gregory Street, connecting with the sidewalk presently being built to accommodate the Married Student Housing Project, Illinois State Normal University. (Payable from Auxiliary Enterprises) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of an addition in the amount of $490.00 to the contract of J. L. Wroan & Son, of Normal, for a reinforced and waterproofed slab over a transformer vault to serve both as vault roof and sidewalk to the Library, at Eastern Illinois University. (Payable from Contractual Services) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of the purchase of materials from the lowest responsible bidder, for constructing band risers in the Band Room, Fine Arts Center, Eastern Illinois University, in an estimated amount of $800.00, with the understanding that employees of Eastern will provide all labor. (Payable from Building Project fund) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved awarding of a contract to Evans Construction Co., Springfield, lowest responsible bidder, in the amount of $14,971.00, for completion of two rooms in the Robert G. Buzzard Laboratory School, Eastern Illinois University. (Payable from appropriation for this building) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board approve awarding of a contract to the lowest responsible bidder, upon opening of bids on May 29, if the bid is under $5,000.00 and if the Chairman of the Building Committee approves, for a Press Box at the football field, Eastern Illinois University. (Payable from Contractual Services) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved that the Board authorize a change order for change of a control panel location in the clock and bell system at Eastern Illinois University, as recommended by Brown, Manthei, Davis & Mullins, of Champaign, subject to approval of the chairman of the building committee. (Payment to be made from Contractual Services) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved that a contract be awarded to Rhodes & Rodier Co., Springfield, Illinois, lowest responsible bidder, in the amount of $7,770.00, for repairing and stiffening plaster walls around interior door frames, and cement plaster ceilings in toilets and showers, Lincoln & Douglas Residence Halls, Eastern Illinois University. (Payment to be made from depreciation reserve account for Lincoln - Douglas Halls) Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved approval of plans and specifications for the boiler plant rehabilitation project, Western Illinois University, as submitted by Brown, Manthei, Davis & Mullins, Champaign, and authorized this firm to advertise for bids when notified by the Central Office of the Teachers College Board. Mr. Dunbar seconded the motion and it was unanimously carried.

Mr. Summers moved acceptance of the low bid of Builders Supply Co., Macomb, in the amount of $2,747.50, for flooring for replacing gymnasium floor in Laboratory School, Western Illinois University. (Payable from Income Fund, Commodities) Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins Aye		

The motion was unanimously carried.

Mr. Summers moved that, on recommendation of President Holmes, the Board rescind its action of February 16, 1959, to locate the proposed

Science Building and the proposed Administration Building in the area known as the "Montgomery Arboretum" on the campus of Northern Illinois University. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

INFORMAL REPORTS OF PRESIDENTS

Dr. Holmes presented the informal report for Northern Illinois University with the following requests:

1. Approval of the summer session (June) payroll, as listed:

Name	Title	June Salary
Aikins, Harold E.	Professor, Social Science	900
Appell, Carl H.	Assoc.Prof.,Phys. Educ.	(840)*#
Arnold, Don W.	Ass't.Prof., Business	720
Baker, S. Orville	Professor, English	(920)**
Barbour, Edna H.	Assoc.Prof., Business	720 T
Beach, James W.	Professor, Mathematics	840
Beard, Jess R.	Ass't. Prof., Education	720
Beck, John R.	Instructor, Ind. Arts	640
Beezhold, Frank	Ass't. Prof., Music	760 S
Bellis, Bertha M.	Professor, Univ.Sch.	960
Benben, John S.	Professor, Education	(940) **
Bennett, Emerson	Ass't. Prof., Library	580
Bischof, Ledford J.	Professor, Education	840
Black, W. Darrel	Assoc. Prof., Phys. Educ.	(880) #
Brigham, Robert J.	Ass't. Prof., Phys. Educ.	(360) 360%
Brown, Robert D.	Ass't. Prof., Ind. Arts	720
Brown, Robert R.	Assoc. Prof., Education	800
Bullington, Robert A.	Professor, Biol. Sci.	920
Burtness, Paul S.	Assoc. Prof., English	780
Burton, Emily	Ass't. Prof., Univ. Sch.	820
Caldwell, Loren T.	Professor, Earth Science	(1020) **
Canon, Charles	Assoc. Prof., Art	400 X
Carey, John T.	Professor, Art	(900) **
Carroll, Margaret	Professor, Education	820
Casebier, Eleanor	Assoc. Prof., Business	700
Cheadle, Helen	Ass't. Prof., Library	600
Chenoweth, Dell	Instructor, Neptune Hall	(275) M %
Cleland, Kenneth L.	Assoc. Prof., Education	780
Clifton, Silas W.	Assoc. Prof., Counseling	(780) **
Coar, Birchard	Professor, Music	820
Cole, Juanita T.	Instructor, Library	600
Crawford, Paul K.	Professor, Speech	1020
Curtiss, James	Ass't. Prof., Speech	700
Dailey, Shirley	Ass't. Prof., Univ. Sch.	720
Darsow, Donn D.	Ass't. Prof., Phys. Sci.	720
Davis, Sarah M.	Ass't. Prof., Library	680
Day, Robert E.	Assoc. Prof., Art	380 X
Dean, Mark	Assoc. Prof., Phys. Educ.	(440) 440%
DeZonia, Robert H.	Ass't. Prof., Research	(700) **
Duncan, Margaret M.	Professor, Phys. Educ.	(900) **
Eaton, John W.	Ass't. Prof., Business	780
Edel, Edward F.	Ass't. Prof., Ind. Arts	800
Eismann, Ruth	Ass't. Prof., Univ, Sch.	(620) **

Esmond, Robert V.	Ass't. Prof., Reg. Services	700
Everett, Peter W.	Assoc. Prof., Phys. Educ.	(410) 410 %
Fay, R. Vernon	Professor, Music	880 S
Fenwick, Mason G.	Ass't. Prof., Biol. Sci.	680
Feyerherm, Harvey A.	Professor, Biol. Sci.	860
File, Clinton M.	Professor, Business	840
Fletcher, Howard	Instructor, Phys. Educ.	(380) N
Gabel, Otto J.	Professor, Education	1080
Gilbert, Harold G.	Professor, Ind. Arts	(760) ***
Goering, Oswald	Ass't. Prof., Lorado Taft	(660) M **
Gould, Howard W.	Professor, Phys. Sci.	(1020) **
Grant, Eugene B.	Professor, Education	900
Greene, Anne	Assoc. Prof., English	247 R
Guest, B. Ross	Assoc. Prof., Earth Science	740 T
Gund, Jeannette J.	Assoc. Prof., Phys. Educ.	760
Gustafson, Merlin D.	Ass't. Prof., Soc. Sci.	720
Hadley, Bedford K.	Ass't. Prof., Soc. Sci.	720
Hanby, Bernadine C.	Assoc. Prof., Library	(900) **
Hardgrove, Clarence E.	Professor, Mathematics	940
Harrison, Roberta	Instructor, Library	540
Hasan, Mazhar	Ass't. Prof., Phys. Sci.	740
Hatlestad, Carolyn M.	Instructor, Univ. Sch.	700
Hayter, Earl W.	Professor, Soc. Sci.	1020 L
Healey, William	Professor, Phys. Educ.	(860) #
Hellmich, Eugene W.	Professor, Mathematics	(1080) **
Hendrickson, William J.	Assoc. Prof., Business	720
Hill, Wilma	Ass't. Prof., Art	760
Hossick, William H.	Instructor, Gilbert Hall	(300) M; 300 M
Howell, Charles E.	Professor, Research	(1020) ** L
Hug, John W.	Ass't. Prof., Lorado Taft	(620) M **
James, E. Nelson	Assoc. Prof., English	520 P
Jameson, Hugh	Professor, Soc. Sci.	(940) **
Kent, Frederick G.	Assoc. Prof., Soc. Sci.	780 S
Kloss, Robert A.	Assoc. Prof., Phys. Sci.	760
Kohler, Roderick G.	Professor, Ind. Arts	820
Kovanda, Anne E.	Instructor, Library	600
Kruse, Carolyne	Instructor, Adams Hall	(315) M%
Lefkowitz, Annette S.	Professor, Nursing Educ.	(900) **
Lerea, Louis	Assoc. Prof., Speech	820
Lindbergh, Jean D.	Instructor, Home Econ.	700
Lloyd, John W.	Professor, Soc. Sci.	980
Lucke, Dorothy M.	Professor, Home Econ.	547 P
McAdam, Robert E.	Assoc. Prof., Phys. Educ.	(390) 390 %
McKinzie, Ralph	Ass't Prof., Phys. Educ.	(390) 390 %
McNamara, Helen	Instructor, Univ. Sch.	680
Maedke, Wilmer O.	Assoc. Prof., Business	780
Martin, James G.	Ass't. Prof., Soc. Sci.	680
Melum, Verna V.	Ass't. Prof., Library	680
Merkhofer, Beatrice E.	Assoc. Prof., Mathematics	800
Miller, Elwyn R.	Assoc. Prof., Education	780
Morong, Barbara	Instructor, Neptune Hall	(225) M %
Morris, Clyde M.	Assoc. Prof., Education	720
Moseley, Virginia D.	Assoc. Prof., English	700
Nay, M. Geneva	Ass't. Prof., Business	680
Nelson, J. Howard	Professor, Business	840
Nerbovig, Marcella H.	Assoc. Prof., Education	720
Norell, Irene P.	Ass't. Prof., Library	680
Ober, Warren U.	Assoc. Prof., English	247 R
O'Connell, William V.	Professor, Speech	(1020) **
O'Connor, Henry A.	Ass't. Prof., Education	740
O'Connor, Marguerite	Assoc. Prof., Education	800
Ogilvie, William K.	Ass't Prof., Education	760
Olson, Mildred N.	Ass't. Prof., Phys. Educ.	640
Park, Esther	Ass't. Prof., Library	(740)
Parson, Ruben L.	Assoc. Prof., Earth Science	840

Pepinsky, Minerva	Ass't. Prof., Music	273 R
Pheanis, Jack	Instructor, Phys. Educ.	(300) 300 %
Poor, Frederick A.	Ass't. Prof., Business	740
Post, Charlotte K.	Ass't. Prof., Library	(740) **
Quick, Otho J.	Assoc. Prof., Ind. Arts	(820) ***
Reach, Damon D.	Assoc. Prof., Education	880
Reinemann, Martin	Professor, Earth Science	880
Richfield, Jerome	Professor, Philosophy	900
Rockwood, Catherine A.	Professor, Home Econ.	(960) **
Rodney, Robert M.	Assoc. Prof., English	820
Roth, Bernice	Ass't. Prof., Education	800
Sailor, Danton B.	Ass't. Prof., Soc. Sci.	640
Schreiber, Robert	Ass't. Prof., Library	760
Scriven, Eldon G.	Instructor, Univ. Sch.	640
Sedlock, Marietta E.	Ass't. Prof., Music	350 T
Senteney, George W.	Ass't. Prof., Ind. Arts	700
Shearer, William M.	Assoc. Prof., Speech	780
Shykind, Edwin	Ass't. Prof., Earth Science	720
Smith, Harold E.	Assoc. Prof., Soc. Sci.	720
Smith, Wilbur	Assoc. Prof., Music	800
Steinbrook, Roy	Assoc. Prof., Education	780
Stevens, George P.	Ass't. Prof., Earth Science	720
Storey, James S.	Assoc. Prof., Art	760 S
Terwilliger, George L.	Professor, Biol. Sci.	(1000) **
Thomas, Charles	Instructor, Ind. Arts	(700) ***
Trager, Lela A.	Ass't. Prof., Phys. Educ.	780
Troescher, Carol	Instructor, Williston Hall	(275) M %
Tsao, Peter Y.	Ass't. Prof., Phys. Sci.	680
Twombly, John J.	Ass't. Prof., Soc. Sci.	820
Vazquez-Bigi, A. Manuel	Assoc. Prof., For. Lang.	800
Volberding, Eleanor	Professor, Education	900
Walker, Katherine	Ass't. Prof., Library	(820) **
Weaver, Allen D.	Assoc. Prof., Phys. Sci.	780
Weed, Maurice J.	Professor, Music	(960) **
Weeks, Dale H.	Assoc. Prof., Soc. Sci.	780
Weigel, George D.	Professor, Education	880
Weisberger, Stanley	Ass't. Prof., Speech	660
Weller, Mary A.	Instructor, Univ. Sch.	640
Wells, Philip C.	Assoc. Prof., Education	820
Wernick, Walter	Ass't. Prof., Education	680 S
Whitney, Reynolds	Ass't. Prof., Music	700
Whybrew, William E.	Assoc. Prof., Music	560 P
Williams, B. A.	Ass't. Prof., Soc. Sci.	640
Williams, Esther	Professor, Education	960 L
Wilson, Robert H.	Ass't. Prof., English	440 P
Winn, Jerome E.	Assoc. Prof., Univ. Sch.	820
Yankow, Henry G.	Professor, Business	900
_____	Education, (Singer, resigned)	
_____	Fac. Ass't., Pres. Office still to be appointed	

Footnotes for June payroll

- 11½ month basis during regular year
** - 11 month basis during regular year
*** - 10 months basis during regular year
T - employed for 4 weeks
S - employed for 6 weeks
% - 9½ month basis during regular year
X - employed for ½ time
R - employed for 1/3 time
M - Maintenance
L - employed for 10 weeks
P - employed 2/3 time
V - employed for one week
N - employed for 2 weeks

*Any amount indicated in parentheses is salary already contracted for and is not included in any summer session payroll total.

2. Permission to transfer $270,211.00 from Contingency to Personal Services.
3. Permission to transfer $7,500.00 from Contingency to Equipment.
4. Opportunity to re-recommend locations of buildings.

Mrs. Madlener moved approval of the informal report for Northern Illinois University as presented by President Holmes. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Bone presented the informal report for Illinois State Normal University with the following requests:

1. Approval of the Summer Session Faculty salaries for June, as listed:

NAME	DEGREE	Department	JUNE SALARY
Allen, Mable Clare	M.A.	Speech	$ 630.00
Almy, Theodore	Ed.D.	English	600.00
Arnold, Mary S.	A.M.	Education	600.00
Ashbrook, William D.	Ph.D.	Ind. Arts	630.00
Bain, Chester A.	Ph.D.	Soc. Sci.	570.00
Barber, G. Bradford	Ph.D.	Speech	630.00
Barford, George	M.A.	Art	600.00
Bass, Buford H.	M.S. in Ed.	Health and P.E.	480.00
Bates, Don M.	M.A.	Health and P.E.	435.00
Baucom, Adrian	M.A.	Mathematics	465.00
Bauer, Harold E.	M.M.	Music	450.00
Beggs, Barbara	M.A.	Education	465.00
Bell, Claude A.	M.Ed.	Ind. Arts	540.00
Benjamin, Helen W.	M.A.	Bus.Educ.	525.00
Benjamin, Paul K.	M.S.	Health and P.E.	454.00
Bey, Douglas R.	Ph.D.	Mathematics	645.00
Billingsley, Allie Ward	M.A.	For.Lang.	600.00
Bird, Ruth	M.S.	Health and P.E.	----
Blackburn, Jack	M.A.	Education	465.00
Blankenship, E. Scott	Ph.D.	Education	525.00
Blomgren, Roger D.	M.S.	Ind. Arts	760.00
Bradford, Margaret	M.S.	Home Ec.	495.00
Brand, Paul J.	Ed.D.	Geography	600.00
Bremer, Alma	A.M.	Home Ec.	495.00
Brome, Robert B.	M.A.	English	585.00
Brown, R. Elizabeth	Ph.D.	Education	585.00
Brown, Walter H.	Ph.D.	Biol.Sci.	880.00
Brubeck, James F.	M.A.	Bus. Educ.	510.00
Brunk, Dorothy G.	M.A.	Soc. Sci.	615.00
Butler, Elsie	M.A.	Education	495.00
Callaway, Bobbie L.	M.Ed.	Residence Hall	----
Canning, George R., Jr.	Ph.D.	English	495.00
Carlock, John R.	M.S. in Ed.	Biol.Sci.	495.00
Carrington, J. W.	Ph.D.	Education	----
Carroll, Conrad E.	M.A.	Mathematics	465.00
Cavanagh, Helen M.	Ph.D.	Soc.Sci.	645.00
Christensen, Merton A.	Ph.D.	English	540.00
Clark, Faith	M.A.	Health and P.E.	----
Clemons, Janet	M.A.	Education	480.00
Cogdal, Joseph T.	A.M.	Health and P.E.	753.00
Cole, Ruth	M.A.	Education	525.00
Coleman, Dorothy B.	M.S.	Health and P.E.	435.00
Collie, James	P.E.D.	Health and P.E.	740.00

NAME (Continued)	DEGREE	DEPARTMENT	JUNE SALARY
Conkey, Frances	M.S.	Home Ec.	$ 660.00
Connell, Regina M.	Ed.D.	For.Lang.	660.00
Cox, Dorothy	M.A.	Education	495.00
Crews, Warren	M.S. in Ed.	Health and P.E.	640.00
Crosby, Lucile Z.	M.S. in L.S.	Library	510.00
Dalluge, DeVerne	Ed.D.	Phys. Science	660.00
Damm, Frances	M.S. in Ed.	Education	615.00
Davis, Florence	PH. D.	Home Ec.	----
DeWees, W.L.	Ed. D.	Education	645.00
Dilks, Eleanor	Ph.D.	Biol.Sci.	195.00
Dillinger, Claude M.	Ph.D.	Education	735.00
Dooley, Helen A.	M.A.	Library	510.00
Douglass, T.J.	M.S.	Agriculture	585.00
Easman, Leo E.	Ed.D.	Education	630.00
Eckelmann, Dorathy	Ph.D.	Speech	660.00
Eckert, Albert H.	M.S.	Mathematics	555.00
Edwards, Thomas F.	M.A. in Ed.	Phy. Science	580.00
Eikenberry, Alice	Ed.D.	Soc.Sci.	570.00
Ellis, Margery A.	A.M.	For. Lang.	630.00
Ellis, John K.	M.P.H.	Biol.Sci.	585.00
Engberg, Edna	M.Ed.	Health and P.E.	495.00
Erbe, Gertrude	M.M.	Music	465.00
Esworthy, Raymond W.	Ph.D.	Bus. Educ.	645.00
Evans, G. Harlowe	Ph.D.	Phys. Science	600.00
Falconer, George	M.S. in Ed.	Speech	525.00
Farmer, Louise	M.S. in Ed.	Education	615.00
Fielding, Howard L.	Ph.D.	English	690.00
Fischer, Raymond L.	M.S. in Ed.	Speech	465.00
Flagg, Elinor B.	M.S.	Mathematics	840.00
Force, Thelma	M.A.	Psychology	585.00
Frey, Bernice G.	Ph.D.	Health and P.E.	705.00
Freyberger, Ruth	Ed.D.	Art	615.00
Friedel, Jean	M.S. in Ed.	Health and P.E.	290.00
Frye, Harold	M.A.	Health and P.E.	840.00
Galaway, Beryl	A.M.L.S.	Library	555.00
Gallagher, Mary	M.M.	Music	465.00
Garton, Malinda	A.M.	Education	525.00
Gillett, Arley F.	P.E.D.	Health and P.E.	645.00
Gilmore, Hal M.	M.A.	Mathematics	555.00
Gimmestad, Victor E.	Ph.D.	English	630.00
Glasener, F. Russell	Ph.D.	Soc. Sci.	980.00
Goehe, Pat Bahn	M.S.	Speech	435.00
Gray, Miriam	Ed.D.	Health and P.E.	690.00
Gray, Nina E.	Ph.D.	Biol.Sci.	750.00
Green, John W.	M.S.	Agriculture	585.00
Griffith, Esther	Ph.D.	Phys. Science	506.00
Grotzinger, Laurel	M.S.	Library	375.00
Grupp, Stanley E.	M.A.	Soc. Sci.	435.00
Guthrie, Clara L.	M.S. in L.S.	Library	615.00
Hackett, Perry	M.Mus.	Music	555.00
Hammerlund, C. M.	M.S.	Ind. Arts	555.00
Haradon, Myrtle	A.M.	Education	495.00
Harden, Warren R.	M.A.	Soc. Sci.	510.00
Hardine, Doris	M.M.	Music	525.00
Harris, Archie	M.A.	Health and P.E.	96.00

NAME (Continued)	DEGREE	DEPARTMENT	JUNE SALARY
Hartley, William D.	M.F.A.	Art	$ 540.00
Haselton, Richard T.	A.M.	Health and P.E.	700.00
Heldt, Carl D.	M.P.E.	Health and P.E.	720.00
Helgeson, Arlan C.	Ph.D.	Soc. Sci.	570.00
Henline, Ruth	PH.D.	English	690.00
Hiler, Grace	M.A.	English	540.00
Hill, Eugene L.	Ed.D.	Health and P.E.	810.00
Hinman, Dorothy	M.A.	English	210.00
Hitchcock, Alice	Ph. D.	Education	540.00
Holliday, Bernice	B.Ed.	Residence Hall	----
Holmes, F. Lincoln D.	Ph.D.	Speech	----
Horton, Clifford E.	Ed.D.	Health and P.E.	----
House, Charles E.	A.M.	Education	450.00
Hoyman, Verna A.	M.A. in Ed.	English	585.00
Huggins, Ruth C.	Ed. M.	English	----
Hughes, Elizabeth	M.Ed.	Education	540.00
Hutter, Samuel	M.S.	Psychology	525.00
Ingram, Christine	Ed.D.	Education	645.00
Irvin, Jean A.	M.A.	Health and P.E.	435.00
Isted, Leslie M.	Ph.D.	Music	630.00
Ivens, Howard J.	Ph.D.	Phys. Science	880.00
Ivey, Ruth A.	A.M.	English	480.00
Jackson, Harry O.	M.S. in Ed.	Biol. Sci.	----
Jessa, Marie	M.A.	Bus. Educ.	380.00
Jochums, Milford C.	Ph.D.	English	675.00
Johnston, John L.	Ed.D.	Ind. Arts	585.00
Jones, Lucile Q.	M.S. in Ed.	Education	450.00
Jones, Margaret L.	Ph.D.	Health and P.E.	615.00
Jones, Morris Val	Ph.D.	Speech	540.00
Jorgensen, Margaret	M.A.	Psychology	525.00
Karch, Jacqueline Q.	D.Ed.	Home Ec.	540.00
Karr, Ila	M.A.	Library	540.00
Keeley, Benjamin J.	Ph.D.	Soc. Sci.	630.00
Keeley, Helen	B.A.	Library	405.00
Kelly, Burton C.	M.S.	Psychology	510.00
Keough, Betty	M.S. in Ed.	Health and P.E.	510.00
Knight, Homer T.	Ed.D.	Education	585.00
Koepke, Harold F.	Ph.D.	Bus. Educ.	645.00
Kohn, Walter S. G.	Ph.D.	Soc. Sci.	510.00
Kreifels, Anna Marie	A.M.	Home Ec.	465.00
Kuntz, Lowell J.	M.S. in Ed.	Music	555.00
Kurth, Clarence H.	Ed.D.	Education	600.00
Laidig, Kermit M.	Ph.D.	Geography	585.00
Lawrence, Elizabeth A.	M.A.	Education	450.00
Lawrence, Margaret	M.A.	Library	570.00
Legg, Lewis L.	M.A. in Ed.	Phys. Science	450.00
Legge, William B.	M.S. in Ed.	Education	465.00
Lemme, Ronald	M.S. in Ed.	Ind. Arts	450.00
Lewis, Marjorie L.	M.A.	Education	800.00
Lichty, Elden A.	Ed.D.	Education	675.00
Lidh, William R.	M.S.	Art	465.00
Lilly, Lois	M.S.	Education	480.00
Lueck, William R.	Ph.D.	Education	675.00
Lundgren, Hattie C.	M.S.	Home Ec.	585.00
Mansfield, Faye E.	M.A.	Education	585.00

NAME (Continued)	DEGREE	DEPARTMENT	JUNE SALARY
Marshall, Helen E.	Ph.D.	Soc. Sci.	705.00
Martens, J. Louis	Ph.D.	Biol. Sci.	660.00
Martin, Marjorie F.	M.S. in Ed.	Health and P.E.	495.00
Mauck, Inez L.	A.M.	Education	600.00
Marzolf, Stanley S.	Ph.D.	Psychology	735.00
McCarthy, Willard J.	Ed.M.	Ind. Arts	570.00
McCormick, Clyde T.	Ph.D.	Mathematics	----
McEvoy, Dorothy	M.A.	Education	555.00
Merrill, Myrtle	M.M.	Music	200.00
Metzler, Winifred	M.A.	Library	540.00
Mentzer, Loren W.	Ph.D.	Biol. Sci.	630.00
Miller, Marion G.	Ph.D.	Art	600.00
Moore, Harold A.	M.S.	Biol. Sci.	555.00
Moore, Robert H.	Ph.D.	Education	600.00
Natale, Joseph	M.S.	Art	480.00
Natale, Mary	B.S. in Ed.	Education	390.00
Natterstad, Lucille	M.S. in Ed.	Education	480.00
Nieburg, Harold L.	A.M.	Soc. Sci.	495.00
Niemi, Edwin E.	M.S.	Art	495.00
Norton, Stanley K.	Ph.D.	Education	----
O'Brien, Alice L.	M.S. in Ed.	Education	495.00
Ogle, Alice R.	M.A.	Art	540.00
Okerlund, Gerda	Ph.D.	English	720.00
Olson, Ernest E.	M.A.	Education	480.00
Pachciarz, Pauline	A.M.	Education	480.00
Paloumpis, Andreas	Ph.D.	Biol. Sci.	540.00
Parker, Louise	M.P.H.	Health Educ.	435.00
Parret, Margaret	M.A.	Speech	585.00
Patterson, James E.	Ph.D.	Geography	525.00
Paulson, Harold G.	M.A.	Psychology	540.00
Payne, Edwin A.	M.Ed.	Psychology	540.00
Pearcy, Henri R.	Ph.D.	Soc. Sci.	645.00
Peikert, Cecilia	Ph.D.	Museums	555.00
Peithman, Harlan W.	Ed.D.	Music	920.00
Peters, Margaret	Ed.D.	Bus. Educ.	645.00
Pohle, Genevieve	M.A.	Library	570.00
Pohlmann, Vernon C.	Ph.D.	Soc. Sci.	600.00
Prince, Frances D.	M.A.	Education	480.00
P'Simer, Christine	D.Ed.	Education	700.00
Quigley, Vera	A.M.	Education	450.00
Reitan, Earl A.	Ph.D.	Soc. Sci.	510.00
Reese, H. Earle	Ed.D.	Bus. Educ.	570.00
Rex, Evelyn	M.A.	Education	465.00
Rhymer, E. Ione	Ph.D.	Biol. Sci.	315.00
Richner, Thomas	M.M.	Music	200.00
Riley, Helen	M.S. in Ed.	Health and P.E.	310.00
Rine, T. E.	Ph.D.	Mathematics	690.00
Rives, Stanley G.	M.S. in Ed.	Speech	160.00
Roderick, James L.	M.M.	Music	540.00
Roughead, William G., Jr.	M.S. in Ed.	Mathematics	450.00
Ross, Josephine	M.A.	Home Ec.	600.00
Rozum, Mary	M.S.	Education	585.00
Russell, Elizabeth	M.A.	Education	615.00
Ryder, Bernard L.	Ph.D.	Phys. Science	630.00
Sanders, Herbert C.	M.M.	Music.	465.00
Sands, Theodore	Ph.D.	Soc. Sci.	860.00

NAME (Continued)	DEGREE	DEPARTMENT	JUNE SALARY
Schmidt, Else A.	Ph.D.	Geography	495.00
Schultze, Luella	A.M.	Education	480.00
Schurr, Evelyn L.	M.S.	Health and P.E.	495.00
Scott, Jimmy D.	M.S. in Ed.	Health and P.E.	580.00
Serra, Mary C.	Ph.D.	Education	630.00
Sharkey, Frank E., Jr.	M.A.	Ind. Arts	465.00
Shea, Grace R.	M.A.	Health Educ.	555.00
Sheveland, Alice	M.A. in Ed.	Education	510.00
Soellner, Dorothy O.	A.M.	English	----
Sorrenson, Fred S.	Ph.D.	Speech	705.00
Spector, Irwin	Ph.D.	Music	600.00
Speer, Eunice H.	M.S.	Library	600.00
Stein, Ethel G.	M.A.	Education	600.00
Stroud, Ruth	M.S.	English	630.00
Struck, Edwin G.	M.S.	Health and P.E.	513.00
Tarrant, Thalia J.	A.M.	Soc. Sci.	525.00
Tasher, Lucy Lucille	Ph.D.	Soc. Sci.	630.00
Templeton, Donald F.	M.A.	English	540.00
Terwilliger, John B.	M.M.	Music	465.00
Tiedeman, Herman R.	Ph.D.	Psychology	1000.00
Timm, Donna	B.S. in Ed.	Library	375.00
Trotter, John E.	S. M.	Geography	----
Truex, Wayne O.	M.S.	Health and P.E.	93.00
Tudor, Raymond W.	M.A.	English	585.00
Udstuen, Sadie	M.A.	Education	495.00
Vance, Arden L.	M.M.	Music	555.00
Vetter, Dale B.	Ph.D.	English	705.00
Wannemacher, Jack	A.M.	Art	----
Webb, Mary D.	M.A.	Bus. Educ.	615.00
Welch, Eleanor W.	M.S.	Library	----
Wesle, John H.	M.A.	Art	510.00
Westhoff, Margaret	M.S.	Music	615.00
Wheeler, Harriet R.	M.A.	Bus. Educ.	175.00
White, Charles A.	Ph.D.	Speech	720.00
Whited, Robert R.	M.S.	Music	465.00
Whitten, Jennie A.	Ph.D.	For. Lang.	----
Williams, Jack	A.M.	Education	465.00
Winegarner, Lela	A.M.	English	585.00
Wise, Vermell	M.A.	English	585.00
Wood, Shirley	M.A.	Residence Hall	----
Woodson, Betty	M.A,	Education	450.00
Wooley, Ethel	M.A.	Education	495.00
Yates, Ruth V.	M.A.	Speech	630.00
Yedor, Leo J.	Ph.D.	Soc. Sci.	645.00
Young, Harriet Jane	A.M.	Education	450.00
Young, Lyle M.	M.A.	Music	600.00
Young, Orville L.	Ph.D.	Agriculture	585.00
Zimmerman, Ruth	M.A.	Library	615.00
Zook, Maxine	M.S. in Ed.	Education	465.00

2. Release of contingency funds for the following purposes:

Stationery, Printing & Office Supplies	$ 605.00
Travel	1000.00
Commodities	1000.00
Equipment	1000.00
Contractual Services	1800.00
	$ 5405.00

3. Approval of purchase of four Model "45" Magneticon Examiners and four Model "66" Synchro-Magneticons, from Carey Audio Visual Co.,

of Albany, New York, in the amount of $2,360.00. (Payable from Income Fund-Equipment)

4. Acceptance of the low bid submitted by Imperial Motors, Inc., of Bloomington, for one 1959 Chrysler Saratoga or equal, 6-door sedan with special heavy duty equipment for 12-passenger limousine service, in the amount of $5,314.20, payable from Trust Fund-Transportation.

Mr. Ropp moved approval of the informal report for Illinois State Normal University as presented by President Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Dr. Doudna presented the informal report for Eastern Illinois University with the following requests:

1. Approval of the Summer School staff salaries for June, 1959, as listed:

NAME	DEGREE	DEPARTMENT	JUNE MO. SAL.
Alter, Donald R.	PhD	Social Science	$ 980
Anderson, Mary	MS	Lab. School	740
Arnold, Myrtle	MS	Lab. School	840
Aulabaugh, Alan	PhD	Music	700
Baker, Weldon	PhD	Chemistry	880
Barrett, William	MBA	Business Ed.	680
Bennett, Jacob	MA	English	453.33 (2/3)
Blair, Robert L.	PhD	English	313.33 (1/3)
Boyd, Earl W.	PhD	Music	920
Buck, Steven M.	MA	Speech	680
Cambridge, Richard	MA	Business Ed.	700
Carey, Robert	PED	Men's P.E.	860
Carman, Max	PhD	Mathematics	1000
Case, Mary	MM	Lab. School	620
Cline, Ruth	PhD	English	613.32 (2/3)
Coleman, Charles	PhD	Social Science	1100
Cox, Velma V.	MS	Lab. School	740
Damann, Kenneth	PhD	Botany	960
Daves, Marise	MA	Women's P.E.	640
Denham, Julia	MA	Women's P.E.	680
Dickerson, Earl	EdD	Business Ed.	1040
Durham, Leonard	PhD	Zoology	720
Durston, Eula	MS	Lab. School	660
Edwards, Arthur	PhD	Education	980
Elliott, Charles	EdD	Industrial Arts	900
Elmore, Walter	MS	Men's P.E.	700
Fagan, Clifford	PhD	Business Ed.	900
Ferguson, Max	PhD	Zoology	900
Foreman, Melvin	PhD	Chemistry	960
Fowler, Ewell	EdD	Industrial Arts	880
Gabbard, E. G.	PhD	Speech	860
Garner, Curtis	EdD	Education	740
Giffin, James	PhD	Business Ed.	880
Goldfarb, Joel	PhD	Social Science	680

NAME (Continued)	DEGREE	DEPARTMENT	JUNE MO. SAL.
Grado, Louis	PhD	Education	$ 720
Green, Carl	EdD	Education	780
Green, Marguerite	MPH	Health Education	600
Groves, William	PhD	Men's P.E.	800
Gurholt, Paul	MS	Lab. School	700
Hart, Dorothy	PhD	Women's P.E.	800
Herstand, Theodore	MA	Speech	580
Hicklin, Charles	AM	Education	660
Hodapp, John	PED	Men's P.E.	720
Hoffman, Arnold	MS	Chemistry	420 (½)
Holley, Bertrand	MA	Business Ed.	720
Hunter, Jessie	MA	Business Ed.	760
Jackson, Ann	MS	Lab. School	660
Jellsion, Richard	PhD	Social Science	740
Kiang, Ying-Cheng	PhD	Geography	720
Kniskern, Verne	PhD	Zoology	900
Landis, Russell	EdD	Industrial Arts	1020
Lanning, Frank	EdD	Education	700
Leeds, Lottie	MS	Education	740
Leipholz, Roland	EdD	Art	720
Levin, Gerald	PhD	English	700
Marcy, Lawson	PhD	Chemistry	940
Marker, Harold	MS	Mathematics	193.33 (1/3)
Marks, Ica	MS	Botany	720
Martin, Elwyn	PhD	Geography	720
Mather, Merrilie	PhD	English	780
Matzner, Gerhard	PhD	Education	840
McColl, Frances	MA	English	600
McDonald, Walter	PhD	Geography	800
McKenna, F. R.	EdD	Education	840
Moler, Donald	PhD	Education	840
Murray, Louise	MA	Lab. School	720
O'Brien, Maynard	EdD	~~Men's P.E.~~	880
Olsen, Hans C.	PhD	Education	1040
Pence, J. Robert	MME	Music	740
Perry, Ralph	PhD	Foreign Lang.	840
Peterka, Harry	PhD	Zoology	960
Pettypool, Charles	MS	Mathematics	680
Plath, Raymond	PhD	Social Science	960
Prybylowski, Florence	MS	Women's P.E.	800
Rawls, Hugh	PhD	Zoology	720
Reid, Florence	MS	Lab. School	760
Riebe, Harland	EdD	Health Ed.	880
Riegel, Garland	PhD	Zoology	920
Robertson, James	EdD	Lab. School	680
Robison, James D.	BS	Art	400
Rothschild, Donald	PhD	Education	980
Schmalhausen, Ruth	EdD	Home Economics	940
Settle, Phillip	MFA	Lab. School	660
Shull, Carl	PhD	Art	820
Smith, Catherine	DMus	Music	760
Smith, P. Scott	PhD	Physics	900
Smith, Robert	PhD	Chemistry	880
Sonderman, Robert	EdD	Industrial Arts	720
Sparks, Irvin	PhD	Physics	920
Steele, Sidney R.	PhD	Chemistry	920
Syndergaard, P. R.	PhD	Social Science	740
Taylor, Kenneth	MS	Library	620
Thurman, Wayne	PhD	Speech	840
Thut, Hiram F.	PhD	Botany	1020
Tingley, Donald	PhD	Social Science	780
Trank, Lynn	MFA	Art	660

NAME (Continued)	DEGREE	DEPARTMENT	JUNE MO. SAL.
Van Deventer, Lester	EdD	Mathematics	920
Waddell, Robert	PhD	Physics	900
Westcott, George	PhD	Music	900
Wharton, Robert	PhD	English	700
Winkler, Clifford	MS	Education	700
Ziegler, Lorene	MS	Lab. School	800

2. Permission to employ three janitors for the Fine Arts Center to begin work on June 1.

3. Permission to transfer $18,568.82, amount listed as surplus in the Bond Revenue Project, Series 1950, as of March 31, 1959, to the construction account for the new residence halls and union building.

Mr. Summers moved approval of the informal report of Eastern Illinois University as presented by President Doudna. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Dr. Knoblauch presented the informal report for Western Illinois University with the following requests:

1. Acceptance of the resignation of Mr. Donald Trummel, Instructor in Physics Department, at the close of the 1958-59 academic year, in order to accept other employment.

2. Approval for Miss Dolores Kator, Registrar, to enroll in Education 533, Practicum in Counseling during the first summer term 1959.

3. Approval of faculty salary list for the month of June 1959, as listed:

NAME	DEGREE	DEPARTMENT	SALARY
PROFESSORS			
#*Ayre, H. Glenn	Ph.D.	Arts & Sciences	$ 1,100
Archer, Julian L.	Ph.D.	Grad. School	1,040
*Bodine, Marcy G.	Ph.D.	Social Science	1,000
*McVickar, John S.	Ph.D.	Agriculture	1,000
*Morrow, Roger M.	Ph.D.	Physics	1,000
O'Toole, A. Lawrence	Ph.D.	Mathematics	1,000
*Shiley, Robert A.	Ph.D.	English	1,000
*Julstrom, Clifford	Ph.D.	Music	980
*Myers, R. Maurice	Ph.D.	Biology	980
Linder, Roscoe G.	Ph.D.	Extension	720
*Brophy, Kathleen J.	Ph.D.	Physical Ed.	940
*Sproull, Grace M.	Ph.D.	For. Language	940
Covert, Warren O.	Ph.D.	Education	900
Turner, C. Adam	Ed.D.	Education	900
*Ferguson, Robert L.	Ed.D.	Business Education	880
*Jones, Reece A.	Ph.D.	Geography	880
Stipanowich, Joseph J.	Ed.D.	Mathematics	880
Castle, John F.	Ed.D.	English	860
*Loomer, Gifford C.	Ph.D.	Art	860

NAME	DEGREE	DEPARTMENT	SALARY
Lundvall, Merle E.	Ph.D.	English	860
Peterson, Jack A.	Ph.D.	Education	860
Whitehead, Frances M.	Ph.D.	Business Education	840
Harley, R. Bruce	Ph.D.	Social Science	820
Associate Professors			
*Hanson, Raymond W.	M.Ed.	Physical Ed.	880
*Storey, John S.	Ed.D.	Ed. & Guidance	860
Fite, Olive L.	Ph.D.	English	840
*Reid, Dempsey E.	Ed.D.	Industrial Arts	840
Griesenbrock, Herman,Jr.	Ed.D.	Industrial Arts	820
Hicken, Victor	Ph.D.	Social Science	820
Mead, Clyde F.	Ed.D.	Education	820
Glasow, Ogden L.	Ph.D.	Education	800
Goode, Kenneth H.	Ph.D.	Chemistry	800
Lenel, Luise A.	Ph.D.	Foreign Languages	800
Smith, J. W.	Ph.D.	Physics	800
Schory, Harold F.	A.M.	English	800
Thomas, Ancil R.	Ph.D.	Physics	800
Ave, Harold C.	Ph.D.	Health and P.E.	780
Rasco, Lavan	Ph.D.	English	780
Crall, H. William	Ph.D.	Biology	760
Donaldson, Leroy J.	Ph.D.	Business Education	760
Krong, Norman L.	Ph.D.	Ed. & Off-campus Supervision	760
Sedman, Yale S.	Ph.D.	Biology	760
Suycott, Forrest D., Jr.	Ph.D.	Music	760
Levine, Samuel	Ph.D.	Chemistry	740
Runden, John P.	Ph.D.	English	740
Conrey, George A.	D.F.A.	Music	700
Gabler, Robert E.	Ed.D.	Geography	680
Miller, G. H.	Ph.D.	Mathematics	680
Parrish, Jas. A., Jr.	Ph.D.	English	680
Westover, John G.	Ph.D.	Social Science	680
Dean, Richard L.	Ph.D.	English	660
Assistant Professors			
#*Miner, Sarah	M.S.	Home Economics	880
#*Swafford, Lyndal	M.Ed.	Library	880
#Garner, C. Wix	A.M.	Physical Education	860
Roberts, A. B.	A.M.	Audio-Visual	840
#Terrill, Jennette N.	Ph.M.	Audio-Visual	205
#Burke, Marjorie	A.M.	Laboratory School	800
Morley, Leroy	A.M.	Physical Education	800
#Swain, Paul B.	A.M.	Lab. School & Art	800
#Scott, Elna P.	A.M.	Lab. School	800
#Taylor, Loren E.	A.M.	Mathematics	800
Wardell, Margaret	A.M.	Library	800
Clow, Robert J.	M.S.	Physical Ed.	780
Evans, Cecile	A.M.	Lab. School	780
Gibb, Richard D.	Ph.D.	Agriculture	780
Mulder, George W.	A.M.	Audio-Visual	780
#Schannenk, Margaret	A.M.	Lab. School	780
Van Etten, Leslie J.	M.S.	Agriculture	780
Wanninger, Forrest I.	M.M.	Music	780
Gould, A. Oren	M.M.	Lab. School	760
#Ray, Ethel	A.M.	Education	760
#Robinson, Lauretta J.	A.M.	Lab. School	760
Schormann, Victor	M.S.	Library	760
Morgan, Roy A.	Ph.D.	Education	740
#Potter, Olive	A.M.	Phys. Education	740
Abbott, Richard R.	M.S.	Health & P.E.	720

NAME	DEGREE	DEPARTMENT	SALARY
Bonham, Tressie	A.M.	Home Economics	720
Conn, Kenneth E.	A.M.	Chemistry	360
Slinger, George E.	Ed.D.	Education	720
Moore, Robert	Ph.D.	Education	700
Morris, Everett F.	Ph.D.	Biology	700
Mussatto, Harry	M.S.	Lab. School & P.E.	700
Neu, Lucile	A.M.	Library	700
Hager, Calvin F.	Ed.D.	Lab. School & Social Sci.	680
Harnish, Frank J.	A.M.	Lab. School	680
Howell, Wayne K.	A.M.	Audio-Visual	680
Reglein, Ned L.	Ed.D.	Education	680
Saban, Louis H.	M.S.	Physical Ed.	680
Sockler, Harry	M.S.	Lab. School	680
Cordell, Howard	M.S.	Library	660
Osborne, Jeanne	A.M.	Library	660
Schormann, Marguerite T.	M.S.	Library	660
Wright, Bailey	A.M.	Social Science	660
Cheatham, Orie A.	M.S.	Business Education	640
Kulfinski, Frank B.	Ph.D.	Biology	640
Zimmerman, Fred W.	Ed.D.	Industrial Arts	640
Brooks, D. Noel	A.M.	Geography	620
Miller, Doris Lee	M.S.	Lab. School	620
Prange, James W.	M.S.	Audio-Visual	620
Tibbetts, Arnold M.	A.M.	English	560
Instructors			
Ricci, Guy	M.S.	Physical Ed.	680
Dufelmeier, Arthur J.	M.S.	Physical Ed.	660
Mills, Lois P.	A.M.	Lab. School & Library Science	660
Shryock, A. Jerry	M.S.	Mathematics	640
Adam, Joseph B.	M.S.	Lab. School	620
Buckley, Helen L.	M.S.	Lab. School & English	620
Crawford, Don L.	M.S.	Public Relations & Audio-Visual	620
Haddock, Elmer C.	M.S.	Audio-Visual	620
Hoing, Helen L.	M.S.	Lab. School	620
Litchfield, Eugene H.	M.S.	Audio-Visual	620
Mach, George W.	M.S.	Chemistry	620
Miller, Robert N.	M.S.	Physical Ed.	620
Shive, James W.	M.S.	Lab. School & Geog.	620
Giles, LeRoy H.	Ed.D.	Education	620
Gecsy, Jo Ann	M.F.A.	Lab. School	600
Johnson, Verner B.	M.A.	Industrial Arts	600
Kellogg, Maurice G.	M.S.	Biology & Education	600
Keyes, Karl C.	M.Ed.	Business Education	600
Lang, Melvin S.	M.A.	Lab. School	600
Potter, Oliver Paul	M.Ed.	Lab. School	600
Poulos, James T.	M.S.	Lab. School	600
Shelton, Verne K.	M.F.A.	Art	600
Swanson, Wendell	M.S.	Industrial Arts	450
Vennard, Bruce I.	M.S.	Lab. School	600
Hipple, Rowena E.	M.S.	Lab. School	580
Jacobsen, James H.	A.M.	Industrial Arts	580
Collier, Joel D.	M.S.	Physical Ed.	560
Harley, Clara	M.A.	Library	560
Deeds, Samuel E.	M.S.	Lab. School	540
Flynn, Alberta	M.S.	Lab. School	540
Johnson, Hjordes B.	M.Ed.	Lab. School	540
Tyau, Frances Siu Lan	M.A.	Lab. School	500
Vanni, Robert E.	M.S.	Health & P.E.	500
Christoffersen, John E.	M.S.	Lab. School	460

NAME	DEGREE	DEPARTMENT	SALARY
Savage, Elizabeth	M.S.	Lab. School	460
Stiffler, Beth Mackey	M.S.	Lab. School	460
Hewett, Luellen	M.S.	Physical Education	390
Faculty Assistants			
Foster, Larry	B.S.	Audio-Visual	400
Gingerich, Eleanor	B.Ed.	Lab. School	400
Kowal, Barbara	B.Ed.	Lab. School	400
Wilson, Marcine	B.S.	Physical Ed.	400
Positions to be filled			
(replacement for A. Wendt)	_____	Mathematics	____
(replacement for G. Mulders)	_____	Music	____
(replacement for H. Stull)	_____	Social Science	____

* Department head
\# Approved for Block A under previous schedule

4. Approval of practice teaching arrangements with the public schools at Keokuk, Burlington and Fort Madison, Iowa, beginning in the fall of 1959.

5. Approval of a General Attendance Certificate, issued to those who attend conferences, non-credit courses, et cetera.

6. Approval of the awarding of a posthumous degree to Robert McDonald.

Mr. Dunbar moved approval of the informal report for Western Illinois University, as presented by President Knoblauch. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Absent	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Aye
Mrs. Madlener	Aye	Mr. Walker	Absent
Mr. Reed	Aye	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Victor E. Gimmestad, Chairman of University (Faculty) Council; and Dr. Howard Ivens, Associate Professor, Illinois State Normal University, made a presentation to the Board on the reasons for requesting a name change for Illinois State Normal University.

Mr. Stipes thanked the gentlemen for coming and stated he would like to defer action on any change in name for Illinois State Normal University until June 8, to which other Board members agreed.

Dr. Browne commended Illinois State Normal University for their courtesy in bringing this to the Board.

There being no further business to come before the Board at this time, the meeting was adjourned until the regularly scheduled meeting to be held in Gilman, Illinois, on Monday, June 8, 1959.

R. A. Stipes
Vice Chairman

Alexander Summers
Secretary

REPORT OF
EASTERN ILLINOIS UNIVERSITY
SALARY SUPPLEMENT

June 8, 1959

II. FACULTY

A. Resignations

1. Theodore Herstand, Instructor of Speech, resigned effective August 31, 1959.

2. Sallie A. Guy, Director of Ford Hall, resigned effective August 31, 1959.

3. Helen Hawkins, Director of McKinney Hall, resigned effective June 16, 1959.

4. Sue Scott, Director of Pemberton Hall, resigned effective August 1, 1959.

B. Leaves of Absence

1. Cecil E. Roberts, Substitute Instructor of Library, has requested to terminate his ten-months contract early. We recommend that he be given leave without salary for three weeks of June, 1959.

2. Robert C. Wiseman, Assistant in the Audio-Visual Center, requests a leave of absence without salary from June 16, 1959, through August 31, 1959, in order to do graduate work.

C. Substitutes for 1959-60

1. Charles Pettypool, M.A., Substitute Instructor and Coordinator of Student Teaching in Mathematics, will continue as substitute for Gertrude Hendrix, on leave, at a salary of $6480 for nine months beginning September 7, 1959.

2. David T. Baird, B.S., State University Teachers College, Oneonta, New York, 1956; M.S., Indiana University, 1956; as Substitute Instructor and Acting Dean of Men at a salary of $6460 for nine and one-half months, beginning August 24, 1959, substituting for Donald Kluge on sabbatical leave.

D. Replacements for 1959-60

1. John Maharg, B.M.E., Capital University, 1942; M.M.E., Oberlin Conservatory, 1952; as Instructor of Music at a salary of $6300 for nine months, beginning September 7, 1959, replacing Charles Hummer. Mr. Maharg had nine years of college teaching prior to coming to Eastern last year for substitute duty.

2. Helen Conway, B.A., University of Pittsburgh, 1950; M.Ed., 1951; as Instructor and Residence Hall Counselor at a salary of $5200 for ten months, beginning September 1, 1959, filling the position as Director of Weller Hall, a position which was not filled last year. Miss Conway has had five years of teaching experience.

3. John E. Bielenberg, B.S., Carroll College, 1955; M.A., Northwestern University, 1959; as Instructor of Speech at a salary of $4500 for nine months, beginning September 7, 1959, replacing Theodore Herstand, resigned.

4. Mary R. Culbert, B.A., Iowa State Teachers College, 1957; M.A., Teachers College, Columbia University, 1959; as Instructor and Residence Hall Counselor at a salary of $5000 for ten months, beginning August 25, 1959, replacing Helen Hawkins, resigned. Miss Culbert has had one year of high school teaching.

5. Fred J. Bouknight, B.A., Newberry College, 1940; M.M., Northwestern University, 1941; Ed.D., Teachers College, Columbia University, 1953; as Assistant Professor and Supervisory Teacher of Music in the Laboratory School at a salary of $7020 for nine months beginning September 7, 1959, replacing J. Robert Pence, transferred. Dr. Bouknight has been Music Coordinator in the Wilmington, North Carolina, public schools for the past six years.

Other Positions Now Vacant - to be filled

6. Physical Education, Laboratory School (Lambert)

7. Residence Hall Counselor (Kluge)

8. Coordinator of Student Teaching in Biology (Marks)

9. Residence Hall Counselor (Guy)

10. Residence Hall Counselor (Scott)

E. New Positions for 1959-60

1. Luther R. Gibson, B.S. in Ed., Eastern Illinois University, 1959; as Faculty Assistant in the Department of Physics, at a salary of $5500 for eleven months, beginning July 1, 1959. We had been planning to assign one of the new staff positions for next year to the Physics Department. The department requested that this person be someone with a bachelor's degree who could serve as a faculty assistant in connection with setting up laboratory experiments and caring for the laboratory equipment. This we agreed to do.

2. Ica Marks, Assistant Professor and Coordinator of Student Teaching in Biology, transferred to full-time teaching duty in the Department of Botany, beginning September 7, 1959.

3. J. Robert Pence, Assistant Professor and Supervisory Teacher of Music in the Laboratory School, transferred to full-time teaching duty in the Department of Music, beginning September 7, 1959.

4. Alphonso DiPietro, A.B., West Liberty State, Virginia, 1957; M.S., West Virginia University, 1949; Ph.D., George Peabody, 1956, as Assistant Professor of Mathematics at a salary of $7560 for nine months, beginning September 7, 1959. Dr. DiPietro has had ten years of college teaching experience.

The following positions are ones we expect to fill:

5. Education (Psychology)

6. Two - Departments to be determined

(Three additional positions reported filled in the April report, making a total of ten new positions for next year.)

F. Promotions for 1959-60

1. In Rank, as of July 1, 1959

a. To Professor

(1) Ruth H. Cline, Ph.D., English
(2) David J. Davis, Ph.D., Mathematics
(3) Charles Elliott, D.Ed., Industrial Arts

b. To Associate Professor

(1) Robert Sonderman, Ed.D., Industrial Arts
(2) Robert V. Wharton, Ph.D., English
(3) Catherine A. Smith, D.Mus., Music
(4) Curtis R. Garner, D.Ed., Education
(5) Elmer L. Brooks, Ph.D., English

c. To Assistant Professor

*(1) Carolyn G. Ryle, M.N.1, Health Education
(2) Harold O. Pinther, M.S.1, Men's Physical Education
*(3) Kenneth E. Hesler, M.S.1, Assistant Director of Public Relations

* Contingent on completing thirty credits beyond the master's degree prior to September 7, 1959.

2. To Director of Extension, as of September 1, 1959

a. Hans C. Olsen, Ph.D., Professor of Education

3. To Department Head, as of July 1, 1959

a. James F. Giffin, Ph.D., Associate Professor of Business Education

4. To Block A, as of July 1, 1959

a. Lawrence A. Ringenberg, Professor of Mathematics

Dr. Ringenberg is a fine scholar in the field of mathematics. He is also an excellent teacher. He has given fine leadership in teacher education in eastern Illinois, particularly through the medium of annual conferences of Mathematics teachers. These conferences are helpful in raising the general level of teaching of mathematics in the area. A recent book of Dr. Ringenberg's has created considerable interest in the field.

b. Glenn Q. Lefler, Professor of Physics

Dr. Lefler is head of the Department of Physics, which in my judgment is one of our most distinguished departments. He has held together a staff of young men all with Ph.D.'s at a time when physics teachers are almost impossible to get and very easily lost. The department has high morale and the men work well together. Dr. Lefler was within $20 per month of the ceiling of Block B.

G. Tenure

The following persons are recommended for tenure as of July 1:

1.	Jerry D. Heath	MD	Professor
2.	Asa M. Ruyle, Jr.	EdD	Associate Professor
3.	Elwyn L. Martin	PhD	Associate Professor
4.	Hugh C. Rawls	PhD	Associate Professor
5.	P. Rex Syndergaard	PhD	Associate Professor
6.	Elmer L. Brooks	PhD	Assistant Professor
7.	Clifford Erwin	MA1	Assistant Professor

8.	Jon J. Hopkins	MA2	Assistant Professor
9.	Ying-Cheng Kiang	PhD	Assistant Professor
10.	Martin M. Miess	PhD	Assistant Professor
11.	James H. Robertson	EdD	Assistant Professor
12.	Robert Sonderman	EdD	Assistant Professor
13.	Robert V. Wharton	PhD	Assistant Professor
14.	Harold O. Pinther	MS1	Instructor
15.	Maurice Allard	MA1	Instructor
16.	Robert W. Sterling	MSEd1	Instructor
17.	Anthony T. Soares	MS1	Instructor
18.	Carolyn G. Ryle *	MN1	Instructor
19.	Kenneth E. Hesler *	MS1	Instructor
20.	Virginia Tate *	MS1	Instructor

* Granted tenure contingent on completing thirty credits beyond the master's degree prior to September 7, 1959.

H. Probation

1. Extended to Fourth Year

a.	Richard W. Cambridge	MA2	Assistant Professor
b.	Harold C. Fritts	PhD	Assistnat Professor

2. Advanced to Third Year

a.	Alan Aulabaugh	PhD	Assistant Professor
b.	Jacob Bennett	MA1	Assistant Professor
c.	Joel Goldfarb	PhD	Assistant Professor
d.	Lavern Hamand	PhD	Assistant Professor
e.	Charles Hicklin	AM2	Assistant Professor
f.	John Hodapp	PED	Assistant Professor
g.	Marquita Irland	EdD	Professor
h.	Frank Lanning	EdD	Assistant Professor
i.	Gerald Levin	PhD	Assistant Professor
j.	Maurice Manbeck	PhD	Assistant Professor
k.	David McCormick	MPA2	Assistant Professor
l.	Ralph M. Perry	PhD	Associate Professor
m.	Mary R. Wylie	PhD	Assistant Professor

3. Advanced to Second Year

a.	Ferrel Atkins	PhD	Assistant Professor
b.	Weldon N. Baker	PhD	Associate Professor
c.	Carl K. Green	EdD	Assistant Professor
d.	Andrew Hook	MA	EA in E & A
e.	Joan Jacobson	PhD	Assistant Professor
f.	Richard Jellison	PhD	Assistant Professor
g.	Glenn McConkey	PhD	Associate Professor
h.	Walter McDonald	PhD	Assistant Professor
i.	Dalias A. Price	PhD	Professor
j.	Florence Prybylowski	MA2	Assistant Professor
k.	Martin Schaefer	PhD	Assistant Professor
l.	Clifford Winkler	MEd1	Assistant Professor
m.	Robert Wiseman	BS	EA in E & A

I. Summer School Staff, 1959

The following staff is presented for the 1959 summer school program:

NAME	JUNE	JULY	AUGUST
Alter, Donald R.	980	1080	---
Anderson, Mary	740	760	---

NAME (Continued)	JUNE	JULY	AUGUST
Arnold, Myrtle	840	920	---
Aulabaugh, Alan	700	760	190 (1/4)
Baker, Weldon	880	920	---
Barrett, William	680	720	720
Bennett, Jacob	453.32 (2/3)	480 (2/3)	---
Blair, Robert	313.33 (1/3)	346.67 (1/3)	---
Boyd, Earl	920	1000	---
Brooks, Elmer	---	---	800
Buck, Steven M.	680	680	---
Cambridge, R.	700	720	---
Carey, Robert	860	940	---
Carman, Max	1000	1000	---
Case, Mary	620	660	---
Cline, Ruth	613.32 (2/3)	666.67 (2/3)	---
Coleman, Charles	1100	1200	---
Darling, Rex V.	190 (1/4)	Reg. Con.	---
Damann, Kenneth	960	1040	---
Daves, Marise	640	720	720
Davis, David	---	1000	1000
Denham, Julia	680	740	---
Dickerson, Earl	1040	1080	---
Durham, Leonard	720	800	800
Durston, Eula	660	660	---
Edwards, Arthur	980	1080	---
Elliott, Charles	900	980	490 (1/2)
Elmore, Walter	700	760	380 (1/2)
Fagan, Clifford	900	980	---
Ferguson, Max	900	980	980
Foreman, Melvin	980	1060	1060
Fowler, Ewell	880	960	---
Gabbard, E. G.	860	920	---
Garner, Curtis	740	820	---
Gibson, Luther	500	Reg. Con.	---
Giffin, James	880	Reg. Con.	---
Goldfarb, Joel	680	720	180 (1/4)
Grado, Louis	720	800	---
Green, Carl	780	820	820
Green, Marguerite	600	620	155 (1/4)
Groves, William	800	860	860
Gurholt, Paul	700	780	---
Hart, Dorothy	800	860	---
Herstand, Theodore	580	620	310 (1/2)
Hicklin, Charles	660	700	---
Hodapp, John	720	740	740
Hoffman, Arnold	420 (1/2)	440 (1/2)	880
Holley, Bertrand	720	800	800
Hunter, Jessie	760	860	---
Inci, Helen	640	680	---
Jackson, Ann	660	680	---
Jellison, Richard	740	780	---
Kiang, Ying-Cheng	720	760	---
Kniskern, Verne	900	980	---
Landis, Russell	1020	1080	---
Lanning, Frank	700	760	---
Leeds, Lottie	740	760	---
Leipholz, Roland	720	760	---
Levin, Gerald	700	740	246.67 (1/3)
Marcy, Lawson	940	1040	---
Marker, Harold	193.33 (1/3)	200 (1/3)	200 (1/3)
Marks, Ica	720	780	---
Martin, Elwyn	720	820	---
Mather, Merrilie	780	860	---

NAME (Continued)	JUNE	JULY	AUGUST
Matzner, Gerhard	840	900	---
McColl, Frances	600	660	660
McDonald, Walter	800	820	820
McKenna, F.R.	840	940	---
Moler, Donald	840	940	940
Murray, Louise	720	800	---
O'Brien, Maynard	880	960	---
Olsen, Hans C.	1040	1080	1080
Pence, J. Robert	740	780	---
Perry, Ralph	840	900	900
Peterka, Harry	960	1060	1060
Pettypool, Charles	680	720	720
Plath, Raymond	960	1060	1060
Prigge, William	330 (1/2)	660	330 (1/2)
Prybylowski, F.	800	820	---
Rawls, Hugh C.	720	800	---
Reid, Florence	760	840	---
Riebe, Harland	880	940	---
Riegel, Garland	920	980	980
Robison, James	400	400	---
Robertson, James	680	760	---
Rothschild, D.	980	1080	---
Schmalhausen, R.	940	1040	---
Settle, Phillip	660	700	---
Shull, Carl	880	900	---
Smith, Catherine	760	840	---
Smith, P.S.	900	980	980
Smith, Robert	880	960	960
Sonderman, R.	720	800	400 (1/2)
Sparks, Irvin	920	980	980
Syndergaard, R.	740	840	---
Taylor, Kenneth	620	620	---
Thompson, James	Reg. Con.	1040	---
Thurman, Wayne	840	920	---
Thut, Hiram F.	1020	1080	---
Tingley, Donald	780	860	860
Trank, Lynn	660	720	720
VanDeventer, L.	920	980	---
Waddell, Robert	900	980	980
Westcott, George	900	980	---
Wharton, Robert	700	780	---
Winkler, Clifford	700	720	720
Zeigler, Lorene	800	860	---
Steele, Sidney	920	980	980

J. Nine Months Faculty, 1959-60

The following persons are recommended for employment for the academic year 1959-60: (Persons and positions listed previously under Replacements and New Positions are included in this tabulation.)

PROFESSORS

Name	Deg.	Department	Salary 58-59	Salary 59-60
Coleman, Charles H.	PhD	Social Science	$ 9900	$ 10800
Olsen, Hans C.	PhD	Education	9360	9720
Dickerson, Earl S.	EdD	Business Education	9360	9720
Landis, Russell H.	DEd	Industrial Arts	9180	9720
Thut, Hiram F.	PhD	Botany	9180	9720
Michael, Elizabeth	PhD	Foreign Language	9000	9720
Alter, Donald R.	PhD	Social Science	8820	9720
Edwards, Arthur U.	PhD	Education	8820	9720

PROFESSORS (continued

Name	DEG.	Department	Salary 58-59	Salary 59-60	
Wood, William G.	PhD	Social Science	$ 8820	$ 9720	
Rothschild, Donald	PhD	Education	8820	9720	
Haight, Edith C.	PhD	Women's P.E.	8820	(4240)	(4) (L)
Peterka, Harry E.	PhD	Zoology	8640	9540	
Foreman, Melvin O.	PhD	Chemistry	8640	9540	
Plath, Raymond A.	PhD	Social Science	8640	9540	
Thompson, James	EdD	Business Ed.	9360	9360	
Damann, Kenneth E.	PhD	Botany	8640	9360	
Marcy, Lawson F.	PhD	Chemistry	8460	9360	
Ekeberg, Gladys W.	PhD	English	8460	9360	(SL)
Schmalhuasen, Ruth	EdD	Home Economics	8460	9360	
Blair, Robert L.	PhD	English	8460	9630	
Cline, Ruth H.	PhD	English	8280	9000	
Davis, David J.	PhD	Mathematics	8280	9000	
Boyd, Earl W.	PhD	Music	8280	9000	
Morris, Sadie O.	PhD	Home Economics	8820	8820	
Elliott, Charles A.	DEd	Industrial Arts	8100	8820	
Palmer, Francis W.	PhD	English	8640	8640	
Fowler, Ewell W.	DEd	Industrial Arts	7920	8640	
Matzner, Gerhard C.	PhD	Education	7560	8100	

ASSOCIATE PROFESSORS

VanDeventer, L.R.	EdD	Mathematics	8280	8820	
Riegel, Garland T.	PhD	Zoology	8280	8820	
Sparks, Irvin L.	PhD	Physics	8280	8820	
Steele, Sidney R.	PhD	Chemistry	8280	8820	
Fagan, Clifford L.	PhD	Business Educ.	8100	8820	
Ferguson, Max B.	PhD	Zoology	8100	8820	
Kline, Judd	PhD	English	8100	8820	
Westcott, George S.	PhD	Music	8100	8820	
Waddell, Robert C.	PhD	Physics	8100	8820	
Kniskern, Verne B.	PhD	Zoology	8100	8820	
Smith, P. Scott	PhD	Physics	8100	8820	
O'Brien, Maynard	DED	Men's P.E.	7920	8640	
Smith, Robert J.	PhD	Chemistry	7920	8640	
Riebe, Harland A.	EdD	Health Education	7920	8460	
Carey, Robert A.	DPE	Men's P.E.	7740	8460	
McKenna, F.R.	EdD	Education	7560	8460	
Moler, Donald L.	PhD	Education	7560	8460	
Baker, Weldon N.	PhD	Chemistry	7920	8280	
Gabbard, E. Glendon	PhD	Speech	7740	8280	
Thurman, Wayne L.	PhD	Speech	7560	8280	(SL)
Perry, Ralph M.	PhD	Foreign Language	7560	8100	
Shull, Carl E.	PhD	Art	7380	8100	
McConkey, Glenn A.	PhD	Social Science	7560	7920	
Groves, William H.	PhD	Men's P.E.	7200	7740	
Hart, Dorothy M.	PhD	Women's P.E.	7200	7740	
Mather, Merrilie	PhD	English	7020	7740	
Rommel, George W.	PhD	English	7020	7740	
Tingley, Donald F.	PhD	Social Science	7020	7740	
Kelly, E. Chenault	DEd	English	7020	3780	(SL)
Smith, Catherine A.	DMus.	Music	6840	7560	
Syndergaard, P. Rex	PhD	Social Science	6660	7560	
Garner, Curtis R.	DEd	Education	6660	7380	
Martin, Elwyn L.	PhD	Geography	6480	7380	
Sonderman, Robert	EdD	Industrial Arts	6480	7200	
Rawls, Hugh C.	PhD	Zoology	6480	7200	
Durham, Leonard	PhD	Zoology	6480	7200	
Brooks, Elmer L.	PhD	English	6480	7200	
Wharton, Robert V.	PhD	English	6300	7020	

ASSISTANT PROFESSORS

Name	DEG.	Department	Salary 58-59	Salary 59-60
Saunders, Nannilee	AM2	Lab. School	$ 7560	$ 8280
Arnold, Myrtle	MA1	Lab. School	7560	8280
Atkins, D. Ferrel	PhD	Mathematics	7740	7920
Hoffman, Arnold J.	MS1	Teacher Educ.	7840 (9 1/3)	8213.33
Poos, Roberta L.	AM1	Teacher Educ.	7466.67 (9 1/3)	8213.33
Devinney, Helen L.	MA1	Home Economics	7200	7920
Ziegler, Lorene E.	MA2	Lab. School	7200	3870 (4 1/2)
				1935 (SL)
Hunter, Jessie M.	MA1	Business Educ.	6840	7740
Reid, Florence E.	MA1	Lab. School	6840	7560
Elliott, Aline R.	MS1	Women's P.E.	6840	7560
DiPietro, Alphonso (new)	PhD	Mathematics	----	7560
Darling, Rex V.	Dir.	Men's P.E.	7600 (10)	8200 (10)
Prybylowski, Florence	MA2	Lab. School	7200	7380
McDonald, Walter	PhD	Geography	7200	7380
Kilpatrick, Julia	MS2	Teacher Educ.	7020	7380
Green, Carl K.	EdD	Education	7020	7380
Morgan, Mildred D.	MA1	Lab. School	6660	8200 (10)
Cox, Velma V.	MEd2	Lab. School	6660	7380
Bally, Winifred A.	MA1	Teacher Education	6906.67 (9 1/3)	7653.33
Jacobson, Joan	PhD	Speech	6660	7200
Holley, Bertrand P.	MA1	Business Educ.	6480	7200
Murray, Louise	MA2	Lab. School	6480	7200
Grado, Louis	PhD	Education	6480	7200
Pence, J. Robert (new)	MME2	Music	6660	7020
Jellison, Richard M.	PhD	Social Science	6660	7020
Marks, Ica (new)	MS1	Botany	6480	7020
Gurholt, Paul O.	MS1	Lab. School	6300	7020
Hopkins, Jon J.	MA2	Speech	6300	7020
Miess, Martin M.	PhD	Foreign Language	6300	7020
Lambert, Charlotte	MA1	Women's P.E.	6120	7020
(Haight-Lambert Rep.)	MS1	Lab. School	8820	7020
(New)	PhD	Educ. Psychology	----	7020
Bouknight, Fred J. (rep.)	EdD	Lab. School	(6660)	7020
(New)	PhD	Dept. to be det.	----	7020
(New)	PhD	Dept. to be det.	----	7020
Leipholz, Roland	EdD	Art	6480	6840
Kiang, Ying-Cheng	PhD	Geography	6480	6840
Hyett, Virginia W.	MA2	Art	6300	6840
Elmore, Walter L.	MA2	Men's P.E.	6533.33 (9 1/3)	7093.33
Lanning, Frank W.	EdD	Lab. School	6300	6840
Aulabaugh, Alan R.	PhD	Music	6300	6840
Robertson, James H.	DEd	Teacher Educ.	6346.67 (9 1/3)	7093.33
Hodapp, John B.	PED	Men's P.E.	6480	6660
Wylie, Mary R.	PhD	Women's P.E.	6300	6660
Levin, Gerald	PhD	English	6300	6660
Fritts, Harold C.	PhD	Botany	6300	6660
Denham, Julia R.	MA	Women's P.E.	6120	3330 (SL)
Erwin, Clifford H.	MA1	Industrial Arts	6120	6660
Krutza, June M.	MFA1	Art	5940	6660
Steinmetz, M.Lee (new)	PhD	English	----	6660
Cambridge, Richard	MA2	Business Educ.	6300	6480
Winkler, Clifford	MEd1	Education	6300	6480
Bennett, Jacob	MA1	English	6120	6480
Goldfarb, Joel	PhD	Social Science	6120	6480
Trank, Lynn	MFA1	Art	5940	3240 (SL)
Ryle, Carolyn G.	MN1	Health Education	5760	6480
(Marks-Rep.)	MS1	Teacher Education	6720 (9 1/3)	6720 (9 1/3)
Hendrix, Gertrude	MS2	Teacher Educ.	(6300) (L)	(6300) (L)
McCormick, David	MPA2	Social Science	6120	6300

ASSISTANT PROFESSORS (continued)

Name	Deg.	Department	Salary 58-59	Salary 59-60
Knoop, Cary I.	MFA	Teacher Educ.	$ 6160 (9 1/3)	$ 6533.33
Hicklin, Charles R.	AM2	Education	5940	6300
Pinther, Harold O.	MS1	Men's P.E.	6240 (9 3/4)	7350 (10½)
Buck, Steven M. (rep.)	MA2	Speech	(6120)	6120
Kincaid, Clarence E. (new)	ME1	Art	----	6120

INSTRUCTORS

Leeds, Lottie	MS	Lab. School	6660	6840
Anderson, Mary L.	MA	Lab. School	6660	6840
Connelly, Joseph T.	MEd	Lab. School	6300	6660
Haughton, Helen	MS	Home Economics	5940	6660
Tate, Virginia	MEd	Lab. School	5760	6660
Barrett, William B.	MBA	Business Educ.	6120	6480
Ray, Rex E.	MSEd	Industrial Arts	6160 (9 1/3)	6720 (9 1/3)
Allard, Maurice	MA	Music	5940	6480
Daves, M. Marise	MA	Women's P.E.	5760	3240 (SL)
Griffin, Raymond	MS	Lab. School	6120	6300
Lahey, Jane	MSEd	Teacher Educ.	5940	6533.33 (9 1/3)
Craig, Francis H.	MS	Lab. School	5940	6300
Thrall, Robert B.	MS	Industrial Arts	5940	6300
Settle, Phillips	MFA	Lab. School	5940	6300
Sterling, Robert W.	MSEd	Teacher Educ.	6160 (9 1/3)	6533.33 (9 1/3)
Knott, James F.	MA	Teacher Ed. & Pl.	6600 (10)	7000 (10)
Maharg, John N. (rep.)	MME	Music	5940	6300
Jackson, Ann E.	MS	Lab. School	5940	6120
Carey, Joseph E.	MEd	Lab. School	5940	6120
Hussey, Robert W.	MA	Men's P.E.	6400 (10)	6800 (10)
Inci, Helen	ME	Lab. School	5760	6120
Bauer, Norman J.	MA	Lab. School	5760	6120
Todd, Donald C.	MM	Music	5760	6120
Bryan, Erma M.	MS	Lab. School	5760	6120
Hallam, James A.	MS	Teacher Educ.	5760	6346.67 (9 1/3)
Weiss, Robert C.	MS	Lab. School	5760	6120
Coleman, Wayne D.	MS	Industrial Arts	5580	6120
Noorman, Jantina J. (rep.)	MS	Lab. School	(3780)	6120
Durston, Eula F.	MA	Lab. School	5940	5940
Imdieke, Leroy F.	MA	Business Educ.	5940	5940
James, Margaret	MS	Home Economics	5760	5940
Case, Mary A.	MM	Lab. School	5580	5940
Fife, Barbara	MSEd	Lab. School	5580	5940
Drew, Martha I.	MEd	Business Educ.	5580	5940
McColl, Frances W.	MA	English	5400	5940
Reid, Billy G.	MBA	Business Educ.	5040	5580
Green, Marguerite (new)	MPH	Health Education	----	5580
McCaul, William E. (rep.)	MS2	Zoology	(5580)	5400
Kniskern, Edna	MS	Lab. School	1170 (1/3)	1215 (1/3)
Culbert, Mary R.	MA	Residence Hall Counselor	(5720) (11)	5000 (10)
Conway, Helen (rep.)	MS	Res. Hall Couns.	(5200) (10)	5200 (10)
(Kluge-Rep.)	MS	Res. Hall Couns.	(5200) (10)	5200 (10)
Bielenberg, John	MA	Speech	(5220)	4500

K. Eleven Months Faculty, 1959-60

The following persons are recommended for employment for eleven months during the 1959-60 fiscal year: (Persons and positions listed previously under Replacements and New Positions are included in this tabulation.)

Name	Deg.	Department	Salary 58-59	Salary 59-60
PROFESSORS				
Stover, Ernest L.	PhD	Botany *	$ 11880	$ 12980
Reinhardt, Emma	PhD	Education *	11880	12980
McAfee, Florence	EdD	Women's P.E.*	11880	12980
Klehm, Walter A.	EdD	Industrial Arts*	11880	12760
Scruggs, Walter M.	PhD	Zoology*	11880	12760
Guinagh, Kevin	PhD	Foreign Lang.*	11880	12760
Phipps, Harris E.	PhD	Chemistry *	11880	11600 (10)
Dvorak, Leo J.	PhD	Music *	11880	12540
Lefler, Glenn Q.	PhD	Physics*	11660	12540
Ringenberg, L.A.	PhD	Mathematics *	11660	12540
Seymour, Glenn H.	PhD	Social Science *	11440	11880
Cavins, Harold M.	EdD	Health Educ.*	11440	11880
Ross, J. Glenn	PhD	Speech *	11440	11880
Waffle, Eugene M.	PhD	English *	11440	11880
Irland, Marquita L.	EdD	Home Econ. *	10780	11000
Countryman, Calvin	DEd	Art *	10120	11000
Price, Dalias, A.	PhD	Geography *	9900	11280 (12)
ASSOCIATE PROFESSORS				
Stockman, Verne	EdD	Audio-Visual	9900	10780
Giffin, James F.	PhD	Business Educ. *	7920 (9)	10560
Eberhardt, James G.	DEd	Library	8360	8800
ASSISTANT PROFESSORS				
Schaefer, Martin	PhD	Lab. School	9020	9240
Smock, Leeanna J.	MA	Library	8140	9020
Ekstrand, Margaret	AMLS	Library	8140	9020
Scott, Mary E.	MSLS	Library	7480	7920 (11)
INSTRUCTORS				
Kohl, Ralph	MS	Men's P.E.	7700	8140
Allen, Lawrence A.	MS	Library	7040	6300 (9)
Kaley, Jack	MSEd	Men's P.E.	7040	7480
Collins, Audrey W.	MA	Library	7040	7260
Hartbank, Betty R.	MSLS	Library	6600	7260
Scott, Sue	MSEd	Res.Hall Couns.	4000 (10)	420 (1)
(Scott-Rep.)	MS	Res. Hall Couns.		4200 (10)
E.A. in E & A				
Wiseman, Robert	BSEd	Audio-Visual	6050	6000 (10)

*Department Head

L. Twelve Months Faculty, 1959-60

The following persons are recommended for employment for twelve months during the 1959-60 fiscal year: (Persons and positions listed previously under Replacements and New Positions are included in this tabulation.)

PROFESSORS				
Doudna, Quincy	PhD	President	18000	20000
Heller, Hobart F.	PhD	Dean of the Fac.	13440	14640
Zeigel, William H.	PhD	Assoc. Dean, T.E.	12480	12960
Heise, Bryan	PhD	Dir. of Extension	12240	2120 (2)
				10600 (10 L)
Anfinson, Rudolph D.	PhD	Dean of Students	12240	12720

Name	Deg.	Department	Salary 58-59	Salary 59-60
PROFESSORS (continued)				
Lawson, Elizabeth K.	PhD	Dean of Women	$ 12000	$ 12720
Heath, Jerry D.	MD	Univ. Physician	11760	12720
Schaupp, Roscoe F.	PhD	Head Librarian	12000	12480
Masley, John W.	EdD	Dir.of Athletics	11040	12000
ASSOCIATE PROFESSORS				
Miner, William D.	PhD	Dir., Vet. Ser.	10320	10800
Merigis, Harry J.	EdD	Dir. Lab. School	10320	10800
Ruyle, Asa M.	EdD	Dir., Pub. Rel.	8880	9600
ASSISTANT PROFESSORS				
Hamand, Lavern M.	PhD	Asst. to Dean	8880	9360
Manbeck, Maurice M.	PhD	Asst. Dean, Reg.	8880	9360
Green, Gerald G.	MBA2	Asst.Bus. Mgr.	8160	9360
Hesler, Kenneth E.	MEd1	Asst.Dir.Pub.Rel.	6480	7440
INSTRUCTORS				
Kluge, Donald A.	MA	Dean of Men	8160	3240 (SL)
				2160 (3)
Guy, Sallie A.	MA	Res. Hall Couns.	5200 (10)	1080 (2)
(Guy-Rep.)	MA	Res. Hall Couns.		5400 (10)
Soares, Anthony	MEd	Res. Hall Couns.	6240	1080 (2)
E.A. in E & A				
Gregg, Raymond R.	AM1	Business Manager	10080	11040
Gaertner, Ruth H.	MS	Dir.,Food Ser.	9120	9600
Gravey, Gerald T.	BS	Dir.,Physical Plant	8400	9600
Hook, Andrew	MA	Soc.,Dir., Union	7200	7680
Jones, John R.	BS	Asst. to Registrar	5040	5520
EMERITUS				
Weller, Annie	SB	Professor	2400	2400
Ragan, Edith	Dip.	Asst. Prof.	2400	2400
Coffman, Gilberta	--	Instructor	2400	2400
M. Faculty Assistants, 1959-60				
Gibson, Luther	BS	Physics	----	5500 (11)
McKenna, Lucille	MA	Library	2310 (11)	2310 (11)
Shull, Mary B.	MM	Women's P.E.	2520 (9)	2520 (9)
N. Graduate Assistants, 1959-60				
_____	BS	Industrial Arts	1080	1080
_____	BS	Music	1080	1080
_____	BS	Music	1080	1080
_____	BS	Remedial Reading	1080	1080
_____	BS	Men's P.E.	1080	1080
_____	BS	Men's P.E.	1080	1080
_____	BS	Men's P.E.	1080	1080
_____	BS	Men's P.E.	----	1080
_____	BS	Women's P.E.	----	1080
_____	BS	Audio-Visual	1320 (11)	1320 (11)
_____	BS	Men's P.E.	----	1080

III. UNIVERSITY CIVIL SERVICE EMPLOYEES

A. Resignations

1. Evelyn St. Clair, Clerk Typist I in the Library, resigned effective May 12, 1959.
2. Ruth Peckham, Clerk I in the Men's Physical Education Department, resigned effective April 30, 1959.
3. Nellie Hardy, Cook's Helper in the University Union, resigned April 30, 1959.
4. Maudine Curry, Clerk Typist I in the Business Office, is resigning effective June 12, 1959.

B. Extensions of Leave

1. Jean Story, Clerk Typist II in the Records Office, has requested an extension of her leave of absence without salary from June 1, 1959, to September 1, 1959.
2. Norma Stites, Cook in Lincoln-Douglas Halls, has requested an extension of her leave of absence without salary from May 1, 1959, to June 10, 1959.

C. Temporary Appointments

1. Milton Kincade, Temporary Carpenter, effective May 1, 1959, at the prevailing rate.

D. Replacements

1. Davey L. Dunn, Clerk Stenographer I in the Audio-Visual Center, beginning April 20, 1959, at a salary of $185 per month, replacing Betty Crump, resigned.
2. Raymond T. Stivers, Kitchen Laborer, at a salary of $250.00 per month, beginning June 1, 1959, replacing Nellie Hardy, resigned. This is a change in classification for this position from Cook's Helper to Kitchen Laborer.

E. Change in Classification

1. Norma Winkleblack, Secretary (Stenographic) in the President's Office, to Administrative Secretary (Stenographic) as of June 1, 1959.

F. New Positions

1. Jeanette E. Thompson, Clerk Stenographer I in the Business Office, beginning May 5, 1959, at a salary of $185 per month. (Position approved January 19, 1959.)
2. Permission is requested to add an Electrician. For several months we have employed a third electrician on a temporary basis. We request permission of the board to add an electrician as a regular employee. We have found that we need all of these men, particularly with our increased number of buildings. If permission is granted, it is our intention to employ the third man on a five-day week that includes Saturday and Sunday in his regular schedule. This will save considerable overtime in the event emergencies arise. With our food services in rather heavy operation during the week ends, we are always in danger of having important motors give trouble and it would be a big improvement to have someone available to give immediate attention to problems that come up.

3. Permission is requested to add a Janitor in the Buzzard Laboratory School. We have five janitors in the building. The architect had recommended seven. The director of the laboratory school has stated that the men are falling a little farther behind all the time in such

things as washing windows, taking finger marks off walls, etc. This was covered earlier in a letter to the Advisory Committee dated January 26, 1959.

4. Permission is requested to add a Stores Clerk. With the establishment of a centralized stores room for distribution of supplies, it is necessary that we add a person to operate the stores room.

5. Permission is requested to add a Cashier. The first recommendation in the audit report of last year was that a full-time cashier be employed to handle all cash receipts and that a special cash register be purchased (this has been done).

VI. BUILDINGS AND GROUNDS

A. Press Box

Bids were opened on the Press Box project on Friday, May 29. They were as follows:

1.	Mautz & Oren	$4,895.00

The architect recommends, and we concur, that the contract be awarded to Mautz & Oren, with payment to be made from Contractual Services.

Quincy Doudna
President

REPORT OF
ILLINOIS STATE NORMAL UNIVERSITY
SALARY SUPPLEMENT

June 8, 1959

II. FACULTY

A. Faculty for the Academic Year, 1959-1960

1. The following persons, listed according to academic rank and in order of salary under each rank, are recommended for employment in regular teaching positions for the school year 1959-1960 at salaries indicated at the extreme right, these appointments effective September, 1959, for the nine months.

Name	Deg.	Department	Salary 1958-59	Salary 1959-60
PROFESSORS				
Gray, Nina E.	PhD	Biological Science	$ 9000	$ 9540
Tiedeman, Herman R.	PhD	Psychology	9000	9540
Dillinger, Claude M.	PhD	Psychology	8820	9360
Marzolf, Stanley S.	PhD	Psychology	8820	9360
Frey, Bernice G.	PhD	Health & P.E.	8460	9000
1Gray, Miriam	EdD	Health & P.E.	8280	9000
Henline, Ruth	PhD	English	8280	9000
Jochums, Milford C.	PhD	English	8100	9000
Rine, T. E.	PhD	Mathematics	8280	9000
Fielding, Howard I.	PhD	English	8280	8820
Gimmestad, Victor E.	PhD	English	7560	8820
Griffith, Esther M.	PhD	Physical Science	8100	8820
Gueffroy, Edna M.	PhD	Geography	8280	8820
Hill, Eugene L.	EdD	Health & P.E.	8100	8820
Johnson, Blossom	EdD	Home Economics	8100	8820
2Lichty, Elden A.	EdD	Education	8100	8820
Lueck, W. R.	PhD	Education	8100	8820
Marshall, Helen E.	PhD	Social Science	8460	8820
Smith, Gwen	PhD	Health & P.E.	7920	8820
Vetter, Dale B.	PhD	English	8460	8820
Connell, M. Regina	EdD	Foreign Languages	7920	8640
Dalluge, DeVerne	EdD	Physical Science	7920	8640
Esworthy R. W.	PhD	Business Education	7740	8640
Peithman, Harlan W.	EdD	Music	8280	8640
Peters, Margaret	EdD	Business Education	7740	8640
DeWees, W. I.	EdD	Education	7740	8460
2Eckelmann, Dorathy	PhD	Speech	7920	8460
Martens, J. Louis	PhD	Biological Science	7920	8460
Ashbrook, William D.	PhD	Industrial Arts	7560	8280
Cavanagh, Helen	PhD	Social Science	7740	8280
Isted, Leslie M.	PhD	Music	7560	8280
Koepke, Harold F.	PhD	Business Education	7740	8280
Serra, Mary C.	PhD	Education	7560	8280
Miller, Marion G.	PhD	Art	7200	8100
Sands, Theodore	PhD	Social Science	7740	8100
Tasher, Lucy Lucile	PhD	Social Science	7560	8100
Moore, Robert H.	PhD	Education	7200	7920
Young, O.L.	EdD	Agriculture	7020	7920
Buehler, Rose B.	EdD	Education	7200	7560
Spector, Irwin	PhD	Music	7200	7560
Vacancy (vice Glasener)		Social Science		8820
Vacancy (vice Okerlund)		English		8640
Vacancy (vice Fred Sorrenson)		Speech		8460
Vacancy (vice C.W. Sorensen)		Geography		8280
Vacancy (vice Vinson)		English		8280
Vacancy (vice Ingram)		Education		7740

Name	Deg.	Department	Salary 1958-59	Salary 1959-60
ASSOCIATE PROFESSOR				
Bey, Douglas R.	PhD	Mathematics	7740	8460
Barber, G. Bradford	PhD	Speech	7560	8280
Brown, Walter	PhD	Biological Science	7920	8280
Gillett, Arley F.	P.E.D.	Health & P.E.	7740	8280
Ryder, Bernard L.	PhD	Physical Science	7560	8280
Cogdal, Joseph T.	AM	Health & P.E.	7740	8100
Hall, Barbara C.	EdD	Health & P.E.	7200	8100
Jones, Margaret L.	PhD	Health & P.E.	7380	8100
Keeley, Benjamin J.	PhD	Social Science	7560	8100
Rhymer, E. Ione	PhD	Biological Science	7560	8100
Ries, Donald T.	PhD	Biological Science	7200	8100
Yedor, Leo J.	PhD	Social Science	7740	8100
Almy, Theodore	PhD	English	7200	7920
Dilks, Eleanor	PhD	Biological Science	7020	7920
Fensholt, Dorothy	PhD	Biological Science	7020	7920
Helgeson, Arlan C.	PhD	Social Science	6840	7920
Johnston, John L.	EdD	Industrial Arts	7020	7920
Laidig, Kermit M.	PhD	Geography	7020	7920
Mentzer, Loren W.	PhD	Biological Science	7560	7920
Pearcy, Henri R.	PhD	Social Science	7740	7920
Pohlmann, Vernon C.	PhD	Social Science	7200	7920
Collie, James E.	P.E.D.	Health & P.E.	6660	7740
Eikenberry, Alice	EdD	Social Science	6840	7740
Evans, G. Harlowe	PhD	Physical Science	7200	7740
Freyberger, Ruth M.	EdD	Art	7380	7740
Norton, Stanley K.	PhD	Education	7560	7740
Brand, Paul J.	EdD	Geography	7200	7560
Eastman, Leo E.	EdD	Education	7200	7560
Friedhoff, Walter H.	PhD	Education	7200	7560
Knight, Homer T.	EdD	Education	7020	7560
Kurth, Clarence H.	EdD	Education	7200	7560
Peikert, Cecilia	PhD	Director of Museums	6660	7560
Brown, Elizabeth	PhD	Psychology	7020	7380
Hitchcock, Alice	PhD	Education	6480	7380
White, Charles A.	PhD	Speech	6480	7380
Yokosawa, Aki (resigned)	PhD	Physical Science	7380	7380
Bain, Chester A.	PhD	Social Science	6840	7200
Reese, H. Earle	EdD	Business Education	6840	7200
Ross, Sammie	EdD	Health & P.E.	7200	7200
Blankenship, E. Scott	PhD	Education	6300	7020
Reitan, Earl H.	PhD	Social Science	6120	7020
Christensen, Merton A.	PhD	English	6480	6840
Jones, Morris Val (res.)	PhD	Speech	6480	6480
Vacancy (vice Conkey)		Home Economics		7920
Vacancy (vice Substitute)		Mathematics		7200
Vacancy (vice Substitute)		Physical Science		7200
Vacancy (new)		Foreign Languages		7200
ASSISTANT PROFESSORS				
*Allen, Mabel Clare	MA	Speech	7560	8100
*Ellis, Margery A.	AM	Foreign Languages	7560	8100
**Huggins, Ruth	AM	English	7560	8100
**Russell, Elizabeth	MA	Education	7380	8100
*Speer, Eunice H.	MS	Library	7200	8100
*Stroud, Ruth	MS	English	7560	8100
*Yates, Ruth	MA	Speech	7560	8100
Brunk, Dorothy G.	MA	Social Science	7380	7920
Flagg, Elinor B.	MS	Mathematics	7560	7920
Frye, Harold E.	MA	Health & P.E.	7560	7920

Name	Deg.	Department	Salary 1958-59	Salary 1959-60
ASSISTANT PROFESSORS (Continued)				
McDavitt, Neva	AM	Geography	7380	7920
Bird, Ruth	MA	Health & P.E.	6840	7740
Brome, Robert B.	MA	English	7020	7740
Ebel, Alice L.	AM	Social Science	7380	7740
Force, Thelma	MA	Psychology	7020	7740
Guthrie, Clara L.	MS	Library	7380	7740
Struck, Edwin G.	MS	Health & P.E.	7380	7740
Webb, Mary D.	MA	Business Education	7380	7740
Westhoff, Margaret	MS	Music	7380	7740
Winegarner, Lela	AM	English	7020	7740
Zimmerman, Ruth	MA	Library	7380	7740
Arnold, Mary S.	AM	Education	7200	7560
Barford, George	MS	Art	7200	7560
Billingsley, Allie W.	MA	Foreign Languages	7200	7560
Chiles, Helen	AM	Foreign Languages	7020	7560
Damm, Frances L.	MS in Ed.	Education	7020	7560
Farmer, Louise	MS in Ed.	Education	7020	7560
Mauck, Inez L.	AM	Education	7200	7560
Moore, Harold A.	MS	Biological Science	6660	7560
Rozum, Mary A.	MS	Education	7020	7560
Stein, Ethel G.	MA	Education	7200	7560
Wise, Vermell	MA	English	7020	7560
Young, Lyle M.	MA	Music	7200	7560
4Blomgren, Roger D.	MA	Industrial Arts	6840	7380
Douglass, T. J.	MS	Agriculture	7020	7380
Green, John W.	MS	Agriculture	7020	7380
Hackett, Perry	MMus.	Music	6660	7380
Hagman, Lucille G.	MA	Education	7020	7380
Hoyman, Verna A.	MA in Ed.	English	7020	7380
2Lundgren, Hattie	MS	Home Economics	7020	7380
Mansfield, Faye E.	MA	Education	7020	7380
Paloumpis, Andreas	PhD	Biological Science	6480	7380
Parret, Margaret	MS	Speech	7020	7380
3Schmidt, Robert S.	PhD	Biological Science	6480	(7380)
Templeton, Donald F.	MA	English	6480	7380
Tudor, Raymond W.	MA	English	7020	7380
Vance, Arden L.	MM	Music	6660	7380
Bell, Claude A.	MEd.	Industrial Arts	6480	7200
Ellis, John K.	MPH	Biological Science	7020	7200
Galaway, Beryl	AMLS	Library	6660	7200
Hammerlund, C. M.	MS	Industrial Arts	6660	7200
1Hartley, William D.	MS	Art	6480	7200
Heldt, Carl D.	MPE	Health & P.E.	6480	7200
Hutter, Samuel	MS	Psychology	6300	7200
Jessa, Marie	MA	Business Education	6840	7200
Karch, Jacqueline Q.	DEd.	Home Economics	6480	#7200
Lawrence, Margaret	MA	Library	6840	7200
Lewis, Marjorie	MA	Education	6840	7200
Ogle, Alice R.	MA	Art	6480	7200
Patterson, James E.	MA	Geography	6300	7200
Pohle, Genevieve A.	MA	Library	6840	7200
Benjamin, Helen	MA	Business Education	6300	7020
Carlton, Lessie	MS	Education	6480	7020
Cole, Ruth L.	MA	Education	6300	7020
Crosby, Lucile Z.	MS in LS	Library	6120	7020
Dooley, Helen	MA	Library	6120	7020
Eckert, Albert H.	MS	Mathematics	6660	7020

Name	Deg.	Department	Salary 1958-59	Salary 1959-60
ASSISTANT PROFESSORS (Continued)				
Garton, Malinda	AM	Education	6300	7020
Gilmore, Hal	MA	Mathematics	6660	7020
1Harden, Warren R.	MA	Social Science	6120	7020
Karr, Ila F.	MA	Library	6480	7020
Kohn, Walter S. G.	PhD	Social Science	6120	7020
Kuntz, Lowell	MS in Ed	Music	6660	7020
McEvoy, Dorothy	MA	Education	6660	7020
Perry, Warren S.	MS	Business Education	6660	7020
Sheveland, Alice	MA in Ed	Education	6120	7020
Alexander, Frances M.	AM	Social Science	6480	6840
Borg, Robert L.	MA	Music	6480	6840
Bremer, Alma	AM	Home Economics	5940	6840
Drawver, Pauline	MA	English	6480	6840
Hiler, Alta Grace	MA	English	6480	6840
Jorgensen, Margaret	MA	Education	6300	6840
Metzler, Winifred	MA	Library	6480	6840
Paulson, Harold G.	MA	Psychology	6480	6840
Payne, Edwin A.	MEd.	Psychology	6480	6840
Roderick, James L.	MM	Music	6480	6840
Trotter, John E.	SM	Geography	6300	6840
Wheeler, Harriet R.	MA	Business Education	6300	6840
Bickley, C. Eric	MS	Speech	6300	6660
Carlock, John R.	MS in Ed.	Biological Science	5940	6660
Falconer, George	MS in Ed.	Speech	6300	6660
Hardine, Doris	MM	Music	6300	6660
Udstuen, Sadie B.	MA	Education	5940	6660
Wesle, John	MA	Art	6120	6660
Bass, Buford H.	MS in Ed.	Health & P.E.	5760	6480
4Floyd, Thomas W.	MS	Education	5940	6480
Soellner, Dorothy	AM	English	5940	6480
Tarrant, Thalia Jane	AM	Social Science	6300	6480
Terwilliger, John B.	MM	Music	5580	6480
Bradford, Margaret	MS	Home Economics	5940	6300
Canning, George R.	PhD	English	5940	6300
Ivey, Ruth A.	MA	English	5760	6300
Lilly, Lois	MS	Education	5760	6300
Nieburg, Harold L.	AM	Social Science	5940	6300
Richards, Doris	MS	Speech	5940	6300
Schmidt, Else A.	PhD	Geography	5940	6300
Rives, Stanley G.	MS in Ed.	Speech	5760	6120
Parker, Louise O'Neil	MPH	Health Education	5220	5940
Vacancy (vice Laubaugh)		Agriculture		7560
Vacancy (vice substitutes)		Education		7200
Vacancy (new)		Mathematics		7200
Vacancy (new)		Business Education		7020
Vacancy (vice substitutes)		Biological Science		6840
Vacancy (new)		Art		6840
Vacancy (vice Hostettler)		Education		6840
Vacancy (vice substitutes)		English		6840
Vacancy (vice Substitutes)		English		6840
Vacancy (vice substitutes)		English		6840
Vacancy (vice Hinman)		English		6840
Vacancy (new)		Industrial Arts		6840
Vacancy (vice John Coleman)		Social Science		6840
Vacancy (vice Munsee)		Biological Science		6300

Vacancy (vice substitutes)		Social Science		6300
Vacancy (vice Ross)		Home Economics		5940

Instructors

Jackson, Harry O.	MS in Ed.	Biological Science	6660	7020
McCarthy, Willard J.	EdM	Industrial Arts	6840	7020
Shea, Grace R.	MA,RN	Health Education	6660	7020
Howard, Josephine	MA	Education	6480	6840
Hughes, Elizabeth	MS in Ed.	Education	6480	6840
Keough, Betty	MS in Ed.	Health & P.E.	6120	6840
Crews, Warren	MS in Ed.	Health & P.E.	5760	6660
Dowdall, Leven M.	MS in Ed.	Industrial Arts	5940	6660
Olson, Ernest E.	MA	Education	5760	6660
Prastein, Matthew	MS	Physical Science	6300	6660
Wooley, Ethel	MA	Education	5940	6660
Blackburn, Jack	MA	Education	5580	6480
Brubeck, James F.	MA	Business Education	6120	6480
Carroll, Conrad E.	MA	Mathematics	5580	6480
Cramer, Robert L.	MS in Ed.	Physical Science	6120	6480
Harris, Archie	MA	Health & P.E.	5760	6480
Legge, William	MS in Ed.	Education	5580	6480
Sanders, Herbert C.	MM	Music	5580	6480
Schurr, Evelyn L.	MS	Health & P.E.	5940	6480
Sharkey, Frank E.	MA	Industrial Arts	5580	6480
Baucom, Adrian	MA	Mathematics	5580	6300
Benjamin, Paul K.	MA	Health & P.E.	5940	6300
Cox, Dorothy	MA	Education	5940	6300
Engberg, Edna E.	MEd.	Health & P.E.	5940	6300
Lawrence, Elizabeth A.	MA	Education	5400	6300
Lee, William J.	MFA	Art	5940	6300
Haselton, Richard (resigned)	MA	Health & P.E.	6300	6300
Legg, Lewis L.	MA in Ed.	Physical Science	5400	6300
Lidh, William R.	MS	Art	5580	6300
Martin, Marjorie F.	MS in Ed.	Health & P.E.	5940	6300
Niemi, Edwin E.	AM	Art	5940	6300
O'Brien, Alice	MS in Ed.	Education	5940	6300
Sailors, Barbara	MA	Health & P.E.	5580	6300
Truex, Wayne O.	MS	Health & P.E.	5580	6300
Woodson, Betty	MA	Education	5400	6300
Edwards, Thomas F.	MA in Ed.	Physical Science	5220	6120
Grupp, Stanley E.	MA	Social Science	5220	6120
Natale, Joseph M.	MS	Art	5760	6120
Prince, Frances D.	MA	Education	5760	6120
Schultze, Luella E.	AM	Education	5760	6120
Scott, Jimmy D.	MS in Ed.	Health & P.E.	5220	6120
Upton, Charlotte M.	MS in Ed.	Home Economics	5760	6120
Beggs, Barbara Ann	MA	Education	5580	5940
Erbe, Gertrude	MM	Music	5580	5940

Fagerburg, Dorothy S.	AM	Library	5040	5940
Fischer, Raymond L.	MS in Ed.	Speech	5580	5940
Friedel, Jean	MS in Ed.	Health & P.E.	5220	5940
Gallagher, Mary G.	MM	Music	5580	5940
Harrison, Helen (resigned)	MA	Music	5940	5940
Kreifels, Anna Marie	AM	Home Economics	5580	5940
Newby, Richard L.	MS	English	5580	5940
Parker, Donald R.	MS	Biological Science	5580	5940
Rex, Evelyn	MA	Education	5580	5940
Riley, Helen Jean	MS in Ed.	Health & P.E.	5580	5940
Whited, Robert R.	MS	Music	5580	5940
Coleman, Dorothy	MS	Health & P.E.	5220	5760
Foreman, Jeanne Anne	MA	Foreign Languages	5400	5760
Jones, Lucile Q.	MS in Ed.	Education	5400	5760
Parsell, Roger E.	MA	English	5400	5760
Williams, Gwendolyn	MA	English	5400	5760
Clark, Faith	MA	Health & P.E.	5220	5580
Goehe, Pat Bahn	MS	Speech	5220	5580
Irvin, Jean A.	MA	Health & P.E.	5220	5580
Popejoy, William (resigned)	MS	Mathematics	5580	5580
McCarney, Bernard J.	MS	Social Science	5040	5400
Midtlying, Joanna	MS	Health & P.E.	4860	5220
Grotsinger, Laurel A.	AMLS	Library	4500	4860
Randall, Lucilla (resigned)	AM	Biological Science	5220	5220
Vacancy (vice Doris Falconer)		Education		6840
Vacancy (vice Helen Keeley)		Library		5400
		Faculty Assistants		
Natale, Mary (resigned)	BS in Ed.	Education	4680	4680
Browne, Mary	AB	Education	2430	2790
Smith, Sonia	BS in Ed.	Men's Residence Hall	2340	2520

1Sabbatical leave, 1959-1960
2Sabbatical leave, 1959-1960, second semester only
3Non-sabbatical leave, 1959-1960
4Non-sabbatical leave, first semester only
*In the A bracket by previous approval of the Board.
**Letters of recommendation for the A bracket are filed in the Office of the Executive Officer of the Board.
#Plus housing valued at $50.00 per calendar month.

B. Ten Months Appointments

1. The following dormitory directors are recommended for employment in regular positions as indicated for a ten months period beginning September 1959.

Callaway, Bobbie	MEd.	Walker Hall	#4800	#5200
Elmendorf, Mary E.	MA	Assistant-Walker Hall	#4600	#5200
Holliday, Bernice	BEd.	Assistant-Fell Hall	#4200	#5200
Wood, Shirley (resigned)	MA	Barton Hall	#4800	#4800

C. Eleven Months Appointments

1. The following heads of departments and directors of divisions are

recommended for employment in regular positions as indicated for an eleven months period beginning September 1959.

Name	Deg.	Department	Salary 1958-59	Salary 1959-60
*Gooding, R. U.	PhD	Physical Science	12100	12540
*Horton, Clifford E.	EdD	Health & P.E.	12100	12540
**Stombaugh, Ray M.	PhD	Industrial Arts	11880	12320
Kinneman, John A.	PhD	Social Science	11660	11880
Toll, Lewis R.	PhD	Business Education	11660	11880
Hiett, Herbert R.	PhD	English	11440	11660
Hoover, F. Louis	EdD	Art	11440	11660
Nance, Helen M.	PhD	Education	11440	11660
Davis, Florence	PhD	Home Economics	11220	11440
Kelly, Ellen D.	PhD	Health & P.E.	11000	11440
McCormick, Clyde T.	PhD	Mathematics	11220	11440
Phelps, Harold R.	PhD	Education	11000	11440
Rilett, R. Omar	PhD	Biological Science	11000	11440
Rye, Howard H.	EdD	Music	11000	11440
Watterson, Arthur W.	PhD	Geography	11220	11440
Woods, Harvey S.	PhD	Agriculture	11000	11440
Taylor, Glenn J.	PhD	Speech	10340	11000
Vacancy (vice De Young)		Education		11220
Vacancy (vice Holmes)		Speech		11220
Vacancy (vice Whitten)		Foreign Languages		11220

*Already in A Bracket
**Letters to A Bracket in Board Office

D. Twelve Months Appointments

1. The following persons are recommended for employment in regular positions as indicated for the calendar year July 1, 1959 to June 30, 1960, with salaries indicated at the extreme right, these appointments and salaries effective July 1, 1959. Since in 1960, appointments are effective September 1, we recommend the continuation of these salaries through July and August at the same monthly rates that appear below.

Name	Deg.	Title	Position	Salary 1958-59	Salary 1959-60
Bone, Robert G.	PhD	Professor	President	18000	20000
Larsen, Arthur H.	PhD	Professor	Vice President Dean of Faculty	14880	15360
Belshe, Francis B.	PhD	Professor	Dean of Undergraduate Instruction	11760	12960
Gibson, Harold E.	PhD	Professor	Director of Bureau of Appointments	12480	13200
Sorensen, C. W.	PhD	Professor	Dean of Graduate School	11040	12960
*Johnson, Eric H.	PhD	Assoc.Prof.	Administrative Assistant to the President	12480	12720
Lovelass, Harry D.	PhD	Professor	Principal of University High School	12240	12480
Replogle, Vernon	EdD	Professor	Principal of Metcalf Elementary School	12240	12480
Keaton, Anna L.	PhD	Professor	Dean of Women	11280	12000
Hancock, Howard J.	MS	Assoc.Prof.	Director of Athletics	11040	11760

Name	Deg.	Title	Position	Salary 1958-59	Salary 1959-60
Hardy, C.W.	MD	Professor	Director of University Health Service	11040	11760
Reusser, John L.	PhD	Professor	Principal of Childrens School	11040	11760
Brown, Francis	EdD	Assoc.Prof.	Director of University Extension and Field Services	10560	11520
Ivens, Howard J.	PhD	Professor	Director of Student Loans	10560	11520
Ensign, Preston	BEd.	Ex.Asst. Ed.&Ad.	Business Manager	10080	11040
Hulet, Richard E.	PhD	Assoc.Prof.	Dean of Men	9840	11040
Lauby, Cecilia	EdD	Professor	Director of Professional Laboratory Experiences	10320	11040
Kaiser, Bruce T.	BS	Ex.Asst. Ed.&Ad.	Director of Student Union	10080	10800
Miller, M.L.	PhD	Assoc.Prof.	Director,Audio-Visual Aids	10080	10560
Rickman, Lillie Mae	A.M.	Asst. Prof.	Associate Principal of Metcalf Elem. School	10080	10560
Salowitz, Irving	MD	Assoc.Prof.	Assistant Director of University Health Services	10000	10560
O'Conner, Burton L.	EdD	Professor	Director, University High School Athletics	9600	10320
Hall, Gertrude M.	EdD	Assoc.Prof.	Director of Publicity	9120	10080
Brenneman, Elsie	MA	Asst.Prof. Ex. Asst. Ed. & Ad.	Director of Admissions	9600	9840
Honn, Max L.	MS	Instructor	Assistant Director of the University Press	8880	9360
Kirchhoefer, Esther	MA	Instructor Ex. Asst. Ed. & Ad.	Registrar	9120	9360
Wade, Francis	MA	Asst. Prof.	Director of Alumni Services	8880	9360
White, William V.	MS in Ed.	Instructor	Director of University Press	9360	9360
Smith, Nelson	MS in Ed.	Asst. Prof.	Publicity-Audio-Visual	8160	9120
Steele, Russell	MS in Ed.	Asst. Prof.	Publicity-Health and P.E.	8400	9120
P'Simer, Christine	PhD	Asst. Prof.	Assistant Dean of Women	8400	8880
1Terrill, Isabelle	AM	Asst. Prof.	Director of University Housing	#8640	#8880
Mizer, Orrin G.	MA	Asst. Prof.	Assistant Principal Childrens School	8400	8640
Smith, Richard J.	MS	Asst. Prof.	Director of Men's Residence Halls	#7920	#8400
Melrose, Ferne M.	BEd	Ex. Asst. Ed. & Ad.	Recorder	7680	8160

Name	Deg.	Title	Position	Salary 1958-59	Salary 1959-60
Claus, John	MS	Fac.Asst.	Agriculture	6000	6720
Inghram, Florence (resigned)	MA	Instructor	Childrens School Acting Director Women's Residence Halls Assistant Dean of Women Resident Director of Fell Hall	#6480	#6480
Cross, Katherine D.		Fac.Asst.	Off-Campus Housing	5280	5760
Eyestone, Lura M.	BS		Emerita Instructor	2400	2400
Vacancy (vice Carrington)					12240
Vacancy (vice Welch)					12240
Vacancy (vice Norton)					10080

#Plus maintenance valued at $80.00 per calendar month.
*Already in A Bracket

E. Summer Session Faculty, 1959

1. The faculty here listed covers the regular eight-weeks summer session June 15 to August 7, and also the post session from August 10 to August 28.

Name	Salary June	Salary July	Salary August
Allen, Mabel Clare	$ 630	$ 900	$ 225
Almy, Theodore	600	880	220
Arnold, Mary S.	600	840	210
Ashbrook, William D.	630	920	230
Bain, Chester A.	570	800	800
Barber, G. Bradford	630	920	230
Barford, George	600	840	210
Bass, Buford H.	480	720	180
Bates, Don M.	435	620	155
Baucom, Adrian	465	700	175
Bauer, Harold E.	450	640	160
Beggs, Barbara Ann	465	660	165
Bell, Claude A.	540	800	800
Benjamin, Helen W.	525	780	780
Benjamin, Paul K.	454	175	44
Bey, Douglas R.	645	940	705
Billingsley, Allie Ward	600	840	210
Bird, Ruth	---	645	---
Blackburn, Jack	465	720	180
Blankenship, E. Scott	525	780	195
Blomgren, Roger D.	760	820	820
Bradford, Margaret	495	700	175
Brand, Paul J.	600	840	210
Bremer, Alma	495	760	380
Brome, Robert B.	585	860	215
Brooks, Robert A.	570	760	190
Brown, R. Elizabeth	585	820	615
Brown, Walter H.	880	920	230
Brubeck, James F.	510	720	540
Brunk, Dorothy G.	615	880	220
Butler, Elsie	495	660	165
Callaway, Bobbie L.	---	250	---

Name	Salary June	July	August
Canning, George R., Jr.	$ 495	$ 700	$ 700
Carlock, John R.	495	740	185
Carrington, John W.	---	1120	1120
Carroll, Conrad E.	465	720	180
Carter, Robert E.	450	600	150
Cavanagh, Helen M.	645	920	230
Christensen, Merton A.	540	760	190
Clark, Faith	---	---	465
Clemons, Janet	480	640	160
Cogdal, Joseph T.	753	600	150
Cole, Ruth	525	780	195
Coleman, Dorothy B.	435	640	160
Collie, James E.	740	860	430
Conkey, Frances	660	920	230
Connell, M. Regina	660	960	240
Cox, Dorothy	495	700	175
Crews, Warren	640	740	740
Crosby, Lucile Z.	510	780	195
Dalluge, DeVerne	660	960	240
Damm, Frances L.	615	880	220
Davis, Florence	---	---	780
DeWees, W. I.	645	940	235
Dilks, Eleanor	195	---	---
Dillinger, Claude M.	735	1040	780
Dooley, Helen A.	510	780	195
Douglass, T. J.	585	820	615
Eastman, Leo E.	630	880	640
Eckelmann, Dorathy	660	940	235
Eckert, Albert H.	555	585	390
Edwards, Thomas F.	580	680	680
Eikenberry, Alice M.	570	860	215
Ellis, John K.	585	800	600
Ellis, Margery A.	630	900	225
Engberg, Edna E.	495	700	175
Erbe, Gertrude	465	660	165
Esworthy, R. W.	645	960	960
Evans, G. Harlowe	600	860	860
Falconer, George	525	740	185
Farmer, Louise	615	880	220
Fennessey, John T.	---	275	---
Fielding, Howard I.	690	980	245
Fischer, Raymond L.	465	660	165
Flagg, Elinor B.	840	880	220
Force, Thelma	585	860	215
Frey, Bernice G.	705	1000	---
Freyberger, Ruth	615	860	215
Friedel, Jean	580	660	330
Frye, Harold E.	840	880	660
Galaway, Beryl	555	800	200
Gallagher, Mary G.	465	660	165
Garton, Malinda	525	780	195
Gillett, Arley F.	645	920	230
Gilmore, Hal M.	555	780	195
Gimmested, Victor E.	630	980	245
Glasener, F. Russell	980	1060	1060
Goehe, Pat Bahn	435	620	155
Gray, Miriam	690	1000	250
Gray, Nina E.	750	1060	265
Green, John W.	585	615	---
Griffith, Esther M.	506	735	184

Name	Salary June	July	August
Grotzinger, Laurel	$ 375	$ 540	$ 135
Grupp, Stanley E.	435	680	680
Guthrie, Clara L.	615	860	215
Hackett, Perry	555	820	205
Hammerlund, C. M.	555	800	200
Haradon, Myrtl	495	660	165
Harden, Warren R.	510	780	780
Hardine, Doris	525	740	185
Harris, Archie	96	---	---
Hartley, William D.	540	800	200
Haselton, Richard T.	700	---	---
Heldt, Carl D.	720	800	600
Helgeson, Arlan C.	570	880	220
Henline, Ruth	690	750	---
Hertel, Robert R.	---	---	1020
Hiler, Grace	540	760	190
Hill, Eugene L.	810	980	245
Hinman, Dorothy	210	280	70
Hitchcock, Alice	540	820	205
Holliday, Bernice	---	500	125
Holmes, F. Lincoln D.	--	1140	285
Holmes, Frank	180	240	60
Horton, Clifford E.	---	---	855
House, Charles E.	450	600	150
Hoyman, Verna A.	585	820	205
Huggins, Ruth C.	---	900	---
Hughes, Elizabeth	540	760	190
Hutter, Samuel	525	800	200
Ingram, Christine	645	900	225
Irvin, Jean A.	580	620	310
Isted, Leslie M.	630	920	230
Ivens, Howard J.	880	---	---
Ivey, Ruth	480	525	---
Jackson, Harry O.	---	---	585
Jessa, Marie	380	---	600
Jochums, Milford C.	675	1000	250
Johnston, John L.	585	880	220
Jones, Lucile Q.	450	640	160
Jones, Margaret L.	615	900	225
Jones, Morris Val	540	760	190
Jorgensen, Margaret	525	760	190
Karch, Jacqueline Q.	540	800	200
Karr, Ila	540	780	780
Keeley, Benjamin J.	630	900	225
Keeley, Helen	405	540	135
Kelly, Burton C.	510	540	---
Keough, Betty	510	760	190
Knight, Homer T.	585	840	840
Koepke, Harold F.	645	920	230
Kohn, Walter S. G.	510	780	780
Kreifels, Anna Marie	465	660	165
Kuntz, Lowell J.	555	780	195
Kurth, Clarence H.	600	840	630
Laidig, Kermit	585	880	220
Lawrence, Elizabeth A.	450	700	175
Lawrence, Margaret	570	800	200
Legg, Lewis L.	450	700	175
Legge, William B.	465	720	180
Lemme, Ronald	450	600	150
Lewis, Marjorie L.	800	840	210

Name	Salary June	July	August
Lichty, Eldon A.	$ 675	$ 980	$ 245
Lidh, William R.	465	700	175
Lilly, Lois	480	700	175
Lucas, Charles M.	600	800	200
Lueck, W. R.	675	980	245
Lundgren, Hattie C.	585	820	205
Mansfield, Faye	585	820	205
Marshall, Helen E.	705	980	245
Martens, J. Louis	660	705	---
Martin, Marjorie F.	495	700	175
Marzolf, Stanley S.	735	1040	1040
Mauck, Inez L.	600	840	210
McCarthy, Willard J.	570	780	780
McCormick, Clyde T.	---	---	520
McEvoy, Dorothy	555	780	195
Merrill, Myrtle	200	---	---
Mentzer, Loren W.	630	880	220
Metzler, Winifred	540	760	190
Miller, Marion G.	600	900	225
Moore, Harold A.	555	840	630
Moore, Robert H.	600	880	220
Natale, Joseph	480	680	170
Natale, Mary	390	600	150
Natterstad, Lucille	480	640	160
Nieburg, Harold L.	495	700	175
Niemi, Edwin E.	495	525	---
Norton, Eleanor	300	300	---
Norton, Stanley K.	---	860	860
O'Brien, Alice L.	495	700	175
Ogle, Alice R.	540	800	200
Okerlund, Gerda	720	1000	750
Olson, Ernest E.	480	740	185
Pachciarz, Pauline	480	640	160
Paloumpis, Andreas	540	820	205
Parker, Louise	435	660	165
Parret, Margaret	585	820	205
Patterson, James E.	525	800	200
Paulson, Harold G.	540	760	760
Payne, Edwin A.	540	760	760
Peabody, Ralph	480	640	160
Pearcy, Henri R.	645	880	660
Peikert, Cecilia	555	840	210
Peithman, Harlan W.	920	960	240
Peters, Margaret	645	960	240
Philpot, Frank N.	---	---	1020
Pohle, Genevieve	570	800	200
Pohlmann, Vernon C.	600	880	880
Prince, Frances D.	480	680	170
P'Simer, Christine	700	---	---
Quigley, Vera	450	600	150
Reitan, Earl A.	510	780	195
Reese, H. Earle	570	800	600
Rhymer, E. Ione	315	450	113
Richner, Thomas	200	---	---
Riley, Helen	310	---	---
Rine, T. E.	690	1000	750
Rives, Stanley G.	160	---	---
Roderick, James L.	540	760	190
Ross, Josephine	600	840	840
Roughead, William G., Jr.	450	640	160

Name	Salary June	July	August
Rozum, Mary A.	$ 585	$ 840	$ 210
Russell, Elizabeth	615	900	225
Ryder, Bernard L.	630	920	920
Sanders, Herbert C.	465	720	180
Sands, Theodore	860	900	225
Schmidt, Else A.	495	700	175
Schultze, Luella	480	680	170
Schurr, Evelyn L.	495	720	180
Scott, Jimmy D.	580	---	---
Serra, Mary C.	630	920	230
Sharkey, Frank E., Jr.	465	720	180
Shea, Grace R.	555	780	195
Sheveland, Alice	510	780	195
Soellner, Dorothy O.	---	---	540
Sorrenson, Fred S.	705	980	980
Spector, Irwin	600	840	210
Speer, Eunice	600	900	225
Stein, Ethel G.	600	840	210
Stroud, Ruth	630	900	225
Struck, Edwin G.	513	---	---
Tarrant, Thalia J.	525	720	---
Tasher, Lucy Lucile	630	900	225
Templeton, Donald F.	540	820	205
Terwilliger, John B.	465	720	180
Tiedeman, Herman R.	1000	1060	1060
Timm, Donna	375	500	125
Trotter, John E.	---	760	570
Truex, Wayne O.	93	---	---
Tudor, Raymond W.	585	820	205
Udstuen, Sadie	495	740	185
Vance, Arden L.	555	820	205
Vetter, Dale B.	705	980	245
Wannemacher, Jack	---	150	---
Webb, Mary D.	615	860	215
Welch, Eleanor W.	---	960	960
Wesle, John H.	510	555	370
Westhoff, Margaret	615	860	215
Wheeler, Harriet R.	175	---	---
White, Charles A.	720	820	205
Whited, Robert	465	660	165
Whitten, Jennie A.	---	1100	275
Williams, Jack	465	620	155
Winegarner, Lela	585	860	215
Wise, Vermell	585	840	210
Wood, Shirley	---	520	130
Woodson, Betty	450	700	175
Wooley, Ethel	495	740	185
Yates, Ruth V.	630	675	---
Yedor, Leo J.	645	900	225
Young, Harriet Jane	450	600	150
Young, Lyle M.	600	840	---
Young, Orville L.	585	880	220
Zimmerman, Ruth	615	860	---
Zook, Maxine	465	620	155

Robert G. Bone
President

REPORT OF
NORTHERN ILLINOIS UNIVERSITY
SALARY SUPPLEMENT

June 8, 1959

II. FACULTY

1. Temporary Replacement

Mr. Ruben E. Beckman, instructor, at $580 per month beginning May 1, replacing Mr. John H. McClure, assistant professor, Department of Business, who is ill. Mr. Beckman was employed for the duration of Mr. McClure's illness or until the close of the spring semester. Mr. Beckman has his bachelor's degree from Northern and his law degree from Vanderbilt University Law School.

2. Substitute Teachers

The following substituted at the Northern Elementary and Junior High School for the period indicated at $15.00 per day:

May 4-5: Mrs. LaVonne Smith for Mrs. Alda Weedman who was ill
May 4, ½ day: Mrs. Mildred Winn for Mr. Arnold Slan who was absent because of a death
May 5, ½ day, May 6: Mrs. Eunice Hartman for Mrs. Mary L. Riccio who was ill
May 14, ½ day, May 16: Mrs. Eunice Hartmann for Miss Mary McCulloch who was ill
May 15: Mrs. Vera Reach for Mrs. Patricia Canon who was ill

3. Substitute Teachers - 1959-1960

We should like to recommend the following as substitutes for the Northern Elementary and Junior High School, to be paid at the regular daily salary. All of these persons are qualified teachers.

Elementary	Junior High School
Mrs. Margaret Beard	Mrs. Adra Baker
Mrs. Lyndal Dorland	Mrs. Verna Bartels
Mrs. Leona Hanson	Mrs. Florence Dertinger
Mrs. Eunice Hartmann	Mrs. Lyndal Dorland
Mrs. Doris Ludeman	Mrs. Martha Keys
Mrs. Katheryn T. McCulloch	Mrs. Doris Ludeman
Mrs. Sue Oberlin	Mrs. Susan Matz
Mrs. Vera Reach	Mrs. Sue Oberlin
Mrs. Dorothy Sailor	Mrs. Vera Reach
Mrs. LaVonne Smith	Mrs. Dorothy Sailor
Mrs. Rhea Smith	Mrs. Georgia Scriven
Mrs. Muriel Weirick	Mrs. Annette Tischler
Mrs. Mildred Winn	Mrs. Fern Wernick (foreign languages)

4. Change of Name

Mrs. E. Pauline Pearce, instructor, Northern Junior High School, to Mrs. E. Pauline Schaefer.

5. Resignations

Dr. Margaretta Carey, assistant professor, Department of Music, effective at the close of the spring semester, 1959.

Mr. Terrell R. Edgar, instructor, Department of Social Sciences, effective at the close of the spring semester, 1959.

Miss Lois Gauger, instructor, Department of Music, effective at the close of the spring semester, 1959.

Dr. Gerald Nash, assistant professor, Department of Social Sciences, effective at the close of the spring semester, 1959.

Mrs. Blanche Renner, faculty assistant, recorder, effective June 30, 1959.

Dr. Jerome Richfield, professor, Philosophy, effective at the close of the summer session, 1959.

Dr. James Storey, associate professor, Department of Art, effective at the close of the summer session, 1959.

6. Leaves of Absence (1959-1960) Wihout Salary

Mr. Charles Baker, assistant professor, Department of Music, leave of absence without salary for the academic year 1959-1960 to complete the work for his doctorate at the University of Indiana.

Mr. David Howard, assistant professor, Department of Social Science, leave of absence without salary for the autumn semester, 1959-1960 to complete his dissertation at the University of Indiana.

Mr. Don Hammerman, instructor, Lorado Taft Field Campus, leave of absence without salary from June 15, 1960 - September 1, 1960 to complete the work on his doctorate.

7. Change of Status

Miss Lillian Hirsch, instructor, Department of Biological Sciences, from regular to temporary status for 1959-1960.

Dr. Lyle Maxwell, professor, head of the Department of Business Education beginning in September. Dr. Maxwell previously had accepted the headship of the Department of Business Administration. (April, 1959 Board Report)

8. Replacements - 1959-1960

Dr. C. Norton Coe, professor, Dean of the Graduate School, at a salary of $12,480 for twelve months beginning in September. Dr. Coe holds his bachelor's degree from Amherst College, his master's from Trinity College, and his doctor's degree from Yale University. He comes to Northern from a position as head of the Department of Humanities at the University of Idaho with eighteen years' teaching experience, including five years of administrative responsibility.

Mr. Melvyn Dubofsky, assistant professor, Department of History, at a salary of $6120 for nine months beginning in September, replacing Miss Imogene Sumner, who resigned. Mr. Dubofsky has his bachelor's degree from Brooklyn College, Brooklyn, New York, and is currently completing his work toward the doctorate at the University of Rochester. His teaching experience has been gained at the University of Rochester and at Brooklyn College.

Dr. Bernhart G. Fred, associate professor, Department of Music, at a salary of $7560 for nine months beginning in September. Dr. Fred is replacing Dr. Margaretta Carey who resigned. His bachelor's, master's, and doctor's degrees are from Northwestern University. He comes to Northern from Iowa State Teachers College with fifteen years' teaching experience.

Dr. William M. Hammerman, Lorado Taft Field Campus, assistant professor

at a salary of $6660 plus maintenance for nine months beginning in September, replacing Mr. Don Hammerman who will be on leave of absence. Dr. Hammerman has his bachelor's degree from Towson State Teachers College, Maryland, his master's and doctor's degrees from the University of Maryland. He comes to Northern from Ball State Teachers College, Muncie, Indiana, with five years' teaching experience. This is a temporary appointment.

Dr. Ella M. Hanawalt, professor, Department of Psychology, at a salary of $7920 for nine months, replacing Dr. Ledford J. Bischof who will be on leave of absence. Dr. Hanawalt earned her bachelor's, master's, and doctor's degrees at the University of Michigan and comes to Northern with fifty-three years of experience. This is a temporary appointment.

Miss Jeanne H. Larson, instructor, University Elementary School, replacing Mrs. Patricia Canon who was a temporary appointment, at a salary of $6480 for nine months. Miss Larson holds her bachelor's degree from Moorhead State Teachers College, Minnesota, and her master's degree from Colorado State College at Greeley. She comes to Northern from the elementary schools of Willmar, Minnesota, with thirteen years' teaching experience.

Mrs. Norma S. Oberlin, faculty assistant, University Elementary School, replacing Miss Mary B. Swynehardt, on leave during the autumn semester of the academic year. Mrs. Oberlin earned her bachelor's degree at Northern and has six years' teaching experience in the elementary grades. This is a temporary appointment at a salary of $2700 for 4½ months.

Dr. LaVern A. Walther, associate professor, Department of Library Science, at a salary of $7200 for nine months, replacing Mrs. Irene P. Norell who resigned. Dr. Walther has her degrees from the University of Washington, Columbia University, and Indiana University, coming to Northern with twelve years' teaching experience and six years' additional library experience.

Dr. Willard Welsh, associate professor, Department of Speech, at a salary of $7560 for nine months beginning in September, replacing Mr. James Vincent who will be on leave of absence. Dr. Welsh will continue in a vacated position for the year 1960-1961. He earned his bachelor's degree at the University of Wichita, his master's and doctor's degrees at Stanford University, coming to Northern from a position at the University of Iowa with nine years' teaching experience.

Dr. William E. Whybrew, associate professor, Department of Music, at a salary of $7560 for nine months, replacing Miss Lois Gauger, who resigned. Dr. Whybrew earned his bachelor's, master's, and doctor's degrees at the Eastman School of Music, and comes to Northern from a position as head of the Department of Music at State Teachers College, Edinboro, Pennsylvania. With fourteen years' teaching experience, Dr. Whybrew has held positions in the schools of New York and Pennsylvania.

Miss Agnes Wilson, instructor, University Elementary School, at a salary of $6300 for nine months, replacing part-time people in an authorized position. Miss Wilson comes to Northern with fifteen years' teaching experience from a position at MacMurray College, Jacksonville, Illinois. She earned her bachelor's degree from Washburn College, Topeka, Kansas, and her master's degree from the National College of Education, Evanston, Illinois. Miss Wilson has held positions in the elementary schools of Kansas and Illinois.

9. Faculty and Administrative Payrolls - 1959-1960

			Salary - 9 months	
Professors	Degree	Department	1958-1959	1959-1960
Hellmich, Eugene#	PhD	Mathematics	9720 E	10440 E
Caldwell, Loren T. #	EdD	Earth Sciences	9180 E	9900 E

Professors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
O'Connell, William V.	EdD	Speech	9180 E	9900
Crawford, Paul K.	PhD	Speech	9180	9720
Fink, Stuart D.	PhD	Dir.,Univ.Sch.	9360 T	9720 T
Hayter, Earl W.	PhD	History	9180	9720
Huebner, Max S.	PhD	Dir., Student Teaching	9180 T	9720 T
Gould, Howard W. #	PhD	Chem. & Physics	9180 E L½	9540 E
Terwilliger, George L. #	EdD	Biological Science	9000 E	9540 E
Cobb, Lillian #	PhD	Foreign Languages	8820	9360
Lindbeck, Wendell	PhD	Chemistry	8820	9360
Lloyd, John W.	EdD	Social Science	8820	9360
Rolf, Frederic	PhD	Chemistry	8820	9360
Rockwood, Catherine #	PhD	Home Economics	8640 E	9360 E
Weed, Maurice J. #	PhD	Music	8640 E	9360 E
Bellis, Bertha M.	PhD	Univ. Jr. H.S.	8640	9180
Williams, Esther	EdD	Education	8640	9180
Wood, Margaret	PhD	Speech	8640	9180
Baker, S. Orville #	PhD	English	8280 E	9000 E
Bartels, Martin H.	PhD	Dir., Placement	8280 T	9000 T
Connor, J. Hal %	MA	English; Director, Prof. Publications	8640 T	9000 T
Hardgrove, Clarence E.	PhD	Mathematics	8460	9000
Lefkowitz, Annette #	RN; EdD	Nursing Education	8100 E a	9000 T
Maxwell, Lyle #	EdD	Business Education	--	9000 E
Benben, John S. #	PhD	Education	8460 E	8820 E
Carey, John #	PhD	Art	8100 E	8820 E
Duncan, Margaret #	EdD	Phys. Education	8100 E	8820 E
Grant, Eugene	PhD	Education	8100	8820
Jameson, Hugh #	PhD	Soc.Sci.;History	8460 E	8820 E
Aikins, Harold	PhD	History	8100	8640
Alexander, Virgil W.	PhD	Dir., Evening College	7920 T	8640 T
Bullington, Robert	PhD	Biological Science	8280	8640
Fay, Vernon	PhD	Music	7920	8640 Pr
Reinemann, Martin	PhD	Earth Sciences	7920	8640 Pr
Volberding, Eleanor	PhD	Education	8100	8640
Yankow, Henry	PhD	Bus. Adm.	8100	8640
Weigel, George D.	EdD	Education	7920	8640 Pr
Bower, John E.	PhD	Chemistry	7740	8460 Pr
Schreiner, Martha	PhD	Foreign Languages	7920	8460
Anglin, Eleanor	PhD	Univ. School	7740	8280
Beach, James	PhD	Mathematics	7560 Pr	8280
Bischof, Ledford J.	EdD	Psychology	7560	8280 L
Feyerherm, Harvey A.	PhD	Biol. Science	7740	8280 LW
_____ Rep.	---	Biol. Science	----	8280 a
Greene, Gwynn	EdD	Coord. Student Teaching	7560 T	8280 T Pr
Healey, William &	PeD	Phys. Educ.	7740 *	8280 *
Nelson, J. Howard	PhD	Bus. Adm.	7560	8280
Rohde, Charles	PhD	Biol. Science	7920 Pr	8280
Ashton, Jon R. #	PhD	Library Science	----	8100 E
Bennett, M. Marie	PhD	Home Economics	8100	8100
File, Clinton M.	EdD	Bus. Adm.	7560	8100
Kohler, Roderick	PhD	Ind. Arts	7380	8100 Pr
Lucke, Dorothy M.	EdD	Home Economics	7380	8100 Pr
Carroll, Margaret L.	PhD	Education	7380	7920
Eliot, Thomas D.	PhD	Social Sciences	----	7920 a
Hanawalt, Ella	PhD	Psychology	----	7920 a
Coar, Birchard	MusD	Music	7380	7740
Gilbert, Harold G.	PhD	Ind. Arts	6840 **	7560 **
Huey, J. Frances	EdD	Education	7200 LW	7560

New Positions	Art	7000
	Biological Science	7000
	Biological Science	7000
	Business Administration	7000
	Business Education	7000
	Education	7000
	Education	7000
	Education	7000
	English	7000
	English	7000
	History	7000
	History	7000
	Instructional Services	7000
	Nursing Education	7000
	Physical Education for Women	7000
	Physics	7000
	Social Science	7000
	Speech	7000
Replacements	Philosophy	7000
	Psychology	7000
	Journalism	7000
	Philosophy	7000
	Physics	7000
	Social Science	7000

- Head of Department
% - Classified as professor for many years - 3 years' graduate work
E - 11 months' contract at 9 months' rate
T - 12 months' contract at 9 months' rate
L ½ - Half year leave of absence at full salary
a - Temporary
Pr - Recommended for promotion from associate to full professor
LW - Leave of absence without salary
L - Leave of absence at half salary
& - Assistant head of department
* - 11½ months' contract at 9 months' rate
** - 10 months' contract at 9 months' rate

Associate Professors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Christiano, John G.	PhD	Mathematics	----	8820
Hanby, Bernadine C. #	MALS	Dir.,Univ. Library	8100 E	8820 E
Reach, Damon D.	EdD	Dir.,Summer Session; Education	7920	8640 E
Pritchard, George D.	EdD	Registrar	7740 T	8460 T
Black, W. Darrell	PeD	Phys. Educ.	7920 *	8280 *
Dean, Mark	PeD	Phys. Educ.	7920 ***	8280 ***
Lerea, Louis #	PhD	Speech	7380	8280 E
Miner, Wallace B.	MA	Physics	7920	8280
Evans, George G. #	MA	Dir., Athletics; Phys.Educ.	7740 T	8280 T
Nash, Robert L.	EdD	Principal, Jr.H.S.	7560 T	8100 T
Parson, Ruben L.	PhD	Earth Sciences	7560	8100
Quick, Otho J. ç	PhD	Ind. Arts	7380 **	8100 **
Appell, Carl H.	MA	Phys. Educ.	7560 *	7920 *
Clettenberg, Joseph	PhD	Dir., Extension	7560 T	7920 T
Everett, Peter W.	PhD	Phys. Educ.	7380 ***	7920 ***
Kallich, Martin I.	PhD	English	7380	7920
Murray, Donald M.	PhD	English	7200	7920
Rodney, Robert M.	PhD	English	7380	7920
Wells, Philip C.	EdD	Education	7380	7920

Associate Professors (Cont.)	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Winn, Jerome E.	PeD	Univ. Jr. H.S.	7380	7920
Brown, Robert R.	EdD	Education	7200	7740
Canon, Charles	EdD	Art	7200	7740
O'Connor, Marguerite	MA	Education	7200	7740
Utgaard, Merton B.	EdD	Music	7200	7740
Vazquez-Bigi, A. Manuel	LLD	Foreign Languages	7200	7740
Burtness, Paul S.	PhD	English	7020	7560 L½
_____Rep.	---	English	----	3780 a
Cleland, Kenneth L.	EdD	Education	7020	7560
Clifton, Silas W. #	PhD	Counselling	7020 E	7560 E
Fox, Arnold B.	PhD	English	7020	7560
Fred, Bernhart G.	PhD	Music	----	7560
Iliff, Kathryn	EdD	Bus. Adm.	7020	7560
James, E. Nelson	PhD	English	7020 Pr	7560
McAdam, Robert E.	PhD	Phys. Educ.	7020 ***	7560 Pr ***
Merkhofer, Beatrice E.	PhD	Mathematics	7200	7560
Seat, William R.	PhD	English	7020 Pr	7560
Smith, Wilbur	PhD	Music	7200	7560
Weeks, Dale H.	PhD	Social Sciences	7020	7560
Welsh, Willard	PhD	Speech	----	7560
Whybrew, William E.	PhD	Music	----	7560
Kent, Frederick	JD	Social Sciences	7020	7380
Maedke, Wilmer O.	PhD	Bus. Education	7020 Pr	7380
Miller, Elwyn R.	PhD	Education	7020	7380
Shearer, William M.	PhD	Speech	7020	7380
Weaver, Allen D.	PhD	Physics	7020	7380
Belnap, Ralph A.	EdD	Education	6840	7200
Brantley, Mabel	EdD	Education	6840 LW	7200
Day, Robert E.	PhD	Art	6840	7200
Grotberg, Edith H.	PhD	Psychology	6660	7200 Pr
Gund, Jeannette J.	PhD	Phys. Educ.	6840	7200
Kloss, Robert A.	PhD	Chemistry	6840	7200
Merritt, James W.	EdD	Education	6840 L	7200
Ober, Warren U.	PhD	English	6660	7200 Pr
Steinbrook, Roy	EdD	Education	7020	7200
Walther, Mrs. LaVern	EdD	Library Science	----	7200
Williams, J. David	PhD	Speech	----	7200
Barbour, Edna H.	PhD	Bus. Education	6480	7020
Burchard, Waldo W.	PhD	Social Sciences	6480	7020
Greene, Anne	PhD	English	6660	7020 Pr
Guest, B. Ross	PhD	Earth Sciences	6660	7020
Hendrickson, William J.	EdD	Bus. Adm.	6480	7020
Lane, Elizabeth C.	PhD	Phys. Educ.	6300	7020
Nerbovig, Marcella H.	PhD	Education	6480	7020
Wilderman, Raymond D.	PhD	Speech	7020 Pr	7020
_____N.P.		Art		7000
_____		Earth Science		7000
_____		Education		7000
_____		Education		7000
_____		English		7000
_____		English		7000
_____		History		7000
_____		Home Economics		7000
_____		Industrial Arts		7000
_____		Lorado Taft Field Campus		7000
_____		Mathematics		7000
_____		Mathematics		7000
_____		Music		7000
_____		Phys. Educ. for Men		7000
_____		Phys. Educ. for Women		7000
_____		Psychology		7000

_____		Social Science		7000
_____		Speech		7000
_____		Speech		7000
_____		Regional Services		7000
_____	Repl.	Art		7000
_____	Repl.	Student Personnel Services		7000
_____	V.P.	Business Administration		7000
_____	"	Biological Science		7000
_____	"	History		7000
_____	"	Industrial Arts		7000
_____	"	Mathematics		7000
_____	"	Student Personnel Services		7000
_____	New position	Mathematics		7000
Casebier, V. Eleanor	PhD	Bus. Adm.	6300	6840
Moseley, Virginia D.	PhD	English	6300	6840 Pr
Smith, Harold E.	PhD	Social Sciences	6480	6840
Morris, Clyde M.	PhD	Education	6480	6660
Spiesman, Sonya F.	PhD	Social Sciences	6300 a	6660

Pr - Recommended for promotion from assistant to associate professor
L - Leave of absence at ½ salary
LW - Leave of absence without salary
- Head of Department
T - 12 months' contract at 9 months' rate
E - 11 months' contract at 9 months' rate
* - 11½ months' contract at 9 months' rate
** - 10 months' contract at 9 months' rate
*** - 9½ months' contract at 9 months' rate
¢ - Acting head of department

Assistant Professors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Secrest, Lawrence C. #	MA	Industrial Arts	7740 T	8100 T L
_____ Repl.	--	Industrial Arts	-------	8100 a
Pepinsky, Minerva	MA	Music	7380	7740
Roth, Bernice	MA	Education	7200	7740
Walker, Katherine	MALS	Ass't.Director Univ. Library	7380 E	7740 E
Burton, Emily	MA	Univ.Elem.Sch.	7380	7560
Dwyer, John E.	MBA	Bus. Adm.	7200	7560
Twombly, John J.	MA	Social Science	7380	7560
Janeway, Thomas M.	MA	Biol. Science	7200	7380
Duzah, Kenneth B.	MS	Mathematics	7020	7200
Eaton, John W.	MBA	Bus. Adm.	7020	7200
Keefer, Richard A.	MA	Foreign Languages	6840	7200
McKinzie, Ralph	MA	Phys. Educ.	7020 ***	7200 ***
Ogilvie, William K.	EdD	Education	6840	7200
Strawn, Cecil G.	MS	Art	6840	7200
Swynehardt, Mary B.	MA	Univ.Elem.Sch.	6840	7200 L½
Trager, Lela A.	MA	Phys. Educ.	7020	7200
Baker, Charles E.	MM	Music	6840	7020 LW
_____ Repl.	--	Music	----	7020 a
Beezhold, Frank	MM	Music	6840	7020
Hill, Wilma	MA	Art	6840	7020
Hasan, Mazhar	PhD	Physics	6660	7020
Huestis, Kathryn R.	MS	Univ.Elem.Sch.	6660 Pr	7020
Miller, Herbert F.	MA	Mathematics	6660	7020
O'Connor, Henry A.	EdD	Education	6660	7020
Park, Esther	MALS	Univ. Library	6660 E	7020 E
Poor, Frederick A.	MS	Bus. Adm.	6660	7020
Post, Charlotte K.	MSLS	Univ. Library	6660 E	7020 E
Rippa, S. Alexander	EdD	Education	6840	7020
Schreiber, Robert E.	MA	Univ. Library	6840	7020
Waimon, Morton D.	EdD	Education	6660 a	7020
Wiggert, Elsie	MA	Art	6840	7020 L ½

_____	Repl. --	Art	----	3420 a
New Positions		Business Administration		7000
_____		Education		7000
_____		English		7000
_____		English		7000
_____		Foreign Languages		7000
_____		Music		7000
_____		Speech		7000
_____		Speech		7000
_____		University Library		7000
_____		University Library		7000
_____		Univ. Elem. School		7000
_____		Univ. Junior H.S.		7000
_____		Student Personnel Services		7000
_____		Student Personnel Services		7000
_____		Student Personnel Services		7000
_____	Repl.	History		7000
_____	V.P.	Home Economics		7000
_____		Foreign Languages		7000
_____		Student Personnel Services		7000
_____		Univ. Elem. Sch.		7000
Arnold, Don W.	MA	Bus. Adm.	6480	6840
Beard, Jess R.	EdD	Education	6480	6840
Bessom, Margery L.	MA	Home Economics	6840	6840
Brigham, Robert J.	MS	Phys. Educ.	6480*** Pr	6840***
Brown, Robert D.	PhD	Ind. Arts	6480	6840
Burke, Roy O.	EdD	Art	6480	6840
Dill, Howard R.	MM	Music	6660	6840
Gustafson, Merlin D.	PhD	Social Sciences	6480	6840
Hadley, Bedford K.	PhD	History	6480	6840
Husa, Harold	MA	Ass't Dean of Men	6480 T	6840 T
McClelland, Mary E.	MA	Counsellor	6300	6840
Mathers, Carol K.	MS	Biol. Science	6660 LW	6840
Olive, Garnet D.	MA	Bus. Adm.	6480 LW ½	6840
Seguel, Mary L.	MA	Education	6840	6840
Shykind, Edwin B.	PhD	Earth Sciences	6480	6840
Weedman, Alda	MEd	Univ.Elem.School	6660 Pr	6840
Westbrook, May	MS	Home Economics	6840 L	6840 LW
_____	Repl. --	Home Economics	----	6840 a
Bennett, C. Jackson	PhD	Biol. Science	6300	6660
Cormier, Romae	MA	Mathematics	6300	6660
Dailey, Shirley	MA	Phys. Educ.	6480 Pr	6660
Darsow, Donn D.	MS	Chemistry	6480	6660
DeZonia, Robert H.	PhD	Education; Ass't Dir.Bur.Research	6300 E	6660 E
Esmond, Robert V.	PhD	Regional Services	6300 Pr	6660
Giffin, Gynith C.	PhD	Chemistry	6300	6660
Hammerman, William M.	EdD	Lorado Taft Field Campus	----	6660 a M
Herbert, Edward T.	PhD	English	6300	6660
Hull, Marion A.	EdD	Education	6660	6660
Keys, Samuel R.	MA	Education	6480	6660
King, James H.	MEd	Education	6480 a	6660
Miller, Frances	MEd	Education	6480 a	6660
Ragland, George C.	MS	Mathematics	6480	6660
Sedlock, Marietta E.	MusD	Music	6300	6660
Senteney, George W.	PhD	Ind. Arts	6300	6660
Stevens, George P.	PhM	Earth Sciences	6480	6660
Tink, Albert K.	MA	Education	6660	6660

Assistant Professors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Bell, Mary M.	PhD	Phys. Educ.	6120	6480
Curtiss, James W.	MA	Speech	6300	6480
Davis, Sarah M.	AMLS	Univ. Library	6120	6480
Fenwick, Mason G.	MA	Biol. Science	6120	6480
Henze, Donald F.	PhD	Philosophy	----	6480
Jeffryes, Dale E.	MA	Speech	6300	6480
King, Voris	MA	Earth Sciences	6300	6480
Lipscomb, Edra E.	MA	Univ. Elem. Sch.	5940	6480 Pr
McClure, John H.	MA	Bus. Adm.	6300	6480
McKinney, Earl H.	MS	Mathematics	----	6480
Mann, John W.	PhD	Social Sciences	6300	6480
Martin, James G.	PhD	Social Sciences	6120	6480
Melum, Verna V.	MSLS	Univ. Library	6120	6480
Schelar, Virginia M.	MS	Chemistry	6300	6480
Wehling, Helen E.	MS	Home Economics	6120 R	6480 R
Wernick, Walter	EdD	Education	6120	6480
Whitney, Reynolds	MA	Music	6300	6480
Williams, Harold A.	MA	Audio-Visual	6300 a	6480 a
Clayton, Kenneth	PhD	Biol. Sciences	6120 Pr	6300
Goering, Oswald	ReD	Lorado Taft Field C.	5940 M E	6300 M E
Grosklags, James H.	MS	Biological Sciences	6120 a	6300 a
Hillestad, Mildred C.	MBE	Bus. Education	6120	6300 LW
_____Repl.	--	Bus. Education	----	3150 a
Nay, M. Geneva	MA	Bus. Education	6120	6300
Sheriff, Marian	MS	Univ. Jr. H.S.	6300 L	6300 Pr LW
_____Repl.	--	Univ. Jr. H.S.	----	6300 a
Tischler, Herbert	MA	Earth Sciences	6120	6300
Tsao, Peter Y.	MS	Physics	6120	6300
Dubofsky, Melvyn	AB	History	----	6120
Goldberg, Alvin	MA	Speech	5940	6120
Hess, Herbert	MA	Speech	5940	6120
Olson, Mildred N.	MS	Phys. Educ.	5760	6120 L
_____Repl.	--	Phys. Educ.	----	6120 a
Owens, Kenneth N.	AB	History	----	6120
Sailor, Danton B.	PhD	History	5760	6120
Turner, Caryl	MA	Speech	5580	6120 Pr
Weisberger, Stanley	MA	Speech	5940 a	6120
Wilson, Robert H.	MA	English	5940	6120 L
Eismann, Ruth	MA	Univ. Sch. Lib.	5580 E	5940 E
Hug, John W.	MS	Lorado Taft Field C.	5580 M E Pr	5940 M T *
MacLeish, Andrew	MA	English	5760	5940
Nixon, Howard	MA	English	5940	5940
Stryk, Lucien H.	MFS	English	5760	5940
Williams, Babatunde A.	MA	Social Sciences	5760 a	5940 a
Howard, David H.	MA	Social Sciences	5400	5760 LW
_____Repl.	--	Social Sciences	----	2880 a
Bennett, Emerson	MSLS	Univ. Library	5220	5580
Cheadle, Helen	MA	Univ. Library	5400	5580

- Acting head of department
*** - 9½ months' contract at 9 months' rate
T - 12 months' contract at 9 months' rate
E - 11 months' contract at 9 months' rate
L - Leave of absence at one-half salary
L½ - Half year's leave of absence at full salary
LW - Leave of absence without salary
a - Temporary
Pr - Recommended for promotion from instructor to assistant professor

R - Plus room
M - Plus maintenance
T* - 12 months' contract at 9 months' rate, this year only, September 1, 1959 to August 31, 1960, to replace Don Hammerman, on leave of absence

Instructors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Hammerman, Don	MS	Lorado Taft	6660 M T	7020 T L
_____ N.P.		English		7000
_____		University Library		7000
_____		Student Pers. Services		7000
_____		Student Pers. Services		7000
_____		Student Pers. Services		7000
_____		Student Pers. Services		7000
_____		Student Pers. Services		7000
_____		Student Pers. Services		7000
_____ Repl.		English		7000
_____		English		7000
_____		History		7000
_____		Phys. Educ. for Women		7000
_____		Student Pers. Services		7000
_____		Univ. Elem. School		7000
_____ V.P.		Student Pers. Services		7000
Fletcher, Howard	MA	Phys. Educ.	6840 *	6840 *
Moon, Donald	MA	Ind. Arts	6480	6660
Parry, Ernest	MEd	Ind. Arts	6480	6660
Schaefer, Pauline	MA	Univ. Jr. H.S.	6480	6660
Thomas, Charles	MS	Ind. Arts	6300 **	6660 **
Hamilton, Hallie	MSJ	Regional Services	5940	6480
Hatlestad, Carolyn	MA	Univ.Elem.School	6300	6480
Horton, Elizabeth	MA	Univ. Jr. H.S.	6300	6480
Lake, Dale	MA	Univ. Jr. H.S.	6300	6480
Larson, Jeanne H.	MA	Univ. School	----	6480
Lindbergh, Jean	MS	Home Economics	6300	6480
McCulloch, Mary	MS.Ed.	Univ. Elem. Sch.	6300	6480
McNamara, Helen	MA	Univ. Elem. Sch.	6120	6480
Marken, Edith	MA	English	6300	6480
Haendel, William	MS	Art	5940	6300
Harmet, Kenneth	MS	Biological Science	6120	6300
Hendershot, Lucile	MA	Univ. Jr. H.S.	5940	6300
Kuhn, Elmer	MA	Univ. Jr. H.S.	6120	6300
Wilson, Agnes	MA	Univ. Jr. H.S.	----	6300
Wittrup, Robert	MS	Univ. Jr. H.S.	6120	6300
Fournier, William L.	MA	Ass't.Registrar	5760 T	6120 T
Passmore, Lenora	MBA	Bus. Education	5760	6120
Vogt, Howard	MMus	Univ. Library	5760	6120
Kruse, Carolyne	MA	Res.Adv.,Adams Hall	5670 M***	6030 M***
Weirick, Robert	MSEd	Univ. Elem. Sch.	5940	6120
Anderson, Rosemary	MA	Univ. Jr. H.S.	5760	5940
Carter, Catherine	MA	Univ. Jr. H.S.	5940	5940
Farley, William	MEd	Univ. Jr. H.S.	5580	5940
Knapp, William	MSEd	Univ. Jr. H.S.	5760	5940
Ludeman, Vernon	MA	Univ. Jr. H.S.	5580	5940
Matz, Howard	MS	Univ. Jr. H.S.	5760	5940
Riccio, Mary Lou	MS	Univ. Elem. Sch.	5580	5940
Roughead, William G.	MSEd	Mathematics	----	5940
Rush, Wilmer	MSEd	Univ. Elem. Sch.	5940	5940
Schulz, Joan	MSEd	English	5580 a	5940 a
Scriven, Eldon	MSEd	Univ. Jr. H.S.	5760	5940
Sinniger, Agnes	MS	Univ. Jr. H.S.	5580	5940
Slan, Arnold	MA	Univ. Elem. Sch.	5760	5940
Vocolo, Joseph	MSEd	Univ. Jr. H.S.	5760	5940
Weller, Mary A.	MEd	Univ. Elem. Sch.	5760	5940

Instructors	Degree	Department	Salary - 9 months 1958-1959	1959-1960
Beck, John	MSEd	Ind. Arts	5760	5760
Cole, Juanita	BSLS	Univ. Library	5400	5760
Hirsch, Lillian	MA	Biol. Sciences	5400 a	5760 a
Hufford, Roger	MSEd	Speech	5580	5760
Kovanda, Ann	BSLS	Univ. Library	5400	5760
Moffat, William	MMus	Music	5760	5760
Pheanis, Jack	MSEd	Phys. Educ.	5400 ***	5760 ***
Ray, David	MA	English	5400	5760
Rich, Joan	MA	Phys. Educ.	5400	5760
Vincent, James	MFA	Speech	5580	5760 LW
Watts, Jean	MSEd	Univ. Jr. H.S.	5400	5760
Wilson, D. Anthony	MA	Univ. Jr. H.S.	5400	5760
Noah, James	MSEd	English	5220	5580
Paul, Patricia	MA	Phys. Educ.	5040	5580
Wilson, Mary L.	MPE&H	Phys. Educ.	5400	5580
Zimmerman, Nadine	MS	Phys. Educ.	5400	5580
Sullivan, George	MS	Ind. Arts	5040	5400
Chenoweth, Dell	MA	Res. Adv.,Neptune Hall	4950M ***	5310 M ***
Troescher, Carol	MSEd	Res.Adv.,Williston Hall	4950 M ***	5310 M ***
Burks, Don M.	MA	Speech	5220 LW ½	5220 LW
_____ Repl.	--	Speech	----	5220 a
Harrison, Roberta	MSLS	Univ. Library	4860	5220
Holmes, Elizabeth	MA	English	5040	5220
Murren, Dona	MA	English	5040	5220
Morong, Barbara L.	MS	Ass't.Res.Advisor, Neptune Hall	4050 M***	4410 M***

M- Plus Maintenance
T - 12 months' contract at 9 months' rate
* - 11½ months' contract at 9 months' rate
** - 10 month contract at 9 months' rate
*** - 9½ month contract at 9 months' rate
a - Temporary
LW½ - Half year's leave of absence without salary
LW - Leave of absence without salary
L - Leave of absence at one-half salary

Faculty Assistants	Degree	Department	Salary - 9 months 1958-1959	1959-1960
_____ V.P.		Student Pers. Services		7000
_____ Repl.		Student Pers. Services		7000
Doutt, Richard	BSEd	Univ. Jr. H.S.	5220	5400 W
Shand, Betty #	RN	Univ.Health Service	4860 T	5220 T
Gillespie, Martha	--	Tabulating (IBM)	4590 T	5040 T
Hall, James E.	BS	Mathematics	----	5040 V
Fritz, Rolf	BS	Regional Services	4500 a	4680 a
Schuhr, Lois	RN	Univ.Health Serv.	3420 T	3780 T
Irwin, Betty	BS	Bureau of Univ.Research	--	3600 a T
Oberlin, Norma S.	BA	Univ. School	----	2700 a X
Replacements		Earth Sciences		1350 N
_____		Education		675 s
_____		English		1350 N
_____		Extension		1350 N
_____		Industrial Arts		1350 N
_____		Library		1350 N
_____		Lorado Taft Field Campus		1350 N
_____		Mathematics		1350 N
_____		Phys. Educ. for Men		675 s

	Phys. Educ. for Women	1350 N
	Professional Publications	1350 N
	Regional Services	1350 N
	Research	1350 N
	Social Sciences	1350 N
	Unassigned	1350 N

Graduate Assistants

Permission to employ eight (8) graduate assistants at a nine months' rate of $1350.00 each, and one (1) graduate assistant at a nine months' rate of $675.00.

- Head nurse
W - Recommended for promotion to instructor with salary of $5940 if master's degree is awarded by September, 1959.
V - To be ranked as instructor at same rate, if master's degree is awarded by September, 1959
T - Twelve months' contract at nine months' rate
a - Temporary (July 1, 1959 to June 30, 1960 only)
N - On 9 months' basis, serving ½ time ($150 per month)
s - On 9 months' basis, serving ¼ time ($75 per month)
X - 4½ months

President and Administrative Officers-1959-1960
Twelve Months-Personal Services

Name	Degree	Title	1958-1959	1959-1960
Holmes, Leslie A. President	PhD	Professor	18000	20000
Geigle, Francis R. Executive Vice-president	EdD	Professor	14160	15360
Hainds, J. Robert Vice-president in charge of instruction	PhD	Professor	13680	14880 L
Repl.				5580 a
Hanson, Ernest E. Vice-president in charge of student personnel services	EdD	Professor	12240	13440
Keller, O. J. Dir.,Student Health Service Examiner,Univ.Ret.System	MD	Professor	12240	13200
Thistlethwaite, Robert L. Dean, College of Fine & Applied Arts	PhD	Professor	12000	13200
Yauch, Wilbur A. Acting Dean, College of Education	EdD	Professor	12240	12960
Coe, C. Norbert Dean of the Graduate School	PhD	Professor		12480
	N.P.	Professor		12480 *
Dorland, Z. Harold Dir. Business Services	MA	Exec. Ass't in Educ. & Adm.	10080	11040
Howell, Charles E. Dir. University Bureau of Research	PhD	Professor	11220	12100 L **
Harrison, Paul Dir. Lorado Taft Field Campus	MA	Assoc. Prof.	10800 M	12000 M
Tempel, Paul F. Physician, Student Health Service	MD	Assoc. Prof.		12000
Haddock, Ruth Dean of Women	PhD	Professor	10560	11520 L

Name	Degree	Title	1958-1959	1959-1960
Pike, C. Milton Dean of Men	EdD	Assoc. Prof.	9840 L	10800
Froom, William P. Dir. Regional Services	EdD	Professor	9840 Pr	10560
Walker, Eugenie Dir. Admissions	MS	Exec. Ass't in Educ. & Adm.	8640	9600
Sperling, Clara Sec. to President	BS	Exec. Ass't in Educ. & Adm.	7680	7920

M - $50 for maintenance
L - Leave of absence for one semester at full salary
Pr - Promoted from associate to full professor
- Employed as professor, head of Dept. of Business Education in 1951; Adm. Ass't to President in 1954; Vice-president with greatly increased responsibilities as university grows (1957)
% - Employed as business manager in 1954; Director of Business Services with greatly increased responsibilities (1955)
* - Dean of the College of Liberal Arts & Sciences
** - 11 month contract
a - Temporary

SUMMER SESSION PAYROLL - 1959

Name	June	July (New Rate)	August	Total
Aikins, Harold E.	900	960	-----	1860
Appell, Carl H.	(840)	(880)	(440)	(2160) *#
Arnold, Don W.	720	760	-----	1480
Baker, S. Orville	(920)	(1000)	-----	(1920) **
Barbour, Edna H.	720	---	-----	720 T
Beach, James W.	840	920	-----	1760
Beard, Jess R.	720	760	-----	1480
Beck, John R.	640	640	-----	1280
Beezhold, Frank	760	390	-----	1150 S
Bellis, Bertha M.	960	1020	-----	1980
Benben, John S.	(940)	(980)	-----	(1920) **
Bennett, Emerson	580	620	-----	1200
Bischof, Ledford J.	840	920	-----	1760
Black, W. Darrel	(880)	(920)	(460)	(2260) #
Brigham, Robert J.	(360)			
	360	760	380	1500 %
Brown, Robert D.	720	760	-----	1480
Brown, Robert R.	800	860	-----	1660
Bullington, Robert A.	920	960	-----	1880
Burtness, Paul S.	780	840	-----	1620
Burton, Emily	820	840	-----	1660
Caldwell, Loren T.	(1020)	(1100)	-----	(2120) **
Canon, Charles	400	430	-----	830 X
Carey, John T.	(900)	(980)	-----	(1880) **
Carroll, Margaret L.	820	880	-----	1700
Casebier, V. Eleanor	700	760	-----	1460
Cheadle, Helen	600	620	-----	1220
Chenoweth, Dell	(275)M	---	-----	(275) M%
Cleland, Kenneth L.	780	840	420	2040 L
Clifton, Silas W.	(780)	(840)	-----	(1620) **
Coar, Birchard	820	860	-----	1680
Cole, Juanita T.	600	640	-----	1240
Crawford, Paul K.	1020	1080	-----	2100
Curtiss, James	700	720	-----	1420
Dailey, Shirley	720	740	-----	1460
Darsow, Donn D.	720	740	-----	1460
Davis, Sarah Marie	680	720	-----	1400
Davis, Shirley	150 M	300 M	150 M	600 M
Day, Robert E.	380	400	-----	780 X
Dean, Mark	(440)			
	440	920	460	1820 %
DeZonia, Robert H.	(700)	(740)	-----	(1440) **
Duncan, Margaret M.	(900)	(980)	-----	(1880) **

Name (Summer Session Cont.)	June	July	August	Total
		New Rate		
Eaton, John W.	780	800	-----	1580
Edel, Edward F.	800	800	-----	1600
Eismann, Ruth	(620)	(660)	-----	(1280) **
Esmond, Robert V.	700	740	-----	1440
Everett, Peter W.	(410)			
	410	880	440	1730 %
Fay, R. Vernon	880	480	-----	1360 S
Fenwick, Mason G.	680	720	-----	1400
Feyerherm, Harvey A.	860	920	-----	1780
File, Clinton M.	840	900	-----	1740
Fletcher, Howard	(380)	-----	-----	(380) N
Gabel, Otto J.	1080	1080	-----	2160
Gilbert, Harold G.	(760)	840	840	1680 ***
Goering, Oswald	(600) M	(700) M	-----	(1360) **M
Gould, Howard W.	(1020)	(1060)	-----	(2080) **
Grant, Eugene B.	900	980	-----	1880
Greene, Anne	247	260	-----	507 R
Grotberg, Edith	740	800	-----	1540
Guest, B. Ross	740	----	-----	740 T
Gund, Jeannette J.	760	800	-----	1560
Gustafson, Merlin D.	720	760	-----	1480
Hadley, Bedford K.	720	760	-----	1480
Hamilton, Hallie	---	720	720	1440
Hanby, Bernadine C.	(900)	(980)	-----	(1880) **
Hardgrove, Clarence E.	940	1000	-----	1940
Harrison, Roberta	540	580	-----	1120
Hasan, Mazhar	740	780	-----	1520
Hatlestad, Carolyn M.	700	720	-----	1420
Hayter, Earl W.	1020	1080	540	2640 L
Healey, William	(860)	(920)	(460)	(2240) #
Hellmich, Eugene W.	(1080)	(1160)	-----	(2240) **
Hendrickson, William J.	720	780	-----	1500
Hill, Wilma	760	780	-----	1540
Hossick, William H.	(300) M			
	300 Q	600 Q	300 Q	1200 Q
Howell, Charles E.	(1020)	(1100)	550	550 **L
Hug, John W.	(620) M	(660) M	-----	(1280) M**
Hull, Marion A.	---	740	370	1110 S
James, E. Nelson	520	560	-----	1080 P
Jameson, Hugh	(940)	(980)	-----	(1920) **
Kent, Frederick G.	780	410	-----	1190 S
Kloss, Robert A.	760	800	-----	1560
Kohler, Roderick G.	820	900	-----	1720
Kovanda, Anne E.	600	640	-----	1240
Kruse, Carolyn	(315) M	---	-----	(315) M%
Lefkowitz, Annette S.	(900)	(1000)	-----	(1900) **
Lerea, Louis	820	920	-----	1740
Lindbergh, Jean D.	700	720	-----	1420
Lloyd, John W.	980	1040	-----	2020
Lucke, Dorothy M.	547	600	-----	1147 P
McAdam, Robert E.	(390)			
	390	840	420	1650 %
McKinzie, Ralph	(390)			
	390	800	400	1590 %
McNamara, Helen	680	720	-----	1400
Maedke, Wilmer O.	780	820	-----	1600
Martin, James G.	680	720	-----	1400
Melum, Verna V.	680	720	-----	1400
Merkhofer, Beatrice E.	800	840	-----	1640
Miller, Elwyn R.	780	820	-----	1600
Morong, Barbara	(225) M	---	-----	(225) M%
Morris, Clyde M.	720	740	-----	1460
Moseley, Virginia D.	700	760	-----	1460

Name (Summer Session Cont.)	June	July	August	Total
		New Rate		
Nay, M. Geneva	680	700	-----	1380
Nelson, J. Howard	840	920	-----	1760
Nerbovig, Marcella H.	720	780	-----	1500
Norell, Irene P.	680	700	-----	1380
Ober, Warren U.	247	267	-----	514 R
O'Connell, William V.	(1020)	(1100)	-----	(2120) **
O'Connor, Henry A.	740	780	-----	1520
O'Connor, Marguerite	800	860	-----	1660
Ogilvie, William K.	760	800	-----	1560
Olson, Mildred N.	640	680	-----	1320
Park, Esther	(740)	(780)	-----	(1520) **
Parson, Ruben L.	840	900	-----	1740
Pepinsky, Minerva	273	287	-----	560 R
Pheanis, Jack	(300)			
	300	640	320	1260 %
Poor, Frederick A.	740	780	-----	1520
Post, Charlotte K.	(740)	(780)	-----	(1520) **
Quick, Otho J.	(820)	900	900	1800 ***
Reach, Damon D.	880	960	-----	1840
Reinemann, Martin	880	960	-----	1840
Richfield, Jerome	900	960	-----	1860
Rockwood, Catherine A.	(960)	(1040)	-----	(2000) **
Rodney, Robert M.	820	880	-----	1700
Roth, Bernice	800	860	-----	1660
Sailor, Danton B.	640	680	-----	1320
Schreiber, Robert	760	780	-----	1540
Scriven, Eldon G.	640	660	-----	1300
Sedlock, Marietta E.	350	370	-----	720 T
Senteney, George W.	700	740	-----	1440
Shearer, William M.	780	820	-----	1600
Shykind, Edwin B.	720	760	-----	1480
Smith, Harold E.	720	760	-----	1480
Smith, Wilbur	800	420	-----	1220 S
Steinbrook, Roy	780	800	-----	1580
Stevens, George P.	720	740	-----	1460
Storey, James S.	760	400	-----	1160 S
Terwilliger, George L.	(1000)	(1060)	-----	(2060) **
Thomas, Charles	(700)	---	-----	(700) ***
Trager, Lela A.	780	800	-----	1580
Troescher, Carol	(275) M	---	-----	(275) M%
Tsao, Peter Y.	680	700	-----	1380
Twombly, John J.	820	840	-----	1660
Utgaard, Merton B.	---	---	215	215 V
Vazquez-Bigi, A. Manuel	800	860	-----	1660
Volberding, Eleanor	900	960	-----	1860
Walker, Katherine	(820)	(860)	-----	(1680) **
Weaver, Allen D.	780	820	-----	1600
Weed, Maurice J.	(960)	(1040)	-----	(2000) **
Weeks, Dale H.	780	840	-----	1620
Weigel, George D.	880	960	-----	1840
Weisberger, Stanley	660	680	-----	1340
Weller, Mary Alice	640	660	-----	1300
Wells, Philip C.	820	880	-----	1700
Wernick,Walter	680	360	-----	1040 S
Whitney, Reynolds	700	720	-----	1420
Whybrew, William E.	560	560	-----	1120 P
Williams, Babatunde A.	640	660	-----	1300
Williams, Esther	960	1020	510	2490 L
Wilson, Robert H.	440	454	-----	894 P
Winn, Jerome E.	820	880	-----	1700
Yankow, Henry G.	900	960	-----	1860
	340	340	-----	680

To be supplied

- 11½ month basis during regular year
** - 11 month basis during regular year
*** - 10 month basis during regular year
T - Employed for 4 weeks
S - Employed for 6 weeks
P - Employed 2/3 time
V - Employed for 1 week
N - Employed for 2 weeks
R - 1/3 time
L - Employed for 10 weeks
X - Employed for ½ time
% - 9½ month basis during regular year
M - Maintenance
() - Any amount indicated in parentheses is salary already contracted for and is not to be included in any summer session payroll totals
Q - Room only

NON-ACADEMIC EMPLOYEES

With the opening of the new residence halls in September, the following positions will be required:

	Salary Range	
1 Utilities Maintenance Repairman (refrigeration)	$ 490.	(Neg.)*
2 Food Production Managers	325-500.	
1 Fountain Supervisor	275-400.	
1 Storekeeper	275-400.	
8 Janitors **	290-320.	(Neg.)
2 Clerk-Typists	200-300.	
4 Cooks	190-260.	(Neg.)
1 Dishwasher	175-250.	
4 Janitresses	215-245.	(Neg.)
2 Kitchen Laborers	200-300.	(Neg.)
4 Cooks' Helpers	180-230.	(Neg.)

* Negotiable

We should like to have permission to fill the above positions as the need for them arises after July 1, 1959. Salaries for these positions are to be paid from the appropriate Bond Revenue Series.

** Includes one janitor position at Gilbert Hall to replace Mr. Elmer Holbo who recently was reclassified to Janitor Foreman in charge of all residence halls custodial personnel.

Extra Help for the Summer

We should like to have permission to employ temporary civil service help during the 1959 vacation period (June, July and August) as follows:

Registrar's Office: Two (2) Clerk-typists -- one of these employees also to serve as relief switchboard operator

Auxiliary Enterprises: One (1) Clerk-stenographer, this person's time to be divided between Housing Services and Food Services offices

Leslie A. Holmes
President

REPORT OF
WESTERN ILLINOIS UNIVERSITY
SALARY SUPPLEMENT

June 8, 1959

II. FACULTY AND ADMINISTRATIVE STAFF

A. Summer school staff changes

1. Mr. James J. Dodd will be employed as temporary instructor in the Department of Mathematics for the First and Second Summer Terms 1959 at $600 per month, or a total of $1,800 for the two terms. Mr. Dodd received the B.S. degree from Northwestern University and will complete the requirements for the Master's degree at the University of Illinois on June 5. He served two years on the mathematics staff at the University of Wisconsin. This is a substitute to replace A. Wendt (see May report).

2. Mr. John Shelby Richardson will be employed as temporary instructor in the Department of Music for the First Summer Term at $600 per month, or a total of $900 for the six weeks. He holds the B.M. degree from New England Conservatory of Boston and the M.M. from Yale University. This is a substitute position as listed in our May report.

3. Dr. William L. Burton will be employed the Second Summer Term to teach one course originally scheduled for Dr. Harriet Stull. He will be paid at his regular salary rate or $330 for the June and $175 for July for half time work, which is a total of $505 for the term.

4. Miss Blanche Quigley, who is Curriculum Coordinator for the Quincy Public Schools, will be employed to teach another course scheduled for Miss Stull. Miss Quigley received the B.Ed. degree from Western and the M.A. from the University of Illinois. She has completed an additional year of graduate work at the University of Chicago, Columbia University, and Western. Her salary will be $300 per month, for one-half time work, or a total of $450 for the term.

5. It is recommended that Mr. Gerald R. Logan be employed as Faculty Assistant in Research during the First Summer Term at $100 per month, or a total of $150 for the term. Mr. Logan served in this capacity during the Winter and Spring Quarters of the 1958-59 academic year.

6. It is recommended that Mr. Dale W. Meador be employed as Faculty Assistant in Guidance during the month of June at a salary of $150. Mr. Meador has served in a similar capacity during the 1958-59 academic year.

7. The name of Dr. Yale Sedman should be removed from the June faculty list as submitted in the May report. Dr. Sedman will not teach until the second term.

8. It is recommended that the following be continued as Faculty Assistants in the Department of Chemistry during the months of June, July and August 1959 at salaries of $100 per month:

Griswold, Azel Alan, B.S.
Hoffman, Richard Lee, B.S.
Williams, Maurice Leander, B.S.

B. Appointments (new positions as listed in the 1959-61 biennial budget request)

1. Mr. W. Dean Eckert is recommended for employment effective September

1, 1959 as Assistant Professor of Art at $700 per month. Mr. Eckert's degrees are B.A., B.F.A., and M.A., Ohio State University, and he is scheduled to complete the requirements for the Ph.D. at the State University of Iowa during the summer of 1959. He has served on the teaching staffs of the University of Kansas, College of Wooster, and Florida Southern College. Since 1957 he has been a Graduate Assistant at the State University of Iowa. This is a one-year appointment. A second appointment to this position is contingent upon acquisition of the earned doctorate.

2. Mr. Ivan Lubachko is recommended for appointment as Assistant Professor beginning September 1, 1959 at $700 per month. His time will be divided between the Department of Foreign Languages and the Department of Social Science. Mr. Lubachko holds the B.S. degree from the Pedagogical Institute, Vitebsk, Belorussia, U.S.S.R., and the A.M. from Indiana University. He has completed the course work at Indiana University for the Ph.D. degree and is engaged in writing the dissertation. He has taught in high schools in Russia and Germany, and at present he is an instructor at Indiana University. This is a one-year appointment. A second appointment to this position is contingent upon acquisition of the earned doctorate.

3. Dr. Maurice Nielson is recommended for appointment as Professor of Philosophy effective September 1, 1959 at $900 per month. His degrees are: B.A., Northern Montana College; S.T.B., Linfield College; Ph.D., Harvard University. From 1948 to 1953 Dr. Nielson was on the staff of Bowling Green State University, and since 1955 he has been professor of philosophy and humanities at Arkansas Polytechnic College. This is a one-year appointment.

C. Replacements

1. Mr. James Alexander, Jr., is recommended for employment as Instructor and Supervising Teacher of Geography beginning September 1, 1959 at $600 per month. Mr. Alexander received the B.S. and M.S. degrees from Eastern Illinois University, and he has studied two summers in Mexico. He has taught in the junior high schools at Toledo, Shelbyville, and Mattoon. This is a one-year substitute position to replace Mr. James W. Shive who will be on sabbatical leave in 1959-60.

2. Dr. Franklin P. Batdorf is recommended for employment as Associate Professor of English effective September 1, 1959 at $840 per month. Mr. Batdorf's degrees are: A.B., A.M., B.S. in Education, University of Missouri; Ph.D. in English, Cornell University. He has served on the teaching staffs at the University of Missouri, Cornell University, Agriculture and Mechanical College of Texas, University of Texas, Salem College, Brenau College, and Moorhead State College. In addition he was employed by the U.S. Navy one year and spent one year engaged in independent research in London, Paris, and New York. This is a replacement position. This is a one-year appointment.

3. Mr. Samuel E. Deeds is recommended for appointment as Instructor and Supervising Teacher of Mathematics effective September 1, 1959 to replace Mr. A. Jerry Shryock who is being transferred to the Mathematics Department. Mr. Deeds has the B.A. and M.A. degrees from Bradley University, and during the past academic year he has served as a substitute for Mr. Shryock, who was on leave of absence. Prior to coming to Western he taught at Washington Junior High School, Pekin, and was employed by the Caterpillar Tractor Company. This is a one-year appointment.

D. Faculty request to take course

1. Mr. Maurice G. Kellogg, Instructor and Supervising Teacher of

Biology, requests permission to enroll for an independent study course, Botany 537, during the First Summer Term.

E. Changes in duties

1. The 1959-61 budget request contains a new position of Director of Housing, Food Service, and Student Activities which we hope to fill as of July 1, 1959. The position will absorb many of the duties now performed by Mr. Herman Koester, Director of Student Activities. Other duties now assigned to Mr. Koester rightfully belong in the Office of Admissions where there is a critical shortage of staff. We, therefore, recommend that Mr. Koester be transferred to the position of Assistant Director of Admissions and Veterans Affairs effective July 1, 1959 (or at whatever date he can be replaced in his present position).

F. Faculty list for the academic year of thirty-six weeks beginning September 1, 1959

			Salary 1958-59		Salary 1959-60	
Name	Deg.	Department	Mo.	9 Mo.	Mo.	9 Mo.
Professors						
Thisted, Moses N.	PhD	Dean of Men & Education	1040	9360	1060	9540
%Covert, Warren O.	PhD	Education	900	8100	1020	9180
O'Toole, A. Lawrence	PhD	Mathematics	1000	9000	1020	9180
Linder, Roscoe G.	PhD	Education	960	8640	1000	9000
Castle, John F.	EdD	English	860	7740	960	8640
Turner, C. Adam	EdD	Education	900	8100	960	8640
Lundvall, Merle E.	PhD	English	860	7740	940	8460
Olsen, Arthur R.	EdD	Social Science	880	7920	940	8460
Stull, Harriet C.	PhD	Social Science	880	7920	940	8460
Lipsey, William E.	EdD	Education	920	8280	920	8280
Peterson, Jack A.	PhD	Education	860	7740	920	8280
Hicken, Victor	PhD	Social Science	820	7380	900	8100
Nielsen, Maurice	PhD	Philosophy (N)			900	8100
_____	___	Physics (N)			900	8100
_____	___	Dramatics & Speech (N)			900	8100
Glasow, Ogden L.	PhD	Education	800	7200	860	7740
Harley, R. Bruce	PhD	Social Science	820	7380	860	7740
Whitehead, Frances	PhD	Business Ed.	840	7560	860	7740
Zimmerman, Ruth L.	PhD	English	820	7380	840	7560
Associate Professors						
Storey, John S.	EdD	Education & Guidance	860	7740	980	8820
Wendt, Arnold	PhD	Mathematics	860	7740	960	8640
Griesenbrock, Herman,Jr.	EdD	Industrial Arts	820	7380	920	8280
Thomas, Ancil R.	PhD	Physics	800	7200	920	8280
Fite, Olive L.	PhD	English	840	7560	900	8100
_____	___	Home Econ. (N)			900	8100
_____	___	Mathematics (N)			900	8100
_____	___	Physics (R)			900	8100
_____	___	Education (S)			900	2700(3)
_____	___	Physics (S)			900	2700(3)
_____	___	Library (N)			900	8100
_____	___	Bus. Adm. (N)			900	8100
Martin, Kenneth R.	PhD	Geography	800	7200	880	7920
Mead, Clyde F.	EdD	Education	820	7380	880	7920
Sather, J. Henry	PhD	Biology	780	7020	880	7920
Krong, Norman L.	PhD	Education & Off-Campus Supervision	760	6840	860	7740
Rasco, Lavon	PhD	English	780	7020	860	7740
Warner, Wilma	EdD	Home Econ.	800	7200	860	7740
Batdorf, Franklin P.	PhD	English (R)			840	7560

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 9 Mo.	Salary 1959-60 Mo.	Salary 1959-60 9 Mo.
Suycott, Forrest D.Jr.	PhD	Music	760	6840	840	7560
Schory, Harold F.	AM	Dram. & Sp.	800	7200	840	7560
Runden, John P.	PhD	English	740	6660	840	7560
Blyler, Dorothea	EdD	Music	760	6840	820	7380
Crall, H. William	PhD	Biology	760	6840	820	7380
Donaldson, Leroy J.	PhD	Business Ed.	760	6840	820	7380
Goode, Kenneth H.	PhD	Chemistry	800	7200	820	7380
Lenel, Luise A.	PhD	For. Languages	800	7200	820	7380
Conrey, George A.	DFA	Music	700	6300	800	7200
Parsons, John D.	PhD	Biology	760	6840	800	7200
Sedman, Yale S.	PhD	Biology	760	6840	800	7200
_____	___	Biology (N)			800	7200
_____	___	Education (R)			800	7200
_____	___	English (N)			800	7200
_____	___	English (R)			800	7200
_____	___	Geology (N)			800	7200
_____	___	Industrial Arts (N)			800	7200
_____	___	Journalism (R)			800	7200
_____	___	Music (N)			800	7200
_____	___	Physics (R)			800	7200
_____	___	Dramatics & Speech (N)			800	7200
_____	___	Social Science (N)			800	7200
Ave, Harold C.	PhD	Health & P.E.	780	7020	780	7020
McKee, Mary Ellen	PhD	Phys. Education	700	6300	780	7020
Parrish, Jas. A., Jr.	PhD	English	680	6120	780	7020
Westover, John G.	PhD	Social Science	680	6120	780	7020
Levine, Samuel	PhD	Chemistry	740	6660	760	6840
Gabler, Robert E.	EdD	Geography	680	6120	740	6660
Dean, Richard L.	PhD	Dramatics & Speech	660	5940	700	6300
Loftin, Aimee M.	PED	Phys. Education	660	5940	700	6300
Miller, G. H.	PhD	Mathematics	680	6120	680	6120
Assistant Professors						
Evans, Cecile	AM	Lab. School	780	7020	860	7740
Morley, Leroy	AM	Phys. Ed.	800	7200	860	7740
#Sollars, Velna	MS	Lab. School	800	7200	860	7740
#Taylor, Loren E.	AM	Lab. School	800	7200	860	7740
#Burke, Marjorie	AM	Lab. School	800	7200	840	7560
Clow, Robert J.	MS	Phys. Ed.	780	7020	840	7560
Gibb, Richard D.	PhD	Agriculture	780	4680(6)	840	7560
Neeley, Nancy D.	MS	Home Econ.	780	7020	840	7560
#Reynolds, Juna L.	AM	English	760	6840	840	7560
#Scott, Elna P.	AM	Lab. School	800	7200	840	7560
#Swain, Paul B.	AM	Lab. School	800	7200	840	7560
#Terrill, Jennette N.	PhM	Audio-Visual	820	7380	840	7560
Wanninger, Forrest I.	MM	Music	780	7020	840	7560
Wardell, Margaret	AM	Library	800	7200	840	7560
Hulett, Florence M.	MEd	Lab. School	780		820	7380
Mulder, George W.	AM	Music	780	7020	820	7380
VanEtten, Leslie J.	MS	Agriculture	780	7020	820	7380
Gould, A. Oren	MM	Lab. School	760	3420	800	7200
#Ray, Ethel	AM	Education	760	6840	800	7200
Robinson, Loren K.	MS	Agriculture	760	3420	800	7200
#Schannenk, Margaret	AM	Lab. School	780	7020	800	7200
Schormann, Victor	MS	Library	760	6840	800	7200
Slinger, George E.	EdD	Education	720	6480	800	7200
_____	___	Bus. Ed. (R)			800	7200
_____	___	Home Econ. (R)			800	7200
Abbot, Richard R.	MS	Health & P.E.	720	6480	780	7020
Howell, Wayne K.	AM	Audio-Visual	680	6120	780	7020

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 9 Mo.	Salary 1959-60 Mo.	Salary 1959-60 9 Mo.
Saban, Louis H.	MS	Phys. Ed.	680	6120	780	7020
George, William C.	MS	Agriculture	740	6660	760	6840
Morgan, Roy A.	PhD	Education	740	6660	760	6840
#Robinson, Lauretta J.	AM	Lab. School	760	6840	760	6840
_____	___	Women's P.E. (R)			760	6840
Marshall, Donald W.	MS	Social Science	700	3150	740	6660
Moore, Robert	PhD	Education	700	6300	740	6660
Mussatto, Harry	MS	Lab. School	700	6300	740	6660
Conn, Kenneth E.	AM	Chemistry	720	6480	720	6480
Cordell, Howard W.	AM	Library	660	5940	720	6480
Hager, Calvin F.	EdD	Lab. School	680	6120	720	6480
¢Harnish, Frank J.	AM	Lab. School	680	6120	720	3240
Morris, Everett F.	PhD	Biology	700	6300	720	6480
Sebree, June L.	MS	Phys. Ed.	700	6300	720	6480
Sockler, Harry	MS	Lab. School	680	6120	720	6480
_____	___	Lab. School (S)			720	6480
Burton, William L.	PhD	Social Science	660	5940	700	6300
Eckert, W. Dean	MA	Art (N)			700	6300
Fentem, Arlin D.	MS	Geography	680	6120	700	6300
Lubachko, Ivan	AM	For. Lang. & Soc. Sci. (N)			700	6300
Neu, Lucile	AM	Library	700	6300	700	6300
Osborn, Jeanne	AM	Library	660	5940	700	6300
Reglein, Ned L.	EdD	Education	680	6120	700	6300
Schormann, Marguerite T.	MS	Library	660		700	6300
Zimmerman, Fred W.	EdD	Ind. Arts	640	5760	700	6300
_____	___	For. Lang. (N)			700	6300
_____	___	Men's P.E. (N)			700	6300
_____	___	Women's P.E. (N)			700	6300
Cheatham, Orie A.	MS	Bus. Ed.	640	5760	680	6120
Kulfinski, Frank B.	PhD	Biology	640	5760	660	5940
Pappelis, Aristotel J.	PhD	Biology	640	5760	660	5940
Prange, James W.	MS	Audio-Visual	620	5580	660	5940
Warner, Richard A.	AM	Bus. Ed.	620	5580	660	5940
Brooks, D. Noel	AM	Geography	620	5580	640	5760
Miller, Doris Lee	MS	Lab. School	620	5580	640	5760
Instructors						
Gruber, Anna Marie	AM	Education	680	6120	760	6840
Ricci, Guy	MS	Phys. Ed.	680	6120	720	6480
##Shields, Rhea	MS	Home Econ.	680	6120	720	6480
Dufelmeier, Arthur J.	MS	Phys. Ed.	660	5940	700	6300
Mills, Lois P.	AM	Lab. School	660	5940	700	6300
Shryock, A. Jerry	MS	Mathematics	640		700	6300
Hoing, Helen L.	MS	Lab. School	620	5580	680	6120
Adam, Joseph B.	MS	Lab. School	620	5580	660	5940
Buckley, Helen L.	MS	Lab. School	620	5580	660	5940
Crawford, Don L.	MS	Audio-Visual	620	5580	660	5940
Houck, Glenn R.	MS	Lab. School	620	5580	660	5940
Johnson, Verner B.	MA	Ind. Arts	600	5400	660	5940
Kellogg, Maurice G.	MS	Lab. School	600	5400	660	5940
Litchfield, Eugene H.	MS	Audio-Visual	620	5580	660	5940
Miller, Robert N.	MS	Phys. Ed.	620	5580	660	5940
Murphy, Kenneth W.	MS	LS & Physics	620	5580	660	5940
Shult, Donald E.	MS	Physics	620	5580	660	5940
Suhr, Robert L.	MS	Mathematics	620	5580	660	5940
Vennard, Bruce I.	MS	Lab. School	600	5400	660	5940
Gecsy, Jo Ann	MFA	Lab. School	600	5400	640	5760

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 9 Mo.	Salary 1959-60 Mo.	Salary 1959-60 9 Mo.
Haddock, Elmer C.	MS	Audio-Visual	620	5580	640	5760
Johnson, Vernon E.	AM	English	600	5400	640	5760
Lang, Melvin S.	MA	Lab. School	600	3000(5)	640	5760
Mach, George W.	MS	Chemistry	620	5580	640	5760
¢Shive, James W.	MS	Lab. School	620	5580	640	2880
Potter, Oliver Paul	MEd	Lab. School	600	5400	640	5760
Shelton, Verne K.	MFA	Art	600	5400	640	5760
Swanson, Wendell	MS	Ind. Arts	600	5400	640	5760
Watts, William A.	MS	Bus. Ed.	600	5400	640	5760
Carter, Russell E.	AM	Lab. School	580	5220	620	5580
Jacobsen, James H.	AM	Ind. Arts	580	5220	620	5580
Keyes, Karl C.	MEd	Lab. School	600	5400	620	5580
Meline, Charles W.	AM	Ind. Arts	580	5220	620	5580
Simpson, Victor G.	MS	Ind. Arts	600	5400	620	5580
Alexander, James, Jr.	MS	Lab. School (S)			600	5400
Collier, Joel D.	MS	Phys. Ed.	560	5040	600	5400
_____	___	Library (R)			600	5400
_____	___	LS-Music (R)			600	5400
_____	___	LS-For. Lang. (R)			600	5400
_____	___	LS-Grade 4 (R)			600	5400
_____	___	Women's P.E. (R)			600	5400
Flynn, Alberta	MS	Lab. School	540	4860	580	5220
Hipple, Rowena E.	MS	Lab. School	580	5220	580	5220
Vanni, Robert E.	MS	P.E. & Health	500	4500	580	5220
Williams, Carole	AM	Lab. School	560	5040	580	5220
Deeds, Samuel E.	MS	Lab. School	540	4860	560	5040
Gingerich, Eleanor	MS	Lab. School	400	3600	520	4680
Kowal, Barbara	MS	Lab. School	400	3600	520	4680
Savage, Elizabeth	MS	Lab. School	460	4140	520	4680
Christoffersen, John E.	MS	Lab. School	460	4140	500	4500
Stiffler, Beth Mackey	MS	Lab. School	460	4140	500	4500
Faculty Assistants						
Gade, Dolores M.	BS	Lab. School	500	4500	520	4680
Assistants						
_____	___	Audio-Visual			220	1980
_____	___	Biology			110	990
_____	___	Biology			110	990
_____	___	Biology			110	990
_____	___	Chemistry			220	1980
_____	___	English			110	990
_____	___	Guidance			220	1980
_____	___	Guidance			220	1980
_____	___	Mathematics			220	1980
_____	___	Men's P.E.			220	1980
_____	___	Men's P.E.			220	1980
_____	___	Men's P.E.			220	1980
_____	___	Men's P.E.			220	1980
_____	___	Physics			220	1980
_____	___	Lab. School			220	1980
_____	___	Lab. School			220	1980
_____	___	Lab. School			220	1980
_____	___	Lab. School			110	330(3)
_____	___	Lab. School			110	440(4)
_____	___	Univ. Press			220	1980

Block A under previous schedule
Plus $40 maintenance
R - Replacement position
S - Substitute position

N - New position
¢ - Sabbatical leave on half salary
% - Sabbatical leave fall quarter full salary

G. Faculty list for eleven months beginning September 1, 1959

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 11 Mo.	Salary 1959-60 Mo.	Salary 1959-60 11 Mo.
Professors						
*Julstrom, Clifford A.	PhD	Music	980	10780	1080	11880
%*Morrow, Roger M.	PhD	Physics	1000	11000	1080	11880
*Myers, R. Maurice	PhD	Biology	980	10780	1080	11880
*Shiley, Robert A.	PhD	English	1000	11000	1060	11660
*Brophy, Kathleen J.	PhD	Phys. Ed.	940	10340	1040	11440
*Bodine, Marcy G.	PhD	Soc. Science	1000	11000	1040	11440
*Fritschel, Arthur L.	EdD	Education	900	9900	1020	11220
*McVikar, John S.	PhD	Agriculture	1000	11000	1020	11220
*Ferguson, Robert L.	EdD	Bus. Ed.	880	9680	1000	11000
*Sproull, Grace M.	PhD	For. Lang.	940	10340	1000	11000
*Stipanowich, Joseph J.	EdD	Mathematics	880	9680	1000	11000
*Jones, Reece A.	PhD	Geography	880	9680	960	10560
*Loomer, Gifford C.	PhD	Art	860	9460	940	10340
*Reid, Dempsey E.	EdD	Ind. Arts	840	9240	940	10340
Associate Professors						
*Hanson, Raymond W.	MEd	Phys. Ed.	880	9680	920	10120
*Shelton, Robert W.	PhD	Chemistry	860	9460	940	10340
Assistant Professors						
#*Miner, Sarah	MS	Home Econ.	880	9680	920	10120
#*Swofford, Lyndal	MEd	Library	880	9680	920	10120
#Garner, C. Wix	AM	Asst. Director of Athletics	860	9460	920	10120
*Roberts, A. B.	AM	Audio-Visual	840	9240	880	9680

%Sabbatical leave spring quarter full salary
*Department Head
#Block A under previous schedule

H. Faculty list with salary schedule for the months of July and August 1959, appointments subject to adequate enrollments in the courses involved in the 1959 summer session as follows:

Name	Salary July	Salary August
Professors		
*Bodine, Marcy G.	$1040	$1040
*Brophy, Kathleen J.	520	
Castle, John F.	480	
Covert, Warren O.	1020	1020
*Ferguson, Robert L.	1000	1000
*Fritschel, Arthur L.	510	1020
Glasow, Ogden L.	860	860
Harley, R. Bruce	860	860
Hicken, Victor	900	900
*Jones, Reece A.	480	
*Julstrom, Clifford	540	
Lipsey, William E.	920	920
*Loomer, Gifford C.	940	940
Lundvall, Merle E.	470	
*McVickar, John S.	510	
*Morrow, Roger M.	540	
*Myers, R. Maurice	1080	1080

Name	Salary July	Salary August
Olsen, Arthur R.	470	940
O'Toole, A. Lawrence	1020	1020
Peterson, Jack A.	920	920
*Reid, Dempsey E.	940	940
*Sproull, Grace M.	500	
*Shiley, Robert A.	1060	1060
*Stipanowich, Joseph J.	1000	1000
Turner, C. Adam	480	
Whitehead, Frances	860	860
Zimmerman, Ruth L.	420	
Thisted, Moses N.	530	1060
Associate Professors		
Ave, Harold C.	780	780
Blyler, Dorothea	410	820
Conrey, George A.	400	
Crall, H. William	410	
Dean, Richard L.	700	700
Donaldson, Leroy J.	820	820
Fite, Olive L.	450	
Gabler, Robert E.	740	740
Goode, Kenneth H.	410	
Griesenbrock, Herman, Jr.	920	920
*Hanson, Raymond W.	940	940
Krong, Norman L.	860	860
Lenel, Luise A.	410	
Levine, Samuel	760	760
Loftin, Aimee M.	350	700
Martin, Kenneth R.	440	880
McKee, Mary Ellen	390	780
Mead, Clyde F.	440	
Miller, G. H.	340	
Parrish, Jas. A., Jr.	780	780
Parsons, John D.	400	800
Rasco, Lavon	860	860
Runden, John P.	840	840
Sather, J. Henry	440	880
Schory, Harold F.	840	840
Sedman, Yale S.	400	800
*Shelton, Robert W.	470	940
Smith, J. W.	400	
Smith, J. W. (or replacement)	400	800
Storey, John S.	490	
Suycott, Forrest D., Jr.	420	
Thomas, Ancil R.	920	920
Warner, Wilma	430	860
Westover, John G.	780	780
Assistant Professors		
Abbot, Richard R.	780	780
Bonham, Tressie	720	720
Brooks, D. Noel	640	640
Burton, William L.	525	700
#Burke, Marjorie	420	
Cheatham, Orie A.	680	680
Clow, Robert J.	840	840
Conn, Kenneth E.	360	360
Cordell, Howard W.	720	720

Name	Salary July	Salary August
Evans, Cecile	860	860
#Garner, C. Wix	460	
George, William C.	380	760
Gibb, Richard D.	840	840
Gould, A. Oren	800	800
Hager, Calvin F.	360	
Harnish, Frank J.	360	
Howell, Wayne K.	780	780
Kulfinski, Frank B.	660	660
Miller, Doris Lee	640	640
Morgan, Roy A.	760	760
Morley, Leroy	430	
Moore, Robert	740	740
Morris, Everett F.	360	
Mulder, George W.	820	820
Mussatto, Harry	370	
Neeley, Nancy D.	840	840
Neu, Lucile	350	
Osborn, Jeanne	700	700
Pappelis, Aristotel	330	660
#Potter, Olive	740	740
Prange, James W.	660	660
#Ray, Ethel	800	800
Reglein, Ned L.	700	700
#Reynolds, Juna L.	420	840
*Roberts, A. B.	880	880
#Robinson, Lauretta J.	380	
Saban, Louis H.	780	780
Sebree, June L.	360	720
#Schannenk, Margaret	400	
Schormann, Marguerite T.	350	
Schormann, Victor	800	800
#Scott, Elna P.	840	840
Slinger, George E.	800	800
Sockler, Harry	360	180
#Swain, Paul B.	630	420
#*Swofford, Lyndal	920	920
#Taylor, Loren E.	860	860
Tibbetts, Arnold M.	560	560
#Terrill, Jennette N.	840	840
Van Etten, Leslie J.	410	
Wanninger, Forrest I.	420	
Wardell, Margaret	420	
Wright, Bailey	660	660
Zimmerman, Fred W.	700	700

Instructors

Adam, Joseph B.	330	165
Buckley, Helen L.	330	
Carter, Russell E.	310	620
Christoffersen, John E.	250	
Collier, Joel D.	600	600
Crawford, Don L.	660	660
Deeds, Samuel E.	280	
Dodd, James J.	600	600
Dufelmeier, Arthur J.	700	700
Flynn, Alberta	580	580
Gecsy, Jo Ann	480	320
Giles, LeRoy	310	

Name	Salary July	Salary August
Haddock, Elmer C.	640	640
Harley, Clara	560	560
Hewett, Luellen	260	
Hipple, Rowena E.	290	
Hoing, Helen L.	680	680
Jacobsen, James H.	310	
Johnson, Hjordes B.	270	
Johnson, Verner B.	330	
Kellogg, Maurice G.	660	660
Keyes, Karl C.	310	
Litchfield, Eugene H.	330	
Mach, George W.	640	640
Miller, Robert N.	660	660
Mills, Lois P.	350	
Potter, Oliver Paul	320	
Poulos, James T.	300	
Quigley, Blanche	150	
Richardson, John Shelby	300	
Ricci, Guy	720	720
Savage, Elizabeth	260	
Shelton, Verne K.	640	640
Shippy, Glen D.	300	600
Shive, James W.	640	640
Shryock, A. Jerry	350	
Stiffler, Beth Mackey	250	
Swanson, Wendell		640
Tyau, Frances Siu Lan	250	
Vanni, Robert E.	580	580
Vennard, Bruce I.	330	
Lang, Melvin S.	320	

Faculty Assistants

Arch, Marjorie	450	
Baker, Grace	185	370
Bates, Roy	250	500
Foster, Larry	400	400
Gingerich, Eleanor	200	
Kowal, Barbara	200	
Wilson, Marcine	300	200
Logan, Gerald R.	50	

Position to be filled

_____ _____ Social Science
(Two weeks in August for Washington Seminar)

#Approved Block A under previous schedule
*Department Head

I. Administrative personnel for the twelve months beginning July 1, 1959, as follows paid from Personal Services, General Revenue, with salaries recommended by the Salary Schedules and Retirement Committee and the President (as indicated on page 4).

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 12 mo.	Salary 1959-60 Mo.	Salary 1959-60 12 Mo.
Knoblauch, A. L.	EdD	President	1500	18000	1666.67	20000
#Ayre, H. Glenn (Dean of Arts & Sciences)	PhD	Professor	1100	13200	1200	14400

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 12 Mo.	Salary 1959-60 Mo.	Salary 1959-60 12 Mo.
Bernardy, Theodor (College Physician & U.R.S. Examiner)	MD	Professor	1040	12480	1160	13920
Foreman, Earl (Provost)	EdD	Professor	1000	11000(11)	1140	13680
Archer, Julian L. (Dean of Graduate Studies)	PhD	Professor	1040	12480	1080	12960
Crane, Carlson E. (Dean of Public Services)	EdD	Professor	920	6440(7)	1000	12000
Roberts, John C. (Director of Training & Placement)	EdD	Professor	960	11520	1000	12000
_____ (Dean of Education)	___	Professor			1000	12000
_____ (Director of Housing,Food Services & Student Activities) (N)	___	Assoc. Prof.			1000	12000
Horrabin, H. Waldo (Principal,Laboratory School)	MS	Ex. Asst. in Ed. & Adm.	880	10560	960	11520
Grigsby, James M. (Business Manager)	BEd	Ex. Asst. in Ed. & Adm.	840	10080	920	11040
Henderson, John W. (Dean of Student Personnel Services)	EdD	Professor	840	5040(6)	920	11040
#Laflin, G. Allan (Asst. to Dean of Public Services)	AM	Asst. Prof.	740	8880	840	10080
Potter, George (Director of Off-Campus Teaching)	MS	Asst. Prof.	760	9120	820	9840
_____ (Counselor of Men) (N)	____	Asst. Prof.			800	9600
_____ (Counselor of Women) (N)	____	Asst. Prof.			800	9600
_____ (Farm Manager) (N)	____	Asst. Prof.			800	9600
Shake, W. K. (Gen. Plant Superintendent)	MS	Ex. Asst. in Ed. & Adm.	740	8880	780	9360
Stevens, Wesley C. (Director of Admissions)	AM	Ex. Asst. in Ed. & Adm.	700	8400	780	9360
Draper, Merle R. (Counselor of Women)	MS	Instructor	640	7680	700	8400
Crum, Mary E. (Secretary to the President)		Ex. Asst. in Ed. & Adm.	600	7200	640	7680

Name	Deg.	Department	Salary 1958-59 Mo.	Salary 1958-59 12 Mo.	Salary 1959-60 Mo.	Salary 1959-60 12 Mo.
Koester, H. R., Jr. (Asst.Director of Admissions and Veterans Affairs)	MS	Ex. Asst. in Ed. & Adm.	600	7200	620	7440
Kator, Dolores (Registrar)	BS	Ex. Asst. in Ed. & Adm.	500	6000	540	6480

- Block A under previous schedule
N - New position

J. Emeritus faculty members who retired prior to September 1941

Corbin, Mabel	MS	English	200	2400	200	2400
Gayler, George	AB	Extension	200	2400	200	2400

III. Other Employees

A. Resignations

1. Mrs. V. Willene Borgert, Assistant Recorder, WCS-96, has resigned effective June 23, 1959.

B. Layoffs

1. Mrs. Ruth Hainline, Assistant Food Production Manager, WCS-86, was laid off April 20-26, 1959, inclusive, due to lack of work during the spring recess.

2. Following is the layoff schedule for the summer of 1959, effective dates to be arranged by the Business Manager.

Cooks
Andresen, Arliss L., WCS-61
Leasman, Edith S., WCS-63
Wade, Lois M., WCS-19

Assistant Food Production Manager
Hainline, Ruth, WCS-86

Maids
Brewer, Irene, WCS-128
Vail, Helen, WCS-137
Chenoweth, Marguerite, WCS-130
Roberts, Vivian, WCS-25
Reeves, Geraldine, WCS-129
Smith, Vearl, WCS-131
Shryock, Margie, WCS-93

Residence Hall Director
Abernathy, Dorothy P., WCS-114

Assistant Residence Hall Director
George, Olive, WCS-119
Schleier, Alice, WCS-100
Stoner, Mildred, WCS-125

C. Changes in Classification, Duties and/or Salaries

1. The following completed the six-months probationary period and received increments in salary as indicated:

a. George W. Spring, Assistant Farmer, WCS-26, $285 per month effective May 1, 1959

b. William K. Hambly, Groundsman, WCS-36, $320 per month effective May 1, 1959

c. Helen C. Vail, Maid, WCS-137, $220 per month effective May 17, 1959

d. Irene D. Brewer, Maid, WCS-128, $220 per month effective June 1, 1959

2. The following received increases in hourly rates per notice from the Department of Personnel, Springfield:

a. Thomas V. Larson, Plumber, WCS-33, $3.50 per hour effective May 27, 1959

b. William L. Smith, Steamfitter, WCS-110, $3.50 per hour effective May 27, 1959

c. John M. Hobart, Carpenter, WCS-82, $3.20 per hour effective May 1, 1959

d. James W. Rezner, Carpenter, WCS-41, $3.20 per hour effective May 1, 1959

3. It is recommended that the classification for Norma T. Kimler, Typing Clerk 1, WCS-108, be changed to Typing Clerk II effective July 1, 1959. She qualified for this classification by passing the Civil Service test.

4. Mrs. Mary Ann Cary, Secretary (s), was transferred from the Provost's Office, WCS-50, to the Graduate Office, WCS-99, effective April 1, 1959. She replaced Nedra Jackson, resigned. There was no change in salary.

D. Replacements

1. Mr. Ray Fred Buchholz was employed as Janitor, WCS-64, effective May 18, 1959 at $290 per month. He is replacing Dean Thompson who is on sick leave.

E. Irregular Employees

Emergency help was employed as follows during the month of April:

Helen L. Tingley, Cook, 112 hours at $1.091 per hour

Doris D. Jackson, Cook, 48 hours at $1.091 per hour

A. L. Knoblauch
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Illinois State Normal University
Normal, Illinois

June 8, 1959

The regularly scheduled meeting of the Teachers College Board convened at 10:30 A.M., on Monday, June 8, 1959, in the Board Room of the Administration Building, Illinois State Normal University, Normal, Illinois. Mr. Royal A. Stipes, Vice Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Vice Chairman
Mr. Carl Dunbar
Mr. Morton H. Hollingsworth
Mr. Clarence Ropp
Mr. Chauncey B. Watson
Mr. George Wilkins

The following members were absent:

Mr. Lewis M. Walker, Chairman
Mr. Alexander Summers, Secretary
Mr. J. A. Houle
Mrs. Harriet Lowden Madlener
Mr. William E. Reed

Also present were the following:

Dr. Leslie A. Holmes, President
Dr. F. R. Geigle, Vice President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois University

Dr. Robert G. Bone, President
Dr. Arthur Larsen, Vice President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Quincy Doudna, President
Dr. Kevin Guinagh, Professor
Eastern Illinois University

Dr. A. L. Knoblauch, President
Dr. H. Glenn Ayre, Professor
Western Illinois University

Dr. Richard G. Browne, Executive Officer
Mr. Richard T. Dunn, Legal Counsel
Teachers College Board - Central Office

Mr. William P. Froom, the Board's appointee; Mr. James Doussard, of the Lindsay-Schaub newspapers, Decatur; and Mr. Dave Haake, of the Bloomington Pantagraph, were also present representing newspaper coverage of this meeting.

Mr. Dunbar moved approval of the minutes of the meeting of May 18, 1959. Mr. Watson seconded the motion and it was unanimously carried.

Mr. Stipes announced that there were representatives of the Rock Falls-Sterling area present and invited them to make their presentation. This group reported the need for a vocational technical institute and asked that Northern Illinois University be granted permission to furnish staff for a vocational institute with other courses added. Mr. Hollingsworth pointed out that this would be an entirely new type of operation for the Teachers College Board and expressed the opinion that this could be handled through a community or junior college. Mr. Wilkins referred to the National Defense Act which has provision for terminal education and stated he would be glad to

confer with their school administrators to see what could be worked out through the Office of the Superintendent of Public Instruction. Dr. Browne commended the group most highly for their keen interest in the educational problems of their area and their efforts to improve their situation.

Mr. Stipes announced that the matter of a change in name for Illinois State Normal University has been settled and there will be no action at this time.

Mr. Stipes spoke of the loss to teacher education with the passing of Dr. Robert B. Browne, of Urbana, on Saturday, June 6.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 76 as Executive Officer of the Board, which consisted of three parts: Part I, Legislation in the 71st General Assembly; Part II, Central Office Staff for 1959-60; and Part III, Miscellaneous.

In Part II, Central Office Staff for 1959-1960, salaries were recommended as follows:

Richard G. Browne	-	$1,666.67
Arthur Samoore	-	920.00
Nell Gibson	-	420.00
Martha Fletcher	-	400.00
Marietta Ruzes	-	370.00

Mr. Dunbar moved approval of Report No. 76 of the Executive Officer, as presented by Dr. Browne. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Mr. Dunbar moved that the salaries for the staff at the four universities approved by the Board sitting as a Salary Committee of the Whole be passed as amended. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Dr. Browne reported that Mr. Samoore had an operation for appendicitis and that he was recovering nicely and expected to return to the office the week of June 15th.

Dr. Browne submitted the following schedule of Board meetings for the coming year:

1959

July 20	-	Chicago
Sept. 21	-	Springfield
Oct. 19	-	Macomb
Nov. 16	-	Chicago

1960

Jan. 18	-	Chicago
Feb. 15	-	Chicago
March 21	-	Normal
April 18	-	DeKalb
May 16	-	Charleston
July 18	-	Chicago

This schedule of meetings was adopted.

Dr. Browne referred to Dr. Beu's status, leave of absence, and explained that this leave would expire on June 30, 1959.

Mr. Hollingsworth moved that leave of absence without pay for Dr. Frank A. Beu be extended to August 1, 1959. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Browne reported that the contract with Lundeen & Hilfinger, Architects and Engineers, Bloomington, for the Science Building at Eastern Illinois University; and the contract with Brown, Manthei, Davis & Mullins, Consulting Engineers, for rehabilitation of steam generating plant at Western Illinois University, had been checked by Mr. Dunn and were ready for signature.

Mr. Watson moved that the Teachers College Board authorize the officers of the Board to sign contract with Lundeen & Hilfinger, Architects & Engineers, Bloomington, for the Science Building at Eastern Illinois University; and with Brown, Manthei, Davis & Mullins, Consulting Engineers, Champaign, for rehabilitation of steam generating plant for Western Illinois University, contingent upon legislation appropriating the funds. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Browne presented an amendatory loan agreement submitted by the Housing and Home Finance Agency for the Married Student Housing Project at Western Illinois University which was made necessary because of the alteration of plans to provide for 32 one-bedroom units instead of 24 efficiency and 8 one-bedroom units.

Mr. Hollingsworth moved that the "First Amendatory Loan Agreement, dated June 1, 1959, Project No. Ill. 11 CH-61(D)", be approved. Mr. Watson seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Browne reported that negotiations with one union had been completed and he was hopeful of arriving at an agreement with the others in the near future.

INFORMAL REPORTS OF THE PRESIDENTS

Northern Illinois University

Dr. Holmes presented the informal report for Northern Illinois University.

Mr. Dunbar moved acceptance of the bids of R. W. Dunteman Co., Bensenville; and J. W. Stahl Construction Co., Somonauk, lowest responsible bidders, for site improvement work on the west campus, at Northern Illinois University, in the amount of $29,157.42. (Payable from Appropriation for General Extension of Utilities) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Holmes suggested the following names for new residences which should be ready for occupancy September 1:

Neptune East
Neptune West
Present Neptune Hall to be called Neptune North

Dr. Holmes reported that these suggested names had been approved by the Administrative Advisory Council.

Dr. Holmes recommended acceptance of the following lowest responsible bids:

Ice Cream - Illinois Valley, Streator	$ 12,930.00
Milk - Lawton Bros., Dixon	80,968.25
Bakery Goods - Rainbo Bread, Aurora	22,326.50
(Payable from Operation Maintenance, Bond Revenue Series '50, '53, and '57)	
3 Four-door Sedans - Sawicki Chevrolet Sales, Rochelle	$ 4,347.00
(Payable from Equipment, General Revenue)	

Dr. Holmes recommended approval of purchases from lowest responsible bidder as follows:

1 Electric Typewriter - Reams Typewriter Co., DeKalb	$ 295.00
(Determined by lot)	
1 Calculator - Friden, Inc., Rockford	880.00
(Determined by lot)	
1 Ampex Tape Recorder - Allied Radio Corp., Chicago	595.00
1 Memory Drum Apparatus - Lafayette Inst. Co., Lafayette	139.00
50 Classroom Tablet Arm Chairs - Carrol Seating Co., Chicago	597.50
5 Metal Storage Cabinets - Hickman Office Supply, DeKalb	269.00
2 Trapezoidal Tables - Allied School Equipment, Springfield	57.40
Storage Equipment, Music Dept. - S&H Mfg. Co., Normal	6,076.35
(Payable from Construction Funds, Fine Arts Building)	
415 Pairs of Drapes - Edwin Raphael Co.,Inc., Holland, Mich.	$ 11,192.55
170 Table Bases - Marshall Field & Co., Chicago	3,757.00

170 Table Tops - L. B. Herbst Corp., Chicago	$6,266.20
Salt & Pepper Shakers - Imperial Restaurant Supply Co., Chicago	85.80
Snack Bar Furniture & Furnishings - American White Goods, Kansas City, Missouri	5,751.74
Furniture for Recreation Room - Desks, Inc., Chicago	5,117.20
28 Chairs and 4 Tables - Rochelle's, Inc., Chicago	1,494.00
Furniture for Multipurpose Room - Karrol's, Inc., Chicago	1,548.95
Furniture for Library & Pajama Lounges - American White Goods, Kansas City, Mo.	8,700.75
Furniture for Formal Lounge - Marshall Field & Co., Chicago	10,344.93
Carpets - Rochelle's, Inc., Chicago	3,251.60
Furniture for Guest Room & Infirmary - Desks, Inc., Chicago	883.90
Furniture for Small Dining Room - Marshall Field & Co., Chicago	3,364.54
Furniture for Director's Apartment - Rochelle's, Inc., Chicago	5,515.00

(Payable from Equipment Fund, Series '57, Women's Residence Hall Group)

Dr. Holmes requested approval of the following change order:

Change Order in connection with the construction of the Married Student Housing, General Contract - Roy C. Williams Co., Marengo

Credit on cost of brick	Deduct	$1,207.50
Furnish and install 80 extra beams in the unit structure	Add	775.50

Net credit to contract - $432.00

Dr. Holmes requested a new position of Internal Auditor in the Business Office, effective July 1, 1959.

Mr. Watson moved acceptance of the informal report for Northern Illinois University as presented by Dr. Holmes. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Illinois State Normal University

Dr. Bone presented the informal report for Illinois State Normal University, with the following requests:

1. Permission to establish a new position of Internal Auditor in the Business Office.

2. Approval of request to transfer funds from appropriation for contingency to the following:

Contractual Services	$ 27,500.00
Travel	2,500.00
	$ 30,000.00

3. Permission for the Advisory Committee to approve small advertised bid items.

4. Approval of Change Order in connection with the construction of the Centennial Building, General Contract - Evans Construction Co., Springfield:

Credit on Change Order #1, Incorrect price extension -	Deduct	$315.00
Credit for omission of rings around light outlets -	Deduct	110.00
Miscellaneous small item credits -	Deduct	69.35
Addition for asphalt tile floors to convert storage areas to office and classrooms	Add	2,437.00
Net addition to Contract	$ 1,942.65	
Architect's fees	134.04	

Mr. Hollingsworth moved the approval of the informal report for Illinois State Normal University as presented by Dr. Bone. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye
Mr. Wilkins	Aye		

The motion was unanimously carried.

Eastern Illinois University

Dr. Doudna presented the informal report for Eastern Illinois University and made the following requests:

1. Acceptance of low bids for movable equipment for the Laboratory School:

1 Tetherball & 1 Tetherball Pole - Lowe & Campbell, Kansas City, Mo.	$ 13.20
Climb-a-round (Jungle Gym) - J. E. Burke Co., Fond du Lac, Wisc.	147.50
Aluminum Nesting Bridge, Rope Ladder - Childcraft Equipment Co., New York	48.10
Drapes, Director's Office - Handley's Drapery House, Mattoon	95.00
9 Tables - Mackin Sales Co., Momence	353.25
4 1½ Ton Air Conditioners - Art's Electric, Charleston	788.00
2 Stands, Movable for Stenorette Machines - Warner's Office Equipment Co., Mattoon	44.00
6 Record Players - Burke Audio-Visual Service, Chicago	282.00
Maps & Globes - George S. Cram Map Co., Indianapolis	100.90
Maps & Globes - A. J. Nystrom & Co., Chicago	300.50
Maps & Globes - Denoyer-Geppert Co., Chicago	135.00
Stematic Demonstration Collection, Wall Charts - General Biological Supply House, Chicago	67.00
2 Sinks with Cabinets for Kindergarten Rooms - Mackin Sales Co.,Momence	328.20

Total of above purchases - $2,702.65 (Payable from the Building Project Funds)

2. Approval of request to transfer the following amounts from the Contingency Fund:

Contractual Services	$ 5,000.00
Commodities	19,814.00
Stationery, Printing & Office Supplies	2,000.00
Equipment	2,000.00
	$ 28,814.00

3. Acceptance of the low bid of Weber Equipment Co., Evansville, Indiana, in the amount of $1,544.94, for an icemaking machine. (Payable from Operation and Maintenance account of Series 1956 Bond Revenue Fund)

4. Approval of Change Order in connection with the construction of the Fine Arts Center, General Contract - Evans Construction Co.

Change Order No. 6, Issued in error -	Deduct	$262.12
Change Order No. 2, Incorrect Unit Price -	Deduct	285.00
Other Miscellaneous Minor Changes -	Deduct	43.40
Installing Tackboard instead of Chalkboard in a room in the art section -	Add	87.00

Net Deduction - $503.52

Mr. Dunbar moved the approval of the informal report for Eastern Illinois University as presented by Dr. Doudna. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Dr. Doudna asked for discussion on the policy of renting rooms in the dormitory to sororities. Board members expressed disapproval of this. Mr. Hollingsworth suggested that the Council of Presidents discuss this matter if further action is felt desirable by them.

Western Illinois University

Dr. Knoblauch presented the informal report for Western Illinois University, and made the following requests:

1. Acceptance of the low bid of Truax-Traer Coal Co., Chicago, for 6,000 Tons of coal, at $6.30 per ton, F.O.B. Power House.

2. Permission to establish new position for Health Service Nurse, effective July 1, 1959.

Mr. Dunbar moved approval of the informal report for Western Illinois University, as presented by Dr. Knoblauch. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

Mr. Hollingsworth moved approval of the preliminary plans and specifications, subject to the approval of the Building Committee and Executive Officer of the Board, for the Science Building at Eastern Illinois University. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Ropp	Aye
Mr. Hollingsworth	Aye	Mr. Stipes	Aye
Mr. Houle	Absent	Mr. Summers	Absent
Mrs. Madlener	Absent	Mr. Walker	Absent
Mr. Reed	Absent	Mr. Watson	Aye

Mr. Wilkins Aye

The motion was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting at the Conrad Hilton Hotel, in Chicago, on July 20, 1959.

R. A. Stipes
Vice-Chairman